

Meeting Minutes: June 28th, 2016

A meeting of the Board of Directors of Woodbury Leadership Academy was held on June 28th, 2016 at 6:00 P.M. at the Media Center



The following members of the board were present:
Barbara Young, Kylie Griffith, Cliff MacDonald, Eric Jungmann


Agenda Item	Purpose	Meeting Minutes
1. Call to Order		
	Announcement	
2. Roll Call of Members		
	Document Attendance	Barbara Young, Kylie Griffith, Cliff MacDonald, Eric Jungmann were present
3. Approval of Agenda		
	Vote	Motion to approve agenda First: Kylie Griffith Second: Cliff MacDonald Vote: 4-0-0
4. Conflict of Interest Declaration		
		None
5. Meeting Minutes		
A. Approval of Meeting Minutes	Vote	Motion to approve Meeting Meetings from 5-24-2016, 6-17-2016, 6-20-2016, 6-23-2016 First: Eric Jungmann Second: Kylie Griffith Vote: 4-0-0
6. Report		
A. Board Report	Announcement	Working diligently on short-term and long-term plans
7. Finances		
A. Monthly Financial Update	Discussion	Judith Darling, from BKDA, reviewed the May 2016 Monthly Financial Packet
8. Committee		
A. Governance	Announcement	Reviewed Policy 538 Enrollment
9. Contracts		
A. First Grade Teacher Position	Vote	Motion to approve Allison Brimmell's Contract First: Kylie Griffith Second: Barbara Young Vote: 4-0-0
B. Fifth Grade Teacher Position	Vote	Motion to approve Kelly Cappelen's Contract First: Kylie Griffith Second: Barbara Young Vote: 4-0-0

10. Board Appointment of Vacant Seat		
A. Community Board Member	Announcement	The Woodbury Leadership Academy's Board Of Directors is seeking candidates to fill two Community Member and two Teacher Member positions. To apply, please complete the Self-Nomination Application Form . Submit application to Board Chair or Board Secretary. This position will be open to receive applications until September 28th, 2016 at 4:00 P.M. Thank you!
B. Teacher Board Member	Announcement	
11. Development		
A. 2016/17 School Lease	Vote	Motion to approve 2016/17 School Year Lease First: Kylie Griffith Second: Cliff MacDonald Vote: 4-0-0
B. Director Position	Discussion	Moving forward with hiring of interim director.
C. July Office Hours	Discussion	Office closed to public for July 2016. Appointment will be needed.
12. Housekeeping		
A. Next Board Meeting	Announcement	(1) Special Meeting: July 12 th , 2016 at 5:00 P.M. at K/1 st Grade Pod Area (2) Regular Meeting: July 12 th , 2016 at 6:00 P.M. at Performance Center
13. Adjournment		
	Vote	Motion to adjourn First: Kylie Griffith Second: Eric Jungmann Vote: 4-0-0

(Next Board Meeting: July 12th, 2016 at 5:00 P.M. in K/1st Grade Pod Area and July 12th, 2016 at 6:00 P.M. in Performance Center)

Attendance 2015-2016 School Year

Trustee	5 Oct	27 Oct	24 Nov	15 Dec	5 Jan	26 Jan	3 Feb	8 Feb	22 Feb	23 Feb	15 Mar	26 April	2 May	24 May	17 June	20 June	23 June	28 June	12 July
B. Young	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	
K. Griffith					•	•	•	•	•	•	N	•	•	•	•	•	•	•	
C. MacDonald	•	•	•	•								•	•	•	•	•	N	•	
E. Jungman	•	•	•	•								•	•	•	•	•	N	•	
R. Krejci													•	•	•	•	•	N	

• Present N Notified Absence U Un-notified Absence  Not Applicable