

**Woodbury Leadership Academy  
Interim Board of Directors - Minutes  
Tuesday, November 25, 2014 – 6:00 PM**

Woodbury Leadership Academy – 600 Weir Drive, Woodbury, MN 55125

1. Call to Order: Bruce Sorensen
2. Roll Call of Members: Sarah Jacobson  
Bruce Sorensen, President                      Fred Erickson, Vice President  
Emily Mogren                                      Lindsay Juran, Secretary—via phone  
Troy Miller                                         Sheila Brown, Treasurer—via phone  
Tiffany Lewis                                      Sarah Jacobson  
Dan Endreson                                      Dan Hurley, ex-officio
3. Approval of Agenda:  
    Moved by:            Troy Miller            Second: Dan Endreson    Vote: 8-0-0
- 3a. Conflict of Interest Declaration: No board members had a conflict of interest to declare.
4. Unfinished Business: There was no unfinished business to report.
5. Approval of meeting minutes from October 28, 2014 and November 11, 2014 (special meeting)
6. Director's Report:  
Dan Hurley reported that the students and staff have completed NWEA testing and training and that enrollment is over 200. Other positives included the Book Exchange, a supportive Parent Team, and parents assisting in WLA's student leadership program. Mr. Hurley called for assistance in enrolling and planning for the 2015-2016 school year. Emily Mogren, Sarah Jacobson, and Tiffany Lewis agreed to assist in this matter.
7. Financial Report: Review of October financial statements and YTD budget numbers  
Judith Darling reported that the Federal CSP Grant is closed out and we are now in Phase II of implementation. At this point, the board has not yet approved a new budget because of a few unsettled issues; changing enrollment, the lease agreement and lease aid, and the shared services agreement. We are on track to pay off our loan in November 2014 and fill out the paperwork for a line of credit, which the board should have at the next board meeting.
8. Chair's Report: Acting chair, Bruce Sorensen, resigned for personal reasons. Mr. Sorensen recommended Ken Thielman as his replacement.
9. Standing Committee Reports:
  - a. Finance / Budget : see Financial Report
  - b. Marketing / Enrollment: Enrollment is currently at 202 as of Tuesday, December 2. Enrollment is steady and growing and WLA is beginning to have wait lists in certain classes.
  - c. Policy : Sarah Jacobson recommended that the board approve the policy on the day's agenda.
  - d. Building Facilities: Troy Miller had nothing new to report.
10. Consent Agenda: Acceptance of donations to WLA (handout)
11. New Business:
  - a. Motion to accept resignation of Bruce Sorensen from the WLA board  
    Moved by:            Dan Endreson            Second: Troy Miller            Vote: 8-0-0
  - b. Motion to appoint Ken Thielman as new community board member (for Bruce Sorensen's remaining Class B term)  
    Moved by:            Troy Miller            Second: Dan Endreson            Vote: 7-0-0
  - c. Motion to appoint Ken Thielman as WLA board chair  
    Moved by: Troy Miller            Second: Tiffany Lewis            Vote: 8-0-0
  - d. Motion to accept resignation of Fred Erickson from the WLA board  
    Moved by:            Troy Miller            Second: Sarah Jacobson            Vote: 8-0-0
  - e. Motion to approve: Policy 103 – Complaints – Students, Employees, Parents, Other Persons  
    Moved by:            Emily Mogren            Second: Dan Endreson            Vote: 8-0-0
  - f. Motion to approve technical corrections to WLA bylaws to align with VOA contract  
    Moved by:            Troy Miler            Second: Dan Endreson            Vote: 8-0-0
  - g. Motion to close the board meeting pursuant to Minnesota Statute 13D.05, Subdivision 3(a) to discuss the evaluation of employee, Mary "Maggie" Greene.  
    Moved by:            Dan Endreson            Second: Sarah Jacobson            Vote: 8-0-0Summary Statement: Ms. Greene has received a positive evaluation. There have been some licensing issues. She will not be in her current position until the issue is resolved. It is our intention to have her back once the issue has been resolved.
- h. Motion to reopen the board meeting

Moved by: Troy Miller

Second: Dan Endreson    Vote: 8-0-0

12. Open Forum: Mandi Folks introduced the teacher, community member, and WLA parents running for board seats in the upcoming election.
13. Future Agenda Items:
14. Date and Time of Next Board Meeting:  
December 16, 2014 – 6:00 PM
15. Motion to Adjourn  
Moved by: Troy Miller    Second: Dan Endreson    Vote: 8-0-0