

DRAFT

Board Packet

Woodbury Leadership Academy Board of Directors Meeting (Regular)
Wednesday, March 1, 2017
6:00 P.M.

Woodbury Leadership Academy School
600 Weir Drive, Woodbury, MN – Room 1500

Meeting: Board of Directors Meeting

Date: Wednesday, March 1, 2017

Time: 6:00 P.M.

Location: Woodbury Leadership Academy School – 600 Weir Drive, Woodbury, MN 55125 – 1st Grade Pod Area (Room 1500)

AGENDA

1. Meeting Call to Order and Roll Call

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|-----|--|-----------------|
| 1.1 | Meeting Call to Order (Barbara Young, Board Chair) | Info (1 minute) |
| 1.2 | Roll Call (Barbara Young, Board Chair & Kylie Griffith, Board Secretary) | Info (1 minute) |

2. WLA Mission & Vision

- | | | |
|-----|---|-----------------|
| 2.1 | WLA Mission (Presenter: Karin Swainey, Board Member) | Info (1 minute) |
| | <ul style="list-style-type: none"> • The mission of WLA is to empower dedicated staff to deliver academically rigorous curriculum to students and prepare them with exceptional leadership skills. | |
| 2.2 | WLA Vision (Presenter: Karin Swainey, Board Member) | Info (1 minute) |
| | <ul style="list-style-type: none"> • The vision of WLA is to be a sustainable K-8 public school where learning empowers students to be future leaders and global citizens. | |

3. Approval of Agenda

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|-----|--|--------------------------|
| 3.1 | Approval of Meeting Agenda (Presenter: Barbara Young, Board Chair) | Action (1 minute) |
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4. Conflict of Interest Declaration

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|-----|--|-----------------|
| 4.1 | Conflict of Interest Declaration (Presenter: Barbara Young, Board Chair) | Info (1 minute) |
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5. Approval of Previous Minutes

- | | | |
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| 5.1 | Approval of Previous Meeting Minutes (Presenter: Barbara Young, Board Chair) | Action (2 minutes) |
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6. Oath of Office

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|-----|---|---------------------------|
| 6.1 | Administer Oath of Office to New Board Member – Jessica Erickson (Barbara Young, Board Chair) | Action (5 minutes) |
|-----|---|---------------------------|

7. Reorganization of the Board of Directors

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|-----|--|----------------------------|
| 7.1 | Overview of Board Officer Responsibilities (Presenter: Bert Strassburg, Executive Director) | Info (10 minutes) |
| 7.2 | Elect WLA Board of Directors Officers | Action (10 minutes) |
| | <ul style="list-style-type: none"> Current Officers: Barbara Young, Board Chair <li style="padding-left: 40px;">Kylie Griffith, Board Secretary <li style="padding-left: 40px;">Vacant, Treasurer <li style="padding-left: 40px;">Vacant, Vice Chair | |

8. Public Comment

- | | | |
|-----|--|-------------------|
| 8.1 | WLA Board of Directors Procedure on Public Comment | Info (10 minutes) |
| | <p><i>Woodbury Leadership Academy welcomes and values the contribution of stakeholders in creating a learning environment where students can achieve goals and aspirations. Individuals must sign up in advance to speak during the Public Comment by signing up prior to the start of the meeting. The sign-up ends when the meeting is called to order. Individuals when addressing the board must indicate their name, connection to the school, and the subject they are addressing, noting if it is related to an agenda specific item or a non-agenda related topic. Individuals will have two (2) minutes to address the board. The Board will not engage in a discussion or debate with individuals, but will take the information and find answers if appropriate. Individuals MUST NOT include names of school employees and/or titles, or names of students in their remarks for their own legal protection and the legal</i></p> | |

rights of staff or students. Issues with school employees should be made directly to the School Administration in accordance with school policy. Professional conduct is expected when participating in the public comment. No protesting, signs, or posters are allowed during open forums. Per Minnesota's Open Meeting Law, if a person becomes disruptive or abusive and chooses to disregard the policy requirements, they will be asked to leave the meeting.

9. Committee Reports

- 9.1 Governance Committee Report (Presenter: Ro Krejci, Board Member) Info (3 minutes)

10. Board and Administration Reports

- 10.1 Finance Report (Presenter: Judith Darling, BKDA Representative) Info (3 minutes)
 10.2 Board Report (Presenter: Board Chair) Info (3 minutes)
 10.3 Executive Director Report (Presenter: Bert Strassburg, Executive Director) Info (8 minutes)
 • Monthly WLA Enrollment Report

11. Development & Discussion

- 11.1 MN Association of Charter Schools (Presenter: Eugene Piccolo, Executive Director) Discussion (30 minutes)
 11.2 Board of Directors Community Member Seats (Presenter: Ro Krejci, Board Member) Discussion (5 minutes)
 11.3 Governance Committee Charge Document Updates (Presenter: Ro Krejci, Board Member) Discussion (5 minutes)
 11.4 2017-2018 Academic Year Calendar (Presenter: Bert Strassburg, Executive Director) Discussion (5 minutes)
 11.5 Perpich Meetings - Debriefing (Presenter: Bert Strassburg, Executive Director) Discussion (15 minutes)
 11.6 Executive Director Mid-Year Review Summary (Presenter: Barbara Young, Board Member) Info (3 minutes)

12. Consent Agenda

- 12.1 Approval of Consent Agenda (Board Chair) **Action (1 minute)**
 12.1.1 Recommended Financial Statements and Transactions for Approval
 12.1.2 Recommended Personnel Transactions for Approval
 12.1.3 Recommended Service Contracts

13. Business/Board Action

- 13.1 Approve WLA 990 (Board Chair) **Action (1 minute)**
 13.2 Approve the Governance Committee Charge Document (Board Chair) **Action (1 minute)**
 13.3 Assign Nancy Baumann, WLA Office Manager, to the Governance Committee (Board Chair) **Action (1 minute)**
 13.4 Approve Entering Into Contract Negotiations with Bert Strassburg as WLA Executive Director for 2017-2018 School Year (Board Chair) **Action (1 minute)**

14. Board Communication & Future Items

- 14.1 Board Communication (Board Chair) Discussion (1 minute)
 14.2 Future Items (Board Chair) Discussion (1 minute)

15. Housekeeping

- 15.1 Next Regularly Scheduled WLA Board of Directors Meeting Info (1 minute)
 • Date: Tuesday, March 28, 2017
 • Time: **5:00 P.M. (please note time change)**
 • Location: WLA – 600 Weir Drive, Woodbury, MN 55125 – 1st Grade Pod Area
 • (Room 1500) – Enter through WLA Front Entrance
 15.2 Delegation of Public Comment Items (if necessary) (Board Chair) Info (1 minute)

16. Adjournment

- 16.1 Adjournment (Board Chair) **Action (1 minute)**

TO: Board of Directors & Bert Strassburg, Executive Director
FROM: Kylie Griffith, Board Secretary
DATE: March 1, 2017
AGENDA: Approval of Previous Minutes
RE: Approval of Previous Minutes (Tuesday, January 24, 2017 @ 6 PM)

Recommendation: Approval of the previous minutes from the WLA Board of Directors Regular Meeting held on Tuesday, January 24, 2017 at 6 PM as presented.

Directors Present: Jennifer Goveronski, Kylie Griffith, Ro Krejci, Cliff MacDonald, Anna Yang, Barbara Young

Directors Absent: Eric Jungmann

Administration/Advisors Present: Bert Strassburg (ED), Judith Darling (BKDA), Mary Kelly (Special Education Director)

Others in Attendance: WLA staff and parents

1. Call to Order and Roll Call

Ms Young called the meeting to order at 6:06 PM. Ms Griffith took roll call of members.

2. WLA Mission and Vision

Mr MacDonald read the WLA Mission and Vision Statements.

3. Approval of Agenda

Ms Griffith moved to approve the agenda as presented. Ms Krejci seconded. Motion passed unanimously.

4. Conflict of Interest Declaration

Ms Young asked if there were any conflicts of interest of members for items on the agenda. None were noted.

5. Approval of Previous Minutes

Ms Krejci moved "to approve the minutes from the WLA Board of Directors regular meeting held on December 13, 2016 at 6 PM as presented." Ms Yang seconded. Motion passed. Mr MacDonald abstained.

6. WLA Spirit Recognition

Mr Strassburg presented a WLA Spirit Recognition certificate to outgoing Board member Mr MacDonald to recognize his dedication and service to WLA.

7. Public Comment

There was no public comment.

8. Presentations

Revised 2016-17 Budget: Ms Darling presented a revised current year budget for Board approval, highlighting assumptions used and material changes in revenues and expenses.

Facilities Update: Mr Strassburg updated the Board on the change in leadership at

Perpich. He met with a Perpich task force which is requesting information on next year's grade offerings and enrollment plans before moving forward with lease negotiations. The task force requested that WLA not offer grades 7 and 8 as they feel WLA offering these grades is competing with Crosswinds enrollment.

Grade Configuration for 2017-2018: Mr Strassburg recommended a grade configuration for the 2017-18 school year of Kindergarten through Grade 6. Grade 6 would operate with a single teacher, similar to the other grades. The plan would be to achieve stability in the lower grades and grow the school as students progress to higher grades. Enrollment in next year's grades 7 and 8 (current year grades 6 and 7) is projected to be low and resources would be better used to grow the lower grades. This recommendation also takes into account the Perpich task force request for grade offerings, removing this obstacle in the lease negotiation process.

9. Committee Reports

Governance Committee: Ms Krejci requested feedback on the Background Check Policy, the first reading which is on the consent agenda. The committee will put together a list of mandatory policies and a policy review schedule. The committee is seeking additional members. Next meeting will be March 6, 2017 at 5:30 pm.

10. Board and Administration Reports

Finance Report: Ms Darling presented the December Financial Statements and Disbursement listing. The proposed budget is included in the report.

Board Report: Ms Young reported that she and Bert had met with incoming and returning board members to discuss the Board's role, the governance model, the Board Code of Ethics and Board member agreement. Ms Young reinforced the importance of stability in enrollment numbers for investors as WLA moves forward with the plan to own a facility.

Executive Director Report: Mr Strassburg presented current enrollment numbers. Open enrollment for next school year ends on January 31.

Mr Strassburg and Ms Young attended the Volunteers of America Winter Conference. Topics covered were marketing and communications.

Grade level meetings with faculty are being held to focus on teaching and learning in the classrooms.

Lisa Nordstrom is the acting chair of the SEAC (Special Ed Advisory Council). A Special Ed informational meeting is being planned to educate and provide resources for WLA families.

The first "Coffee with the Director" will be held on Friday, January 27 at 9:45. All are welcome to attend.

11. Development and Discussion

Special Education Presentation: MS Kelly presented a Special Ed training for the Board as required by the VOA PIP.

1st Reading of Board Policy 303: Background Checks: Ms Krejci requested Board members read the draft policy and provide feedback.

12. Consent Agenda

Motion by Ms Goveronski to approve the Consent Agenda as presented. Seconded by Ms Yang.

1. Financial Statements

- a. Approve the December 2016 Financial Statements and Transactions as presented

2. Personnel Transactions

- a. Approve hiring Steven Lock as Reception and Security Monitor effective 1/03/17

3. Acceptance of Gifts

- a. Approve the acceptance of gifts to WLA as presented

Motion passed unanimously.

13. Business/Board Action

1. Approve the Designation of Depositories

Ms Yang moved “Resolved, that the Board designates Anchor Bank as the official depository of charter school funds, subject to their furnishing collateral security and otherwise comply with the provisions of M.S.118A.03 and:

- a) The Board Chair or Executive Director are authorized to accept and release collateral as required
- b) The Board Chair, Executive Director and Office Manager are authorized to sign checks, signature cards, and other forms and documents required from time to time by the depository; and
- c) This resolution shall be valid until superseded.”

Ms Krejci seconded. Motion passed unanimously.

2. Approve the 1st Reading of Policy 303: Background Checks

Ms Young noted that no motion was need for the first reading of a policy.

3. Approve the Revised 2016-2017 Budget

Ms Krejci moved to “Approve the revised 2016-2017 Budget as presented.” Seconded by Ms Griffith. Motion passed unanimously.

