

Public Copy

Board Packet

Woodbury Leadership Academy Board of Directors Meeting (Regular)

Tuesday, November 14, 2017

6:00 P.M.

Woodbury Leadership Academy School

600 Weir Drive, Woodbury, MN – Room 1500 (1st Grade Pod Area)

PLEASE LEAVE THIS BINDER ON THE BACK SIGN-IN TABLE AND DO NOT
REMOVE ANY DOCUMENTS.

THANK YOU.

Property of: Woodbury Leadership Academy Board of Directors

Meeting: Board of Directors Regular Meeting

Date: Tuesday, November 14, 2017

Time: 6:00 P.M.

Location: Woodbury Leadership Academy School – 600 Weir Drive, Woodbury, MN 55125 – 1st Grade Pod Area (Room 1500)

AGENDA

1. **Meeting Call to Order and Roll Call** Info (1 minute)
 - 1.1. Meeting Call to Order (Board Chair)
 - 1.2. Roll Call (Board Chair & Clerk)

2. **WLA Mission & Vision** (Presenter: Board Member) Info (1 minute)

The mission of WLA is to utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology.

The vision of WLA is to be a school where students and graduates become exceptional leaders, and are prepared to take on the academic and leadership challenges they will face as they transition into high school.

3. **Approval of Agenda** (Presenter: Board Chair) Action (1 minute)
 - 3.1. Approval of Meeting Agenda

4. **Conflict of Interest Declaration** (Presenter: Board Chair) Info (1 minute)
 - 4.1. Conflict of Interest Declaration

5. **Approval of Previous Minutes** (Presenter: Board Chair) Action (2 minutes)
 - 5.1. Approval of Previous Meeting Minutes
September 26, 2017 and October 24, 2017

6. **Public Comment** Info (10 minutes)
 - 6.1. WLA Board of Directors Procedure on Public Comment

*Woodbury Leadership Academy welcomes and values the contribution of stakeholders in creating a learning environment where students can achieve goals and aspirations. Individuals must sign up in advance to speak during the Public Comment by signing up prior to the start of the meeting. **The sign-up ends when the meeting is called to order.** Individuals when addressing the board must indicate their name, connection to the school, and the subject they are addressing, noting if it is related to an agenda specific item or a non-agenda related topic. Individuals will have two (2) minutes to address the board. The Board will not engage in a discussion or debate with individuals, but will take the information and find answers if appropriate. Individuals **MUST NOT** include names of school employees and/or titles, or names of students in their remarks for their own legal protection and the legal rights of staff or students. Issues with school employees should be made directly to the School Administration in accordance with school policy. Professional conduct is expected when participating in the public comment. No protesting, signs, or posters are allowed during open forums. Per Minnesota's Open Meeting Law, if a person becomes disruptive or abusive and chooses to disregard the policy requirements, they will be asked to leave the meeting.*



- 7. **Board and Administration Reports**
 - 7.1. Board Report (Presenter: Board Chair) Info (5 minutes)

- 8. **Development & Discussion (Presenter: Board Chair)** Discussion (10 minutes)
 - 8.1. Winter Retreat
 - 8.2. Upcoming Board Training Opportunities

- 9. **Business/Board Action (Presenter: Board Chair)** Action (1 minute)
 - 9.1. Open Board of Directors Seats: Teacher and Community Member
 - 9.2. Board Consultant Contract

- 10. **Board Communication & Future Items (Presenter: Board Chair)** Discussion (1 minute)
 - 10.1. Board Communication
 - 10.2. Future Items

- 11. **Housekeeping (Presenter: Board Chair)** Info (1 minute)
 - 11.1. *Next Regularly Scheduled WLA Board of Directors Meeting*
 - Date: Tuesday, November 28, 2017
 - Time: 6:00 P.M.
 - Location: WLA – 600 Weir Drive, Woodbury, MN 55125 –1st Grade Pod Area
 - 11.2. Delegation of Public Comment Items (if necessary)
 - 11.3. New Member: Board of Directors Oath of Office

- 12. **Adjournment (Board Chair)** Action (1 minute)
 - 12.1. Adjournment

**Woodbury Leadership Academy
Board of Directors Meeting Minutes
Regular Meeting
September 26, 2017**

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Directors Present: Jessica Erickson, Mandi Folks, Lylie Griffith, Frank Krejci, Ed Rimkus, Barbara Young

Directors Absent: None

Administration/Advisors Present: Dr Kathleen Mortensen (Executive Director)

Others in Attendance: WLA staff and parents

1. Call to Order

Ms Young called the meeting to order at 6:01 PM.

