



**Meeting:** Board of Directors Regular Meeting

**Date:** Thursday, August 29, 2019

**Time:** 4:00 P.M.

**Location:** Woodbury Leadership Academy 8089 Globe Dr. Woodbury, MN 55125- Gym

## AGENDA

### 1. Meeting Call to Order and Roll Call (Mandi Folks)

- 1.1 Meeting Call to Order (Mandi Folks, Board Chair)
- 1.2 Roll Call (Mandi Folks, Board Chair)

### 2. WLA Mission and Vision (Jess Erickson)

- a. The mission of WLA is to utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge Curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology
- b. The vision of WLA is to be a school where students and graduates become exceptional leaders, and are prepared to take on the academic and leadership challenges they will face in high school and beyond.

### 3. Approval of Agenda/Meeting Minutes (Presenter: Mandi Folks, Board Chair)

- 3.1 Approval of meeting agenda  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

### 4. Conflict of Interest Declaration (Presenter: Mandi Folks, Board Chair)

### 5. Public Comment (Presenter: Mandi Folks, Board Chair)

- 5.1 Delegation of Public Comment Items (if necessary)

### 6. Board and Administration Reports

- 6.1 Board Report (Mandi Folks)
- 6.2 Executive Director Report (Kathleen Mortensen)
- 6.3 Financial Director Report (Judith Darling, BKDV)
- 6.4 Finance Committee Report (Jess Erickson, Finance Chair)
  - 6.4.1 Accept August Financial Minutes  
Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

6.5 Facilities Committee Report (Jason Livingston, Chair)

**7. Board Training, Discussion, and Business (Presenter: Mandi Folks, Board Chair)**

7.1 WLA Professional Development Plan for 2019 2020

7.1.1 Accept Professional Development Plan for the 2019-2020 school year

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

7.2 Discussion of Board Officer positions

7.2.1 Nominations for open positions \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

7.3 Ratification of new staff employment agreements

7.4 Board of Directors Meeting Dates for 2019-2020

7.5 "Why Knowledge Matters" Book Discussion- Chapter 7 and 8

**8. Board Communication & Future Items (Presenter: Mandi Folks, Board Chair)**

8.1 Board Communication/Future Agenda Items- Reflection

**9. Housekeeping (Presenter: Mandi Folks, Board Chair)**

Next Regularly Scheduled WLA Board of Directors Meeting

Date: TBD

Time: TBD P.M.

Location: 8089 Globe Dr. Woodbury, MN- gym

**10. Adjournment (Presenter: Mandi Folks, Board Chair)**

Adjournment

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: \_\_\_\_\_



**WOODBURY LEADERSHIP ACADEMY  
DIRECTOR REPORT, AUGUST 29, 2019**

*Dr. Kathleen Mortensen*

**I. Organizational Leadership**

*Exercise strong leadership skills in promoting the mission and vision of the school*

*Work collaboratively with the School Board and staff to develop an ongoing strategic planning process to achieve the mission of Woodbury Leadership Academy. (WLA)*

- WLA enrollment update: As of 8/26/2019, we have 526 students enrolled, and we are expecting the number of students that are in seats the first day of school to be 483
- The St. Paul Public Schools approved the settlement agreement and we have sent them the check needed to close that issue.
- I attended an all-day meeting on August 19<sup>th</sup> with VOA, to assist in an expansion grant process for another charter school.
- The VOA Leadership Team met on August 14<sup>th</sup> to discuss strengths and challenges all VOA schools are experiencing as they open doors for the new school year.
- Meeting August 12 with Dan Berg to discuss details for busing this year
- August 23, we had a WLA administrative team meeting to better determine processes and procedures for supporting our staff.
- August 23<sup>rd</sup>, several of us did the “punch sheet” for the construction items.

**II. Instructional Leadership**

*Monitor the development, implementation and evaluation of curricular programs and ensure that all initiatives are student focused and aligned with the school’s mission and vision. Provide leadership in the articulation among all instructional levels as well as special services within the school*

- New Staff Workshop was conducted August 19-22
- All Staff Workshop is being conducted August 26-30
- Several staff members and myself took two days to go up on the North Shore to get some work done. (We also enjoyed ourselves)

**III. Financial Management**

*Exercise proactive leadership in organizing the school's resources to best meet the needs of all students.*

- The Finance Committee meeting was held on August 21st
- All contracts have been reviewed by the Finance Committee, and are within the working budget approved by the Board
- Meeting on August 13<sup>th</sup> with BKDV and a consultant to write our Title grant

**IV. Human Resource Management**

*Provide staff supervision and conduct/oversee annual performance appraisals, which includes three formal observations, one per trimester, for each instructional staff member, including special education and educational assistants*

- All positions have been filled

*Oversee conflict resolution and all other personnel matters*

- No issues at this time.

## **V. Provision for a Safe and Effective Learning Environment**

*Monitor reporting systems involving health and safety of students*

- The summer construction project is winding down! There have been a number of meetings to organize team members, determine staging and dumpster areas, arrange for entrance to the building and so forth.

## **VI. Communications Management**

*Oversee communication system between school and parents through various means, including the WLA Family Newsletter, at minimum once a month, and oversee development and implementation of student/parent activities*

- There are parking lot improvements still in progress.
- We will be utilizing some of the green space in front of the school (across the road) for play space for our students. (P.E. classes and/or recess space) Our landlords have painted a cross-walk area for our benefit.
- We held the Middle School Open House on August 20<sup>th</sup>, with 75% family attendance.
- On September 12, Yuto Sadamune and colleagues, will be touring WLA. The group is traveling from Japan, as part of a State Department trip, looking at schools in Minnesota (I believe four schools), as well as looking at the New Orleans network of public charter schools.



TO: Finance Committee Members  
DA: August 12, 2019  
FR: Kathleen Mortensen  
RE: **Transportation Update**

Several of us (Dan from MN Coaches, Amy C., and myself) met on August 12, 2019, to get an update on transportation for the 2019-2020 school year. ***This memo is intended to be informational so that as questions arise, Finance Committee (FC) members can fully understand the issues and process for moving forward.***

- There are approximately 400 morning and afternoon riders
- We are contracting for 8 buses again this school year
- A ninth bus would cost us about an additional \$250,000 which the FC, myself, and the Board have already discussed and determined not to add to our budget expenses for this school year
- The capacities of the three bus sizes that we use are 65, 71, and 77, and at full capacity on any of those three sizes of buses, students are three per seat
- MN Coaches prefers buses with student numbers in the 50's
- For the 2019-2020 school year our eight buses are scheduled for capacities of 26, 54, 38, 44, 44, 51, 79 and 28
- For the large route that transports up to 77 students, we did take one stop off of that route where 10 students are picked up, which will bring it down to 67 students. The reason for cutting those 10 students is because it is a St. Paul location, and also, those families are residents of St. Paul.
- Although all but one of the buses is under capacity, routes range from 60-76 minutes
- Routes are time intensive because buses make numerous neighborhood stops, even at individual residences (Explains why so many of our families stopped driving their children to school when we moved buildings, since South Washington buses had group stops, and now many families can get more of a door to door bus service!)
- I will be meeting with Dan starting in January to plan for the 2020-2021 school year
- We will be looking at charging fees for the 2020-2021 school year
- We will be planning routes with group bus stops for the 2020-2021 school year

Finally, as we all re-visit these conversations over the coming year, we need to remember that busing is an option and is not an entitlement, unless you are a resident of the Oakdale-Maplewood-North St. Paul school district. (Since they are our resident district, we are obligated to provide busing to those families.) Furthermore, although it is difficult to consider that students are on the bus for such long periods of time, we need to remember that such is the decision of the parents who put them on the buses for those long periods of time. Our parents are in the driver's seat so to speak.





