

Meeting Minutes: April 26th, 2016



A meeting of the Board of Directors of Woodbury Leadership Academy was held on April 26th, 2016 at 6:00 P.M. at the Performance Center.

The following members of the board were present:

Barbara Young, Tom Munoz, Ben Adamson, Kylie Griffith, Ashley Constant, Cliff MacDonald, Eric Jungmann
 Darlah Krug (Director) was also present

Agenda Item	Purpose	Who	Meeting Minutes
1. Open Forum			
	Input	Public	1. Page Laska: SEAC now giving update during Public Open Forum. SEAC did not meet this month 2. Page Laska: Announced she would be voice recording the meeting
2. Meeting Minutes			
A. Approval of 2-22-2016 and 2-23-2016 Meeting Minutes	Vote	Board Chair	Motion to approve 2-22-2016 and 2-23-2016 Meeting Minutes First: Tom Munoz Second: Kylie Griffith Vote: 5-0-2 Abstained: Cliff MacDonald and Eric Jungmann
3. Report			
A. Director Report	Announcement	Director	New 1 st Grader Two tours for 7 th Grade MCA testing complete VOA site visit on 4/25/2016 went well Director will be attending MAC meeting on 5/12/2016
4. Finances			
A. Monthly Financial Update	Discussion	Finance Committee Chair	Connected with PTA to discuss fundraising target goals. Discussed health care plan to offer employees. Reviewed March 2016 Monthly Financial Packet
B. Enrollment	Vote	Enrollment Committee Chair	Motion to approve three kindergarten classes for next year and future years and the number of students enrolled in each kindergarten class is 20 and the number of students enrolled in each 1 st -7 th grade class is 22 First: Cliff MacDonald Second: Ashley Constant Vote: 7-0-0
C. 2016-2017 School Budget	Vote	Judith Darling	Motion to approve WLA Long-Term Range Budget Projection Model and Payroll Budget First: Ben Adamson

			Second: Tom Munoz Vote: 7-0-0
5. Committee			
A. Review Board Committees	Vote	Board Chair	Change name of Policy Committee to Governance Committee. Dissolve Leadership, Enrollment and Marketing Committees. WLA BOD will have three Committees, including, Finance, Facility and Governance Motion to dissolve Leadership, Enrollment and Marketing Committees and change name of Policy Committee to Governance Committee First: Cliff MacDonald Second: Tom Munoz Vote: 7-0-0
6. Board Appointment of Vacant Seat			
A. New Parent Board Member	Vote	Board Chair	All applicants are very qualified, which made decision very difficult. Motion to approve Ro Kreijci as new Parent Board Member First: Barbara Young Second: Cliff MacDonald Vote: 7-0-0
B. Seeking New Community Board Member	Announcement	Board Chair	The Woodbury Leadership Academy's Board Of Directors is seeking a candidate to fill a Community Member position. To apply, please complete the Self-Nomination Application Form. Submit application to Board Chair or Board Secretary. This position will be open to receive applications until May 16th, 2016 at 4:00 P.M.
7. Development			
A. 2016-2017 School Calendar	Vote	Director	Calendar reviewed and approved by staff. Calendar consistent with District 833. Motion to approve 2016-2017 School Calendar First: Cliff MacDonald Second: Ben Adamson Vote: 7-0-0
B. YMCA for the 2016-2017 School Year for Morning and After School Care	Vote	Director	Motion to grant Director authority to make decision contingent upon legal review First: Cliff MacDonald Second: Tom Munoz Vote: 7-0-0
C. Staff Contracts	Presentation	Director	Tabled
D. Office Contract	Vote	Director	These contract title changes more reflect their job

Title Changes			<p>duties</p> <p>Motion to change Dekontee Lombel's contract title from Administrative Assistant to Office Manager and Becky Kullman's contract title from Office Manager to Manager of Operations</p> <p>First: Tom Munoz Second: Ashley Constant Vote: 4-2-1</p> <p>Opposed: Ben Adamson and Barbara Young Abstained: Eric Jungmann</p>
E. New Employee Hires: Karyl Maier, Allison Brimmell and Lisa Scanlan	Vote	Director	<p>Karyl Maier is helping the 4th/5th Grade classroom students- Part Time. Allison Brimmell is a Home Bound Instructor for a student- 5 hours/week. Lisa Scanlan is a long term substitute for Spanish- Full Time</p> <p>Motion to approve New Employee Hires: Karyl Maier, Allison Brimmell and Lisa Scanlan</p> <p>First: Ben Adamson Second: Tom Munoz Vote: 7-0-0</p>
F. Designation of Director, Darlah Krug, to be the MDE identified Official with Authority and remove Becky Kullman from the designation as per December 15, 2015 board decision	Vote	Director	<p>Motion to approve the Designation of Director, Darlah Krug, to be the MDE identified Official with Authority and remove Becky Kullman from the designation as per December 15, 2015 board decision</p> <p>First: Cliff MacDonald Second: Tom Munoz Vote: 7-0-0</p>
G. Revised Open Forum Procedures	Vote	Board Chair	<p>10 minutes allotted for Open Forum Each member of the public will have two minutes to speak</p> <p>Motion to revise Open Forum Procedures to 10 minutes total and for each public member to speak two minutes maximum</p> <p>First: Ashley Constant Second: Tom Munoz Vote: 7-0-0</p>
8. Closed Meeting			
A. Motion to close meeting per attorney client privilege to			<p>The meeting was closed to the public and members met in executive session for the purpose of private legal matters. Barbara Young concluded the executive session and reopened the meeting to the</p>

discuss potential litigation with a former employee of the school in accordance with Minnesota Statute 13D.05, subd. 3(b)			public. Motion to conclude private legal matters First: Tom Munoz Second: Eric Jungmann Vote: 7-0-0
9. Roll Call of Members			
	Document Attendance	Secretary	All members were present
10. Housekeeping			
A. Swear In Parent Board Member		Board Chair	Ro Krejci was sworn in as a Parent Board Member by Barbara Young
B. Next Board Meeting	Announcement	Board Chair	May 24 th , 2016 P.M. in Performance Center
C. Upcoming Board Training	Announcement	Secretary	Equity Alliance on Poverty and Homelessness on May 3 rd , 2015 MACS Board Training: Welcome to the World of Charter School Governance, Charter School Finances: A Public Trust, and Employment in Charter School
D. Upcoming MDE Director Evaluation	Announcement	Board Chair	Director Evaluation process will begin soon. More discussion at May 24 th , 2016 board meeting
E. Lease Legal Counsel	Announcement	Board Chair	More discussion at May 24 th , 2016 board meeting
11. Adjournment			
	Vote	Board Chair	First: Cliff MacDonald Second: Tom Munoz Vote: 7-0-0

Attendance 2015-2016 School Year

Trustee	5 Oct	27 Oct	24 Nov	15 Dec	5 Jan	26 Jan	3 Feb	8 Feb	22 Feb	23 Feb	15 Mar	26 April	2 May	24 May
B. Young	•	•	•	•	•	•	•	•	•	•	•	•		
T. Munoz	•	•	N	•	•	•	•	•	•	•	•	•		
B. Adamson	•	•	•	•	•	•	•	•	•	•	•	•		
K. Griffith					•	•	•	•	•	•	N	•		
A. Constant											•	•		
C. MacDonald	•	•	•	•								•		
E. Jungmann	•	•	•	•								•		

R. Krejci														
Staff														
D. Krug									•	•	•	•		

• Present N Notified Absence U Un-notified Absence Not Applicable