2. Roll Call

Ms Baumann took roll call of members.

3. WLA Mission and Vision

Mr Rimkus read the WLA Mission and Vision Statements.

4. Approval of Agenda

Ms Griffith moved “to amend the agenda to add items 10.3 Removal of an officer from an officer position effective immediately and 10.4 Filling of an officer position effective immediately.” Ms Krejci seconded. Ms Erickson, Ms Folks, Ms Griffith and Ms Krejci voted for. Mr Rimkus and Ms Young voted against. Motion passed.

Ms Krejci moved “to approve the amended agenda.” Ms Griffith seconded. There was discussion. Ms Erickson, Ms Folks, Ms Griffith and Ms Krejci voted for. Mr Rimkus and Ms Young voted against. Motion passed.

5. Conflict of Interest Declaration

Ms Young asked if there were any conflicts of interest of members for items on the agenda. None were noted.

6. Public Comment

There was no public comment

7. Board and Administration Reports

Board Report: Ms Young reported that the school is now looking at leasing a facility instead of building one for the 2018-19 school year due to enrollment numbers and fund balance concerns. She also reminded board members that she would like to keep the meetings progressing at a more efficient pace.

Executive Director Report: Ms Mortensen highlighted several items in her board report that was included in the board packet: afterschool activities, band sign-up, NFL Play 60,

ELL programming status, teacher observations, volunteer opportunities and school communications. She reported that she was recently able to access MCA results for individual students and that she is analyzing & sharing the results with grade level PLC's. Ms Mortensen presented an Organizational chart powerpoint which summarized the current state of the school focusing on the areas of ADM/enrollment, staffing, facility lease cost, and fund balance.

8. Committee Reports and Action

Finance Report: Ms Folks presented the August financials, pointing out that the original budget was based on enrollment of 318, whereas the working budget has been adjusted to reflect enrollment of 250. The working budget reflects a net loss, primarily caused by a doubling in lease costs over prior year. The Board will need to pass a revised budget and will need to make decisions on whether to cut expenses to make a balanced budget or budget a loss which would reduce the fund balance.

Governance Report: Ms Krejci reported Ms Griffith and Ms Baumann have resigned from the Governance Committee and that she is seeking new members. The Committee recommends that WLA not join the MSBA at a cost of approx. \$3,000 which was previously Board approved. The Committee is working on several policies, including the Background Check Policy and the Family Handbook which will be submitted for approval at the October Board meeting.

Approve 3rd Reading (Final) of WLA Bylaws:

Mr Rimkus moved "to approve the WLA bylaws as presented." Ms Krejci seconded. Motion passed unanimously.

Notice of 1st Reading (Review) of Policy 511, Policy 537 and Policy 538: Ms Krejci gave notice of the 1st Reading of the following Policies:

- Policy 511: Student Fundraising
- Policy 537: Kindergarten Lottery
- Policy 538: Enrollment

She requested Board members review these policies and direct all comments to her.

9. Consent Agenda

Motion by Mr Rimkus "to combine the two items on the Consent Agenda:

1. Approve Meeting Minutes from August 22, 2017
2. Approve the Financial Statements and Transactions for August 1 – August 31, 2017 as presented."

Seconded by Ms Erickson. Motion passed unanimously.

Mr Rimkus moved "to approve the Consent Agenda as combined." Second by Ms Krejci. Motion passed unanimously.