Woodbury Leadership Academy  
Woodbury, MN  
District 4228

Financial Statements

June 2019

bergankDV | **DO MORE.**

*Prepared by:*  
Judith Darling, CPA  
Finance Manager



**Woodbury Leadership Academy  
Woodbury, Minnesota  
June 2019 Financial Statements**

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**Woodbury Leadership Academy  
Woodbury, Minnesota  
June 2019 Financial Statements**

**Executive Summary**

**Balance Sheet**

The beginning balances shown on the Balance Sheet are based on the actual ending information as of June 30, 2018 while the ending balances reflect the preliminary June 30, 2019 balances.

Cash and Investments represent the amount of cash available to use for the operations of our school.

Accounts Receivable are amounts owed to the school by an outside vendor or parent.

PY State Aid Receivable represents the amount that the State owes the School for the prior year. This is directly related to the holdback. The majority of this was repaid by the state to the school during August, September, and October of 2018.

CY State Aid Receivable/ (Deferred Revenue) represents the estimated amount that the State owes the School for the current fiscal year.

Federal Aids Receivable represents the amount of federal funds that are owed to the School at this point in time.

Prepays represent items that have been paid for as of June 30<sup>th</sup>, but the expense will not be realized until after July 1.

Salaries and Wages Payable as well as Payroll Deductions and Contributions relate to salaries and benefits owed as of June 30<sup>th</sup> but will not be paid until after July. This primarily consists of the "summer paychecks" and related benefits for the teachers. Payroll Deductions and Contributions may have a debit balance at month end due to the timing of payments to the vendors.

Accounts Payable represent amounts due to vendors for invoices received but not yet paid as of the end of the period.

The Line of Credit Payable is the amount we owe on the line of credit as of month end. We have been approved for a \$150K line of credit with Propel Nonprofits.



## Summary of Key Indicators

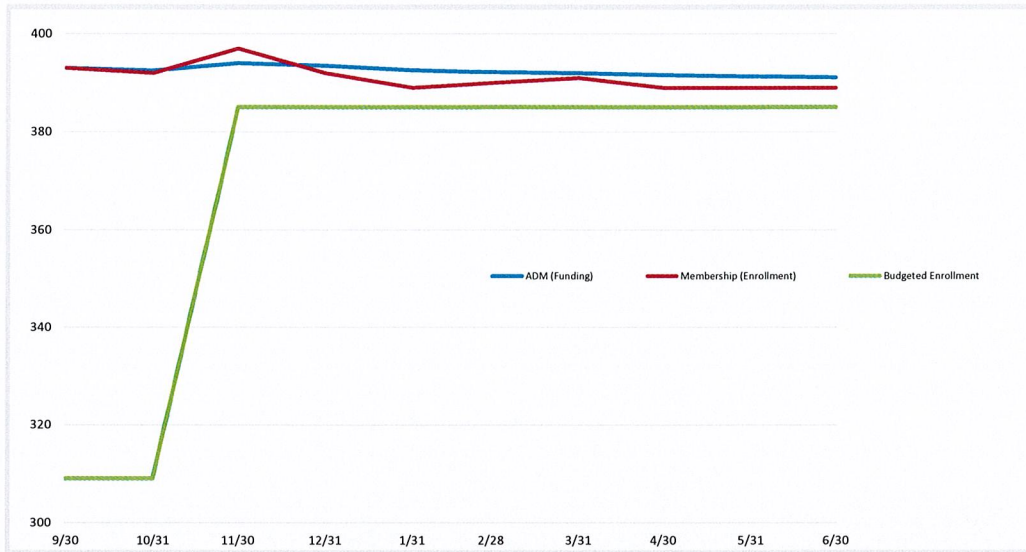
- Our average enrollment per the initial MARSS reports is 387 which is two more than our adopted budget of 385.
- Our cash balance as of June 30<sup>th</sup> was \$625K.
- We are projecting to end the year with an overall surplus of \$214K (General Fund of \$244K and Community Services of -\$30K). We had budgeted a General Fund surplus of \$99K and had a working budget surplus of \$117K. The main reasons we will end the year better than expected are because our expenses were under budget in the following areas:
  - Benefits \$30K: Health insurance, SUI, and W/C were less than anticipated.
  - 305 Contracted Services \$40K: Did not contract for ESL services, spent less on nursing and substitutes and part of July rent forgiven by SPPS.
  - 315 Technology Contracted Services \$4K: Did not use contingency
  - 330 Utilities \$11K: Due to SPPS lease reduction
  - 350 Repairs & Maintenance: \$10K: Due to SPPS lease reduction
  - 360 Student Transportation \$8K: Primarily due to snow days credit
  - 400's/500's Supplies/Equipment: Approximately \$30k less than the budget/working budget; \$5K in textbooks; 4k in standardized tests, \$2K in library, \$10K building improvement
- Fieldwork for our audit is scheduled for September 10<sup>th</sup> and 11<sup>th</sup>.
- The finance committee is continuously updating our 2019-2020 working budget to reflected updated enrollment and payroll information. We plan on bringing a revised budget to the board in October or November.

## Supplemental Information for June 2019

Reports are provided that show the checks that were written, receipts that were posted, and journal entry transactions that were recorded during June 2019.

Please feel free to contact Judith Darling at [judith.darling@berganKDV.com](mailto:judith.darling@berganKDV.com) or 952-563-6889 should you have questions related to the financial statements.

