

Meeting: Board of Directors Annual Meeting

Date: August 22, 2024

Time: 5:30 P.M.

Location: WLA, 8089 Globe Drive, Woodbury, MN 55125

AGENDA

1. Meeting Call to Order and Roll Call (Shelbi Pool, Board Chair)

1.1 Meeting Call to Order

1.2 Roll Call (Casidee Schrandt, Board Clerk)

2. WLA Mission and Vision (Colleen Lautenbach)

- a. The mission of WLA is to utilize leadership-based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge Curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology
- b. The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face in high school and beyond.

3. Approval of Agenda/Meeting Minutes (Presenter: Shelbi Pool, Board Chair)

Approval of meeting agenda

Motion: _____ 2nd: _____ Vote: _____

3.2 Approval of July 25, 2024 Meeting Minutes

Motion: _____ 2nd: _____ Vote: _____

4. Conflict of Interest Declaration (Presenter: Shelbi Pool, Board Chair)

5. Public Comment (Presenter: Shelbi Pool, Board Chair)

5.1 Delegation of Public Comment Items (if necessary)

6. Board and Administration Reports

6.1 Board Report

6.2 Superintendent Report (Mr. Beugen)

6.3 Financial Director Report (BKDV)

6.4 Finance Committee Report (Jolene Skordahl)

6.4.1 Approve July Financials & August Finance Committee Minutes

Motion: _____ 2nd: _____ Vote: _____

6.5 Governance Committee Report (Joe Valentine)

6.6.1 Accept August Governance Committee Minutes.

Motion: _____ 2nd: _____ Vote: _____



6.6 Facilities Committee Report (Ryan Sheak)

7. Board Discussion and Business (Presenter: Shelbi Pool, Board Chair)

7.1 Ratify employee agreements

Motion: _____ 2nd _____ Vote: _____

7.2 Approve Leif Media & PR Contract

Motion: _____ 2nd _____ Vote: _____

7.3 Add Nicole Link to Finance Committee

Motion: _____ 2nd _____ Vote: _____

7.4 Use terms "Executive Director," "Superintendent," "School Leader," interchangeably.

Motion: _____ 2nd _____ Vote: _____

7.5 Superintendent Annual Review and Goals

8. Board Communication & Future Items (Presenter: Shelbi Pool, Board Chair)

8.1 Board Communication/Future Agenda Items - Reflection

9. Housekeeping (Presenter: Shelbi Pool, Board Chair)

WLA Regular Board of Directors Meeting

Date: Thursday, September 26, 2024

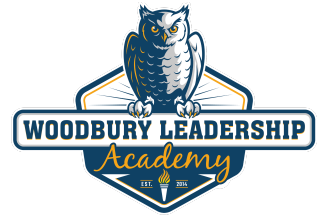
Time: 5:30pm

Location: WLA, 8089 Globe Drive, Woodbury, MN 55125

10. Adjournment (Presenter: Shelbi Pool, Board Chair)

Adjournment

Motion: _____ 2nd _____ Vote: _____



**Woodbury Leadership Academy
Board of Directors Regular Meeting Minutes
July 25, 2024**

Directors Present: Mike Balint, Colleen Lautenbach, Shelbi Pool, Jolene Skordahl, Ryan Sheak, Carlye Sherrill, Nicole Stevens, Joe Valentine

Directors Absent: N/A

Administration Present: Jonas Beugen (Superintendent)

Advisors Virtual: N/A

Others in Attendance: N/A

Meeting was live streamed for viewing and posted to the WLA website.

1. Meeting Call to Order and Roll Call

1.1 Meeting Call to Order

Ms. Pool called the meeting to order at 5:30 PM.

1.2 Roll Call

Ms. Schrandt took roll.

2. WLA Mission and Vision

Mr. Balint read the WLA Mission and Vision Statements.

3. Approval of Agenda/Meeting Minutes

3.1 Approval of Meeting Agenda

Ms. Pool moved “to approve the July 25, 2024 meeting agenda.” Ms. Skordahl seconded. Motion passed unanimously.

3.2 Approval of June 27, 2024 Meeting Minutes

Ms. Pool moved “to approve the June 27, 2024 meeting minutes.” Mr. Valentine seconded. Motion passed.

4. Conflict of Interest Declaration

Ms. Pool asked if there were any conflicts of interest for items on the agenda. None were noted.

5. Public Comment

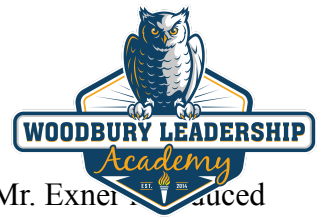
5.1 Delegation of Public Comment Items

No comments.

6. Board and Administration Reports

6.1 Board Report

- Ms. Pool introduced William who is interested in joining the Board as a Community Member. He will begin his Board Training and will later be appointed to the Board in August. William introduced himself as a former teacher who still would like to be involved in the education system.



6.2 Director Report

Mr. Beugen discussed the Director Report.