4. Approve the WLA Grade Configuration for 2017-2018

Ms Yang moved to “Approve the WLA Grade Configuration for grades K-6 for the 2017-2018 School Year as presented.” Seconded by Mr MacDonald. Motion passed. Ms Krejci voted against. Ms Young noted that Ms Krejci was personally impacted by this motion.

5. Administer Oath of Office to New Board Members

Ms Young noted that no motion was need to administer the Oath of Office to incoming board members. Ms Young administered the Oath to new board members: Mandi Folks (parent), and Karin Swainey (community member). Jessica Erickson (teacher) was absent and will be installed at the next Board meeting.

14. Board Communication and Future Items

Ms Young opened up the opportunity for Board members to discuss any other items not on the agenda or to request items to be added to future board agendas. Ms Krejci

requested that a discussion on Board configuration and the annual Board survey be included in a future meeting agenda.

15. Housekeeping Items

The next Board meeting is scheduled for Tuesday, February 28, 2017 at 6:00 pm in the 1st Grade pod area.

XIII. Adjournment

Ms Krejci moved to adjourn. Ms Swainey seconded. Motion passed unanimously. The meeting adjourned at 9:45 PM.

Minutes submitted by Kylie Griffith, Board Secretary.

TO: Board of Directors
FROM: Bert Strassburg, Executive Director
DATE: March 1, 2017
AGENDA: Oath of Office
RE: Oath of Office for New Board Member

RECOMMENDATION: For the WLA Board of Directors to administer the Oath of Office to new board member: Jessica Erickson (teacher).

TO: Board of Directors
FROM: Bert Strassburg, Executive Director
DATE: March 1, 2017
AGENDA: Reorganization of the Board of Directors
RE: Overview of Officer Responsibilities & Officer Election

Current WLA Board of Directors Officers:

- **Barbara Young, Board Chair**
- **Kylie Griffith, Board Secretary**
- **Vacant, Treasurer**
- **Vacant, Vice Chair**

Governance Committee Meeting Minutes

Date and Time of Meeting: February 6, 2017 at 5:30 p.m.

Location: Ms. Griffith's 3rd Grade Classroom

Committee Members in Attendance:

Ro Krejci (Chair), Bert Strassburg (Executive Director), Kylie Griffith

Others in Attendance:

Nancy Baumann

Meeting called in session and roll call

Ro Krejci called the meeting in session at 5:30 p.m and took roll call of committee members.

WLA Mission and Vision Statement

Kylie Griffith read the WLA Mission and Vision statement.

Discussions

Policy 303-Background Check

The committee members discussed this changes requested by the WLA Board of Directors at the January 24, 2017 meeting. It was discussed and decided the committee would delegate this policy to the WLA Executive Director Bert Strassburg to present recommendations for a new policy to be drafted. It is in the best interest of WLA to completely redraft Policy #303 Background Check. The committee further discussed important points that the committee would like drafted:

1. Background checks are required annually for chaperone/volunteers and staff.
2. Background checks are required once per Board of Directors term (terms are 3 years).
3. Visitor background checks will be at the discretion of the WLA Executive Director.
4. The cost of the background check will be the responsibility of the individual. Staff will have the cost deducted from his/her first (1st) paycheck of their employment with WLA.

Review of State Mandated School Policies

The governance committee discussed state mandatory policies. Policies were reviewed and will be working on a new policy set up for easy review. The committee will continue to look at policies and forms that are needed.

Governance Committee Charge

The committee reviewed the current committee charge. Upon review the committee will be recommending the following changes to the WLA Board of Directors at the next meeting on February 28th, 2017.

1. Under "*Duration*" of the Governance Committee Charge recommendation to remove the word "*indefinitely*" in the second sentence.
2. Add "*Policy Adoption Process*". This addition will add clarity to the steps being taken when reviewing policies for adoption.



Meeting concluded at 6:37 p.m.



Woodbury, MN
District 4228

January 2017 Financial Statements

Prepared by:
Judith Darling, CPA
Finance Manager

BKDA
Beltz, Kes, Darling
& Associates
Committed to the Success of Charter Schools

Woodbury Leadership Academy
Woodbury, Minnesota
January 2017 Financial Statements

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Supplemental Information – See Separate Document

Checks and Wires

Cash Receipts

Journal Entries

Woodbury Leadership Academy
Woodbury, Minnesota
January 2017 Financial Statements

Executive Summary

Balance Sheet

The beginning balances shown on the Balance Sheet are based on the actual ending information as of June 30, 2016 while the ending balances reflect the YTD balances.

Cash and Investments represent the amount of cash available to use for the operations of our school.

Accounts Receivable are amounts owed to the school by an outside vendor or parent. Typically this could be for a school lunch program, before/after school program or a vendor credit.

Due From Other Governmental Units represents a credit received from the Department of Revenue related to an Unemployment Insurance Tax reduction.

PY State Aid Receivable represents the amount that the State owes the School for the prior year. This is directly related to the holdback. The majority of this will be paid to the school by the state during August, September, and October of 2016.

CY State Aid Receivable/ (Deferred Revenue) represents the estimated amount that the State owes the School for the current fiscal year. If this amount is negative that indicates that the State has overpaid the school at this point in time.

Federal Aids Receivable represents the amount of federal funds that are owed to the School at this point in time.

Prepays represent items that have been paid for as of June 30th but the expense will not be realized until after July 1.

Salaries and Wages Payable as well as Payroll Deductions and Contributions relate to salaries and benefits owed as of June 30th but will not be paid until after July. This primarily consists of the “summer paychecks” and related benefits for the teachers. Payroll Deductions and Contributions may have a debit balance at month end due to the timing of payments to the vendors.

Accounts Payable represent amounts due to vendors for invoices received but not yet paid as of the end of the period.

The Line of Credit Payable is the amount we owe on the line of credit as of month end. At this time, we do not have a line of credit available to us.

Summary of Key Indicators

- **ENROLLMENT:** Our enrollment at the end of January is 254. Our budget is based on an average enrollment of 248. Our average enrollment for the year is projected to be 252.
- **CASH FLOW:** Our cash flow continues to be strong.
- **P&L:** YTD, we have net income of \$144,185. This is a change from prior months and is due to the receipt of the federal grant close out payment of \$165K.
- **Other News:** The 990 tax return has been completed and will be filed upon board approval.

Supplemental Information for January 2017

Reports are provided that show the checks that were written, receipts that were posted, and journal entry transactions that were recorded during January 2017.

Please feel free to contact Judith Darling at judarling@bkda.org or 651-463-2233 ext. 202 should you have questions related to the financial statements.

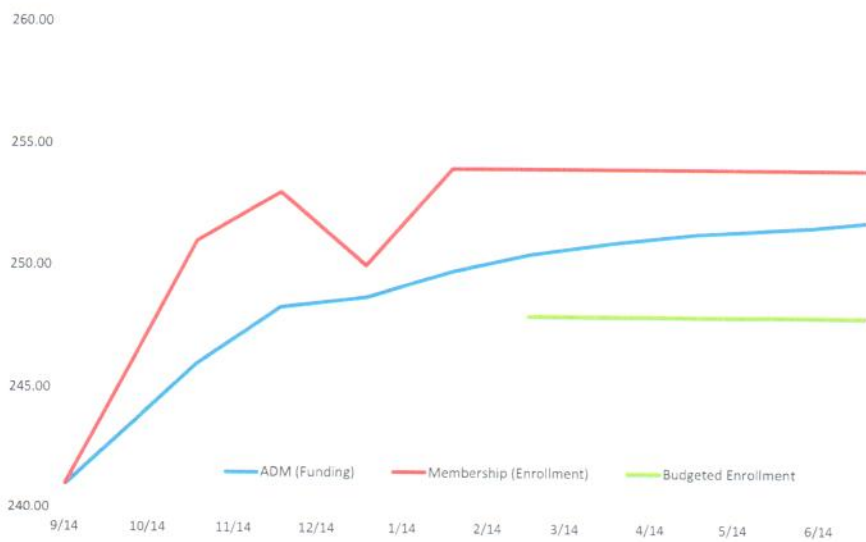
Woodbury Leadership Academy
Woodbury, Minnesota

Attendance / Enrollment Report
2016-2017

Average Daily Membership (ADM)											
Grade	9/14	10/31	11/30	12/31	1/31	2/28	3/31	4/30	6/11	6/30	
K	46	48	49	50	51	51	52	52	53	53	
1	57	58	58	58	58	59	59	59	59	59	
2	33	34	34	34	34	34	34	34	34	34	
3	32	32	32	32	31	31	31	31	31	31	
4	32	33	34	34	34	34	34	35	35	35	
5	23	24	25	25	25	25	25	25	25	25	
6	8	8	8	8	8	8	7	7	7	7	
7	10	10	9	9	9	9	9	9	8	8	
GRAND TOTAL	241	246	248	249	250	251	251	251	252	252	

Membership (Enrollment) as of:											
Grade	9/14	10/31	11/30	12/31	1/31	2/28	3/31	4/30	6/11	6/30	
K	46	50	50	52	55	55	55	55	55	55	
1	57	59	59	58	59	59	59	59	59	59	
2	33	34	34	33	35	35	35	35	35	35	
3	32	32	32	31	30	30	30	30	30	30	
4	32	34	35	35	35	35	35	35	35	35	
5	23	25	26	26	25	25	25	25	25	25	
6	8	8	8	7	7	7	7	7	7	7	
7	10	9	9	8	8	8	8	8	8	8	
GRAND TOTAL	241	251	253	250	254	254	254	254	254	254	

Budgeted Enrollments as of:											
Grade	9/14	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/30	6/30	
K	60	60	60	60	51	51	51	51	51	51	
1	66	66	66	66	58	58	58	58	58	58	
2	44	44	44	44	33	33	33	33	33	33	
3	44	44	44	44	31	31	31	31	31	31	
4	44	44	44	44	34	34	34	34	34	34	
5	44	44	44	44	26	26	26	26	26	26	
6	22	22	22	22	7	7	7	7	7	7	
7	20	20	20	20	8	8	8	8	8	8	
GRAND TOTAL	344	344	344	344	248	248	248	248	248	248	



**Woodbury Leadership Academy
Woodbury, Minnesota**

**Balance Sheet
January 31, 2017**

	Balance July 1, 2016	Balance January 31, 2017
<u>Assets</u>		
Current Assets		
Cash and Investments	391,695	606,417
Accounts Receivable	503	503
Due from Other Governmental Units	5,465	0
PY State Aid Receivable	227,641	7,768
CY State Aid Receivable/(Deferred Rev)	0	129,262
Federal Aids Receivable	7,384	0
Prepaid Expenses and Deposits	37,649	2,155
Total Current Assets	670,337	746,106
Total All Assets	670,337	746,106
<u>Liabilities and Fund Balance</u>		
Current Liabilities		
Salaries and Wages Payable	74,132	36,204
Line of Credit Payable /Loan Payable	0	0
Accounts Payable	14,840	10,340
Payroll Deductions and Contributions	43,455	17,466
Deferred Revenue	0	0
Total Current Liabilities	132,427	64,010
Fund Balance		
Fund Balance 7-1-2016	537,910	537,910
Net Income To Date	0	144,185
Total Fund Balance	537,910	682,095
Total Liabilities and Fund Balance	670,337	746,106

Woodbury Leadership Academy
Woodbury, Minnesota
Statement of Revenues and Expenditures
January 31, 2017