**Woodbury Leadership Academy  
Woodbury, Minnesota  
Attendance / Enrollment Report  
2018-2019**



Average Daily Membership (ADM)											
	Grade	9/30	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/30	6/30
	K	59	59	59	59	59	59	59	60	60	60
	1	67	67	66	66	66	66	66	66	65	65
	2	66	66	66	65	65	64	64	64	64	64
	3	67	67	67	66	66	66	66	66	66	66
	4	56	56	57	57	57	56	56	56	56	56
	5	37	37	37	38	38	38	38	38	39	39
	6	21	21	21	21	21	21	21	21	21	21
	7	14	14	14	15	15	15	14	14	14	14
	8	6	6	7	7	7	7	7	7	7	7
	<b>GRAND TOTAL</b>	<b>393</b>	<b>393</b>	<b>394</b>	<b>394</b>	<b>393</b>	<b>392</b>	<b>392</b>	<b>392</b>	<b>391</b>	<b>391</b>

Membership (Enrollment) as of:											
	Grade	9/30	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/30	6/5
	K	59	59	60	58	57	61	61	61	61	61
	1	67	66	66	66	66	65	65	65	63	63
	2	66	66	65	64	62	62	63	62	64	64
	3	67	67	66	64	65	66	65	65	65	65
	4	56	56	58	57	56	55	55	55	56	56
	5	37	37	37	39	39	39	40	39	40	40
	6	21	21	21	21	21	21	21	21	20	20
	7	14	14	15	15	15	14	14	14	14	14
	8	6	6	9	8	8	7	7	7	6	6
	<b>GRAND TOTAL</b>	<b>393</b>	<b>392</b>	<b>397</b>	<b>392</b>	<b>389</b>	<b>390</b>	<b>391</b>	<b>389</b>	<b>389</b>	<b>389</b>

Budgeted Enrollments as of:											
	Grade	9/30	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/30	6/5
	K	60	60	60	60	60	60	60	60	60	60
	1	57	57	66	66	66	66	66	66	66	66
	2	53	53	66	66	66	66	66	66	66	66
	3	53	53	66	66	66	66	66	66	66	66
	4	35	35	54	54	54	54	54	54	54	54
	5	25	25	35	35	35	35	35	35	35	35
	6	13	13	19	19	19	19	19	19	19	19
	7	5	5	14	14	14	14	14	14	14	14
	8	8	8	5	5	5	5	5	5	5	5
	<b>GRAND TOTAL</b>	<b>309</b>	<b>309</b>	<b>385</b>	<b>385</b>	<b>385</b>	<b>385</b>	<b>385</b>	<b>385</b>	<b>385</b>	<b>385</b>

Note: Enrollment figures are based upon information provided by the school.

Management has elected to omit substantially all disclosures, government-wide financial statements, and required supplementary information. No CPA provides any assurance on these financial statements.



**Woodbury Leadership Academy**  
**Woodbury, Minnesota**  
**Balance Sheet**  
**June 30, 2019**

	Balance July 1, 2018	Balance June 30, 2019
<b>Assets</b>		
Current assets		
Cash and investments	\$ 395,300	\$ 624,546
Accounts receivable	-	9,171
PY state aid receivable	289,306	-
CY state aid receivable/(deferred rev)		316,545
Federal aids receivable	9,670	-
Prepaid expenses and deposits	10,031	67,171
	<u>704,307</u>	<u>1,017,432</u>
<b>Total assets</b>	<b>\$ 704,307</b>	<b>\$ 1,017,432</b>
<b>Liabilities and Fund Balance</b>		
Current liabilities		
Salaries and wages payable	\$ 59,282	\$ 99,592
Line of credit payable/loan payable	-	-
Accounts payable	39,202	52,797
Payroll deductions and contributions	46,589	74,506
Deferred revenue	-	-
Total current liabilities	<u>145,073</u>	<u>226,894</u>
Fund Balance		
Fund balance 7-1-2018	559,234	559,234
Change in fund balance	-	231,304
Total fund balance	<u>559,234</u>	<u>790,538</u>
	<u>704,307</u>	<u>1,017,432</u>
<b>Total liabilities and fund balance</b>	<b>\$ 704,307</b>	<b>\$ 1,017,432</b>

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*Management has elected to omit substantially all disclosures, government-wide financial statements, and required supplementary information. No CPA provides any assurance on these financial statements.*



**Woodbury Leadership Academy**  
**Woodbury, Minnesota**  
**Statement of Revenues and Expenditures**  
**June 30, 2019**

	FY 2018 Actual 259 ADM	388.80 FY 2019 Revised Budget 385 ADM	June 2019 YTD Activity	100% Percent of Revised Budget
<b>General Fund - 01</b>				
Revenues				
State revenues				
General education aid	\$ 1,705,086	\$ 2,700,011	\$ 2,515,223	93.2%
Literacy aid	25,956	25,956	21,226	81.8%
Charter school lease aid	14,386	510,721	443,740	86.9%
Long-term facilities maintenance revenue	21,856	51,322	46,224	90.1%
Special education aid	189,346	294,890	269,838	91.5%
PY over (under) accrual	19,104	-	(904)	-
Endowment aid	9,394	10,028	10,823	107.9%
CY estimated state aid receivable (deferred revenue)	-	-	316,545	-
Total state revenues	1,985,128	3,592,928	3,622,714	100.8%
Federal revenues				
Federal special education aid, FIN 419 & 420	41,667	25,302	33,133	130.9%
Federal CEIS program, FIN 425	1,176	8,151	12,000	147.2%
PBIS Individuals with Disabilities Grant	6	-	-	-
Title I and II	5,025	8,578	3,000	35.0%
Total federal revenues	47,874	42,031	48,133	114.5%
Local revenues				
Interest earnings	178	100	3,219	3219.3%
Donations and grants	21,928	250	1,913	765.2%
Give to the Max (course 200)	2,740	-	6,291	-
Fees from students (field trip, milk, pizza Friday, other)	17,367	23,300	35,920	154.2%
Miscellaneous revenues	9,140	2,000	1,394	69.7%
Sale of merchandise/fundraising - net	414	-	1,957	-
Total local revenues	51,767	25,650	50,694	197.6%
<b>Total revenues</b>	<b>\$ 2,084,769</b>	<b>\$ 3,660,609</b>	<b>\$ 3,721,541</b>	<b>101.7%</b>
	2,084,769	3,660,609	3,721,541	
Expenditures				
100's Salaries	\$ 821,446	\$ 1,230,624	\$ 1,232,901	100.2%
200's Benefits	196,231	335,785	305,568	91.0%
305 Contracted services	447,224	277,900	237,256	85.4%
315 Technology services	15,153	17,730	13,630	76.9%
320 Communications services	19,719	7,890	6,633	84.1%
329 Postage	893	2,500	2,439	97.6%
330 Utilities	119,360	69,810	59,231	84.8%
340 Property and liability insurance	8,960	13,639	12,035	88.2%
350 Repairs and maintenance	53,303	44,630	34,465	77.2%
360 Student transportation	-	323,852	315,595	97.5%
360 Transportation for field trips	5,494	7,700	5,970	77.5%
366 Travel, conferences, and staff training	16,638	15,000	18,094	120.6%
369 Field trips / registration fees	7,065	7,700	9,638	125.2%
370 Building lease	16,033	567,468	542,716	95.6%
370 Other rentals and operating leases	42,482	5,808	8,741	150.5%
380 Computer and tech related hardware rental	9,273	9,285	8,500	91.5%
401 Supplies - non instructional (455/465 NI Tech Supplies)	20,751	29,500	35,897	121.7%
401 Maintenance supplies	1,515	23,000	14,205	61.8%
405 Non-instructional software and licensing	9,887	10,350	9,084	87.8%
406 Instructional software	2,201	7,500	3,184	42.4%
430 Instructional supplies (456/466 Inst.Tech Supplies)	7,391	26,000	46,908	180.4%
460 Textbooks and workbooks	18,242	30,000	25,561	85.2%
461 Standardized tests	3,104	7,000	3,621	51.7%
470 Media/library resources	-	2,000	-	0.0%
490 Food purchased	2,334	3,700	6,986	188.8%