10. Board Discussion and Action

Add Board Member to Treasurer Position:

Motion by Mr Rimkus "to add a Board member to the Treasurer position." Ms Young pointed out that a Director needed to be named to the position. Mr Rimkus withdrew his motion.

Ms Krejci "moved to nominate Ms Erickson for the Treasurer Position." Seconded by Ms Griffith. Ms Erickson, Ms Folks, Ms Griffith and Ms Krejci voted for. Ms Young

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opposed the motion. Mr Rimkus attained. Motion passed. Ms Young clarified that the motion was effective immediately.

Close meeting for personnel update Ms Young stated that the Board would go into closed session per MN Statute 13D.01 Subpart 1 for a Personnel Update. Ms Krejci moved "to go into closed session." Ms Folks seconded. There was discussion as to whether the attorney needed to be in attendance in order to hold the closed session. Ms Erickson, Ms Folks, Ms Krejci, Mr Rimkus and Ms Young voted for. Ms Griffith voted against. Motion passed. Meeting went into closed session at 7:11 PM.

Meeting reconvened: Ms Krejci moved "to reopen the meeting." Ms Folks seconded. Motion passed unanimously. Meeting reconvened at 7:28 PM.

Recess: Mr Rimkus moved "that the Board take a 5 minute recess." Ms Folks seconded. Motion passed unanimously. The Board went into recess at 7:30 PM.

Reconvened: Mr Rimkus moved "to reopen the meeting." Ms Krejci seconded. Motion passed unanimously. Meeting reconvened at 7:44 PM.

Removal of Officer: Ms Griffith moved "to remove Barbara Young as the Board Chair effective immediately." Ms Erickson seconded. There was discussion. The question was called. Ms Erickson, Ms Folks, Ms Griffith and Ms Krejci voted for. Mr Rimkus and Ms Young voted against. Motion passed.

As Board Secretary, Ms Griffith took over running the meeting.

Filing Officer Position: Mr Rimkus nominated himself for the position of Board Chair. Ms Young seconded the nomination of Mr Rimkus as Board Chair. Ms Krejci nominated another person for the position of Board Chair. A roll call vote was not taken. Two (2) in favor, one (1) against, two (2) abstain and one (1) no vote. Mr Rimkus was declared as the new Board Chair.

Mr Rimkus took over running the meeting.

11. Board Development

OML and Serial Meetings: Mr Rimkus stated that Open Meeting Law and Serial Meetings have already been discussed during the meeting.

12. Board Communication and Future Items

Board Communication: Mr Rimkus dispensed any discussion of non-agenda items.

Future Items: Ms Krejci moved "to schedule a Board retreat for purposes of team building and board training," Ms Folks seconded. Motion passed unanimously.

13. Housekeeping Items

Next Board meeting is scheduled for Tuesday, October 24, 2017 at 6:00 PM in the 1st Grade pod area.

There were no public comment items for which to delegate follow-up.

Swear in New Board Member: Mr Rimkus swore in Ms Jolene Skordahl, WLA teacher and parent, to the vacant teacher seat.

14. Adjournment

Ms Krejci moved to adjourn. Ms Erickson seconded. Motion passed unanimously. The meeting adjourned at 8:02 PM.

Minutes drafted by Nancy Baumann, Board Clerk (non-Board member)

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**Woodbury Leadership Academy
Board of Directors Meeting Minutes
Regular Meeting
October 24, 2017**

Directors Present: Jessica Erickson, Mandi Folks, Ro Krejci, Ed Rimkus, Jolene Skordahl

Directors Absent: Barbara Young

Administration/Advisors Present: Dr Kathleen Mortensen (Executive Director), Judith Darling (BerganKDV)

Others in Attendance: Rochel Manders (VOA), Brad Falteysek, Abdo Eick & Meyers LLP (Auditor), WLA staff and parents

1. Call to Order

Mr Rimkus called the meeting to order at 6:00 PM.

Ms Krejci requested time to review the revised agenda as there had been numerous changes made. Ms Mortensen reviewed the additions and deletions from the previously distributed agenda with the Board.