	FY 2016 Actual 290 ADM	FY 2017 Amended Budget 248 ADM	January 2017 YTD Activity	58% Percent of Amended Budget
General Fund - 01				
Revenues				
State Revenues				
General Education Aid	1,830,586	1,667,712	953,792	57.2%
Literacy Aid	23,104	36,233	0	0.0%
Charter School Lease Aid	0	0	0	0.0%
Long-Term Facilities Maintenance Revenue	0	8,486	0	0.0%
Special Education Aid	329,085	311,362	91,588	29.4%
PY Over/Under Accrual	4,225	0	0	0.0%
Endowment Aid	6,730	6,981	5,025	72.0%
CY Estimated State Aid Receivable/(Deferred Rev)			129,262	0.0%
Total State Revenues	2,193,730	2,030,774	1,179,668	58.1%
Federal Revenues				
Federal CSP Grant (Imp 002)	52,302	0	0	0.0%
Federal CSP Grant \$225K (Imp 003, 9-30-16)	59,702	165,141	165,298	100.1%
Federal Special Education Aid	26,066	38,980	8,619	22.1%
PBIS Individuals with Disabilities Grant		15,000	0	0.0%
Title II	4,540	4,406	0	0.0%
Total Federal Revenues	142,609	223,527	173,917	77.81%
Local Revenues				
Interest Earnings	94	125	91	72.7%
Donations and Grants	4,241	100	631	631.0%
Give to the Max (course 200)	4,017	3,026	3,026	100.0%
Fees from Students (Field Trip, Other)	4,143	6,125	1,701	27.8%
Miscellaneous Revenues/Sale of Merchandise	2,072	250	4	1.6%
Sale of Merchandise/Fundraising - Net	6,448	1,000	838	83.8%
Total Local Revenues	21,015	10,626	6,290	59.2%
Total Revenues	2,357,354	2,264,927	1,359,876	60.0%
Expenditures				
100's Salaries	887,081	906,119	443,444	48.9%
200's Benefits	187,536	206,119	121,801	59.1%
305 Contracted Services	310,196	314,748	201,101	63.9%
315 Technology Services (New Code)	0	12,000	5,407	45.1%
320 Communications Services	0	550	250	45.5%
329 Postage	1,117	750	350	46.6%
330 Utilities	47,158	47,158	31,439	66.7%
340 Property and Liability Insurance	6,244	8,768	8,774	100.1%
350 Repairs and Maintenance	54,218	63,359	35,792	56.5%
360 Transportation for Field Trips	568	3,063	534	17.5%
366 Travel, Conferences, and Staff Training	595	2,000	473	23.7%
369 Field Trips / Registration Fees	609	3,063	1,207	39.4%
370 Building Lease	29,492	29,492	19,661	66.7%
370 Other Rentals and Operating Leases	0	250	0	0.0%

Woodbury Leadership Academy
Woodbury, Minnesota
Statement of Revenues and Expenditures
January 31, 2017

	FY 2016 Actual 290 ADM	FY 2017 Amended Budget 248 ADM	January 2017 YTD Activity	58% Percent of Amended Budget
401 Supplies - Non Instructional	14,612	25,050	6,407	25.6%
401 Maintenance Supplies	0	2,000	35	1.8%
405 Non-Instructional Software and Licensing	7,507	10,225	4,711	46.1%
406 Instructional Software		1,200	1,198	99.9%
430 Instructional Supplies	1,340	14,940	10,181	68.1%
455 Non-Instructional Tech Supplies (new code)	0	500	382	76.3%
456 Instructional Tech Supplies (new code)	0	1,000	150	15.0%
460 Textbooks and Workbooks	2,360	10,000	1,522	15.2%
461 Standardized Tests	0	0	0	0.0%
470 Media/Library Resources	0	0	0	0.0%
490 Food Purchased	840	300	298	99.3%
530 Furniture and Other Equipment	0	5,000	0	0.0%
555 Technology Equipment	15,859	1,515	513	33.9%
556 Instructional Technology Equipment (new code)	0	2,485	2,485	100.0%
580 Capital Leases (copier)	1,459	8,499	4,445	52.3%
740 Interest Expense	0	3,000	0	0.0%
810 Judgment Agnst Sch Dist	10,000	0	0	0.0%
820 Dues and Memberships, Fees	28,870	30,133	3,323	11.0%
State Special Ed Expenditures	351,962	333,007	133,326	40.0%
Federal CSP Grant (002)	52,302	0	0	0.0%
Federal CSP Grant (003)	59,702	165,141	166,547	100.9%
Federal Special Education Program	26,066	38,980	12,608	32.3%
PBIS individuals with Disabilities		15,000	0	0.0%
Title II	4,540	4,406	0	0.0%
Give to the Max CRS 200	3,061	0	(2,934)	0.0%
Extended Time Expenses CRS 105	0	0	0	0.0%
Directors Discretionary Fund CRS 104	0	15,000	0	0.0%
Subtotal Expenditures	2,105,292	2,284,820	1,215,430	53.2%
Transfers to Other Funds	0	0	0	
Total Expenditures	2,105,292	2,284,820	1,215,430	53.2%
General Fund Net Income	252,062	(19,893)	144,445	
Beginning General Fund Balance 7-1-2016		410,138	410,138	
Projected Ending General Fund Balance 6-30-2017		390,245	554,583	
		17.1%		

Woodbury Leadership Academy
Woodbury, Minnesota
Statement of Revenues and Expenditures
January 31, 2017

	FY 2016 Actual 290 ADM	FY 2017 Amended Budget 248 ADM	January 2017 YTD Activity	58% Percent of Amended Budget
Fund 04 Program				
Revenues				
040 Tuition Revenue	104,303	5,000	240	4.8%
Total Revenues	104,303	5,000	240	4.8%
Expenditures				
Salaries and Wages	23,858	2,174	0	0.0%
Employee Benefits	3,636	326	0	0.0%
Purchased Services	450	2,500	500	20.0%
Supplies and Materials, Snacks	5,672	0	0	0.0%
Equipment	2,673	0	0	0.0%
Total Expenditures	36,289	5,000	500	10.0%
Fund 04 Program Surplus	68,014	(0)	(260)	
Beginning Fund 04 Balance 7-1-2016		127,047	127,047	
Projected Ending Fund 04 Balance 6-30-2017		127,047	127,047	
Total All Funds				
Revenues				
State Revenues	2,193,730	2,030,774	1,179,668	58.1%
Federal Revenues	142,609	223,527	173,917	77.8%
Local Revenues	125,318	15,626	6,530	41.8%
Total Revenues	2,461,657	2,269,927	1,360,116	59.9%
	<small>2,461,657</small>	<small>2,269,927</small>	<small>1,360,116</small>	
Expenditures				
Salaries and Wages	910,939	908,293	443,444	48.8%
Employee Benefits	191,173	206,445	121,801	59.0%
Purchased Services	450,647	487,699	305,489	62.6%
Supplies and Materials	32,330	80,215	24,883	31.0%
Equipment	19,990	17,499	7,443	42.5%
Short Term Financing Costs	0	3,000	0	0.0%
Other (Fundraising, Special Ed, Dues, etc.)	536,503	586,668	312,870	53.3%
Total Expenditures	2,141,582	2,289,820	1,215,930	53.1%
	<small>2,141,582</small>	<small>2,289,820</small>	<small>1,215,930</small>	
Total Revenues All Funds	2,461,657	2,269,927	1,360,116	59.9%
Total Expenditures All Funds	2,141,582	2,289,820	1,215,930	53.1%
Net Income - All Funds	320,075	(19,893)	144,185	
		<small>(19,893)</small>	<small>144,185</small>	
Beginning Fund Balance, All Funds, July 1, 2016	217,835	537,910	537,910	
Projected Fund Balance, All Funds, June 30, 2017	537,910	518,017	682,095	

The Working Budget estimates shown on this report are prepared using both the school's estimates and consultant estimates and are prepared for internal use only. This report has not been compiled, reviewed or audited and should not be relied upon for other uses

TO: Board of Directors
FROM: Bert Strassburg, Executive Director
DATE: March 1, 2017
AGENDA: Consent Agenda
RE: Recommended Financial Statements and Transactions for Approval

RECOMMENDATION: Approve the Woodbury Leadership Academy Financial Statements and Transactions for January 1 – January 31, 2017, as presented.

WOODBURY LEADERSHIP ACADEMY

Payment Register by Check No.

Payment Date Range: 01/01/2017 - 1/31/2017

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
ANCH		WX	1	Anchor Bank	01/16/2017	\$66.33	3175	E 01 005 110 000 000 305	Account Service Charge
ANCH		WX	1	Public Employee Retirement Association	01/31/2017	\$1,145.66	3218	B 01 215 017	Payroll Deductions PERA
ANCH		WX	1	Teachers Retirement Association	01/31/2017	\$5,329.84	3219	B 01 215 018	Payroll Deductions TRA
ANCH		WX	1	Internal Revenue Service	01/31/2017	\$6,621.34	3220	B 01 215 010	Payroll Deductions FICA
ANCH		WX	1	Internal Revenue Service	01/31/2017	\$3,222.56	3220	B 01 215 011	Payroll Deductions Fed Tax
ANCH		WX	1	MN Department of Revenue Service	01/31/2017	\$1,419.13	3221	B 01 215 013	Payroll Deductions MN Tax
ANCH		WX	1	Amazon.com	01/31/2017	\$75.75	3254	E 01 010 203 000 000 430	Pattern Blocks and cards, staplers, colored f
ANCH		WX	1	Amazon.com	01/31/2017	\$31.66	3255	E 01 010 203 000 000 430	Pattern blocks Grade 1
ANCH		WX	1	Amazon.com	01/31/2017	\$59.80	3256	E 01 010 203 000 000 430	Math link cubes
						Check Total:	\$17,972.07		
ANCH	5001	CH	1	Delta Dental of MN	01/26/2017	\$509.00	3203	B 01 215 009	February dental premiums
ANCH	5002	CH	1	HealthPartners - Group	01/26/2017	\$3,064.82	3204	B 01 215 008	February medical premiums
						Check Total:	\$509.00		
						Check Total:	\$3,064.82		
ANCH	5003	CH	1	Hennepin County Medical Center	01/26/2017	\$24.00	3205	E 01 010 720 000 000 305	December Nursing services
ANCH	5004	CH	1	Houghton Mifflin Harcourt Publishing Co.	01/26/2017	\$392.00	3206	E 01 010 203 000 000 460	Math Curriculum Grades 3 and 5
						Check Total:	\$24.00		
						Check Total:	\$392.00		
ANCH	5005	CH	1	Integrative Therapy, LLC.	01/26/2017	\$2,175.60	3207	E 01 010 420 000 740 394	OT: 12/21-1/13/2017 25.9hrs@\$84
ANCH	5006	CH	1	Keys to Communication	01/26/2017	\$2,443.75	3208	E 01 010 401 000 740 394	Speech: 27.75hrs@\$85 2hrs@\$42.50 1/3-1.
						Check Total:	\$2,175.60		
						Check Total:	\$2,443.75		
ANCH	5007	CH	1	NCS Pearson, INC	01/26/2017	\$1,263.50	3209	E 01 010 420 000 419 433	Basc-3 and Vineland Assessments - SPED
ANCH	5008	CH	1	Perpich Center for Arts Education	01/26/2017	\$22,480.57	3217	E 01 005 850 000 348 370	February Lease
						Check Total:	\$1,263.50		
						Check Total:	\$22,480.57		
ANCH	5009	CH	1	Priority Courier Express	01/26/2017	\$43.63	3202	E 01 005 110 000 000 305	Same day courier service 1/19/17
ANCH	5010	CH	1	Sheila Merzer	01/26/2017	\$115.00	3210	E 01 010 408 000 740 394	Autism services 1/11/2017
						Check Total:	\$43.63		
						Check Total:	\$115.00		
ANCH	5011	CH	1	South Washington County Schools	01/26/2017	\$348.93	3211	E 01 005 760 000 733 360	Biz Town Busing Field Trip
						Check Total:	\$348.93		

WOODBURY LEADERSHIP ACADEMY

Payment Register by Check No.

