

Meeting Minutes: June 17th, 2016



A meeting of the Board of Directors of Woodbury Leadership Academy was held on June 17th, 2016 at 2:00 P.M. in Mr. Munoz's classroom.

The following members of the board were present:

Barbara Young, Kylie Griffith, Cliff MacDonald, Eric Jungmann, Ro Krejci


Agenda Item	Purpose	Who	Meeting Minutes
1. Call to Order			
	Announcement	Board Chair	
2. Roll Call of Members			
	Document Attendance	Secretary	Barbara Young, Kylie Griffith, Cliff MacDonald, Eric Jungmann, Ro Krejci were present
3. Approval of Agenda			
	Vote	Board Chair	Motion to approve agenda First: Kylie Griffith Second: Ro Krejci Vote: 5-0-0
4. Conflict of Interest Declaration			
		Board Chair	None
5. Short-Term and Long-Term Plans			
	Discussion, vote	Board Chair	<p>Motion for Barbara Young to have authority in day-to-day tasks until interim director is in place First: Kylie Griffith Second: Ro Krejci Vote: 5-0-0</p> <p>Motion for Kylie Griffith, the Board secretary, to amend current Board calendar and create new schedule at higher frequency First: Cliff MacDonald Second: Ro Krejci</p> <p>Discussion: Schedule meetings every two weeks starting in July 2016 Vote: 5-0-0</p> <p>Motion for Kylie Griffith to add Question and Answer sessions before Board meetings, add questions@wlamn.org for community questions that Ro Krejci will monitor, have a weekly e-mail updating parents using info@wlamn.org, and update social meeting that a volunteer will monitor First: Ro Krejci</p>

			<p>Second: Cliff MacDonald Vote: 5-0-0</p> <p>Motion for Barbara Young to be identified as MDE Site Verification Coordinator First: Ro Krejci Second: Cliff MacDonald Vote: 5-0-0</p>
6. Determination of Positions Needed			
	Discussion	Board Chair	<p>Main focus is hiring of interim director to handle day-to-day tasks, including hiring of office staff. Expert advice is taken into great consideration for this process. Experts include, but not limited to, MAC, Booth Law Firm and Mary Apuli as consultant</p>
7. Director job description, pay and qualifications			
	Discussion	Board Chair	<p>Members assigned to review all materials pertaining to director job description, pay and qualifications and bring feedback on June 20th, 2016 Special Board meeting</p>
8. Job Postings			
	Discussion	Board Chair	<p>Once all materials are reviewed and feedback is discussed, the director job posting can be posted</p>
9. Adjournment			
	Vote	Board Chair	<p>Motion to adjourn First: Ro Krejci Second: Kylie Griffith Vote: 5-0-0</p>

(Next Board Meeting: June 20th, 2016 at 5:00 P.M.)

Attendance 2015-2016 School Year

	5 Oct	27 Oct	24 Nov	15 Dec	5 Jan	26 Jan	3 Feb	8 Feb	22 Feb	23 Feb	15 Mar	26 April	2 May	24 May	17 June	20 June	28 June	26 July
Trustee																		
B. Young	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•			
F. Munoz	•	•	N	•	•	•	•	•	•	•	•	•	•	•	N			
K. Griffith					•	•	•	•	•	•	N	•	•	•	•			
D. MacDonald	•	•	•	•								•	•	•	•			
E. Jungman	•	•	•	•								•	•	•	•			
R. Krejci													•	•	•			
Staff																		
D. Krug									•	•	•	•	•	•	N			

• Present N Notified Absence U Un-notified Absence  Not Applicable