2. Roll Call

Ms Baumann took roll call of members.

3. WLA Mission and Vision

Mr Rimkus read the WLA Mission and Vision Statements.

4. Approval of Agenda

Ms Krejci moved to amend the agenda, Mr. Rimkus stated his resignation. Ms Krejci revised the motion to “amend the agenda to add item 4A Add New Board Chair, and renumber item 14.5 Add Secretary to 13.5.” Ms Folks seconded the amended motion. A roll call vote was taken: Ms Erickson, Ms Folks, Ms Skordahl and Ms Krejci voted for. There were no votes against or abstentions. Motion passed.

4A. Add New Board Chair

Ms Krejci motioned “to add Ms Folks as WLA Board Chair.” Ms Erickson seconded. A roll call vote was taken: Ms Erickson, Ms Folks, Ms Skordahl and Ms Krejci voted for. There were no votes against or abstentions. Motion passed.

Ms Folks assumed leadership of the board meeting. She introduced several guests at the meeting: Ms Rochel Manders from VOA, WLA’s authorizer, and Mr. Falteysek from Abdo Eick & Meyers, WLA’s auditors.

5. Conflict of Interest Declaration

Ms Folks asked if there were any conflicts of interest of members for items on the agenda. None were noted.

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6. Public Comment

There was no public comment.

7. Executive Director Report

Ms Mortensen highlighted several items in her board report that was included in the board packet: Astronomy Night was a huge success, Staff continue to work on curriculum alignment, English Language Learners have been identified and staff are working on programming, a parent volunteer is coordinating extra-curricular activities included Lego League, Chess and other activities. Ms Mortensen has almost completed the first round of formal teacher observations. She directed Board members to a PowerPoint in the Board packet which addresses the current and future fund balance, expenses, staffing and ADM at WLA. At the November 28th board meeting, the Board will need to decide whether to lower the fund balance to balance in the current year or to reduce staff and combine classes. There was discussion on the impact that either decision would have on students, families staff and the community.

8. Finance Report

Ms Darling presented the September financials, pointing out the liability to the State on the Balance Sheet which is a result of the state paying on an originally reported ADM of 318, whereas actual is closer to 255. The reduction in ADM has been submitted to the State and future payments will be adjusted to reflect the change. Cash flow is not anticipated to be an issue.

The income statement reflects both the Board approved budget of 318 students and a working budget of 255 students. This working budget will be finalized next month by the Finance Committee and brought to the Board for approval as the final budget. The working budget will reflect a deficit unless staff reductions and other cost cuts are made.

9. Audit Firm Report

Mr Falteysek from Abdo, Eck & Myers, an independent audit firm, presented the FY17 audited financial statements. The audit opinion is a "clean opinion" which reflects that the financial statements are materially accurate and follow Generally Accepted Accounting Principles. There were no control weaknesses noted and the school is in compliance with state statutes. The Management Letter gives a summary of information in the Financial Statements and highlights were reviewed.

10. Finance Committee Report

Ms Erickson reported that the BerganKDV revised contract was discussed and reflects a 2% price increase over prior year as the previously approved agreement, but also reflects a reduction of students from the budgeted to actual, resulting in a net dollar decrease. Ms Mortensen discussed the need for a Purchase Order system to better control spending and BerganKDV will work with the school to implement. Ms Folks stated that finances are important to the school and everyone is welcome to attend the Finance Committee meetings which are held on the third Thursday of the month.

11. Governance Committee Report

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Ms Krejci reported that the committee continues to work on the Background Check Policy and needs to agree on the frequency of checks to require for employees and volunteers. The policy will come to the Board for approval at the next meeting.

They are also working on Policies 537 and 538 which deal with enrollment and will be presented to the Board for approval at the next meeting.

The Committee continues to edit the Student/Family Handbook. They have decided that the Handbook summarizes approved Board policies and provides guidance on procedures for families to follow. Therefore, the Committee does not see the need for Board approval of the handbook. The Committee meets on the third Tuesday of the month and is looking for new members.