Payment Date Range: 01/01/2017 - 1/31/2017

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void	Date	Amount	Voucher #	Account Code	Description
ANCH	5012	CH	1 1122	SteppingStone Theatre		01/26/2017	\$265.20	3212	E 01 010 203 000 000 369	4th grade field trip
							Check Total:	\$265.20		
ANCH	5013	CH	1 1098	Teachers on Call		01/26/2017	\$104.00	3213	E 01 010 203 000 000 305	3rd Grade
ANCH	5013	CH	1 1098	Teachers on Call		01/26/2017	\$528.00	3214	E 01 010 420 000 740 307	SPED Subs
ANCH	5013	CH	1 1098	Teachers on Call		01/26/2017	\$208.00	3214	E 01 010 203 000 000 305	Music Teacher
ANCH	5013	CH	1 1098	Teachers on Call		01/26/2017	\$416.00	3215	E 01 010 203 000 000 305	Spanish Sub
ANCH	5013	CH	1 1098	Teachers on Call		01/26/2017	\$176.00	3215	E 01 010 420 000 740 307	SPED Para
							Check Total:	\$1,432.00		
ANCH	5014	CH	1 1293	Tierney		01/26/2017	\$120.00	3216	E 01 010 630 000 000 456	Replacement lamp for UF70 projector
							Check Total:	\$120.00		
							Bank ANCH Total:	\$52,650.07		
PB		WX	1 1001	Public Employee Retirement Association		01/16/2017	\$607.94	3168	B 01 215 017	Payroll Deductions PERA
PB		WX	1 1002	Teachers Retirement Association		01/16/2017	\$5,329.84	3169	B 01 215 018	Payroll Deductions TRA
PB		WX	1 1003	Internal Revenue Service		01/16/2017	\$6,005.46	3170	B 01 215 010	Payroll Deductions FICA
PB		WX	1 1003	Internal Revenue Service		01/16/2017	\$3,106.17	3170	B 01 215 011	Payroll Deductions Fed Tax
PB		WX	1 1004	MN Department of Revenue Service		01/16/2017	\$1,355.86	3171	B 01 215 013	Payroll Deductions MN Tax
PB		WX	1 1034	Premier Bank		01/16/2017	\$56.00	3172	E 01 005 110 000 000 305	ePN/Fees
PB		WX	1 1034	Premier Bank		01/16/2017	\$70.90	3173	E 01 005 110 000 000 305	Bankcard
PB		WX	1 1047	MN Association of Charter Schools		01/16/2017	\$447.42	3174	E 01 005 110 000 000 820	Monthly association payment
PB		WX	1 1014	Trusted Employees		01/20/2017	\$92.50	3178	E 01 005 110 000 000 305	Volunteer Background Checks
PB		WX	1 1014	Trusted Employees		01/20/2017	\$27.50	3178	B 01 215 020	Staff Background Checks
PB		WX	1 1019	USPS		01/20/2017	\$3.21	3183	E 01 005 110 000 000 329	Postage
PB		WX	1 1019	USPS		01/20/2017	\$25.49	3184	E 01 005 110 000 000 329	Postage
PB		WX	1 1027	Amazon.com		01/20/2017	\$4.64	3176	E 01 005 110 000 000 401	Sharpies
PB		WX	1 1027	Amazon.com		01/20/2017	\$10.45	3177	E 01 010 720 000 000 401	Emesis Bags
PB		WX	1 1027	Amazon.com		01/20/2017	\$35.00	3179	E 01 005 810 000 000 401	Wireless Doorbell
PB		WX	1 1027	Amazon.com		01/20/2017	\$65.56	3180	E 01 010 720 000 000 401	Health Office supplies
PB		WX	1 1027	Amazon.com		01/20/2017	\$6.49	3188	E 01 010 720 000 000 401	Tweezers
PB		WX	1 1027	Amazon.com		01/20/2017	\$18.62	3189	E 01 010 203 000 000 460	Core Virtues - textbooks
PB		WX	1 1027	Amazon.com		01/20/2017	\$18.62	3190	E 01 010 203 000 000 460	Core Virtues - textbooks
PB		WX	1 1027	Amazon.com		01/20/2017	\$18.67	3191	E 01 010 203 000 000 460	Core Virtues - textbooks
PB		WX	1 1027	Amazon.com		01/20/2017	\$27.85	3192	E 01 005 010 000 000 401	Board of directors - Acrylic name plates
PB		WX	1 1027	Amazon.com		01/20/2017	\$51.33	3193	E 01 010 720 000 000 401	Health office supplies - Hand sanitizer
PB		WX	1 1027	Amazon.com		01/20/2017	\$0.85	3186	E 01 005 110 000 000 401	Letter opener

WOODBURY LEADERSHIP ACADEMY

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Payment Date Range: 01/01/2017 - 1/31/2017

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void	Date	Amount	Voucher #	Account Code	Description
PB		WX	1 1050	TIES		01/20/2017	\$99.00	3182	E 01 005 640 000 316 366	Staff Development - Admin
PB		WX	1 1089	Learning A-Z		01/20/2017	\$109.95	3185	E 01 010 420 000 740 433	SPED: Reading A-Z Annual License
PB		WX	1 1122	SteppingStone Theatre		01/20/2017	\$46.80	3195	E 01 010 203 000 000 369	4th grade field trip - Ruby Bridges downpayr
PB		WX	1 1219	Home Depot		01/20/2017	\$58.49	3187	E 01 005 107 000 000 401	Wood/Sand for WLA Feather signs - market
PB		WX	1 1239	North First		01/20/2017	\$330.00	3194	E 01 010 203 000 000 460	Core Virtues - Textbooks
PB		WX	1 1143	Cub Foods		01/26/2017	\$9.98	3181	E 01 005 110 000 000 490	Cookies for Director/Parent Meeting
PB		WX	1 1027	Amazon.com		01/27/2017	\$46.11	3226	E 01 010 203 000 000 430	Classroom Supplies - card stock, binders
PB		WX	1 1027	Amazon.com		01/27/2017	\$69.84	3227	E 01 010 203 000 000 430	Classroom Supplies - Laminating pouches
PB		WX	1 1031	Sam's Club		01/27/2017	\$45.00	3228	E 01 005 110 000 000 820	Membership fee
PB		WX	1 1031	Sam's Club		01/27/2017	\$612.00	3229	E 01 005 110 000 000 401	Paper
PB		WX	1 1031	Sam's Club		01/27/2017	\$26.22	3224	E 01 005 110 000 000 401	Office supplies: paper
PB		WX	1 1032	Walmart		01/27/2017	\$10.67	3222	E 01 010 203 000 000 430	Classroom
PB		WX	1 1032	Walmart		01/27/2017	\$7.28	3222	E 01 005 110 000 000 401	Office
PB		WX	1 1219	Home Depot		01/27/2017	\$13.14	3223	E 01 005 110 000 000 401	Office Supplies
PB		WX	1 1239	North First		01/27/2017	\$8.48	3225	E 01 010 203 000 000 430	Classroom supplies: Honesty Virtue Poster
PB		WX	1 1034	Premier Bank		01/31/2017	\$10.00	3232	E 01 005 110 000 000 305	ACH Processing Fee
PB		WX	1 1099	MN UI Fund		01/31/2017	\$3,424.00	3231	E 01 010 203 000 000 280	4th Quarter MNUJ
PB		WX	1 1027	Amazon.com		01/31/2017	\$10.18	3248	E 01 005 110 000 000 401	Scotch tape
PB		WX	1 1027	Amazon.com		01/31/2017	\$30.15	3249	E 01 005 110 000 000 401	Sharpie markers, paperclips, key tags
PB		WX	1 1027	Amazon.com		01/31/2017	\$31.78	3250	E 01 010 720 000 000 401	Bandages and ice packs
PB		WX	1 1027	Amazon.com		01/31/2017	\$57.89	3251	E 01 010 420 000 740 401	Toner cartridge
PB		WX	1 1027	Amazon.com		01/31/2017	\$227.00	3252	E 01 010 420 000 740 401	Toner cartridges - 4 pack assorted colors
PB		WX	1 1027	Amazon.com		01/31/2017	\$5.66	3253	E 01 010 720 000 000 401	Bandages and ice pack
							Check Total:			\$22,675.99
PB	4881	CH	1 1139	Perpich Center for Arts Education		01/03/2017	\$22,480.57	3139	E 01 005 850 000 348 370	January Lease
							Check Total:			\$22,480.57
PB	4882	CH	1 1008	Beltz, Kes, Darling & Associates		01/12/2017	\$4,650.00	3163	E 01 005 110 000 000 305	January Financial Mgmt and Account Servict
							Check Total:			\$4,650.00
PB	4883	CH	1 1291	Booth Law Group, LLC		01/12/2017	\$3,712.50	3146	E 01 005 111 000 000 305	Legal Services 10/4-11/30/2016
							Check Total:			\$3,712.50
PB	4884	CH	1 1043	Classy Threads of Minnesota		01/12/2017	\$71.00	3147	E 01 010 203 000 000 401	Youth Hooded Sweatshirts
							Check Total:			\$71.00
PB	4885	CH	1 1140	Computer Integration Technologies		01/12/2017	\$638.00	3148	E 01 010 605 000 000 406	Microsoft Office Pro Plus - 22
							Check Total:			\$638.00

WOODBURY LEADERSHIP ACADEMY

Payment Register by Check No.

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Bank	Check No	Ty	Grp Code	Vendor	Pay/Void	Date	Amount	Voucher #	Account Code	Description
PB	4886	CH	1 1117	Gopher Sports		01/12/2017	\$681.84	3149	E 01 010 203 000 000 401	PE: Duffels, yoga mats, agility ladder
PB	4886	CH	1 1117	Gopher Sports		01/12/2017	\$483.33	3150	E 01 010 203 000 000 401	Equipment Carts
					Check Total:			\$1,165.17		
PB	4887	CH	1 1336	Hennepin County Medical Center		01/12/2017	\$1,157.00	3152	E 01 010 720 000 000 305	MVNA Nursing 11/9-11/18/2016
PB	4888	CH	1 1150	JR Computer Associates		01/12/2017	\$750.00	3153	E 01 005 605 000 000 315	Monthly retainer
					Check Total:			\$1,157.00		
PB	4889	CH	1 1240	Keys to Communication		01/12/2017	\$1,253.75	3154	E 01 010 401 000 740 394	12/12-12/16/20216 13.75hrs@\$85 2hrs@\$4
PB	4890	CH	1 1288	Lydia Peterson		01/12/2017	\$975.00	3159	E 01 010 406 000 740 394	13hrs@\$75 Orientation and Mobility Services:
					Check Total:			\$1,253.75		
PB	4891	CH	1 1097	PLIC - SBD GRAND ISLAND		01/12/2017	\$662.01	3160	B 01 215 007	Life/ADD/STD/LTD January premiums
					Check Total:			\$662.01		
PB	4892	CH	1 1233	Reno Mothes		01/12/2017	\$225.00	3157	E 01 010 420 000 740 394	10/27-11/30/2016 4.5hrs@\$50
PB	4892	CH	1 1233	Reno Mothes		01/12/2017	\$287.50	3158	E 01 010 420 000 740 394	12/13-12/15/2016 5.75hrs@\$50
					Check Total:			\$512.50		
PB	4893	CH	1 1241	Sheila Merzer		01/12/2017	\$1,322.50	3155	E 01 010 408 000 740 394	11/14-11/22/2016 Autism
PB	4893	CH	1 1241	Sheila Merzer		01/12/2017	\$460.00	3156	E 01 010 408 000 740 394	1/4-1/5/2017 Autism
					Check Total:			\$1,782.50		
PB	4894	CH	1 1098	Teachers on Call		01/12/2017	\$880.00	3161	E 01 005 105 000 000 305	Paraprofessionals
PB	4894	CH	1 1098	Teachers on Call		01/12/2017	\$176.00	3161	E 01 010 420 000 740 307	SPED
PB	4894	CH	1 1098	Teachers on Call		01/12/2017	\$208.00	3161	E 01 010 203 000 000 305	GenEd
					Check Total:			\$1,264.00		
PB	4895	CH	1 1214	The Hanover Insurance Group		01/12/2017	\$4,389.83	3151	E 01 005 940 000 000 340	Commercial Package
					Check Total:			\$4,389.83		
PB	4896	CH	1 1302	Toshiba Financial Services		01/12/2017	\$772.73	3162	E 01 010 605 000 000 380	Copier Lease
PB	4896	CH	1 1302	Toshiba Financial Services		01/12/2017	\$1,463.49	3162	E 01 010 203 000 000 401	Overages
					Check Total:			\$2,236.22		
Bank PB Total:							\$70,376.04			
Report Total:							\$123,026.11			

