

## Meeting Minutes: August 23, 2016



A regular meeting of the Board of Directors of Woodbury Leadership Academy was held on August 23, 2016 at 6:00 P.M. at the 2nd Grade Pod Area

The following members of the Board were present: Barbara Young, Ro Krejci, Cliff MacDonald, Eric Jungmann

Stephanie Olsen, from VOA, was also present

Agenda Item	Purpose	Meeting Minutes
<b>1. Call to Order</b>		
	Announcement	
<b>2. Roll Call of Members</b>		
	Document Attendance	Barbara Young, Ro Krejci and Cliff MacDonald were present. Kylie Griffith and Eric Jungmann were absent.  Motion for a 5 Minute Recess: First: Ro Krejci      Second: Cliff MacDonald      Vote: 3-0-0  Motion to Call to Order: First: Ro Krejci      Second: Cliff MacDonald      Vote: 3-0-1  Roll Call of Members: Barbara Young, Ro Krejci, Cliff MacDonald and Eric Jungmann were present. Kylie Griffith was absent.
<b>3. Approve Agenda</b>		
	Vote	Motion to Approve Agenda: First: Ro Krejci      Second: Cliff MacDonald      Vote: 3-0-0
<b>4. Conflict of Interest Declaration</b>		
	Announcement	No Conflict of Interest Declared
<b>5. Public Comment</b>		
	Public	
<b>6. Meeting Minutes</b>		
A. Meeting Minutes 8-16-2016	Vote	Motion to Approve Meeting Minutes 8.16.16:  First: Ro Krejci      Second: Eric Jungmann      Vote: 4-0-0
<b>7. Report</b>		
A. Board Report	Announcement	
B. Director Report	Announcement	
<b>8. Consent Agenda</b>		
A. 2016-2017 Contracts	Vote	Motion to Approve Consent Agenda:  First: Ro Krejci      Second: Eric Jungmann      Vote: 4-0-0
<b>9. Finances</b>		
A. Monthly Financial Update	Announcement	Discussed CSP Grant
B. Annual	Discussion	Motion to Bert Strassberg as the Designate MDE Identified Official

Designations		<p>Authority (IOWA):  First: Cliff MacDonald    Second: Eric Jungmann    Vote: 4-0-0</p> <p>Motion to Title Grant Authorized Representative:  First: Cliff MacDonald    Second: Ro Krejci    Vote:4-0-0</p> <p>Motion to Approve Barbara Young as the Federal Grant Authorized Official:  First: Cliff MacDonald    Second: Eric Jungmann    Vote: 3-0-1</p> <p>Motion to Approve Premier Bank as the Designation of Depositories  First: Cliff MacDonald    Second: Ro Krejci    Vote: 4-0-0</p> <p>Motion to Approve Executive Director as Authorized signers at banks.  First: Cliff MacDonald    Second: Ro Krejci    Vote: 4-0-0</p> <p>Motion to Approve Executive Director as the Authority to make electronic funds transfers.  First: Cliff MacDonald    Second: Ro Krejci    Vote: 4-0-0</p> <p>Motion to Approve Bert Strassberg a Debit Card  First: Cliff MacDonald    Second: Eric Jungmann    Vote: 4-0-0</p> <p>Motion to Approve Daily rates of pay for Substitute Teachers the same as last year \$130/day  First: Cliff MacDonald    Second: Eric Jungmann    Vote: 4-0-0</p>
C. 990 Contract	Discussion	Discuss at the next board meeting.
<b>10. Committee</b>		
A. Governance	Vote	Review of Background Check Policy #303 - recommendation 2 years for volunteers- review with Bert and bring back to the next board meeting
B. Governance	Vote	<p>WLA Parent Handbook- Recommended to update family handbook to have a list of all policies for families to review and remove “Please be advised if more than two policies requested a data request form must be submitted.”</p> <p>First: Eric Jungmann    Second: Ro Krejci    Vote: 4-0-0</p>
C. Governance	Vote	WLA ByLaws- Discussed recommendations. Send revisions to VOA to review and comment per the VOA contract.
D. Governance	Discussion	Discussed WLA Employee Handbook, Visitors Policy and Elections Process
<b>11. Development</b>		
A. Authorizer for Day- to-Day	Vote	<p>Motion to Approve Authorizer for Day-to-Day:</p> <p>First: Eric Jungmann    Second: Ro Krejci    Vote: 4-0-0</p>
B. Additional Regular	Discussion	Motion to Approve Additional Regular Meetings- Tuesday Sept.

Meetings		13, 2016 and Tuesday Oct. 11, 2016 at 6pm in the 1st grade pod: First: Cliff MacDonald    Second: Ro Krejci    Vote: 4-0-0
<b>12. Housekeeping</b>		
A. Next Board Meeting	Announcement	Tuesday, September 13th, 2016 at 6pm in the 1st Grade Pod area
<b>13. Adjournment</b>		
	Vote	Motion to Adjourn: First: Ro Krejci    Second: Eric Jungmann    Vote: 4-0-0