12. Consent Agenda

12.1 Financial Statements

Ms Krejci motioned "to approve the financial statements." Ms Erickson seconded. Motion passed unanimously.

12.2 Accept Audit Report

Ms Erickson moved "to accept the Audit Report." Ms Skordahl seconded. Motion passed unanimously.

12.3 Policy 303 3rd Reading

Ms Krejci moved "to table the reading of Policy 303." Ms Erickson seconded. Motion passed unanimously.

12.4 Resignation

Ms Mortensen reported that she received a resignation this afternoon from WLA's Music Teacher, Sean Johnson. Ms Krejci moved "to accept the resignation from Sean Johnson." Ms Erickson seconded. Motion passed unanimously.

13. Board Discussion and Action

13.1 Lawyer Access

Ms Krejci moved "to limit lawyer access to the Board Chair and/or the Executive Director. Ms Erickson seconded. There was discussion for the need of a Board Policy. Motion passed unanimously.

13.2 Lease Aid Certification

Ms Darling reported the requirement for all Board Members to complete a Lease Aid Certification as part of the application for lease aid with the State. Forms were distributed and Board members completed them.

13.3 BerganKDV Revised Contract

Ms Erickson moved "to approve the revised BerganKDV Contract." Ms Skordahl seconded. Motion passed unanimously.

13.4 Voya 403(b) Plan

Ms Krejci moved "to approve Voya as a 403(b) provider." Ms Skordahl seconded. Motion passed unanimously.

13.5 Add Board Member to Secretary Position:

Ms Folks "motioned for Ms Krejci to be Board Secretary." Seconded by Ms Erickson. A roll call vote was taken: Ms Erickson, Ms Folks, Ms Skordahl and Ms Krejci voted for. There were no votes against or abstentions. Motion passed.

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15. Board Communication and Future Items

Ms Krejci requested for a Board retreat or workshop for training, team building and strategic planning. She also stressed the need for a Community Member on the Board of Directors and asked Board members to help in filling this position. Ms Erickson asked for ongoing trainings for the Board. Ms Krejci suggested that the upcoming Family Movie Night be opened up to the community.

Ms Mortensen expressed a concern over the length of the November meeting due to the anticipated number of items for the agenda. Ms Krejci moved “to add a Regular Board meeting on Tuesday, November 14, 2017 at 6:00 PM meeting in the 1st Grade pod area.” Ms Erickson seconded. Motion passed unanimously.

Ms Folks requested a facilities update and a marketing update at a future meeting.

16. Housekeeping Items

Ms Folks reminded members that there will be two meetings in November: Tuesday, November 14, 2017 and Tuesday, November 28, 2017. Both will be at 6:00 PM in the 1st Grade pod area.

17. Delegation of Public Comments

There were no public comment items for which to delegate follow-up.

18. Adjournment

Ms Krejci moved to adjourn. Ms Erickson seconded. Motion passed unanimously. The meeting adjourned at 7:26 PM.

Minutes drafted by Nancy Baumann, Board Clerk (non-Board member); submitted by Ms Krejci, Board Secretary.



MN ASSOCIATION OF
CHARTER SCHOOLS



2017-2018

Board Leadership Training Catalog

MN Association of Charter Schools

“Unleashing Education from Convention”

BASIC TRAINING - Required Topics by Statute

Course	Description	Notes	Fees
100 Welcome to the World of Charter School Governance	This course explores the unique characteristic of chartered schools and how those characteristics impact governance; the basics of board governance; the ten (10) major responsibilities of a board as well as the responsibilities of individual board members; and the basics of how a board does its work.	<ul style="list-style-type: none"> • 3 hour course • Regional & On-site 	<ul style="list-style-type: none"> • Free for individuals — member schools • \$95 per individual — non-member schools
200 Charter School Finances: A Public Trust	This course explores the three (3) basic areas of the board relative to school finances, ensuring adequate financial resources and knowing the sources of those resources, financial management and oversight, and ensuring accountability to the citizens of Minnesota and others for the funding entrusted to the board.	<ul style="list-style-type: none"> • Online Course 	<ul style="list-style-type: none"> • \$15 per individual — member schools • \$95 per individual — non-member schools
300 Employment in Charter Schools	This course explores the unique nature of employment in chartered schools; the three (3) types of employment relationships and the differences in those relationships; and the overall role and responsibilities of the board in employment process.	<ul style="list-style-type: none"> • 2 hour course • Regional & On-site 	<ul style="list-style-type: none"> • Free for individuals — member schools • \$80 per individual — non-member schools

