

Meeting Minutes: March 28th, 2017



A regular meeting of the Board of Directors of Woodbury Leadership Academy was held on March 28th, 2017 at 5:00 P.M. at the 1st Grade Pod Area

Directors Present: Mandi Folks, Kylie Griffith, Ro Krejci, Anna Yang, Barbara Young, Jessica Erickson

Directors Absent: Karin Swainey

Administration/Advisors Present: Bert Strassburg (ED)

Others in Attendance: WLA staff

1. Call to Order and Roll Call

Ms. Young called the meeting to order at 5:00 PM. Ms. Griffith took roll call of members.

2. WLA Mission and Vision

Ms. Yang read the WLA Mission and Vision Statements.

Ms. Folks arrived at 5:04 PM.

3. Approval of Agenda

Ms. Griffith moved “to approve the agenda of the WLA Board of Directors regular meeting for Tuesday, March 28, 2017 at 5 P.M. as presented.” Ms. Krejci seconded. Motion passed unanimously.

4. Conflict of Interest Declaration

Ms. Young asked if there were any conflicts of interest of members for items on the agenda. None were noted.

5. Approval of Previous Minutes

Ms. Yang moved “to approve the minutes from the WLA Board of Directors regular meeting held on Wednesday, March 1st, 2017 at 6 P.M. as presented.” Ms. Folks seconded. Motion passed unanimously.

6. Public Comment

There was no public comment.

7. Presentations

Facilities Update: Mr. Strassburg gave an update on the status of facilities for the next school year and beyond. Various bills are working their way through the legislative process regarding the fate of Crosswinds and the 600 Weir Drive building. All options appear to allow for WLA to stay in our current location for one more year.

The Facilities Committee is investigating financing/investor options for construction of a new facility for the 2018-19 school year.

8. Committee Reports

Governance Committee: Ms. Griffith reported the committee will review the 200 series of the Board Policies in April, modifying existing policies if needed and adding new policies that are required. The Committee also discussed modifying the bylaws to eliminate the Vice-Chair position and change the term of Board members to align with the school/fiscal year. This change would be in line with the terms stated in the VOA agreement. Next meeting will be April 3rd, 2017 at 5:00 P.M.

9. Board and Administration Reports

Finance Report: Mr. Strassburg presented the February Financial Statements and Disbursement listing and reported that he is working with Ms. Darling (BKDA) on a preliminary budget for next year.

Board Report: Ms. Young stated that the purpose of charter schools is to work in new and innovative ways and challenged Board members to think of innovative ideas for WLA to fulfill its leadership mission.

Executive Director Report: Mr. Strassburg presented current enrollment numbers and monthly enrollment history. Grade 5 students have presented a business plan for a school store, which will be opening Wednesday, March 29th. The school dance was a huge success, with attendance at approximately 325 students/parents/staff. Testing season has started: WIDA testing is completed, MCA testing is scheduled for April 24th to May 5th, and NWEA MAP testing will be done in May. A VOA site visit is scheduled for Thursday, March 30th. The current authorizer agreement runs thru June 2018 and the renewal conversation is beginning.

10. Development & Discussion

2017-2018 WLA Academic Calendar: Mr. Strassburg presented the proposed 2017-2018 school calendar which aligns with ISD 833 for busing purposes. The calendar provides for two less contact days than current year, and includes two days of listening sessions before the start of classes.

WLA Bylaws & Policy Updates: Mr. Strassburg stated that the Governance Committee will be proposing changes to the bylaws as stated in the Governance report. They will also be working on updating Board Policies, beginning with the 200 series. Policy numbers will be consistent with the MSBA policies for schools.

11. Consent Agenda

Motion by Ms. Krejci “to approve the Consent Agenda as presented.” Seconded by Ms. Yang.

1. Financial Statements

- a. Approve the February 2017 Financial Statements and Transactions as presented.

2. Personnel Transactions

- a. Approve the hiring of Amy Cahlander, Receptionist, effective 4/5/2017.

3. Acceptance of Gifts

- a. Approve the acceptance of a \$60 cash donation from a parent.

Motion passed unanimously.

12. Business/Board Action

1. Approve the 2017-2018 Academic Calendar

Ms. Krejci moved to “Approve the 2017-2018 WLA Academic calendar as presented.”

Ms. Erickson seconded. Motion passed unanimously.

2. Approve the 1st Reading of 200 Series Policies

Ms. Yang moved to “approve the 1st reading/review of the following 200 series policies:

Policy 201: Board of Directors Election Procedure

Policy 203: Operation of the School Board – Governing Rules

Policy 203.2: Order of the Regular School Board Meeting

Policy 203.5: School Board Meeting Agenda

Policy 203.6: Consent Agendas

Policy 206: Public Participation in School Board Meetings/Complaints

About Persons at School Board Meetings and Data Privacy

Considerations

Policy 208: Development, Adoption, and Implementation of Policies

Policy 210.1: Conflict of Interest Policy – Charter School Board Members

Policy 211: Criminal or Civil Action Against School District, School

Board Member, Employee or Student

Policy 214: Out of State Travel by School Board Members

Policy 216: Purchasing, Procurement, and Contracting Policy“

Ms. Folks seconded. Motion passed unanimously.

3. Resolution to Amend the WLA Bylaws

Ms. Yang moved “to approve the resolution to amend the Woodbury Leadership Academy by-laws:

Whereas, we, the WLA Board of Directors, believe that it is in the

school’s best interest to make revisions to the WLA Bylaws, and

Whereas, previous revisions to the WLA Bylaws were last approved by

the WLA Board of Directors in October 2016,

Now, therefore, we the WLA Board of Directors hereby move to eliminate

the Vice-Chair Office from the Board of Directors and assign the

duties instead to the Office of Board Secretary.

Further, we move to add 6 months to the term of all current board member

seats to that the term of office for WLA Board members follow the

fiscal calendar instead of the yearly calendar. The Governance

Committee is charged with bringing forth any changes outlined

above (and additional as needed) to the WLA Bylaws and Policies

impacted to the board’s regular meeting in May 2017.”

Ms. Griffith seconded. Motion passed unanimously.

13. Board Communication and Future Items

Ms. Young opened up the opportunity for Board members to discuss any other items not on the agenda or to request items to be added to future board agendas. Ms. Young offered to look into innovation training. Ms. Krejci suggested a Board retreat to do some training.

14. Housekeeping Items

The next Board meeting is scheduled for Tuesday, April 25th, 2017 at 6:00 P.M. in the 1st Grade pod area.

15. Adjournment

Ms. Krejci moved to adjourn. Ms. Erickson seconded. Motion passed unanimously. The meeting adjourned at 6:11 P.M.

Attendance 2016-2017 School Year

Trustee	16 August	23 August	27 Sept	11 Oct	25 Oct	15 Nov	13 Dec	24 Jan	1 March	28 March	25 April	23 May	27 June	25 July
B. Young	•	•	•	•	•	•	•	•	•	•				
K. Griffith	•	N	•	•	•	•	•	•	•	•				
C. MacDonald	•	•	N	•	N	•	N	•						
E. Jungmann	•	•	•	•	•	•	•	N						
R. Krejci	•	•	•	•	•	•	•	•	•	•				
A. Yang				•	•	•	•	•	•	•				
J. Goveronski				•	•	•	•	•						
M. Folks								•	•	•				
K. Swainey								•	•	N				
J. Erickson									•	•				
Staff														
B. Strassburg		•	•	•	N	•	•	•	•	•				

• Present N Notified Absence U Un-notified Absence Not Applicable

Minutes submitted by Kylie Griffith, Board Secretary.