- Mr. Beugen introduced Mr. Exner as the new elementary school principal. Mr. Exner introduced himself and discussed his excitement in working with WLA staff, teachers, and students.
- Enrollment update - WLA has full classes and waiting lists for many grade levels
- In July, Mr. Beugen met with the principals and HR discussing leadership books and discussing their plan for the school year.
- Several teachers have completed Responsive Classroom training and more will complete in August
- 22 students for 9th grade high school - met with 11/22 of students/families
- Fully staffed minus the need for 4 sped teachers
- Meeting with communications consultant on how to improve communication with the staff and the stakeholders

6.3 Financial Director Report (Jolene Skordahl)

- Ms. Skordahl reviewed the June 2024 Executive Summary in the Board packet, noting the actual ADM is 735. The school currently has 68 days' cash on hand which is above the requirement. The year is 100% complete, revenues are at 99.1% and expenditures disbursed are at 99.3% of the reporting period.
- Ms. Skordahl reviewed the June Financial Dashboard, Financial Statements, Contracted Services Report, and Supplemental Reports, explaining significant items in each of the reports.

6.4 Finance Committee Report

Ms Skordahl reported that the Finance Committee met on July 10. During this meeting, the committee reviewed financial statements for June, discussed employee ratifications, and decided to get more bids for the HVAC maintenance.

- **6.4.1. Approve June Financials and July Finance Committee Minutes**

Ms. Skordahl motioned "to approve June Financial Statements and July Finance Committee Minutes." Mr. Balint seconded the motion. Motion passed unanimously.

6.5 Governance Committee Report

Mr. Valentine reported that the Governance Committee meeting was on July 11 and reviewed a few policies and discussed the WLA Capital Asset Policy.

- **6.5.1. Approve July Governance Committee minutes**

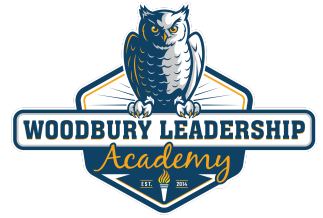
Mr. Valentine motioned to "approve July Governance Committee minutes." Ms. Sherrill seconded the motion. Motion passed unanimously.

- **6.5.2. Enter Policy 701 into first/final reading**

Mr. Valentine motioned to "enter Policy 701 into first/final reading." Ms. Skordahl seconded the motion. Motion passed unanimously.

6.6 Facilities Committee Report

- Mr. Sheak announced that the first floor remodel is 100% complete! K-1 teachers have selected their rooms and there are just a few additional projects that will be completed in the months to come. We are continuing to partner with Woodbury to figure out how we can utilize the field.



7. Board Discussion and Business

7.1 Board Self Evaluations

The Board members took time to complete their self evaluation. Once completed, there was discussion regarding individual's strengths and areas for improvement.

7.2 Change Jonas Beugen's title from Executive Director to Superintendent

Ms. Pool motioned to, "change Jonas Beugen's title from Executive Director to Superintendent." Mr. Sheak seconded the motion. Motion passed unanimously.

7.3 Appoint BOD Officers (chair, secretary, treasurer)

Ms. Sherrill motioned to, "support Shelbi as Chair, Mike as Secretary, and Jolene as Treasurer." Ms. Lautenbach seconded the motion. Motion passed unanimously.

7.4 New Board member committee assignments

Mike Balint will be moving to the Finance Committee. Carlye Sherrill will be joining the Governance Committee. Colleen Lautenbach will be joining the Facilities Committee. Nicole Stevens will remain on the Governance Committee.

7.5 Review WLA By-laws and Discussion

The Board reviewed the By-laws and feel good about them.

7.6 Ratify employee agreements

Ms. Pool motioned to, "ratify the enclosed employee agreements." Ms. Skordahl seconded the motion. Motion passed unanimously.

8. Board Communication & Future Items

8.1 Board Communication/Future Agenda Items

- Ms. Stevens announced that she will be resigning from the Board due to accepting a position as the Dean of Students and therefore no longer can hold the teacher seat.
- Would like to add an action item to August to use the terms "Executive Director," "Superintendent," "School Leader," interchangeably.
- Ms. Pool discussed that we will now be moving into our Working Session.

9. Housekeeping

WLA Annual Board of Directors Meeting

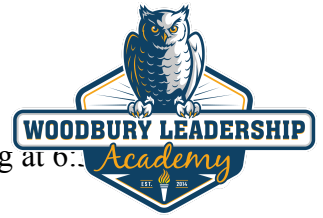
Date: Thursday, August 22, 2024

Time: 5:30pm

Location: WLA, Building B - Room 361 – 8089 Globe Drive, Woodbury, MN 55125

Working Session

Directors Present: Mike Balint, Colleen Lautenbach, Shelbi Pool, Jolene Skordahl, Ryan Sheak, Carlye Sherrill, Joe Valentine



For the record: Mr. Sheak left at 6:27, re-entered at 6:29. Mr. Sheak left the meeting at 6:29.

Directors Absent: N/A

Administration Present: Jonas Beugen (Superintendent)

Advisors Virtual: N/A

Others in Attendance: N/A

Meeting was live streamed for viewing and posted to the WLA website.

1. Meeting Call to Order and Roll Call

1.1 Meeting Call to Order

Ms. Pool called the Working Session Meeting to order at 6:24 PM.

1.2 Roll Call

Ms. Schrandt took roll.