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1220	4228	PB	CR0117													
	FY17 IDEAS	General Education	1218	Credit	A	01/13/17		Check	1	1001						
						4228	R 01 005 000 000 211			FY17 General Education Aid					74,734.03	0.00
														Receipt Total:	\$74,734.03	\$0.00
														Deposit Total:	\$74,734.03	\$0.00
1221	4228	ANCH	CR0117													
	FY17 SERV	F419	1219	Credit	A	01/16/17		Check	1	1001						
						4228	R 01 005 000 000 419 400			FY17 Special Education					7,101.12	0.00
														Receipt Total:	\$7,101.12	\$0.00
														Deposit Total:	\$7,101.12	\$0.00
1223	4228	PB	CR0117													
	FY17 IDEAS		1221	Credit	A	01/30/17		Check	1	1001						
						4228	R 01 005 000 000 211			FY17 General Education Aid					74,554.81	0.00
						4228	B 01 121 000			FY16 Special Education					7,283.36	0.00
						4228	B 01 121 000			FY16 Literacy Incentive					462.08	0.00
														Receipt Total:	\$82,300.25	\$0.00
														(544.53)	0.00	
														Receipt Total:	(\$544.53)	\$0.00
														Deposit Total:	\$81,755.72	\$0.00
1224	4228	PBS	CR0117													
	FY17 Premier	Savings Interest	1223	Credit	A	01/31/17		Check	1	1002						
						4228	R 01 005 000 000 092			FY17 Savings Interest Earning					9.10	0.00
														Receipt Total:	\$9.10	\$0.00
														Deposit Total:	\$9.10	\$0.00
1225	4228	ANCH	CR0117													
	FY17 CSP	Reimbursement	1224	Credit	A	01/19/17		Check	1	1001						
						4228	R 01 005 000 003 859 400			FY17 CSP Reimbursement					165,298.03	0.00
														Receipt Total:	\$165,298.03	\$0.00
														Deposit Total:	\$165,298.03	\$0.00
1226	4228	ANCH	CR0117													
	FY17 School	Deposit	1225	Credit	A	01/30/17		Check	1	1003						
						4228	R 01 005 000 000 050			FY17 Biztown Fieldtrip					18.00	0.00

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1226	4228	ANCH	CR0117	1225	Credit	A	01/30/17	Check	1	1003							
										SCHOOL DEPOSIT							
							4228	E	01	005	110	000	000	305		108.00	0.00
							4228	R	01	005	000	000	000	620		135.00	0.00
							4228	E	01	010	203	000	000	401		2.34	0.00
							4228	R	01	005	000	000	096		592.10	0.00	0.00
															\$855.44	\$0.00	\$0.00
															\$855.44	\$0.00	\$0.00
1227	4228	ANCH	CR0117	1226	Credit	A	01/31/17	Check	1	1005							
										Anchor Bank							
							4228	R	01	005	000	000	092		4.43	0.00	0.00
															\$4.43	\$0.00	\$0.00
															\$4.43	\$0.00	\$0.00
															\$329,757.87	\$0.00	\$0.00

WOODBURY LEADERSHIP ACADEMY
Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
2289	201707	01/16/2017	P	JE		Correcting bank for IDEAS	Correcting bank for IDEAS	B	01	101	000				Cash & Cash Equiv	0.00	74,734.03
							Correcting bank for IDEAS	B	01	101	003				Cash & Cash Equiv	74,734.03	0.00
2313	201707	01/31/2017	P	JE		Transfer Savings to Checking	Transfer Savings to Checking	B	01	101	000				Cash & Cash Equiv	\$74,734.03	\$74,734.03
							Transfer Savings to Checking	B	01	101	001				Cash & Cash Equiv	150,000.00	0.00
2314	201707	01/31/2017	P	JE		Correcting bank for IDEAS	Correcting bank for IDEAS	B	01	101	000				Cash & Cash Equiv	\$150,000.00	\$150,000.00
							Correcting bank for IDEAS	B	01	101	003				Cash & Cash Equiv	0.00	81,755.72
2329	201707	01/31/2017	P	JE		Corrt PR bank debit	Corrt PR bank debit	B	01	101	000				Cash & Cash Equiv	\$81,755.72	\$81,755.72
							Corrt PR bank debit	B	01	101	003				Cash & Cash Equiv	32,099.85	0.00
																0.00	32,099.85
																\$32,099.85	\$32,099.85

TO: Board of Directors
FROM: Bert Strassburg, Executive Director
DATE: March 1, 2017
AGENDA: Consent Agenda
RE: Personnel Transactions

RECOMMENDATION: Approve the following personnel transactions as presented:

Resignations:

Name	Title	Effective
Viji Bharathi	Special Education Educational Assistant (Paraprofessional)	2/10/17

Hiring:

Name	Title	Effective	Rate
Steve Lock	Special Education Educational Assistant	2/13/17	\$14/hour

TO: Board of Directors
 FROM: Bert Strassburg, Executive Director
 DATE: March 1, 2017
 AGENDA: Consent Agenda
 RE: Service Contracts

RECOMMENDATION: Approve the following Service Contracts as presented:

New:

Name	Purpose	Detail	Effective
Ferdinand F. Peters Law Firm	Real Estate Legal Services	-Ferdinand Peters: \$375/hour -Associate Attorney: \$295 (BPL) or \$245 (JRS)/hour -Paralegal Services: \$95/hour -Retainer: \$5,000	2/22/17

Extension/Adjustment:

Name	Purpose	Reason	New Extended Limit Total
Mary F. Kelly	Special Education Director Services	Contracted Dollar Amount Reached	Total not to exceed \$15,000 prior to June 30, 2017.

TO: Board of Directors
FROM: Bert Strassburg, Executive Director
DATE: March 1, 2017
AGENDA: Business/Board Action
RE: Approve WLA 990

RECOMMENDATION: Approve the submission of the IRS 990 Tax Form (prepared by BKDA) as presented.

Application for Extension of Time To File an Exempt Organization Return

▶ **File a separate application for each return.**

▶ **Information about Form 8868 and its instructions is at www.irs.gov/form8868.**

- If you are filing for an **Automatic 3-Month Extension**, complete only **Part I** and check this box
- If you are filing for an **Additional (Not Automatic) 3-Month Extension**, complete only **Part II** (on page 2 of this form).

Do not complete Part II unless you have already been granted an automatic 3-month extension on a previously filed Form 8868.

Electronic filing (e-file). You can electronically file Form 8868 if you need a 3-month automatic extension of time to file (6 months for a corporation required to file Form 990-T), or an additional (not automatic) 3-month extension of time. You can electronically file Form 8868 to request an extension of time to file any of the forms listed in Part I or Part II with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, which must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/efile and click on *e-file for Charities & Nonprofits*.

Part I Automatic 3-Month Extension of Time. Only submit original (no copies needed).

A corporation required to file Form 990-T and requesting an automatic 6-month extension — check this box and complete Part I only. . . .

All other corporations (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

Enter filer's identifying number, see instructions

Type or print	Name of exempt organization or other filer, see instructions. Woodbury Leadership Academy	Employer identification number (EIN) or 46-4095121
File by the due date for filing your return. See instructions.	Number, street, and room or suite number. If a P.O. box, see instructions. 600 Weir Drive	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. Woodbury, MN 55125	

Enter the Return code for the return that this application is for (file a separate application for each return). . . . 01

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (section 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

- The books are in the care of ▶ Beltz, Kes, Darling & Assoc _____

Telephone No. ▶ (651) 463-2233 _____ Fax No. ▶ (651) 463-3605 _____

- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____ . If this is for the whole group, check this box. If it is for part of the group, check this box . . . and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 3-month (6 months for a corporation required to file Form 990-T) extension of time until 2/15 , 20 17 , to file the exempt organization return for the organization named above.

The extension is for the organization's return for:

- ▶ calendar year 20 ____ or
- ▶ tax year beginning 7/01 , 20 15 , and ending 6/30 , 20 16 .

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$		0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$		0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$		0.

Caution. If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- ▶ Do not enter social security numbers on this form as it may be made public.
- ▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

2015

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2015 calendar year, or tax year beginning 7/01 , 2015, and ending 6/30 , 2016

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name and address of principal officer: Woodbury Leadership Academy 600 Weir Drive Woodbury, MN 55125		D Employer identification number 46-4095121
	F Name and address of principal officer: Barbara Young Same As C Above		E Telephone number (651) 379-2681
I Tax-exempt status <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		G Gross receipts \$ 2,476,889.	
J Website: ▶ woodburyleadershipacademy.com		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'No,' attach a list. (see instructions)	
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		L Year of formation: 2013	M State of legal domicile: MN
H(c) Group exemption number ▶			

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <u>To utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as the bases of a rigorous overall educational program.</u>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a).....	3	5
	4 Number of independent voting members of the governing body (Part VI, line 1b).....	4	4
	5 Total number of individuals employed in calendar year 2015 (Part V, line 2a).....	5	49
	6 Total number of volunteers (estimate if necessary).....	6	45
	7a Total unrelated business revenue from Part VIII, column (C), line 12.....	7a	0.
b Net unrelated business taxable income from Form 990-T, line 34.....	7b	0.	
Revenue	8 Contributions and grants (Part VIII, line 1h).....	Prior Year 1,663,611.	Current Year 2,358,817.
	9 Program service revenue (Part VIII, line 2g).....	94,549.	108,446.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d).....	15.	94.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e).....	10,361.	8,520.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12).....	1,768,536.	2,475,877.
	Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3).....	
14 Benefits paid to or for members (Part IX, column (A), line 4).....			
15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10).....		865,520.	1,442,633.
16a Professional fundraising fees (Part IX, column (A), line 11e).....			
b Total fundraising expenses (Part IX, column (D), line 25) ▶			
17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e).....		561,325.	851,302.
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25).....	1,426,845.	2,293,935.	
19 Revenue less expenses. Subtract line 18 from line 12.....	341,691.	181,942.	
Not Assets of Fund Balances	20 Total assets (Part X, line 16).....	Beginning of Current Year 448,385.	End of Year 747,078.
	21 Total liabilities (Part X, line 26).....	106,694.	223,445.
	22 Net assets or fund balances. Subtract line 21 from line 20.....	341,691.	523,633.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date
	Bert Strassburg Type or print name and title.	Executive Director

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Theresa Kingsbury	Theresa Kingsbury			P01062926
	Firm's name ▶ Beltz, Kes, Darling & Associates	Firm's EIN ▶ 20-0073129		Phone no. (651) 463-2233	
	Firm's address ▶ 22488 Chippendale Ave W Farmington, MN 55024				

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

BAA For Paperwork Reduction Act Notice, see the separate instructions.

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

See Schedule O

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

If 'Yes,' describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

If 'Yes,' describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 1,820,330. including grants of \$) (Revenue \$ 110,519.)

Woodbury Leadership (WLA) is a K-7 charter school. WLA incorporates the Core Knowledge sequence and differentiates instruction to meet the needs of all students. WLA has a focus on leadership which is seen through student council, student led assemblies, and core virtues. WLA served an average of 287 students during the 2015-2016 school year.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services. (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ▶ 1,820,330.