**Woodbury Leadership Academy**  
**Woodbury, Minnesota**  
**Statement of Revenues and Expenditures**  
**June 30, 2019**

	FY 2018 Actual 259 ADM	388.80 FY 2019 Revised Budget 385 ADM	June 2019 YTD Activity	100% Percent of Revised Budget
520 Building improvement	-	20,246	23,263	114.9%
530 Furniture and other equipment	-	38,552	35,883	93.1%
555 Technology equipment	1,799	7,500	1,354	18.1%
556 Instructional technology equipment	-	25,500	-	0.0%
740 Interest expense	-	-	-	-
820 Dues and memberships, fees	28,130	30,530	31,171	102.1%
896 Special assessments	-	-	-	-
State special ed expenditures	201,432	317,086	342,986	108.2%
Federal special education aid, FIN 419 & 420	41,667	25,302	47,037	185.9%
Federal CEIS program, FIN 425	1,176	8,151	12,000	
PBIS Individuals with Disabilities Grant	6	-	-	-
Title I and II	5,025	8,578	7,614	88.8%
Directors discretionary fund	-	4,200	-	0.0%
<b>Subtotal expenditures</b>	<b>2,123,936</b>	<b>3,562,016</b>	<b>3,460,169</b>	<b>97.1%</b>
Transfers to other funds	-	-	-	-
<b>Total expenditures</b>	<b>\$ 2,123,936</b>	<b>\$ 3,562,016</b>	<b>\$ 3,460,169</b>	<b>97.1%</b>
	2,123,936	3,562,016	3,460,169	
<b>Changes in fund balance, General Fund</b>	<b>\$ (39,168)</b>	<b>\$ 98,594</b>	<b>\$ 261,371</b>	
<b>Beginning fund balance, General Fund, July 1</b>	<b>475,231</b>	<b>475,231</b>	<b>436,063</b>	
<b>Projected fund balance, General Fund, June 30</b>	<b>\$ 436,063</b>	<b>\$ 573,825</b>	<b>\$ 697,435</b>	
	20.5%	16.1%		
<b>Community Services Fund - 04</b>				
Revenues				
050 Registration revenue	\$ 1,720	\$ 2,100	\$ 360	17.1%
<b>Total revenues</b>	<b>\$ 1,720</b>	<b>\$ 360</b>	<b>\$ 360</b>	<b>100.0%</b>
Expenditures				
Purchased services	\$ 3,410	\$ 2,100	\$ -	0.0%
Supplies and materials, snacks	2,198	-	-	-
Equipment	-	30,430	30,428	100.0%
Dues and memberships	-	-	-	-
<b>Total expenditures</b>	<b>\$ 5,607</b>	<b>\$ 32,530</b>	<b>\$ 30,428</b>	<b>93.5%</b>
<b>Changes in fund balance, Community Services Fund</b>	<b>\$ (3,887)</b>	<b>\$ (32,170)</b>	<b>\$ (30,068)</b>	
<b>Beginning fund balance, Community Services Fund, July 1</b>	<b>127,058</b>	<b>127,058</b>	<b>123,171</b>	
<b>Projected fund balance, Community Services Fund, June 30</b>	<b>\$ 123,171</b>	<b>\$ 94,888</b>	<b>\$ 93,103</b>	

**Woodbury Leadership Academy**  
**Woodbury, Minnesota**  
**Statement of Revenues and Expenditures**  
**June 30, 2019**

	FY 2018 Actual 259 ADM	388.80 FY 2019 Revised Budget 385 ADM	June 2019 YTD Activity	100% Percent of Revised Budget
<b>Total All Funds</b>				
Revenues				
State revenues	\$ 1,985,128	\$ 3,592,928	\$ 3,622,714	100.8%
Federal revenues	47,874	42,031	48,133	114.5%
Local revenues	53,487	26,010	51,054	196.3%
Transfer in	-	-	-	-
<b>Total revenues</b>	<b>\$ 2,086,489</b> <small>2,086,489</small>	<b>\$ 3,660,969</b> <small>3,660,969</small>	<b>\$ 3,721,901</b> <small>3,721,901</small>	<b>101.7%</b>
Expenditures				
Salaries and wages	\$ 821,446	\$ 1,230,624	\$ 1,232,901	100.2%
Employee benefits	196,231	335,785	305,568	91.0%
Purchased services	765,008	1,373,011	1,274,944	92.9%
Supplies and materials	67,622	139,050	145,447	104.6%
Equipment	1,799	122,229	90,929	74.4%
Other (fundraising, special ed, dues, etc.)	277,436	393,847	440,809	111.9%
<b>Total expenditures</b>	<b>\$ 2,129,544</b> <small>2,129,544</small>	<b>\$ 3,594,546</b> <small>3,594,546</small>	<b>\$ 3,490,597</b> <small>3,490,597</small>	<b>97.1%</b>
<b>Change in fund balance</b>	<b>\$ (43,055)</b> <small>(43,055)</small>	<b>\$ 66,424</b> <small>66,424</small>	<b>\$ 231,304</b> <small>231,304</small>	
<b>Beginning fund balance, all funds, July 1</b>	<b>602,289</b>	<b>559,234</b>	<b>559,234</b>	
<b>Projected fund balance, all funds, June 30</b>	<b>\$ 559,234</b> <small>559,234</small>	<b>\$ 625,658</b> <small>625,658</small>	<b>\$ 790,538</b> <small>790,538</small>	

Management has elected to omit substantially all disclosures, government-wide financial statements, and required supplementary information. No CPA provides any assurance on these financial statements.



