

**Woodbury Leadership Academy**  
**Interim Board of Directors – Meeting Minutes**  
**Tuesday, February 23, 2016 – 6:00 P.M. Performance Center**  
Woodbury Leadership Academy – 600 Weir Drive, Woodbury, MN 55125

1. Call to Order: Barbara Young

2. Roll Call of Members: Kylie Griffith

Barbara Young, Chair- Present

Kylie Griffith, Secretary-Present

Karen Birong- Present

Michael Flint, Vice Chair- Present

Ben Adamson, Treasurer- Present

Tom Munoz- Present

Darlah Krug, ex-officio- Present

3. Approval of Agenda:

Discussion: Kylie Griffith requested to change 8e to 8d and 8f to 8e.

Michael Flint asked why his Policy Committee Charge did not make agenda. Ben Adamson responded that the Policy Committee Charge could be discussed during Committee Report 8c. Michael Flint responded by saying he will ask during Committee Report 8c.

Moved by: Tom Munoz

Second: Karen Birong

Discussion: Ben Adamson requested to add Article 6 Section 10 Removal of Board Officer, Michael Flint, to Agenda item 10a1. Michael Flint responded by, "I'm going to make this easy for you and just resign. I will have my written resignation to you by the end of the night." Michael Flint then walked away with all belongings.

Moved by: Ben Adamson

Second: Tom Munoz

Vote: 5-0-0

4. Conflict of Interest Declaration: Not Applicable

5. Open Forum:

Erin Laboy: A parent of WLA, discussed process for appointing board members

Michael Flint sat back at the table with the Board of Directors without any board members acknowledging.

Penny Swanson: A parent of WLA, discussed working board meeting

Lisa Loidolt: Parent of WLA, discussed working board meeting

Lisa Pratto: Parent of WLA, discussed transparency

Kate Neimic: Parent of WLA, discussed working board meeting

Amy Griggs: Parent of WLA, discussed transparency

Helen Jones: Parent of WLA, discussed transparency

a. VOA: No Update

b. PTA Report:

“Bite for Bucks” Fundraiser. February 29<sup>th</sup> – March 6<sup>th</sup> Culminating in a pancake breakfast served by teachers and staff at Applebee’s on Valley Creek Road on Sunday, March 6<sup>th</sup> from 8-10am. Deadline for tickets being purchased is on Friday, February 26<sup>th</sup>. Tickets must be purchased in advance. Tickets are \$10.00.

WLA Art Exhibition ‘A Starry Night’ at Sheraton on April 15th. Information was sent home to families.

“We Are Monsters” Play with Ashland Productions on March 17<sup>th</sup> at 7pm, March 19<sup>th</sup> at 7pm and March 20<sup>th</sup> at 2pm. Tickets are on sale \$10.00 each. Over 50 students are participating.

c. SEAC Report: Page Laska gave update

6. Chair’s Report: Barbara Young thanked director, Darlah Krug, for a successful first two weeks at Woodbury Leadership Academy. Barbara stated that the Board of Directors is finalizing VOA Level 2, which is due on February 29<sup>th</sup>.

7. Director’s Report: Darlah Krug thanked families, staff and Board of Directors for a successful first two weeks as director at Woodbury Leadership Academy. Mrs. Krug had one-on-one meetings with staff, and gained insight on how the staff can be supported. Mrs. Krug has also met one-on-one with parents, including Penny Swanson for enrichment, Paige for SEAC and Erin Leboy for PTA. Mrs. Krug will have follow up meetings with Penny, Paige and Erin. After conversations with families and staff regarding before and after school care, items were purchased to make program more engaging. One item purchased was scooters. Mrs. Krug is also actively doing tours for new families. We have three new students joining Woodbury Leadership Academy, and those students are in 1<sup>st</sup>, 2<sup>nd</sup> and 7<sup>th</sup> grade. Mrs. Krug discussed WLA’s lock down procedure, which requested teachers to discuss and practice with students. Safety is of utmost importance for students and staff. Mrs. Krug has enjoyed greeting families during drop off and pick up. Mrs. Krug encourages families to continue making one-on-one meetings with her.

8. Committee Reports:

a. Finance / Budget: The Finance Committee met February 16<sup>th</sup> to draft the 2015-2016 Working Budget

b. Marketing / Enrollment: WLA Enrollment

c. Policy: No Update

e. Leadership Team: No Update

f. Personnel: Discussed New Director Orientation for Level 2 Response to VOA

9. Consent Agenda:

a. Approval of Meeting Minutes from January 5, 2016:

b. Approval of Meeting Minutes from January 26, 2016:

c. Approval of Meeting Minutes from February 3, 2016:

d. Approval of Meeting Minutes from February 8, 2016:

Moved by: Ben Adamson      Second: Tom Munoz

Discussion: Ben Adamson clarified these are previous Meeting Minutes that needed to be approved. The Board approved all Meeting Minutes together.

Vote: 5-0-0

10. New Business:

a1. Article 6 Section 10 Removal of Board Officer, Michael Flint:

Discussion: Lay on the table.

a. Approval of the 2015-2016 working budget:

Moved by: Ben Adamson      Second: Tom Munoz

Discussion: Ben Adamson stated that there is strong financial performance for this year.

Vote: 5-0-0

b. Appoint community board member position:

Discussion: Lay on the table.

Moved by: Karen Birong      Second: Ben Adamson

Vote: 5-0-0

c. Appoint parent board member position:

Discussion: Lay on the table.

Moved by: Karen Birong      Second: Tom Munoz

Vote: 5-0-0

d. Appoint teacher board member position:

Moved by: Ben Adamson      Second: Tom Munoz

Comment: Ben Adamson stated since there was no teacher board member competition, the Board of Directors should seat teacher position.

Vote: 5-0-0

e. Oath of office given to new community, parent and teacher board members

11. Future Agenda Items:

12. Date and Time of Next Regular Board Meeting:

Tuesday, March 15, 2016 – 6:00 P.M., Media Center

13. Motion to Adjourn:

Moved by: Ben Adamson      Second: Tom Munoz

Vote: 5-0-0