## Woodbury Leadership Academy Interim Board of Directors - Minutes Tuesday, December 16, 2014 – 6:00 PM

Woodbury Leadership Academy – 600 Weir Drive, Woodbury, MN 55125

1. Call to Order: Ken Thielman

2. Roll Call of Members: Lindsay Juran

Ken Thielman, Chair Lindsay Juran, Secretary

Emily Mogren Sheila Brown, Treasurer (via phone)

Troy Miller (Absent)

Tiffany Lewis

Dan Endreson (absent)

Sarah Jacobson

Dan Hurley, ex-officio

3. Approval of Agenda:

Moved by: Sarah Jacobson Second: Tiffany Lewis Vote: 5-0-0

3a. Conflict of Interest Declaration: None

4. Open Forum: None

5. Unfinished Business: None

6. Approval of meeting minutes from November 25, 2014

Moved by: Tiffany Lewis Second: Lindsay Juran Vote: 5-0-0

7. Director's Report: Bobby Kodali, from the PTA, began by reporting on the wish list items that the WLA teachers created for the funds raised on Give to the Max. The most wanted items were a laminator and supplies as well as leveled readers. Mr. Kodali asked the board to approve the purchase of these items with the Give to the Max funds.

Dan Hurley reported that WLA received the result of the students' fall NWEA test result. For each grade the average RIT score was above the nation average, by 10-15 points. The teachers will especially use these statistics to help the low and low-average students in each grade, as well as continue the progress for students at all levels. The spring scores will show growth. NWEA is also a projection for how students will perform on the MCAs.

Mr. Hurley also reported that WLA families have received first trimester standard based report cards in early December. Mr. Hurley would like to survey parents to see how they felt about the standard based graded.

Next, Mr. Hurley discussed and reviewed the committees at WLA. For some committees, such as the curriculum committee, he would like the board to consider \$800 stipends for each of the committee members. These stipends do work well in the budget and title II funds maybe available. Mr. Hurley also discussed the need for members on RIT on building facility committee.

Lastly, Dan Hurley discussed the report from Tom Esch of the consulting done with the WLA staff. The board discussed during the report, that during the process the board hoped that Mr. Esch would reach out to parents and non-teacher board members.

- 8. Financial Report: Judith Darling reviewed the November financial statements and YTD budget numbers. She discussed that is it hard to finalize the budget without the lease taken care off. WLA need to wait for Perpich to make the next move, in order to finalize the lease with them. Lastly, Judith Darling recommends that a 200,000 line of credit be applied for from Nonprofits Assistance Fund to be approved in order to replace the bridge loan.
- 9. Chair's Report: Ken Thielman first reported that Mr. Hurley and himself are meeting weekly. He also reported that he is available to meet with teachers and parents. Mr. Thielman also discussed with the board that if communication is sent to the board, and he is on the email list, that he will response to the communication. If he is not on the email list he asks that a board member asks the parents, if the email can be forwarded to the board chair. Finally, Mr. Thielman clarified that a building facility for the school is a Board of Directors' issue, and will be dealt with on the board level.
- 10. Standing Committee Reports:
  - a. Finance / Budget: See financial report

- b. Marketing / Enrollment: Mr. Hurley reported that the current enrollment is 204. The committee is continuing to look at enrollment for next year at WLA.
- c. Policy: Nothing to Report
- d. Building Facilities: Nothing to Report
- 11. Consent Agenda
- 12. New Business:
  - a. Motion to approve corrections to WLA bylaws to align with VOA contract-second vote

    Moved by: Tiffany Lewis Second: Sarah Jacobson Vote: 5-0-0
  - b. Motion to approve line of credit to replace bridge loan; corporate borrowing resolution Moved by: Sarah Jacobson Second: Tiffany Lewis Vote: 5-0-0
  - c. Motion to approve results of board of director's election Bharathi Sankararaman (parent), Sarah Tegtmeier (teacher), and Robyn Carley (community member).

Moved by: Ken Thielman Second: Sarah Jacobson Vote: 5-0-0

d. Motion that the Director is granted permission to purchase items on the wish list for teachers as presented in Give to the Max report.

Moved by: Ken Thielman Second: Sarah Jacobson Vote: 5-0-0

- e. Discussion item: Communication to the board: See director's report.
- f. Discussion item: Board discussed staff job descriptions. They conclude that the descriptions will be sent to the board.
- 13. Future Agenda Items:
  - -Yearly Review
  - -Seating of the new board members
  - -7<sup>th</sup> Grade at WLA
- 14. Date and Time of Next Board Meeting:

January 27, 2015 – Workshop at 5:30 and meeting at 6:30 PM

15. Motion to Adjourn

Moved by: Lindsay Juran Second: Sarah Jacobson Vote:5-0-0