

**Woodbury Leadership Academy
Interim Board of Directors - Meeting Minutes**

Tuesday, October 28, 2014 – 6:00 PM

Woodbury Leadership Academy – 600 Weir Drive, Woodbury, MN 55125

1. Call to Order: Bruce Sorensen
2. Roll Call of Members: Lindsay Juran
Bruce Sorensen, President Fred Erickson, Vice President
Emily Mogren, Treasurer Lindsay Juran, Secretary
Troy Miller Sheila Brown
Tiffany Lewis Sarah Jacobson
Dan Endreson Dan Hurley, ex-officio
3. Approval of Agenda:
 Moved by: Dan Endreson Second: Tiffany Lewis Vote: 9-0
- 3a. Conflict of Interest Declaration: None
4. Open Forum: None
5. Unfinished Business: A/B/C status of board members for transition to permanent board
6. Approval of meeting minutes from September 23, 2014
 Moved by: Troy Miller Second: Sarah Jacobson Vote: 9-0
7. Director's Report: See Marketing and Enrollment
8. Financial Report: Judith Darling reviewed with the board the financial statements and YTD budget numbers.
9. Chair's Report: Bruce Sorenson is working with Sue Mackert of Perpich and the state for funding the lease.
10. Standing Committee Reports:
 - a. Finance / Budget: See Financial Report
 - b. Marketing / Enrollment Dan Hurley reported that current enrollment is 199. He also reported that WLA's first open house was a great success and had a big turnout. The next open house will be on December 4th, which will also be a ribbon cutting ceremony with the Woodbury mayor. WLA is also working with the Pioneer Press to have a featured section on WLA. Advertisements are also in Woodbury Bulletin and WLA car clings are also available for families.
 - c. Policy: Lindsay Juran recommends the board approve the policies on today's agenda.
 - d. Building Facilities: Troy Miller reported the building committee met to discuss future options for the WLA facility.
11. Consent Agenda: Acceptance of donations to WLA (handout)
 Moved by: Lindsay Juran Second: Dan Endreson Vote: 9-0
12. New Business:
 - a. The board discussed options of the board composition. They have decided the board will now be composed of three teachers, four parents, and two community members.
Motion to approve: A/B/C status of each board member: Lindsay Juran (A), Troy Miller (A), and Fred Erickson (A), Bruce Sorenson (B), Emily Mogren (B), and Dan Endreson (B), Sarah Jacobson (C), Sheila Brown (C), Tiffany Lewis (C).
 Moved by: Dan Endreson Second: Tiffany Lewis Vote: 9-0
 - b. Motion to approve: WLA group long-term disability plan
 Moved by: Tiffany Lewis Second: Troy Miller Vote: 9-0

- c. Motion to approve: WLA vision insurance plan
 Moved by: Sarah Jacobson Second: Tiffany Lewis Vote: 9-0
- d. Motion to approve: Policy 216 - Purchasing, Procurement, Contracting, and Inventory Management Policy
 Moved by: Dan Endreson Second: Emily Mogren Vote: 9-0
- e. Motion to approve: Resignation of Emily Mogren as board treasurer
 Moved by: Tiffany Lewis Second: Sarah Jacobson Vote: 9-0
- f. Motion to approve: Appointment of Sheila Brown as board treasurer
 Moved by: Lindsay Juran Second: Dan Endreson Vote: 9-0
- g. Discussion/ clarification of upper grade class sizes: Sarah Jacobson introduced this discussion of the upper grade class sizes. The board clarified that in a need be bases, when the WLA is not meeting the budget it may be possible for a students to be added beyond the maximum of 22 students. Currently, WLA is meeting their budgets needs and will not be adding any more students beyond the maximum of 22.
- h. Motion to close the board meeting pursuant to Minnesota Statute 13D.05, Subdivision 3(a) to evaluate the performance of Dan Hurley, Director of Woodbury Leadership Academy
 Moved by: Troy Miller Second: Fred Erickson Vote: 9-0
- i. Motion to reopen the board meeting
 Moved by: Troy Miller Second: Fred Erickson Vote: 9-0
- j. Closed Meeting resolution: The board of the directors recommends the hire of the conflict/resolution specific Tom Esch.

13. Future Agenda Items: shared use agreement with Crosswinds

14. Date and Time of Next Board Meeting:
 November 25, 2014 – 6:00 PM

15. Motion to Adjourn
 Moved by: Tiffany Lewis Second: Lindsay Vote:9-0