**Woodbury Leadership Academy  
Cash Flow Projection Summary  
2018-2019**

Period Ending	Cash Inflows (Revenues)				Total Receipts	Cash Outflows (Expenditures)			Cash Balance
	State Aid Payments	Federal Aid Payments	Other Receipts*	Prior Year State & Federal Holdback		Salaries	Other Expenses	Total Expenses	
Jul 31	\$ 174,716	\$ -	\$ 807	-	\$ 175,523	\$ 49,047	\$ 140,740	\$ 189,787	\$ 381,036
Aug 31	174,529	-	807	163,105	338,441	57,800	257,624	315,424	404,053
Sept 30	209,405	-	1,099	76,796	287,300	80,167	263,507	343,674	347,679
Oct 31	295,934	-	12,012	56,019	363,965	85,216	257,172	342,387	369,257
Nov 30	249,879	7,154	16,472	247	273,751	85,674	214,334	300,008	343,000
Dec 31	430,543	-	5,092	-	435,634	87,317	124,849	212,166	566,468
Jan 31	312,196	16,891	6,783	5	335,875	86,124	292,994	379,118	523,226
Feb 28	273,833	-	2,662	1,057	277,553	82,438	155,052	237,490	563,288
Mar 31	270,381	-	9,379	-	279,760	82,438	300,836	383,275	459,774
Apr 30	264,385	-	8,731	661	273,777	85,511	241,934	327,445	406,106
May 31	264,702	24,088	3,061	-	291,851	90,661	177,625	268,287	429,670
June 30	386,750	-	4,257	-	391,007	104,175	91,956	196,131	624,546
<b>Projected</b>	3,307,253	48,133	71,162	297,891	3,724,438	976,569	2,617,977	3,495,192	

Assumptions: 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

Management has elected to omit substantially all disclosures, government-wide financial statements, and required supplementary information. No CPA provides any assurance on these financial statements.



# WOODBURY LEADERSHIP ACADEMY

## Payment Register by Check No.

Payment Date Range: 06/01/2019 - 06/30/2019

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void	Date	Amount	Voucher #	Account Code	Description
.DN	1001	WX	1	Public Employee Retirement Association		06/14/2019	\$2,020.99	5893	B 01 215 017	Payroll Deductions PERA
.DN	1002	WX	1	Teachers Retirement Association		06/14/2019	\$7,833.08	5894	B 01 215 018	Payroll Deductions TRA
.DN	1003	WX	1	Internal Revenue Service		06/14/2019	\$9,893.28	5895	B 01 215 010	Payroll Deductions FICA
.DN	1003	WX	1	Internal Revenue Service		06/14/2019	\$4,262.15	5895	B 01 215 011	Payroll Deductions Fed Tax
.DN	1004	WX	1	MN Department of Revenue Service		06/14/2019	\$2,283.40	5896	B 01 215 013	Payroll Deductions MN Tax
.DN	1128	WX	1	AssociatedBank		06/14/2019	\$200.00	5897	B 01 215 022	Payroll Deductions - HSA
.DN	1417	WX	1	VOYA		06/14/2019	\$1,670.11	5898	B 01 215 021	TSA
.DN	1047	WX	1	MN Association of Charter Schools		06/19/2019	\$398.78	5899	E 01 005 110 000 000 820	Monthly membership fee
.DN	1391	WX	1	Alerus		06/24/2019	\$30.00	5911	E 01 005 110 000 000 305	Alerus cobra
.DN	1001	WX	1	Public Employee Retirement Association		06/28/2019	\$1,181.46	5912	B 01 215 017	Payroll Deductions PERA
.DN	1002	WX	1	Teachers Retirement Association		06/28/2019	\$8,880.94	5913	B 01 215 018	Payroll Deductions TRA
.DN	1003	WX	1	Internal Revenue Service		06/28/2019	\$12,373.98	5914	B 01 215 010	Payroll Deductions FICA
.DN	1003	WX	1	Internal Revenue Service		06/28/2019	\$6,771.30	5914	B 01 215 011	Payroll Deductions Fed Tax
.DN	1004	WX	1	MN Department of Revenue Service		06/28/2019	\$3,407.65	5915	B 01 215 013	Payroll Deductions MN Tax
.DN	1128	WX	1	AssociatedBank		06/28/2019	\$200.00	5916	B 01 215 022	Payroll Deductions - HSA
.DN	1417	WX	1	VOYA		06/28/2019	\$1,670.11	5917	B 01 215 021	TSA
.DN	1441	WX	1	Old National		06/29/2019	\$189.83	5918	E 01 005 110 000 000 305	Service Charge
							<b>Check Total:</b>	<b>\$63,267.06</b>		
.DN	5880	CH	1	1461 Gamino's Cleaning Company LLC		06/05/2019	\$2,600.00	5868	E 01 005 810 000 000 305	Cleaning services-June
							<b>Check Total:</b>	<b>\$2,600.00</b>		
.DN	5881	CH	1	1054 Integrative Therapy, LLC.		06/05/2019	\$1,976.05	5870	E 01 010 420 000 740 394	OT: 5/6-5/17/19 22.58 hrs @ \$87.50
							<b>Check Total:</b>	<b>\$1,976.05</b>		
.DN	5882	CH	1	1150 JR Computer Associates		06/05/2019	\$800.00	5869	E 01 005 605 000 000 315	Contracted Technology services-June
							<b>Check Total:</b>	<b>\$800.00</b>		
.DN	5883	CH	1	1334 Mary Kelly		06/05/2019	\$1,080.00	5871	E 01 010 420 000 419 303	SpEd Director services: 5/11-5/31/19 13.5 hr
							<b>Check Total:</b>	<b>\$1,080.00</b>		
.DN	5884	CH	1	1521 MFI		06/05/2019	\$37.00	5872	E 01 010 203 000 000 430	Papermaking kits
							<b>Check Total:</b>	<b>\$37.00</b>		
.DN	5885	CH	1	1313 Nancy Baumann		06/05/2019	\$153.95	5873	E 01 010 203 000 000 430	Glue dots-Gr 1 art/Gr 8 Graduation supplies
.DN	5885	CH	1	1313 Nancy Baumann		06/05/2019	\$112.79	5873	E 01 010 203 000 000 401	Pizza Friday supplies
							<b>Check Total:</b>	<b>\$266.74</b>		
.DN	5886	CH	1	1233 Reno Mothes		06/05/2019	\$385.00	5874	E 01 010 420 000 740 394	DAPE: 5/1-5/28/19 7.0 hrs @ \$55.00
							<b>Check Total:</b>	<b>\$385.00</b>		