2. Working Session

2.1 Discussion of Meeting Protocols

- Mr. Beugen opened the meeting by saying he wanted this meeting to help him understand how WLA Board meetings typically go. He requested for feedback of how the Board liked the meeting and how transition is going.
- The Board gave feedback that they thought the meeting went well. They enjoyed the additional detail in the Director's Report.

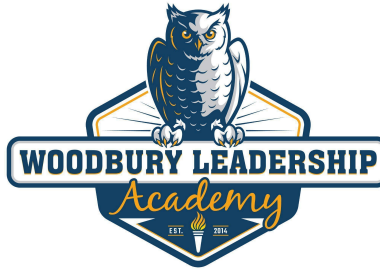
2.2 Discussion of Shared Decision Making Model

- Mr. Beugen shared a decision making model with the Board to help distinguish between Board decisions, Superintendent decisions, and shared decisions. The Board agreed the decision making model looked great and was a good guideline.
- There was discussion regarding curriculum and having a committee to help guide decisions for high school curriculum.

3. Adjournment

Ms. Pool motioned "to adjourn tonight's working session." Ms. Skordahl seconded the motion. Motion passed unanimously. The meeting adjourned at 6:43 PM.

Minutes drafted by Casidee Schrandt, Board Clerk (non-Board member); submitted by Mike Balint, Board Secretary.



**WOODBURY LEADERSHIP ACADEMY
SUPERINTENDENT REPORT**

August 22, 2024

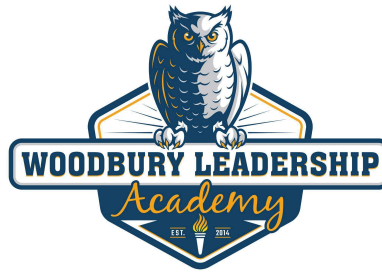
Jonas Beugen

I. Organizational Leadership

- The Finance Committee met on August 14, 2024.
- The Governance Committee met on August 8th, 2024
- The facilities Committee met on August 14, 2024.
- Current Enrollment information found below:

Enrollment as of August 19, 2024

Grade	Currently Enrolled	Have an Open Offer	On Waiting List
K	106	4	0
1	113	0	0
2	114	1	8
3	101	3	0
4	122	3	1
5	122	3	1
6	91	3	0
7	57	0	12
8	55	0	7
9	21	0	0
ALL	902	17	29



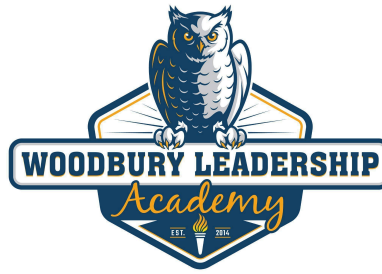
2024-2025 Class Size Targets / Limits

Grade	Sect-ions	Target class size before the 1st Day of School	Target total enrolment before the 1st Day of School	Target class after 1st Day of School	Target total enrollment after the 1st day of school.
K	5	22	110	20	100
1	5	23	115	22	110
2	5	23	115	22	110
3	5	23	115	22	110
4	5	25	125	24	120
5	5	25	125	24	120
6	4	25	100	24	96
7	2	25	50	24	48
8	2	25	50	24	48
9	1	25	25	24	24
ALL	39	(22-25)	930	(20-24)	896

II. Instructional Leadership

“WLA intends to become a respected destination school in the area, and known nationally as a Core Knowledge School of Distinction.”

- On August 30, 2024 the administrative team received training in effectively using the “Bullseye” software program to conduct classroom observations.
- On August 6th-9th, three teachers that will serve as instructional coaches for the 2024-2025 school year and 3 members of the administrative team attended Advanced Responsive Classroom training.
- Our 9th grade Geography textbook and syllabus has been aligned with AP Human Geography curriculum, which will prepare students to take the test if they wish. However, we can not yet advertise the course as an “AP Course.” We will be working through this process in the coming months.



- Staff workshop began on August 21st with a focus on building a school-wide community.
- The back to school event will be held August 29th from 10:30 - 6:30 with families signing-up for individual appointments. The purpose in the change in format is to provide individual time for each family with their teacher. Additionally, we hope this change in format will lead to a less chaotic event with less people in the building simultaneously.

III. Financial Management

“Exercise fiscal responsibility while maintaining quality facilities, ensuring competitive staff pay, and appropriating the necessary instructional and operational supplies.”

- Our FY25 July financial reports indicate we have spent less than at the same point in FY24.
- Based on evolving realities, some individual budget lines will need to be adjusted to reflect increased or decreased expenditures from the preliminary budget. However, currently, our current total expected expenditures remain projected within the amount budget AND expected revenue appears to be likely to be more than budgeted based on enrollment trends.

IV. Human Resource Management

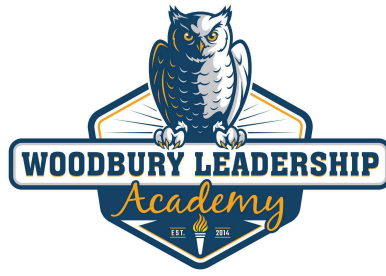
- We have had 6 resignations in the month of August including:
 - 3 Elementary homeroom teachers (2 of which were new hires)
 - 1 School Social Worker (was a new hire)
 - 1 Behavior Specialist
 - 1 Special Education Paraprofessional
- The administrative team will be conducting a review of the staffing process this year and attempt to identify reasons for this phenomenon and develop solutions to address this challenge in future years.