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If 'Yes,' complete Schedule A.</i>	X	
2	Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)?		X
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If 'Yes,' complete Schedule C, Part I.</i>		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If 'Yes,' complete Schedule C, Part II.</i>		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If 'Yes,' complete Schedule C, Part III.</i>		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If 'Yes,' complete Schedule D, Part I.</i>		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If 'Yes,' complete Schedule D, Part II.</i>		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If 'Yes,' complete Schedule D, Part III.</i>		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If 'Yes,' complete Schedule D, Part IV.</i>		X
10	Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If 'Yes,' complete Schedule D, Part V.</i>		X
11	If the organization's answer to any of the following questions is 'Yes', then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings and equipment in Part X, line 10? <i>If 'Yes,' complete Schedule D, Part VI.</i>	X	
b	Did the organization report an amount for investments – other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If 'Yes,' complete Schedule D, Part VII.</i>		X
c	Did the organization report an amount for investments – program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If 'Yes,' complete Schedule D, Part VIII.</i>		X
d	Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If 'Yes,' complete Schedule D, Part IX.</i>		X
e	Did the organization report an amount for other liabilities in Part X, line 25? <i>If 'Yes,' complete Schedule D, Part X.</i>	X	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If 'Yes,' complete Schedule D, Part X.</i>	X	
12a	Did the organization obtain separate, independent audited financial statements for the tax year? <i>If 'Yes,' complete Schedule D, Parts XI, and XII.</i>	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If 'Yes,' and if the organization answered 'No' to line 12a, then completing Schedule D, Parts XI and XII is optional.</i>		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If 'Yes,' complete Schedule E.</i>	X	
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If 'Yes,' complete Schedule F, Parts I and IV.</i>		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If 'Yes,' complete Schedule F, Parts II and IV.</i>		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If 'Yes,' complete Schedule F, Parts III and IV.</i>		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If 'Yes,' complete Schedule G, Part I (see instructions).</i>		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If 'Yes,' complete Schedule G, Part II.</i>		X
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If 'Yes,' complete Schedule G, Part III.</i>		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If 'Yes', complete Schedule H.</i>		X
b If 'Yes' to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If 'Yes,' complete Schedule I, Parts I and II.</i>		X
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If 'Yes,' complete Schedule I, Parts I and III.</i>		X
23 Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If 'Yes,' complete Schedule J.</i>		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25a.</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If 'Yes,' complete Schedule L, Part I.</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If 'Yes,' complete Schedule L, Part I.</i>		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If 'Yes,' complete Schedule L, Part II.</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If 'Yes,' complete Schedule L, Part III.</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If 'Yes,' complete Schedule M.</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If 'Yes,' complete Schedule M.</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If 'Yes,' complete Schedule N, Part I.</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If 'Yes,' complete Schedule N, Part II.</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If 'Yes,' complete Schedule R, Part I.</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If 'Yes,' complete Schedule R, Part II, III, or IV, and Part V, line 1.</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If 'Yes' to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If 'Yes,' complete Schedule R, Part V, line 2.</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If 'Yes,' complete Schedule R, Part V, line 2.</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If 'Yes,' complete Schedule R, Part VI.</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	

BAA

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V.

		Yes	No
1 a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable. 17		
1 b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable. 0		
1 c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2 a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return. 49		
2 b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3 a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3 b	If 'Yes' has it filed a Form 990-T for this year? If 'No' to line 3b, provide an explanation in Schedule O.		
4 a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4 b	If 'Yes,' enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts. (FBAR)		
5 a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5 b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5 c	If 'Yes,' to line 5a or 5b, did the organization file Form 8886-T?		
6 a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
6 b	If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7 Organizations that may receive deductible contributions under section 170(c).			
7 a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7 b	If 'Yes,' did the organization notify the donor of the value of the goods or services provided?		
7 c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7 d	If 'Yes,' indicate the number of Forms 8282 filed during the year. 		
7 e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7 f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7 g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
7 h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?			
9 Sponsoring organizations maintaining donor advised funds.			
9 a	Did the sponsoring organization make any taxable distributions under section 4966?		
9 b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10 Section 501(c)(7) organizations. Enter:			
10 a	Initiation fees and capital contributions included on Part VIII, line 12. 		
10 b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities. 		
11 Section 501(c)(12) organizations. Enter:			
11 a	Gross income from members or shareholders. 		
11 b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.) 		
12 a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12 b	If 'Yes,' enter the amount of tax-exempt interest received or accrued during the year. 		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.			
13 a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		
13 b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans. 		
13 c	Enter the amount of reserves on hand. 		
14 a	Did the organization receive any payments for indoor tanning services during the tax year?		X
14 b	If 'Yes,' has it filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O.		

Part VI Governance, Management, and Disclosure For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.
 Check if Schedule O contains a response or note to any line in this Part VI.

Section A. Governing Body and Management

		Yes	No
1 a	Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O. 1 a 5		
b	Enter the number of voting members included in line 1a, above, who are independent 1 b 4		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? 2		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person? 3		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? <i>See Sch O</i> 4	X	
5	Did the organization become aware during the year of a significant diversion of the organization's assets? 5		X
6	Did the organization have members or stockholders? <i>See Schedule O</i> 6	X	
7 a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? <i>See Schedule O</i> 7 a	X	
b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? 7 b		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body? 8 a	X	
b	Each committee with authority to act on behalf of the governing body? 8 b	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? <i>If 'Yes,' provide the names and addresses in Schedule O.</i> 9		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10 a	Did the organization have local chapters, branches, or affiliates? 10 a		X
b	If 'Yes,' did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? 10 b		
11 a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? 11 a		X
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990. <i>See Schedule O</i> 11 b		
12 a	Did the organization have a written conflict of interest policy? <i>If 'No,' go to line 13.</i> 12 a	X	
b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? 12 b	X	
c	Did the organization regularly and consistently monitor and enforce compliance with the policy? <i>If 'Yes,' describe in Schedule O how this was done.</i> <i>See Schedule O</i> 12 c	X	
13	Did the organization have a written whistleblower policy? 13		X
14	Did the organization have a written document retention and destruction policy? 14		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official. <i>See Schedule O.</i> 15 a	X	
b	Other officers or key employees of the organization. <i>See Schedule O.</i> 15 b	X	
	<i>If 'Yes' to line 15a or 15b, describe the process in Schedule O (see instructions).</i>		
16 a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? 16 a		X
b	If 'Yes,' did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? 16 b		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **MN**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year. *See Schedule O*
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records: **Beltz, Kes, Darling & Assoc 22488 Chippendale Ave Farmington MN 55024 (651) 463-2233**

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII. X

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1 a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of 'key employee.'
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) Barbara Young Board Chair	10 0	X		X				0.	0.	0.
(2) Kylie Griffith Secretary	43 0	X		X				12,739.	0.	1,783.
(3) Cliff MacDonald Member	3 0	X						0.	0.	0.
(4) Eric Jungmann Member	3 0	X						0.	0.	0.
(5) Romana Krejci Member	3 0	X						0.	0.	0.
(6) Sarah Tegtmeier Member	43 0	X						30,178.	0.	5,716.
(7) Tiffany Lewis Member	3 0	X						0.	0.	0.
(8) Emily Mogren Member	43 0	X						38,180.	0.	2,915.
(9) Sarah Jacobson Member	43 0	X						34,671.	0.	5,664.
(10) Bharathi Sankararaman Member	3 0	X						0.	0.	0.
(11) Ben Adamson Member	3 0	X						0.	0.	0.
(12) Tom Munoz Member	43 0	X						14,050.	0.	2,648.
(13) Oscar Shchepfers Member	3 0	X						0.	0.	0.
(14) Michael Flint Member	3 0	X						0.	0.	0.

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee			
(15) Ashley Barthel Member	3 0	X					0.	0.	0.
(16) Karen Birong Member	3 0	X					0.	0.	0.
(17) Ken Thielman Member	3 0	X					0.	0.	0.
(18) Sheila Brown Member	3 0	X					0.	0.	0.
(19) Robyn Carley Member	3 0	X					0.	0.	0.
(20) Dan Hurley Executive Dir.	40 0			X			86,158.	0.	10,181.
(21) Darlah Krug Executive Dir.	40 0			X			0.	0.	0.
(22) Jeremiah Bass Interim ExecDir	40 0			X			15,171.	0.	1,154.
(23)									
(24)									
(25)									
1 b Sub-total							231,147.	0.	30,061.
c Total from continuation sheets to Part VII, Section A							0.	0.	0.
d Total (add lines 1b and 1c)							231,147.	0.	30,061.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ▶ 0

	Yes	No
3 Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If 'Yes,' complete Schedule J for such individual.	3	X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If 'Yes' complete Schedule J for such individual.	4	X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If 'Yes,' complete Schedule J for such person.	5	X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ▶ 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1 a				
	b Membership dues	1 b				
	c Fundraising events	1 c				
	d Related organizations	1 d				
	e Government grants (contributions)	1 e 2,350,559.				
	f All other contributions, gifts, grants, and similar amounts not included above	1 f 8,258.				
	g Noncash contributions included in lines 1a-1f: \$					
	h Total. Add lines 1a-1f		2,358,817.			
Program Service Revenue	Business Code					
	2 a <u>Kid's Club Fees</u>	611600	104,303.	104,303.		
	b <u>Fees from Patrons</u>	611600	4,143.	4,143.		
	c					
	d					
	e					
	f All other program service revenue					
g Total. Add lines 2a-2f		108,446.				
Other Revenue	3 Investment income (including dividends, interest and other similar amounts)		94.		94.	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6 a Gross rents	(i) Real				
		(ii) Personal				
		b Less: rental expenses				
		c Rental income or (loss)				
	d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other				
		b Less: cost or other basis and sales expenses				
		c Gain or (loss)				
	d Net gain or (loss)					
	8 a Gross income from fundraising events (not including.. \$ _____ of contributions reported on line 1c). See Part IV, line 18	a				
	b Less: direct expenses	b				
c Net income or (loss) from fundraising events						
9 a Gross income from gaming activities. See Part IV, line 19	a					
b Less: direct expenses	b					
c Net income or (loss) from gaming activities						
10 a Gross sales of inventory, less returns and allowances	a 7,459.					
b Less: cost of goods sold	b 1,012.					
c Net income or (loss) from sales of inventory		6,447.			6,447.	
Miscellaneous Revenue		Business Code				
11 a <u>Misc Revenue</u>	611600	2,073.	2,073.			
b						
c						
d All other revenue						
e Total. Add lines 11a-11d		2,073.				
12 Total revenue. See instructions		2,475,877.	110,519.	0.	6,541.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX. X

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.....				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.....				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.....				
4 Benefits paid to or for members.....				
5 Compensation of current officers, directors, trustees, and key employees.....	373,331.	222,313.	151,018.	0.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).....	38,077.	38,077.	0.	0.
7 Other salaries and wages.....	692,162.	610,082.	82,080.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).....	211,255.	168,995.	42,260.	
9 Other employee benefits.....	38,721.	35,155.	3,566.	
10 Payroll taxes.....	89,087.	72,188.	16,899.	
11 Fees for services (non-employees):				
a Management.....				
b Legal.....	26,290.		26,290.	
c Accounting.....	69,008.		69,008.	
d Lobbying.....				
e Professional fundraising services. See Part IV, line 17.....				
f Investment management fees.....				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.) Sch O	420,366.	401,164.	19,202.	
12 Advertising and promotion.....				
13 Office expenses.....	32,988.	16,817.	16,171.	
14 Information technology.....	33,163.	25,302.	7,861.	
15 Royalties.....				
16 Occupancy.....	76,650.	76,650.		
17 Travel.....				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.....				
19 Conferences, conventions, and meetings.....	15,206.	14,826.	380.	
20 Interest.....				
21 Payments to affiliates.....				
22 Depreciation, depletion, and amortization.....	10,340.	10,340.		
23 Insurance.....	6,244.	6,244.		
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>Instructional Supplies</u>	61,081.	61,081.		
b <u>Equip Repairs & Maint</u>	59,468.	59,468.		
c <u>Dues & Memberships</u>	28,870.		28,870.	
d <u>Judgment</u>	10,000.		10,000.	
e All other expenses.....	1,628.	1,628.		
25 Total functional expenses. Add lines 1 through 24e.....	2,293,935.	1,820,330.	473,605.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).....				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X.

		(A) Beginning of year		(B) End of year	
Assets	1	Cash — non-interest-bearing	142,322.	1	158,585.
	2	Savings and temporary cash investments	40,015.	2	233,110.
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net	129,936.	4	240,993.
	5	Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges	12,255.	9	37,649.
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	89,938.		
	10b	Less: accumulated depreciation	13,197.		
	11	Investments — publicly traded securities	69,153.	10c	76,741.
	12	Investments — other securities. See Part IV, line 11		12	
	13	Investments — program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11	54,704.	15	
16	Total assets. Add lines 1 through 15 (must equal line 34)	448,385.	16	747,078.	
Liabilities	17	Accounts payable and accrued expenses	106,694.	17	132,427.
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23	Secured mortgages and notes payable to unrelated third parties		23	
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	91,018.
	26	Total liabilities. Add lines 17 through 25	106,694.	26	223,445.
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.				
	27	Unrestricted net assets		27	
	28	Temporarily restricted net assets		28	
	29	Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 30 through 34.				
	30	Capital stock or trust principal, or current funds	272,538.	30	446,892.
	31	Paid-in or capital surplus, or land, building, or equipment fund	69,153.	31	76,741.
	32	Retained earnings, endowment, accumulated income, or other funds		32	
33	Total net assets or fund balances	341,691.	33	523,633.	
34	Total liabilities and net assets/fund balances	448,385.	34	747,078.	

BAA

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI.