# WOODBURY LEADERSHIP ACADEMY

## Payment Register by Check No.

Payment Date Range: 06/01/2019 - 06/30/2019

ank	Check No	Ty	Grp Code	Vendor	Pay/Void	Date	Amount	Voucher #	Account Code	Description
_DN	5887	CH	1 1241	Sheila Merzer		06/05/2019	\$312.50	5875	E 01 010 408 000 740 394	Autism Specialist: 5/23/19 2.5 hrs @ \$125.
					<b>Check Total:</b>			<b>\$312.50</b>		
_DN	5888	CH	1 1098	Teachers on Call		06/05/2019	\$884.00	5876	E 01 010 203 000 000 305	Sub teachers 5/13-5/17/19
_DN	5888	CH	1 1098	Teachers on Call		06/05/2019	\$221.00	5876	E 01 010 400 000 000 305	Non Licensed SPED Sub
_DN	5888	CH	1 1098	Teachers on Call		06/05/2019	\$221.00	5877	E 01 010 203 000 000 305	Sub Teachers 5/20-5/23/2019
_DN	5888	CH	1 1098	Teachers on Call		06/05/2019	\$221.00	5877	E 01 010 201 000 000 305	Sub Teachers 5/20-5/23/2019
					<b>Check Total:</b>			<b>\$1,547.00</b>		
_DN	5889	CH	1 1302	Toshiba Financial Services		06/05/2019	\$971.24	5878	E 01 010 203 000 000 401	Copier leases & excess charges
_DN	5889	CH	1 1302	Toshiba Financial Services		06/05/2019	\$764.58	5878	E 01 010 605 000 000 580	Copier leases & excess charges
_DN	5889	CH	1 1302	Toshiba Financial Services		06/05/2019	\$8.15	5878	E 01 010 605 000 000 581	Copier leases & excess charges
					<b>Check Total:</b>			<b>\$1,743.97</b>		
_DN	5890	CH	1 1509	Colliers Architecture LLC		06/11/2019	\$1,693.75	5879	E 01 005 810 000 000 305	Architectural services-remodel project TI
					<b>Check Total:</b>			<b>\$1,693.75</b>		
_DN	5891	CH	1 1054	Integrative Therapy, LLC.		06/11/2019	\$1,159.38	5880	E 01 010 420 000 740 394	OT: 5/20-5/29/19 13.25 hrs @ \$87.50
					<b>Check Total:</b>			<b>\$1,159.38</b>		
_DN	5892	CH	1 1517	Kraus-Anderson Insurance		06/11/2019	\$750.00	5881	E 01 005 110 000 000 305	May Administrative consulting services
_DN	5892	CH	1 1517	Kraus-Anderson Insurance		06/11/2019	\$750.00	5882	B 01 131 000	July Administrative consulting services
					<b>Check Total:</b>			<b>\$1,500.00</b>		
_DN	5893	CH	1 1062	Kristen Rice		06/11/2019	\$712.50	5883	E 01 010 258 000 000 305	Music curriculum/concert consulting-28.5 f
					<b>Check Total:</b>			<b>\$712.50</b>		
_DN	5894	CH	1 1251	Kylie Griffith		06/11/2019	\$48.06	5884	E 01 010 203 000 000 430	Reimbursement-Gr 8 graduation flowers, b
					<b>Check Total:</b>			<b>\$48.06</b>		
_DN	5895	CH	1 1360	Lifetouch NSS		06/11/2019	\$1,117.70	5885	R 01 005 000 000 000 619	2018-19 yearbooks balance due
					<b>Check Total:</b>			<b>\$1,117.70</b>		
_DN	5896	CH	1 1522	Masloski Pest Services		06/11/2019	\$200.00	5886	E 01 005 810 000 000 305	Insect control-playground area
					<b>Check Total:</b>			<b>\$200.00</b>		
_DN	5897	CH	1 1492	Plainview Milk Products Cooperative		06/11/2019	\$142.00	5887	E 01 010 203 000 000 401	Milk for lunch-May
					<b>Check Total:</b>			<b>\$142.00</b>		
_DN	5898	CH	1 1233	Reno Mothes		06/11/2019	\$55.00	5888	E 01 010 420 000 740 394	DAPE: 6/3/19 1.0 hr @ \$55.00
					<b>Check Total:</b>			<b>\$55.00</b>		
_DN	5899	CH	1 1241	Sheila Merzer		06/11/2019	\$250.00	5889	E 01 010 408 000 740 394	Autism Specialist: 6/4/19 2.0 hrs @ \$125.C
					<b>Check Total:</b>			<b>\$250.00</b>		



**WOODBURY LEADERSHIP ACADEMY**

**Payment Register by Check No.**

Payment Date Range: 06/01/2019 - 06/30/2019

ank	Check No	Ty	Grp Code	Vendor	Pay/Void	Date	Amount	Voucher #	Account Code	Description
_DN	5900	CH	1 1116	Strategic Staffing Solutions		06/11/2019	\$218.75	5890	E 01 010 420 000 740 394	Psychologist: 5/17-5/24/19 2.5 hrs @ \$87.
					Check Total:			\$218.75		
_DN	5901	CH	1 1098	Teachers on Call		06/11/2019	\$221.00	5892	E 01 010 203 000 000 305	Sub teacher 5/28/19
					Check Total:			\$221.00		
_DN	5902	CH	1 1029	The Home Depot		06/11/2019	\$78.10	5891	E 01 005 810 000 000 401	Janitorial & bathroom supplies
					Check Total:			\$78.10		
_DN	5903	CH	1 1369	BergankDV Outsourced Services LLC		06/20/2019	\$5,564.00	5901	E 01 005 110 000 000 305	June financial mgmt & actng services
					Check Total:			\$5,564.00		
_DN	5904	CH	1 1249	Designs for Learning		06/20/2019	\$166.25	5902	E 01 010 411 000 740 394	DD specialist: 6/1/19 1.75 hrs @ \$95.00
					Check Total:			\$166.25		
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$19.28	5900	E 01 010 203 000 000 430	Curriculum-Gr 3 STEM & History
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$6.22	5900	E 01 010 203 000 000 430	Science Fair project materials-MS
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$2.64	5900	E 01 010 203 000 000 401	Lunch cleaning supplies-vinegar
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$25.95	5900	E 01 010 203 000 000 401	3 divider classification folders-HR files
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$16.49	5900	E 01 005 108 000 000 455	External DVD drives-for laptops
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$120.00	5900	E 01 010 203 000 000 401	Urinal drain covers
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$134.00	5900	E 01 005 107 000 000 401	"I'm a WLA Leader" wristbands
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$5.31	5900	E 01 010 203 000 000 430	Plastic knives-Gr 1 art log cabin project
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$111.72	5900	E 01 010 203 000 000 401	Storage baskets-library organization
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$32.62	5900	E 01 010 203 000 000 430	Pretzels, frosting-Gr 1 art log cabin project
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$23.52	5900	E 01 010 203 000 000 430	Science Fair project materials-Gr 4
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$399.90	5900	E 01 010 203 000 000 401	10 metal stools-Science lab
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$102.57	5900	E 01 010 203 000 000 460	Textbooks: Hatchet
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$137.16	5900	E 01 010 640 000 316 366	Books: Power of the Adolescent Brain
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$43.34	5900	E 01 010 203 000 000 430	Science Fair supplies-Helium tank, foil she
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$5.35	5900	E 01 010 203 000 000 430	Curriculum-Gr 1 Math
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$398.71	5900	E 01 005 110 000 000 320	Cell phone ED & Dean-May & June
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$339.80	5900	E 01 010 203 000 000 430	Copy paper
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$111.72	5900	E 01 010 203 000 000 401	Storage baskets-library organization
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	(\$100.00)	5900	R 01 005 000 000 000 096	Gift card donation from Bearance insurance
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$9.46	5900	E 01 010 203 000 000 401	Band-aids
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$11.29	5900	E 01 010 203 000 000 401	Colored copy paper-enrollment forms
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$98.00	5900	E 01 010 420 000 419 433	Basc assessments-duplicate payment
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$27.48	5900	E 01 010 203 000 000 460	Math curriculum-laminating sheets, binder