V. Provision for a Safe and Effective Learning Environment

VI. Communications Management

“Provide a safe and healthy learning environment that celebrates our diversity and builds community.”

- The administration met with school communication specialist Eric Hageman on July 30, 2024 as the first step in the school communications audit process. The process includes:
 - Review of school communication documents
 - Review of website.
 - Review of school communication systems
 - Meeting with a parent/guardian focus group
 - Meeting with a staff focus group
 - Meeting with an administrative and office staff focus group



- The results and recommendations arising from the communications audit will be presented at the September school board meeting.
- I met with a group of approximately 20 parents and other key stakeholders on August 6th. Dr. Mortenson planned this event as part of the transition and provided coffee and bagels.



Meeting: Finance Committee Meeting Agenda/Minutes

Date: Wednesday August 14, 2024

Time: 10:00 am

Location: Virtual Meeting

Meeting Minutes

Meeting Call to Order and Roll Call @ 10:00am

Members present - Jonas Beugen, Mandi Folks, Jolene Skordahl, [Dustin J. Reeves](#), Judith Darling, Mike Balint

Members not present -

WLA Mission & Vision – [Jonas Beugen](#)

Mission: The mission of WLA is to utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology.

Vision: The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face as they transition into high school.

Development, Discussion, and Recommendations

1. Use of AI for meeting notes - trial today 8/14 -Jolene Skordahl - Jonas used an AI program for today's meeting. Welcome [Mike Balint](#) to the committee.
2. Review financial statements for July 2024 - [Dustin J. Reeves](#), Preliminary reports, within normal limits.
3. HVAC - Ben Broderick/Jonas Beugen, discussion to bridge service to building B until Oct. 31 at a cost of \$3,275. Ben will seek bids from other companies and bring them to the Finance Committee at the next meeting. (Ben Broderick)
4. Meetings will return to regular schedule at 4:30pm on September 11, 2024 - Jolene Skordahl

Housekeeping - Propose to BOD to add Nicole Link to the Finance Committee, Review bids for HVAC from other companies.

Next Regularly Scheduled WLA Board of Directors Finance Committee Meeting -

Date: Wednesday, September 11 @4:30pm

Location: Virtual / Woodbury Leadership Academy-Conference Room
8089 Globe Drive, Woodbury, MN 55125

Adjournment @ 10:33



Meeting: Governance Committee

Date: Thursday, August 8, 2024

Time: 5:00 PM

Location: [Microsoft Teams - https://teams.live.com/joinmeeting/9353008778972?p=d6WmfLh7QvpkwJv5U](https://teams.live.com/joinmeeting/9353008778972?p=d6WmfLh7QvpkwJv5U)

AGENDA

Meeting Call to Order and Roll Call

Meeting Call to Order: 5:04pm

Roll Call: Caryle Sherrill, Rich Washington, Shelbi Pool, Mike Reis, Joe Valentine, Jonas Beugen, Nicole Stevens.

WLA Mission and Vision

Mission: The mission of WLA is to utilize leadership-based programs and strategies grounded in solid research, combined with the demonstrated success of the Core Knowledge curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology.

Vision: The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face as they transition into high school.

Development, Discussion, and Recommendations

- Annual Policy Review
 - Policy 506 – Updated formatting. Update website immediately.
 - Policy 522 – Updated Board of Directors in Section IV. Update website immediately.
 - Policy 524 – Updated formatting and terminology. Update website immediately.
- WLA Capital Asset Policy
 - Reference policy 704
 - *Follow-up in next month's meeting.*

Future Discussions

- Annual Policy Reviews
- Review of 900 series

Housekeeping

Next Regularly Scheduled WLA Board of Directors Governance Committee Meeting

Date: Thursday, September 12, 2024

Time: 5:00 p.m.

Location: [Microsoft Teams - https://teams.live.com/joinmeeting/9353008778972?p=d6WmfLh7QvpkwJv5U](https://teams.live.com/joinmeeting/9353008778972?p=d6WmfLh7QvpkwJv5U)

Adjournment: 5:45PM

Facilities Committee Minutes

Wed. August 14th at 0900 hours

Present:

Jonas

Ben B

Sheak

- Continuing to work with HGA – Civil Engineers to solidify our future site plans (playground, field space, pavilion, parking lot etc...)
- Started talks about the need for procuring new space or expanding current building to support our schools growth. Current growth trend projects us to outgrow our campus within 2yrs. This is great, BUT, we need a solution to support this.
- Looking for at least 1 more facilities teams member.....

Leif Media & PR + Woodbury Leadership Academy Contract

This Contract is between Woodbury Leadership Academy (the "Client") and Leif Media & PR ("Leif").