CONTINUING EDUCATION OPTIONS

Course	Description	Notes	Fees
110 Effective Governance	The session explores what factors lead to a board being functional and effective versus dysfunctional and ineffective; the difference between board and management; and the internal policies and practices a board needs to effectively make governance work.	<ul style="list-style-type: none"> • 2 hour On-site • 2 hour Regional 	<ul style="list-style-type: none"> • \$250 + mileage • \$40 per individual — member schools • \$80 per individual — non-member schools
120 Charter School By-laws	The session will explore the board's By-laws relative to the requirements relative to Minnesota's Nonprofit and Charter School laws, and effective provisions and practices.	<ul style="list-style-type: none"> • 2 hour On-site 	<ul style="list-style-type: none"> • \$250 + mileage
130 Policy Development & Evaluation	This session will explore a process for developing policy, monitoring the implementation of policies, and reviewing and evaluating policies using a school policy as the basis of this session.	<ul style="list-style-type: none"> • 2 hour On-site 	<ul style="list-style-type: none"> • \$250 + mileage
140 Identifying Strengths & Needs of the Board Members	The session will focus on how to utilize the Assessment Tools the Association has developed for Boards to identify the strengths and needs of the board and of individual board members and then develop a plan for the annual ongoing training of the board and its members.	<ul style="list-style-type: none"> • 2 hour On-site 	<ul style="list-style-type: none"> • \$250 + mileage
150 School Board Chairs: Key to Effective Boards	The session will explore the role and responsibilities of the board chair (Chief Volunteer Officer), the qualities and characteristics of effective board chairs, and effective practices in chairing a board.	<ul style="list-style-type: none"> • 2 hour Regional 	<ul style="list-style-type: none"> • \$40 per individual — member schools • \$80 per individual — non-member schools

To Register: [Click Here](#) To Request Classes: [Click Here](#)

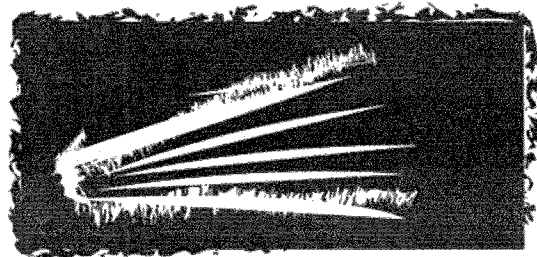
CONTINUING EDUCATION OPTIONS — Continued

Course	Description	Notes	Fees
310 Personnel Management	This session explores the board's role and responsibilities in personnel management, personnel policies and compensation issues.	<ul style="list-style-type: none"> • 2 hour On-site • 2 hour Regional 	<ul style="list-style-type: none"> • \$250 + mileage • \$40 per individual — member schools • \$80 per individual — non-member schools
320 The School Director Employment Relationship	This session explores the employment relationship between the board and the school director, qualifications and qualities, job description, employment agreement, support and supervision and succession planning.	<ul style="list-style-type: none"> • 2 hour On-site • 2 hour Regional 	<ul style="list-style-type: none"> • \$250 + mileage • \$40 per individual — member schools • \$80 per individual — non-member schools
330 The Performance Evaluation of the School Director	This session explores the role, responsibilities, and the process of conducting the performance evaluation of the school director, as well as developing a performance improvement and/or professional development plan with the school director.	<ul style="list-style-type: none"> • 2 hour On-site 	<ul style="list-style-type: none"> • \$250 + mileage
400 The Charter School Law: Board Responsibilities	The session will explore the charter school law in terms of board responsibilities including: the legal authority and responsibilities of a board, conflict of interest provisions, board elections, employment, accountability and the authorizer relationship.	<ul style="list-style-type: none"> • 2 hour On-site 	<ul style="list-style-type: none"> • \$250 + mileage
500 MN Charter Schools: Evolution, Current Status and Future Challenges	This session explores the historic evolution of chartering in Minnesota, the current status of chartering, and the future challenges facing chartering and charter schools in Minnesota.	<ul style="list-style-type: none"> • 2 hour Regional 	<ul style="list-style-type: none"> • \$40 per individual — member schools • \$80 per individual — non-member schools