# WOODBURY LEADERSHIP ACADEMY

## Payment Register by Check No.

Payment Date Range: 06/01/2019 - 06/30/2019

ank	Check No	Ty	Grp Code	Vendor	Pay/Void	Date	Amount	Voucher #	Account Code	Description
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$10.95	5900	E 01 010 203 000 000 430	Field Day supplies-water cups
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$72.45	5900	E 01 010 203 000 000 401	9x12 envelopes-registration packets
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$10.99	5900	E 01 010 203 000 000 401	#10 envelopes-MAP scores mailing
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$40.67	5900	E 01 010 203 000 000 430	Gr 8 graduation breakfast supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$25.44	5900	E 01 010 203 000 000 401	Storage bins-special event supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$1.96	5900	E 01 010 203 000 000 430	K graduation supplies-balloons
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$5.26	5900	E 01 010 203 000 000 401	Student council-ice cream sundae supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$3.97	5900	E 01 010 203 000 000 430	Cardstock-Gr 1 art
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$55.84	5900	E 01 010 203 000 000 401	GoGurts-Pizza Friday
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$275.00	5900	E 01 005 110 000 000 329	Postage-MAP scores mailing
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$433.49	5900	E 01 010 203 000 000 401	Pizza-Pizza Friday
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$316.49	5900	E 01 010 203 000 000 401	Pizza-Pizza Friday
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$2,748.00	5900	E 01 010 630 000 000 466	Chromebooks-12
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$60.00	5900	E 01 005 108 000 000 455	Laptop chargers-3
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$11.98	5900	E 01 010 203 000 000 401	Student council-ice cream sundae supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$15.96	5900	E 01 010 203 000 000 401	Teacher certificates, PTO thank you
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$73.50	5900	E 01 005 110 000 000 305	Background checks-new hires, volunteers
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$4.29	5900	E 01 010 203 000 000 401	Summer School-STEM activities & challen
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$10.50	5900	E 01 010 203 000 000 430	Gr 8 graduation breakfast supplies-table cc
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$13.07	5900	E 01 010 203 000 000 401	First Aid supplies-field day-water dispenser
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$10.97	5900	E 01 010 203 000 000 401	Cards-departing staff
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$247.48	5900	E 01 010 203 000 000 430	Gr 8 graduation breakfast-food
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$37.41	5900	E 01 010 203 000 000 401	Summer School-paint markers
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$108.11	5900	E 01 010 203 000 000 401	Summer School supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$99.09	5900	E 01 010 203 000 000 401	Summer School supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$91.56	5900	E 01 010 203 000 000 401	Summer School supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$7.98	5900	E 01 010 203 000 000 401	Cards-departing staff
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$8.47	5900	E 01 010 203 000 000 430	Field Day supplies-ice
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$29.94	5900	E 01 010 203 000 000 401	Summer School supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$75.00	5900	E 01 010 203 000 000 401	Summer School supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$5.16	5900	E 01 010 203 000 000 401	Summer School supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$19.92	5900	E 01 010 203 000 000 401	Year end Staff meeting-fruit
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$5.34	5900	E 01 010 203 000 000 401	Pennies for Patients pizza party prize-balar
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$2.39	5900	E 01 010 203 000 000 430	K graduation supplies-ice
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$44.94	5900	E 01 010 203 000 000 430	K graduation supplies-cupcakes



**WOODBURY LEADERSHIP ACADEMY**  
**Payment Register by Check No.**  
 Payment Date Range: 06/01/2019 - 06/30/2019

ank	Check No	Ty	Grp Code	Vendor	Pay/Void	Date	Amount	Voucher #	Account Code	Description
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$5.99	5900	E 01 010 203 000 000 430	K graduation supplies-cupcakes-gluten free
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$13.00	5900	E 01 010 203 000 000 401	Summer School supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$12.00	5900	E 01 010 203 000 000 430	K graduation supplies-balloons
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$61.49	5900	E 01 010 203 000 000 401	Field Day supplies-lunch for MS helpers
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$75.22	5900	E 01 010 203 000 000 401	Year end Staff meeting-bagels & coffee
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$60.67	5900	E 01 010 203 000 000 401	Summer School supplies-alum foil, saran w
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$23.90	5900	E 01 010 203 000 000 401	Storage bins-special event supplies
_DN	5905	CH	1 1508	First Bankcard		06/20/2019	\$18.02	5900	E 01 010 203 000 000 401	Summer School supplies
							<b>Check Total:</b>	<b>\$7,336.39</b>		
_DN	5906	CH	1 1064	HealthPartners - Group		06/20/2019	\$11,249.44	5903	B 01 215 008	Health/Dental premiums-June
_DN	5906	CH	1 1064	HealthPartners - Group		06/20/2019	\$1,010.21	5903	B 01 215 009	Health/Dental premiums-June
_DN	5906	CH	1 1064	HealthPartners - Group		06/20/2019	\$10,654.02	5904	B 01 131 000	Health/Dental premiums-July
_DN	5906	CH	1 1064	HealthPartners - Group		06/20/2019	\$881.93	5904	B 01 131 000	Health/Dental premiums-July
							<b>Check Total:</b>	<b>\$23,795.60</b>		
_DN	5907	CH	1 1336	Hennepin Healthcare		06/20/2019	\$996.00	5905	E 01 010 420 000 740 394	Nursing services-4/10-4/18/19
_DN	5907	CH	1 1336	Hennepin Healthcare		06/20/2019	\$28.00	5905	E 01 010 720 000 000 305	Nursing services-4/10-4/18/19
							<b>Check Total:</b>	<b>\$1,024.00</b>		
_DN	5908	CH	1 1219	Home Depot		06/20/2019	\$495.75	5910	E 01 005 810 000 000 401	Floor wax
							<b>Check Total:</b>	<b>\$495.75</b>		
_DN	5909	CH	1 1054	Integrative Therapy, LLC.		06/20/2019	\$1,239.60	5906	E 01 010 420 000 740 394	OT: 6/3-6/11/19 14.17 hrs @ \$87.50
							<b>Check Total:</b>	<b>\$1,239.60</b>		
_DN	5910	CH	1 1240	Keys to Communication		06/20/2019	\$3,123.75	5907	E 01 010 401 000 740 394	Speech: 5/21-6/4/19 35.0 hrs @ \$85.00
							<b>Check Total:</b>	<b>\$3,123.75</b>		
_DN	5911	CH	1 1097	Principal Life Insurance Company		06/20/2019	\$1,510.81	5908	B 01 131 000	Life/ADD/STD premiums-July
							<b>Check Total:</b>	<b>\$1,510.81</b>		
_DN	5912	CH	1 1098	Teachers on Call		06/20/2019	\$663.00	5909	E 01 010 203 000 000 305	Sub teachers 6/3-6/5/19
_DN	5912	CH	1 1098	Teachers on Call		06/20/2019	\$110.50	5909	E 01 010 400 000 000 305	Sub teachers 6/3-6/5/19
							<b>Check Total:</b>	<b>\$773.50</b>		