1. WORK AND PAYMENT.

1.1 Project. The Client is hiring Leif for a communications audit project, completing the deliverables outlined in the project proposal emailed to the Client on July 23, 2024. After three 60-minute stakeholder interviews/focus groups, document review, and benchmarking, Leif will provide the client with the following deliverables:

- **An Executive Summary** that summarizes the key findings and conclusions for Jonas and his team, and
- **Recommendations** for enhancing communication effectiveness, efficiency and stakeholder engagement, including a particular focus on superintendent-level communications. The recommendations gleaned from this audit will serve as a springboard that could inform future, more comprehensive work.

1.2 Schedule. The project is scheduled to begin in August 2024.

1.3 Payment. The Client will pay Leif a project fee of \$2,400.

1.4 Invoices. Leif will invoice the Client when the deliverables have been completed. The Client agrees to pay the amount owed within fourteen (14) days of receiving the invoice. Payment after that date will incur a late fee of five (5) percent per month on the outstanding amount.

2. OWNERSHIP AND LICENSES.

2.1 Client Owns All Work Product. As part of this job, Leif is creating "work product" for the Client. To avoid confusion, work product is the finished product, as well as notes, materials, designs, and anything else that Leif creates as part of this project. Leif hereby gives the Client this work product. This means Leif is giving the Client all of its rights, titles, and interests in and to the work product (including intellectual property rights), and the Client will be the sole owner of it. The Client can use the work product however it wants or it can decide not to use the work product at all.

2.2 Leif's Use Of Work Product. Once Leif gives the work product to the Client, Leif does not have any rights to it, except those that the Client explicitly gives Leif here. The Client gives Leif permission to use the work product and the Client's name as part of portfolios and websites, in galleries, in future promotional and advertising collateral, and in other media, so long as it is to showcase the work and not for any other purpose. The Client is not allowed to take back this license, even after the Contract ends.

2.3 Leif's IP That Is Not Work Product. During the course of this project, Leif might use intellectual property that Leif owns or has licensed from a third party, but that does not qualify as "work product." This is called "background IP." Possible examples of background IP are pre-

existing marketing strategies, code, type fonts, properly-licensed stock photos, proprietary marketing practices, and web application tools. Leif is not giving the Client this background IP.

2.4 Leif's Right To Use Client IP. Leif may need to use the Client's intellectual property—including logos, taglines, slogans, and other content—to do its job. The Client agrees to let Leif use the Client's intellectual property and other intellectual property that the Client controls to the extent reasonably necessary to do Leif's job. Beyond that, the Client is not giving Leif any intellectual property rights, unless specifically stated otherwise in this Contract.

3. REPRESENTATIONS.

3.1 Overview. This section contains important promises between the parties.

3.2 Authority To Sign. Each party promises to the other party that it has the authority to enter into this Contract and to perform all of its obligations under this Contract.

3.3 Leif Has Right To Give Client Work Product. Leif promises that it owns the work product, that Leif is able to give the work product to the Client, and that no other party will claim that it owns the work product.

3.4 Leif Will Comply With Laws. Leif promises that the manner it does this job, its work product, and any background IP it uses comply with applicable laws and regulations.

3.5 Work Product Does Not Infringe. Leif promises that its work product does not and will not infringe on someone else's intellectual property rights and that this Contract does not and will not violate any contract that Leif has entered into or will enter into with someone else.

3.6 Client Will Review Work. The Client promises to review the work product, to be reasonably available to answer questions for Leif regarding this project, and to provide timely feedback and decisions.

3.7 Client-Supplied Material Does Not Infringe. If the Client provides Leif with material to incorporate into the work product, the Client promises that this material does not infringe on someone else's intellectual property rights.

4. TERM AND TERMINATION.

This Contract is ongoing, until ended by the Client or Leif. Either party may end this Contract for any reason by sending an email or letter to the other party, informing the recipient that the sender is ending the Contract and that the Contract will end in fourteen (14) days. The Contract officially ends once that time has passed. The party that is ending the Contract must provide notice by taking the steps explained in Section 8.2. Leif will invoice the Client for the project fee, which is payable within fourteen (14) days of receiving the invoice. The following sections don't end even after the Contract ends: Ownership and Licenses, Representations, Confidential Information, Limitation of Liability, and General.

5. INDEPENDENT CONTRACTOR.

The Client is hiring Leif as an independent contractor. The following statements accurately reflect their relationship:

- Leif will use its own equipment, tools, and materials to do the work.
- The Client will not control how the job is performed on a day-to-day basis. Rather, Leif is responsible for determining when, where, and how it will carry out the work.
- The Client and Leif do not have an employer-employee relationship.
- Leif cannot enter into contracts, make promises, or act on behalf of the Client.
- Leif is not entitled to the Client's benefits (e.g., group insurance, retirement benefits, retirement plans, vacation days).
- Leif is responsible for its own taxes.
- The Client will not withhold taxes or make payments for disability insurance, unemployment insurance, or workers compensation for Leif.

6. CONFIDENTIAL INFORMATION.

6.1 Overview. This Contract imposes special restrictions on how the Client and Leif must handle confidential information. These obligations are explained in this section.