1	Total revenue (must equal Part VIII, column (A), line 12)	1	2,475,877.
2	Total expenses (must equal Part IX, column (A), line 25)	2	2,293,935.
3	Revenue less expenses. Subtract line 2 from line 1	3	181,942.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	341,691.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	523,633.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII.

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked 'Other,' explain in Schedule O.		
2 a	Were the organization's financial statements compiled or reviewed by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2 b	Were the organization's financial statements audited by an independent accountant? If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2 c	If 'Yes' to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3 a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
3 b	If 'Yes,' did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

BAA

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015

Open to Public Inspection

Name of the organization Woodbury Leadership Academy	Employer identification number 46-4095121
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Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An organization that normally receives: (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions – subject to certain exceptions, and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 11a through 11d that describes the type of supporting organization and complete lines 11e, 11f, and 11g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations:
 - g Provide the following information about the supported organization(s).

	(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
				Yes	No		
(A)							
(B)							
(C)							
(D)							
(E)							
Total							

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2015

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here	<input type="checkbox"/>					

Section C. Computation of Public Support Percentage

14 Public support percentage for 2015 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2014 Schedule A, Part II, line 14	15	%
16a 33-1/3% support test – 2015. If the organization did not check the box on line 13, and line 14 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization.	<input type="checkbox"/>	
b 33-1/3% support test – 2014. If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization.	<input type="checkbox"/>	
17a 10%-facts-and-circumstances test – 2015. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part VI how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization.	<input type="checkbox"/>	
b 10%-facts-and-circumstances test – 2014. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part VI how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization.	<input type="checkbox"/>	
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions	<input type="checkbox"/>	

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include any 'unusual grants'.)						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose.						
3 Gross receipts from activities that are not an unrelated trade or business under section 513.						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						
5 The value of services or facilities furnished by a governmental unit to the organization without charge.						
6 Total. Add lines 1 through 5.						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons.						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year.						
c Add lines 7a and 7b.						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2015 (line 8, column (f) divided by line 13, column (f)).	15	%
16 Public support percentage from 2014 Schedule A, Part III, line 15.	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2015 (line 10c, column (f) divided by line 13, column (f)).	17	%
18 Investment income percentage from 2014 Schedule A, Part III, line 17.	18	%

- 19a 33-1/3% support tests – 2015.** If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization
- b 33-1/3% support tests – 2014.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization
- 20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box in line 11 on Part I. If you checked 11a of Part I, complete Sections A and B. If you checked 11b of Part I, complete Sections A and C. If you checked 11c of Part I, complete Sections A, D, and E. If you checked 11d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If 'No,' describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If 'Yes,' explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2)		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If 'Yes,' answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If 'Yes,' describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If 'Yes,' explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ('foreign supported organization')? If 'Yes' and if you checked 11a or 11b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If 'Yes,' describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If 'Yes,' explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If 'Yes,' answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document)		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If 'Yes,' provide detail in Part VI		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If 'Yes,' complete Part I of Schedule L (Form 990 or 990-EZ)		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If 'Yes,' complete Part I of Schedule L (Form 990 or 990-EZ)		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If 'Yes,' provide detail in Part VI		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If 'Yes,' provide detail in Part VI		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If 'Yes,' provide detail in Part VI		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If 'Yes,' answer 10b below		
b Did the organization, have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a	
b	A family member of a person described in (a) above?	11b	
c	A 35% controlled entity of a person described in (a) or (b) above? If 'Yes' to a, b, or c, provide detail in Part VI	11c	

Section B. Type I Supporting Organizations

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If 'No,' describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year	1	
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If 'Yes,' explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization	2	

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If 'No,' describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s)	1	

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1	
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If 'No,' explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s)	2	
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If 'Yes,' describe in Part VI the role the organization's supported organizations played in this regard	3	

Section E. Type III Functionally-Integrated Supporting Organizations

- 1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):
 - a The organization satisfied the Activities Test. Complete line 2 below.
 - b The organization is the parent of each of its supported organizations. Complete line 3 below.
 - c The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).

		Yes	No
2	Activities Test. Answer (a) and (b) below.		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If 'Yes,' then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities	2a	
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If 'Yes,' explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement	2b	
3	Parent of Supported Organizations. Answer (a) and (b) below.		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI	3a	
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If 'Yes,' describe in Part VI the role played by the organization in this regard	3b	

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on November 20, 1970. See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	

Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C – Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).		

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D – Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions	
7 Total annual distributions. Add lines 1 through 6	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions	
9 Distributable amount for 2015 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E – Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2015	(iii) Distributable Amount for 2015
1 Distributable amount for 2015 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2015 (reasonable cause required – see instructions)			
3 Excess distributions carryover, if any, to 2015:			
a			
b			
c			
d From 2013			
e From 2014			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2015 distributable amount			
i Carryover from 2010 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f			
4 Distributions for 2015 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2015 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4			
5 Remaining underdistributions for years prior to 2015, if any. Subtract lines 3g and 4a from line 2 (if amount greater than zero, see instructions)			
6 Remaining underdistributions for 2015. Subtract lines 3h and 4b from line 1 (if amount greater than zero, see instructions)			
7 Excess distributions carryover to 2016. Add lines 3j and 4c			
8 Breakdown of line 7:			
a			
b			
c Excess from 2013			
d Excess from 2014			
e Excess from 2015			

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Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information.
(See instructions.)

**SCHEDULE D
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ Complete if the organization answered 'Yes' on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
▶ Attach to Form 990.

▶ Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015

Open to Public Inspection

Name of the organization

Employer identification number

Woodbury Leadership Academy

46-4095121

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year.....		
2 Aggregate value of contributions to (during year).....		
3 Aggregate value of grants from (during year).....		
4 Aggregate value at end of year.....		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Part II Conservation Easements.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of a historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements.....	2 a
b Total acreage restricted by conservation easements.....	2 b
c Number of conservation easements on a certified historic structure included in (a).....	2 c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register.....	2 d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?..... Yes No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?..... Yes No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 8.

- 1 a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.
- b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:
- (i) Revenue included on Form 990, Part VIII, line 1..... ▶ \$ _____
- (ii) Assets included in Form 990, Part X..... ▶ \$ _____
- 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:
- a Revenue included on Form 990, Part VIII, line 1..... ▶ \$ _____
- b Assets included in Form 990, Part X..... ▶ \$ _____

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered 'Yes' on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1 a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If 'Yes,' explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|--------------------------------------|--------|
| c Beginning balance..... | 1 c |
| d Additions during the year..... | 1 d |
| e Distributions during the year..... | 1 e |
| f Ending balance..... | 1 f |
- 2 a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If 'Yes,' explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII.

Part V Endowment Funds. Complete if the organization answered 'Yes' on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1 a Beginning of year balance.....					
b Contributions.....					
c Net investment earnings, gains, and losses.....					
d Grants or scholarships.....					
e Other expenditures for facilities and programs.....					
f Administrative expenses.....					
g End of year balance.....					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment ▶ _____ %
 - b Permanent endowment ▶ _____ %
 - c Temporarily restricted endowment ▶ _____ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3 a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|----------------------------------|--------|----|
| (i) unrelated organizations..... | 3a(i) | |
| (ii) related organizations..... | 3a(ii) | |
- b If 'Yes' on line 3a(ii), are the related organizations listed as required on Schedule R? 3b
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment. Complete if the organization answered 'Yes' on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1 a Land.....				
b Buildings.....				
c Leasehold improvements.....				
d Equipment.....		89,938.	13,197.	76,741.
e Other.....				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.).....				76,741.

Part VII Investments – Other Securities.

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A) -----		
(B) -----		
(C) -----		
(D) -----		
(E) -----		
(F) -----		
(G) -----		
(H) -----		
(I) -----		
Total. (Column (b) must equal Form 990, Part X, column (B) line 12.)		

Part VIII Investments – Program Related.

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
Total. (Column (b) must equal Form 990, Part X, column (B) line 13.)		

Part IX Other Assets.

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 15.)	

Part X Other Liabilities.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25

(a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) Net Pension Liability, def outflow/	91,018.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
(11)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 25.)	91,018.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII. See Part XIII.

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	2,461,658.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
	a Net unrealized gains (losses) on investments	2 a		
	b Donated services and use of facilities	2 b		
	c Recoveries of prior year grants	2 c		
	d Other (Describe in Part XIII.)	2 d		
	e Add lines 2a through 2d		2 e	
3	Subtract line 2e from line 1		3	2,461,658.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
	a Investment expenses not included on Form 990, Part VIII, line 7b	4 a		
	b Other (Describe in Part XIII.) See Part XIII	4 b	14,219.	
	c Add lines 4a and 4b		4 c	14,219.
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	2,475,877.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	2,141,582.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
	a Donated services and use of facilities	2 a		
	b Prior year adjustments	2 b		
	c Other losses	2 c		
	d Other (Describe in Part XIII.) See Part XIII	2 d	17,928.	
	e Add lines 2a through 2d		2 e	17,928.
3	Subtract line 2e from line 1		3	2,123,654.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
	a Investment expenses not included on Form 990, Part VIII, line 7b	4 a		
	b Other (Describe in Part XIII.) See Part XIII	4 b	170,281.	
	c Add lines 4a and 4b		4 c	170,281.
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5	2,293,935.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

Part X - FIN 48 Footnote

The Organization has evaluated and determined that there are no uncertain tax positions as of June 30, 2016. The Organization's tax returns are subject to possible examination by the taxing authorities.

**Schedule D, Part XI, Line 4b
Other Revenue Included On Form 990 But Not Included In F/S**

State Aid related to Pension Exp	\$ 14,219.
Total	\$ 14,219.

Part XIII Supplemental Information (continued)

**Schedule D, Part XII, Line 2d
Other Expenses And Losses Per Audited F/S**

Capital Outlay.....	\$	17,928.
	Total	<u>\$ 17,928.</u>

**Schedule D, Part XII, Line 4b
Other Expenses Included On Form 990 But Not Included In F/S**

Depreciation.....	\$	10,340.
Pension Expense.....		159,941.
	Total	<u>\$ 170,281.</u>

SCHEDULE E
(Form 990 or 990-EZ)

Schools

OMB No. 1545-0047

▶ **Complete if the organization answered 'Yes' on Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.**
▶ **Attach to Form 990 or Form 990-EZ.**

2015

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ **Information about Schedule E (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.**

Name of the organization

Employer identification number

Woodbury Leadership Academy

46-4095121

Part I

	YES	NO
1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	X	
2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	X	
3 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If 'Yes,' please describe. If 'No,' please explain. If you need more space, use Part II. <u>The School has the racially nondiscriminatory policy available on the website.</u> ----- -----	X	
4 Does the organization maintain the following? a Records indicating the racial composition of the student body, faculty, and administrative staff?	X	
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	X	
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	X	
d Copies of all material used by the organization or on its behalf to solicit contributions?	X	
If you answered 'No' to any of the above, please explain. If you need more space, use Part II. ----- -----		
5 Does the organization discriminate by race in any way with respect to: a Students' rights or privileges?		X
b Admissions policies?		X
c Employment of faculty or administrative staff?		X
d Scholarships or other financial assistance?		X
e Educational policies?		X
f Use of facilities?		X
g Athletic programs?		X
h Other extracurricular activities?		X
If you answered 'Yes' to any of the above, please explain. If you need more space, use Part II. ----- -----		
6a Does the organization receive any financial aid or assistance from a governmental agency?	X	
b Has the organization's right to such aid ever been revoked or suspended?		X
If you answered 'Yes' on either line 6a or line 6b, explain on Part II. See Part II		
7 Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If 'No,' explain on Part II.	X	

Part II Supplemental Information. Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also provide any other additional information (see instructions).

Schedule E, Line 6 - Explanation of Aid or Assistance from Governmental Agency

As a MN Public Charter School, the Academy receives state education aid and federal grant funding.

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is
at www.irs.gov/form990.

OMB No. 1545-0047

2015

**Open to Public
Inspection**

Woodbury Leadership Academy

Employer identification number

46-4095121

Related Board Members

Per MN Statute 124E.07, Charter Schools are required to have licensed teachers as members of the Board of Directors.