**Bank OLDN Total:** \$126,441.21

**Report Total:** \$126,441.21



# WOODBURY LEADERSHIP ACADEMY

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
16	4228	OLDN	CR061	Credit	A	06/04/19		Check	1	1006							
	19 Refund					4228	E 01 005 110 000 000 305			FY19 Refund Service Charges					2.42	0.00	
														Receipt Total:	\$2.42	\$0.00	
														Deposit Total:	\$2.42	\$0.00	
17	4228	OLDN	CR061	Credit	A	06/04/19		Check	1	1006							
	19 Refund Service Charges					4228	E 01 005 110 000 000 305			FY19 Refund Service Charges					111.29	0.00	
														Receipt Total:	\$111.29	\$0.00	
														Deposit Total:	\$111.29	\$0.00	
18	4228	OLDN	CR061	Credit	A	06/04/19		Check	1	M							
	19 We Pay School					4228	R 01 005 000 000 000 050			Miscellaneous Customer FY19 Pizza Friday					203.00	0.00	
														Receipt Total:	\$203.00	\$0.00	
														Deposit Total:	\$203.00	\$0.00	
19	4228	OLDN	CR061	Credit	A	06/12/19		Check	1	1003							
	19 School Deposit					4228	R 01 005 000 000 000 050			SCHOOL DEPOSIT FY19 Milk Sales					110.50	0.00	
						4228	R 01 005 000 000 000 050			FY19 Pizza Fridays					83.68	0.00	
						4228	R 01 005 000 000 000 620			FY19 Yearbooks					684.00	0.00	
						4228	R 01 005 000 000 000 050			FY19 Grade 3 Field Trip Murp					530.00	0.00	
						4228	E 01 005 110 000 000 305			FY19 Background Check Fee					18.50	0.00	
						4228	R 01 005 000 000 000 050			FY19 STEM Camp 6/10-6/27/					1,920.00	0.00	
						4228	R 01 005 000 000 000 096			FY19 Charities Aid Foundation					87.32	0.00	
														Receipt Total:	\$3,434.00	\$0.00	
														Deposit Total:	\$3,434.00	\$0.00	
20	4228	OLDN	CR061	Credit	A	06/20/19		Check	1	1001							
	19 IDEAS					4228	R 01 005 000 999 740 360			MN DEPT OF EDUCATION FY18 Special Education					10,368.09	0.00	
						4228	R 01 005 000 999 348 300			FY18 Charter School Lease					9.85	0.00	
						4228	R 01 005 000 999 000 317			FY18 LT Maintenance					34.79	0.00	
						4228	R 01 005 000 000 000 211			FY19 General Education Aid					9,447.82	0.00	

# WOODBURY LEADERSHIP ACADEMY

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
20	4228	OLDN CR061	1519	Credit	A	06/20/19	Check	1	1001	MN DEPT OF EDUCATION					
						4228	R	01 005 000 000 348 300	FY19 Charter School Lease				127,989.19		0.00
													Receipt Total:	\$147,849.74	\$0.00
													Deposit Total:	\$147,849.74	\$0.00
21	4228	OLDN CR061	1520	Credit	A	06/28/19	Check	1	1001	MN DEPT OF EDUCATION					
						4228	R	01 005 000 000 211	FY19 General Education Aid				106,313.95		0.00
						4228	R	01 005 000 000 348 300	FY19 Charter School Lease				86,396.72		0.00
						4228	R	01 005 000 000 317	FY19 Long Term Facilities				46,189.44		0.00
													Receipt Total:	\$238,900.11	\$0.00
													Deposit Total:	\$238,900.11	\$0.00
22	4228	OLDN CR061	1521	Credit	A	06/28/19	Check	1	1006	Old National					
						4228	R	01 005 000 000 092	FY19 Old National Interest				506.29		0.00
													Receipt Total:	\$506.29	\$0.00
													Deposit Total:	\$506.29	\$0.00
													Report Total:	\$391,006.85	\$0.00



WOODBURY LEADERSHIP ACADEMY  
Journal Entry Listing

: Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
97	201912	06/30/2019	P	JE		Prop. Taxes to Lease Aid per JI	Prop. Taxes to Lease Aid per JD	E	01	005	850	000	000	896	Taxes/Special Assessments	0.00	10,420.19
						Prop. Taxes to Lease Aid per JD	Prop. Taxes to Lease Aid per JD	E	01	005	850	000	348	370	Op. Rentals & Leases	10,420.19	0.00
																\$10,420.19	\$10,420.19



**Meeting:** Finance Committee

**Date:** Thursday, August 22, 2019

**Time:** 4:30 p.m.

**Location:** Woodbury Leadership Academy School – 8089 Globe Drive, Woodbury, MN 55125  
– Conference Room

**Minutes:**

The meeting was called to order by Jessica Erickson at 4:36 p.m.

Members Present: Jessica Erickson, Judith Darling, and Kathy Mortensen

Members Absent: Kacie Paine and Mandi Folks

The meeting ended at 5:27 p.m.

**Development, Discussion, and Recommendations**

June Financial Statements Update

Schedule Next Finance Meeting

Transportation Update

Budget for Facilities Committee

St. Paul Public Schools Approved Rent Adjustment

**Housekeeping**

Next Regularly Scheduled WLA Board of Directors Finance Committee Meeting

**Date:** Thursday, September 12, 2019

**Time:** 4:30 p.m.

**Location:** Woodbury Leadership Academy-Conference Room  
8089 Globe Drive, Woodbury, MN 55125