6.2 The Client's Confidential Information. While working for the Client, Leif may come across, or be given, Client information that is confidential. Leif may use this information to do its job under this Contract, but not for anything else. The one exception to this is if the Client gives Leif written permission to use the information for another purpose, Leif may use the information for that purpose, as well. Leif promises that it will not share confidential information with a third party, unless the Client gives Leif written permission first. Leif must continue to follow these obligations, even after the Contract ends. Leif's responsibilities only stop if Leif can show any of the following: (i) that the information was already public when Leif came across it; (ii) the information became public after Leif came across it, but not because of anything Leif did or didn't do; (iii) Leif already knew the information when Leif came across it and didn't have any obligation to keep it secret; (iv) a third party provided Leif with the information without requiring that Leif keep it a secret; or (v) Leif created the information on its own, without using anything belonging to the Client.

6.3 Third-Party Confidential Information. It's possible the Client and Leif each have access to confidential information that belongs to third parties. The Client and Leif each promise that it will not share with the other party confidential information that belongs to third parties, unless it is allowed to do so. If the Client or Leif is allowed to share confidential information with the other party and does so, the sharing party promises to tell the other party in writing of any special restrictions regarding that information.

7. LIMITATION OF LIABILITY.

Neither party is liable for breach-of-contract damages that the breaching party could not reasonably have foreseen when it entered this Contract.

8. GENERAL.

8.1 Modification; Waiver. To change anything in this Contract, the Client and Leif must agree to that change in writing and sign a document showing their contract. Neither party can waive its rights under this Contract or release the other party from its obligations under this Contract, unless the waiving party acknowledges it is doing so in writing and signs a document that says so.

8.2 Notices.

(a) Over the course of this Contract, one party may need to send a notice to the other party. For the notice to be valid, it must be in writing and delivered in one of the following ways: personal delivery or email.

(b) The timing of when a notice is received can be very important. To avoid confusion, a valid notice is considered received as follows: (i) if delivered personally, it is considered received immediately; (ii) if delivered by email, it is considered received upon acknowledgement of receipt.

8.3 Severability. If a portion of the Contract is found to be unenforceable, the unenforceable portion will be changed to the minimum extent necessary to make it enforceable, unless that change is not permitted by law, in which case the portion will be disregarded. If any portion of the Contract is changed or disregarded because it is unenforceable, the rest of the Contract is still enforceable.

8.4 Signatures. The Client and Leif may sign this document using online e-signature software such as Bonsai. These electronic signatures count as originals for all intents and purposes.

8.5 Governing Law. The validity, interpretation, construction and performance of this document shall be governed by the laws of the United States of America.

8.6 Entire Contract. This Contract represents the parties' final and complete understanding of this job and the subject matter discussed in this Contract. This Contract supersedes all other contracts (both written and oral) between the parties.

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Eric P Hagemann	
2 Business name/disregarded entity name, if different from above Leif Media & PR LLC	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. 10742 Rhode Island Ave N	Requester's name and address (optional)
6 City, state, and ZIP code Brooklyn Park MN 55445	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] - [] [] [] []	
OR	
Employer identification number	
8 8 - 2 6 4 2 0 1 2	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	<i>Eric P Hagemann</i>	Date ▶ 6/9/2022
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.

You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor [*]
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



Woodbury Leadership Academy
Woodbury, MN
District 4228

Financial Report

July 31, 2024

Woodbury Leadership Academy
Woodbury, MN
Financial Report
July 31, 2024

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Woodbury Leadership Academy
Woodbury, Minnesota
June 2024 Financial Report
Executive Summary

Summary of Key Financial Indicators

- * Average Daily Membership (ADM) Overview –
 - o Original Budget: 847 ADM
 - o Working Budget: 847 ADM
 - o Actual Enrollment: 0 ADM – To Be Determined

- * The school's original budgeted surplus in General Fund for the year is \$233,463. The school is budgeting to spend \$5,000 out of the Community Service Fund. A projected cumulative fund balance of \$2,651,346 or 26% of expenditures at fiscal year-end.

- * The School's Working Budget is projecting a surplus of \$222,445 at fiscal year-end, which would result in an ending fund balance of \$2,640,329 or 25% of total expenditures.

- * Projected Days of Cash on Hand is 49 days of annual expenditures. This is above 45 days meets minimum bond covenants.

- * Projected debt service coverage is estimated to be 1.25. This matches the required Maximum Annual Debt Service (MADS) requirement of 1.25.