Kylie Griffith, Sarah Tegtmeier, Emily Mogren, Sarah Jacobson and Tom Munoz are Board Members, but received compensation for their services as teachers.

Form 990, Part III, Line 1 - Organization Mission

The mission of WLA is to utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as the bases of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science and technology.

Form 990, Part VI, Line 4 - Significant Changes to Organizational Documents

The ByLaws were amended at the 7/28/15 Board meeting. The following significant changes were made:

Article V, Section 9 - A director may be removed at any time, with cause, by a two-thirds (2/3) vote of a majority of all remaining directors of the Corporation. Failure to maintain an 80% attendance rate for regular and special meetings during any 12 month period shall constitute cause.

Article IX - The Board may amend its governance model, set forth in Article V, only by a majority vote of the board of directors and a majority vote of the licensed teachers employed by the school as teachers, including licensed teachers providing instruction under a contract between the school and a cooperative.

Name of the organization

Employer identification number

Woodbury Leadership Academy

46-4095121

Form 990, Part VI, Line 6 - Explanation of Classes of Members or Shareholder

A member is any staff members who are employed at the school, including licensed teachers providing instruction under a cooperative, and all parents/guardians of children enrolled in the school.

Form 990, Part VI, Line 7a - How Members or Shareholders Elect Governing Body

Any staff members who are employed at the school, including licensed teachers providing instruction under a cooperative, and all parents/guardians of children enrolled in the school may vote in the election of the Board of Directors.

Form 990, Part VI, Line 11b - Form 990 Review Process

The Form 990 is prepared by the school accountant. Prior to filing the form 990, members of the finance committee will conduct a detail review and provide the approved draft of the public disclosure copy of form 990 to the full board for any change requests or questions.

Form 990, Part VI, Line 12c - Explanation of Monitoring and Enforcement of Conflicts

The School's conflict of interest policy covers Officers and Board Members and requires each covered individual to notify the Board of Directors about any actual or potential conflicts of interest upon acknowledgment that a conflict may exist. The conflicted individual is expected to report all material facts to the Board, who shall determine whether a conflict exists without the conflicted individual. At the start of every Board meeting, Directors are asked if they have a conflict with any of the items on the agenda. The conflicted individual may not vote or participate in the determination process. All conflicts and proceedings are documented in the meeting minutes.

Form 990, Part VI, Line 15a - Compensation Review & Approval Process - CEO & Top Management

The Board of Directors used comparability data to select a starting compensation range for the Executive Director.

Name of the organization

Employer identification number

Woodbury Leadership Academy

46-4095121

Form 990, Part VI, Line 15b - Compensation Review & Approval Process - Officers & Key Employees

For teaching staff, the pay-scale that was in place for the first operational year (2014-2015) was determined on the basis of years teaching, as well as experience teaching and knowledge of the Core Knowledge Sequence, Responsive Classroom, and differentiation of instruction. In subsequent years, modifications to the initial pay-scale are based on comparative school information and cost of living increases.

Form 990, Part VI, Line 19 - Other Organization Documents Publicly Available

The School makes its governing documents, conflict of interest policy, and financial statements available to the public upon request. These documents are also available in the Board meeting packets and on the School's website.

**Form 990, Part IX, Line 11g
Other Fees For Services**

	(A) <u>Total</u>	(B) <u>Program Services</u>	(C) <u>Management & General</u>	(D) <u>Fund- raising</u>
Contracted Substitute Teachers	40,886.	40,886.		
Janitorial Services	139,758.	139,758.		
Misc Contracted Services	53,203.	34,001.	19,202.	
Special Education Director	11,000.	11,000.		
Special Education Services	175,519.	175,519.		
Total	<u>\$ 420,366.</u>	<u>\$ 401,164.</u>	<u>\$ 19,202.</u>	<u>\$ 0.</u>

**IRS e-file Signature Authorization
for an Exempt Organization**

For calendar year 2015, or fiscal year beginning 7/01, 2015, and ending 6/30, 20 2016

▶ **Do not send to the IRS. Keep for your records.**

▶ **Information about Form 8879-EO and its instructions is at www.irs.gov/form8879eo.**

2015

Department of the Treasury
Internal Revenue Service

Name of exempt organization

Employer identification number

Woodbury Leadership Academy

46-4095121

Name and title of officer

Bert Strassburg

Executive Director

Part I Type of Return and Return Information (Whole Dollars Only)

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line **1a**, **2a**, **3a**, **4a**, or **5a**, below, and the amount on that line for the return being filed with this form was blank, then leave line **1b**, **2b**, **3b**, **4b**, or **5b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than 1 line in Part I.

1 a Form 990 check here	<input checked="" type="checkbox"/>	b Total revenue , if any (Form 990, Part VIII, column (A), line 12)	1 b	<u>2,475,877.</u>
2 a Form 990-EZ check here	<input type="checkbox"/>	b Total revenue , if any (Form 990-EZ, line 9)	2 b	
3 a Form 1120-POL check here	<input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3 b	
4 a Form 990-PF check here	<input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4 b	
5 a Form 8868 check here	<input type="checkbox"/>	b Balance Due (Form 8868, Part I, line 3c or Part II, line 8c)	5 b	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2015 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

I authorize Beltz, Kes, Darling & Associates to enter my PIN 04228 as my signature
ERO firm name Enter five numbers, but do not enter all zeros

on the organization's tax year 2015 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2015 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature _____ Date _____ **SIGN HERE**

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN 41743755024
do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2015 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature Theresa Kingsbury Date _____

**ERO Must Retain This Form – See Instructions
Do Not Submit This Form To the IRS Unless Requested To Do So**

Return of Organization Exempt From Income Tax
 Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
 ▶ Do not enter social security numbers on this form as it may be made public.
 ▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

2015

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2015 calendar year, or tax year beginning 7/01 , 2015, and ending 6/30 , 2016

B Check if applicable:	C	D Employer identification number
<input type="checkbox"/> Address change	Woodbury Leadership Academy 600 Weir Drive Woodbury, MN 55125	46-4095121
<input type="checkbox"/> Name change		E Telephone number
<input type="checkbox"/> Initial return		(651) 379-2681
<input type="checkbox"/> Final return/terminated		G Gross receipts \$ 2,476,889.
<input type="checkbox"/> Amended return		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input type="checkbox"/> Application pending	F Name and address of principal officer: Barbara Young Same As C Above	H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'No,' attach a list. (see instructions)
I Tax-exempt status	<input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527	H(c) Group exemption number ▶
J Website: ▶ woodburyleadershipacademy.com		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶	L Year of formation: 2013	M State of legal domicile: MN

Part I Summary

1	Briefly describe the organization's mission or most significant activities: <u>To utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as the bases of a rigorous overall educational program.</u>		
2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
3	Number of voting members of the governing body (Part VI, line 1a).....	3	5
4	Number of independent voting members of the governing body (Part VI, line 1b).....	4	4
5	Total number of individuals employed in calendar year 2015 (Part V, line 2a).....	5	49
6	Total number of volunteers (estimate if necessary).....	6	45
7a	Total unrelated business revenue from Part VIII, column (C), line 12.....	7a	0.
7b	Net unrelated business taxable income from Form 990-T, line 34.....	7b	0.
8	Contributions and grants (Part VIII, line 1h).....	Prior Year	Current Year
9	Program service revenue (Part VIII, line 2g).....	1,663,611.	2,358,817.
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d).....	94,549.	108,446.
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e).....	15.	94.
12	Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12).....	10,361.	8,520.
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3).....	1,768,536.	2,475,877.
14	Benefits paid to or for members (Part IX, column (A), line 4).....		
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10).....		
16a	Professional fundraising fees (Part IX, column (A), line 11e).....	865,520.	1,442,633.
b	Total fundraising expenses (Part IX, column (D), line 25) ▶		
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e).....		
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25).....	561,325.	851,302.
19	Revenue less expenses. Subtract line 18 from line 12.....	1,426,845.	2,293,935.
20	Total assets (Part X, line 16).....	341,691.	181,942.
21	Total liabilities (Part X, line 26).....		
22	Net assets or fund balances. Subtract line 21 from line 20.....	Beginning of Current Year	End of Year
		448,385.	747,078.
		106,694.	223,445.
		341,691.	523,633.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date	SIGN HERE
	<u>Bert Strassburg</u> Type or print name and title.	Executive Director	
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date
	<u>Theresa Kingsbury</u>	<u>Theresa Kingsbury</u>	
	Firm's name ▶ <u>Beltz, Kes, Darling & Associates</u>	Check <input type="checkbox"/> if self-employed	PTIN <u>P01062926</u>
	Firm's address ▶ <u>22488 Chippendale Ave W</u> <u>Farmington, MN 55024</u>	Firm's EIN ▶ <u>20-0073129</u>	Phone no. <u>(651) 463-2233</u>

May the IRS discuss this return with the preparer shown above? (see instructions)..... Yes No

BAA For Paperwork Reduction Act Notice, see the separate instructions.

TO: Board of Directors
FROM: Bert Strassburg, Executive Director
DATE: March 1, 2017
AGENDA: Business/Board Action
RE: Approve the Governance Committee Charge Document

RECOMMENDATION: Approve the Governance Committee Charge Document as presented.

Adopted: May 24, 2016

Amended:

Woodbury Leadership Academy

Board of Directors

Governance Committee Charge

Purpose:

The Governance Committee is charged by the Board of Directors to

- Review WLA's governing documents including the bylaws, school policies, employee handbook, family handbook and other related governing documents. This includes ensuring governing documents are compliant with all related government statutes.
- Research and develop revisions and/or additions to WLA's governing documents.
- Provide guidance to administration and the board on issues related to organizational structure.
- Review and evaluate WLA's overall governance effectiveness and efficiency.

Membership:

The governance committee shall be composed of up to four (4) members appointed by the WLA board. The School Director shall additionally serve as an ex-officio committee member. Membership shall be composed of at least one board member. Membership may include other WLA board members, teachers WLA staff, WLA parents or community members. The chair of the committee shall be a board member appointed by the board or the chairperson of the board.

Products:

The Governance Committee shall

- Produce proposed revisions to existing governing documents.
- Produce new school policies or related governing documents.
- Define roles and responsibilities of the board and the school administration.
- Recommend improvements, including improvements to the board's operations through the use of current best practices as well as board composition as a whole to identify qualifications and expertise needed by the board and the committees.

Accountability:

The committee shall comply within the requirements of the MN Statute 13D (Open Meeting Law), WLA bylaws and Board Policies. The committee will follow the Policy Adoption Process. The committee will present the product(s) in a timely manner to all members of the WLA board with any other supporting documents in relation to any product(s) that is being presented for approval.

Duration:

The Governance Committee shall be a standing committee. Members of the committee shall serve indefinitely until resignation or removal by the board.

Woodbury Leadership Academy
Board of Directors
Governance Committee Charge

Policy Adoption Process

Step 1: 1st Reading of Policy

Policy is placed on the board agenda and this is notification to the board members and public that the policy is going to be worked on. Comments or input regarding the policy should be brought forward to the Governance Committee.

Step 2: Governance Committee

The Governance Committee works on the policy - edits are indicated clearly for the board members to see revisions (strike-thru, different font colors,etc).

Step 3: 2nd Reading of Policy

Policy is placed on the board agenda for approval by the full board. If policy is not passed, it goes back to the Governance Committee and will then be brought forward again for a 2nd reading until passed or until policy is dropped.

TO: Board of Directors
FROM: Bert Strassburg, Executive Director
DATE: March 1, 2017
AGENDA: Business/Board Action
RE: Assign Nancy Baumann, WLA Office Manager, to the Governance Committee

RECOMMENDATION: Approve the assignment of Nancy Baumann, WLA Office Manager, to the Governance Committee.

Notes:

Current Members include: Ro Krejci, Kylie Griffith, and Bert Strassburg

TO: Board of Directors
FROM: Bert Strassburg, Executive Director
DATE: March 1, 2017
AGENDA: Business/Board Action
RE: Approve Entering Into Contract Negotiations with Bert Strassburg

RECOMMENDATION: Approve the WLA Board of Directors to enter into contract negotiations with Bert Strassburg as WLA Executive Director for the 2017-2018 school year.

Notes:

Mr. Strassburg's current contract ends on June 30, 2016.