ONLINE SEMINARS

Course	Description	Notes	Fees
Open Meeting Law	This seminar explores the requirements of Minnesota's Open Meeting Law and the responsibilities of a Charter School Board of Directors in implementing the law.	<ul style="list-style-type: none"> • Available January 2018 	
Data Practices Law	This seminar explores the requirements of Minnesota's Data Practices law, the definition of public and private data, the responsibilities of the board in ensuring privacy of protected data, and how to ensure the school administration is responding appropriately to data requests.	<ul style="list-style-type: none"> • Available January 2018 	
Records Retention Law	This seminar explores the requirements of Minnesota's Public Records law, and the responsibilities of the board to ensure that all appropriate public and private records are properly maintained and archived by the school.	<ul style="list-style-type: none"> • Available January 2018 	

To Register: [Click Here](#) To Request Classes: [Click Here](#)



**MN ASSOCIATION OF
CHARTER SCHOOLS**

Unleashing education from convention

MN Association of Charter Schools

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Facebook: facebook.com/mncharterschools

LinkedIn: linkedin.com/company/mn-association-of-charter-schools

Blog: mncharterschools.wordpress.com

CHARTER SCHOOL BOARD MEMBER TRAINING

* MSBA CHARTER SCHOOL BOARD TRAINING WORKSHOP

Date: 8:30 a.m. to 3:30 p.m. Wednesday, January 10, 2018

Location: Hilton Minneapolis, 1001 South Marquette Avenue,
Minneapolis

Fee: \$185 for MSBA Charter Associates; \$250 for non-MSBA Charter Associates

Registration: [Access the Charter School Board Workshop registration form](#)

The **MSBA Charter School Board Training Workshop** offers **all three state-required training components** for charter school board members:

- Board Governance
- Financial Matters
- Employment Matters

Contact Sandy Gundlach at 800-324-4459 or sgundlach@mnmsba.org for more information.

MSBA Event Cancellation Policy

Cancellation by Meeting Participants:

- (1) if a pre-registered participant cancels any time prior to the date registration closes, MSBA will fully refund the registration fee;
- (2) if a pre-registered participant cancels between the date registration closes until the time the MSBA-sponsored event/activity begins, he/she will be charged an administration fee; and
- (3) once an event/activity begins, all registrants are responsible for the full registration fee.

Updated: 11.14.2017

WOODBURY LEADERSHIP ACADEMY

Board of Directors

Committee Membership

Name	Member Seat	Position	E-Mail	Date Seated	Expiration Date	License Number (Teacher Only)
Mandi Folks	Parent	Chair	mfolks@wlamn.org	01/24/2017	06/2020	
Jessica Erickson	Teacher	Treasurer	jerickson@wlamn.org	03/01/2017	06/2020	425129
Ro Krejci	Parent	Secretary	rkrejci@wlamn.org	04/26/2016	06/2019	
Jolene Skordahl	Teacher		jskodahl@wlamn.org	10/24/2017	06/2019	338977
Barbara Young	Parent		byoung@wlamn.org	08/25/2016	06/2018	
Open Seat	Teacher				06/2018	
Open Seat	Community				06/2018	
Open Seat	Community				06/2019	
Open Seat	Community				06/2020	
Kathy Mortensen	Ex-Officio	Director	kmortensen@wlamn.org			323303