Financial Statement Key Points

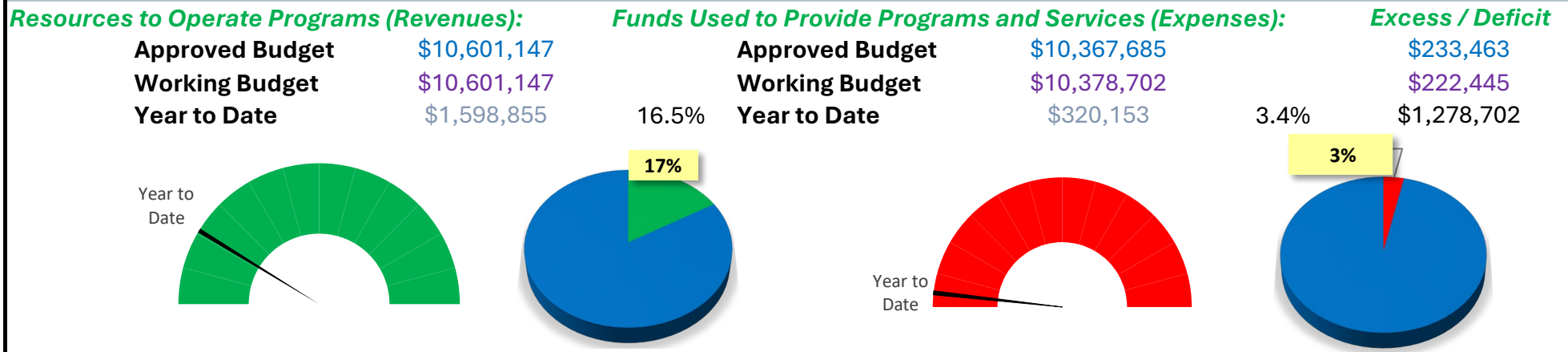
- * As of month-end, 8.33% of the year was complete.
- * Cash Balance as of the reporting period is \$1,326,390 and is down from \$1,541,396 in the previous month due to regular processing of transactions, as well as the lack of lease aid funding.
- * Revenues received at end of the reporting period | 15.1% of the working budget.
- * Expenditures disbursed at end of the reporting period | 3.1% of the working budget.

Other Items

- * The FY25 Original Budget was approved at the May 2024 Board Meeting.
- * The FY24 Financial Audit will be held remotely this year by Abdo Solutions, Sept 18th – Sept 20th.
- * The FY25 Lease Aid Application is in the process of being submitted to MDE.

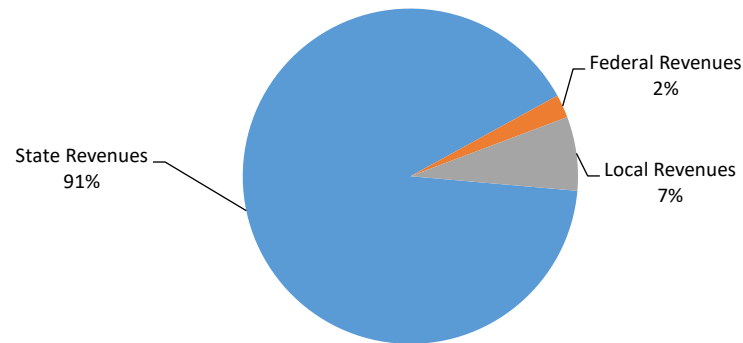
**Woodbury Leadership Academy
Woodbury, MN
Financial Statements Dashboard
July 31, 2024**

Financial Summary - Budgeted Amounts and Year to Date Activity

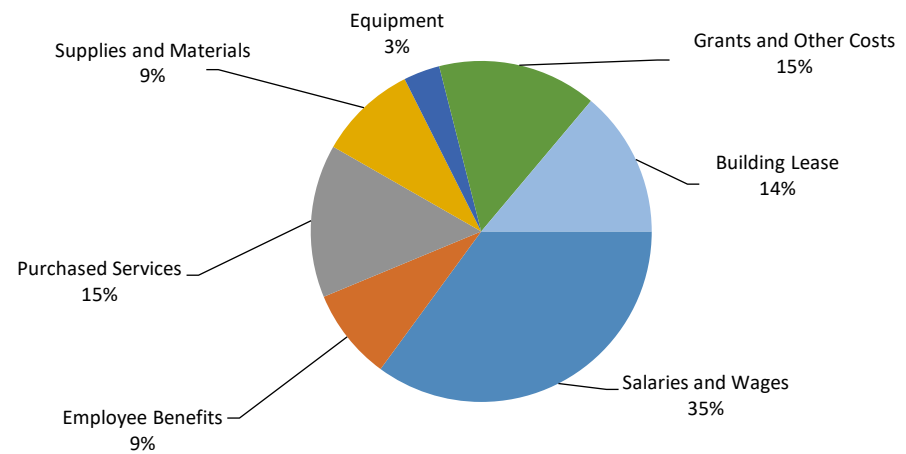


Budgets for the Year

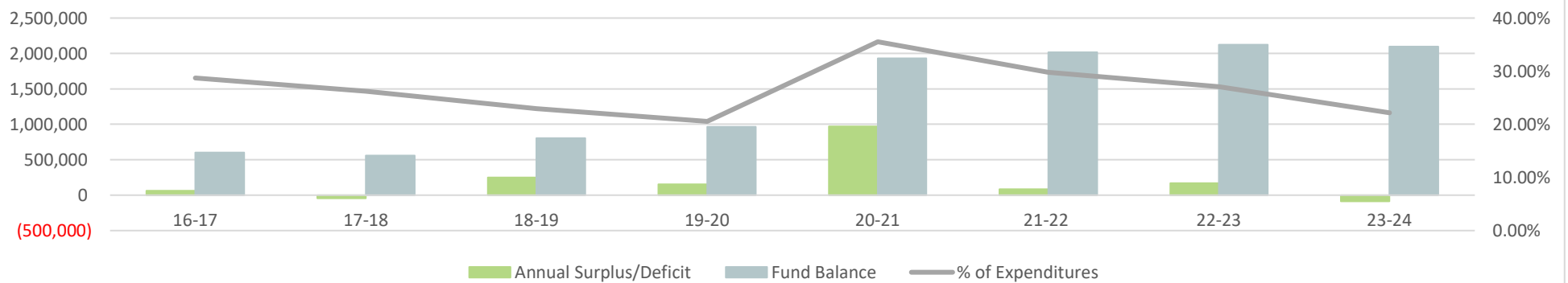
Where funds will come from to operate the school:

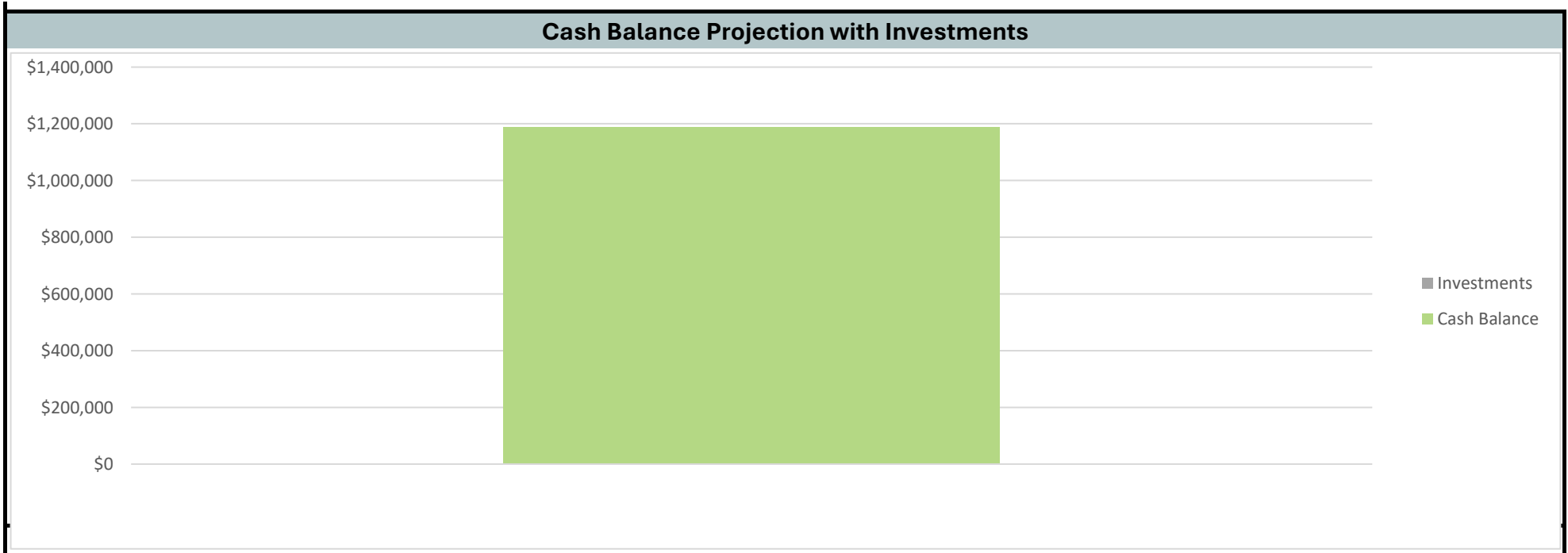
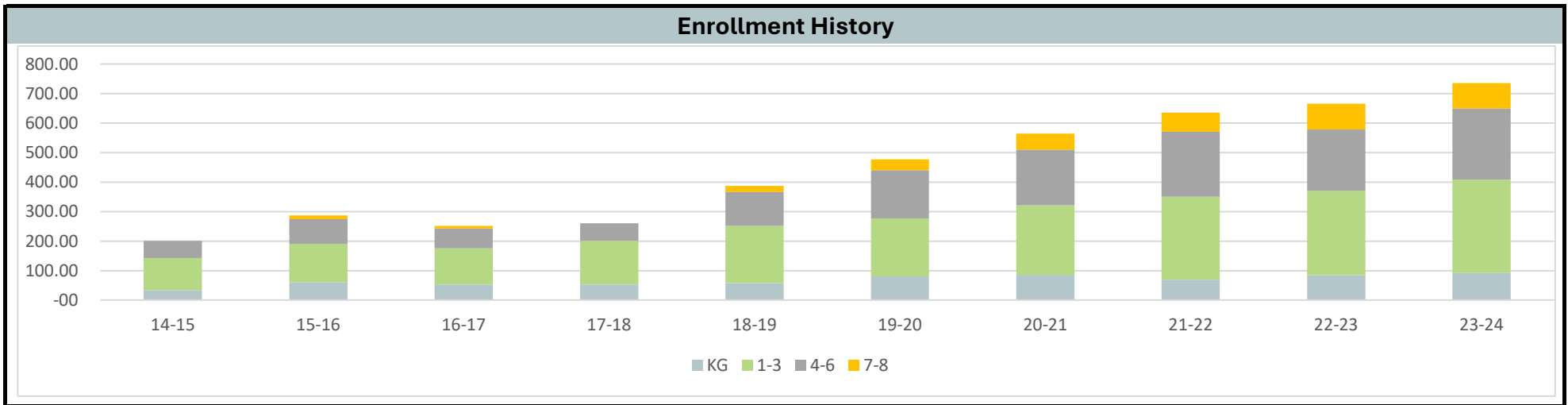
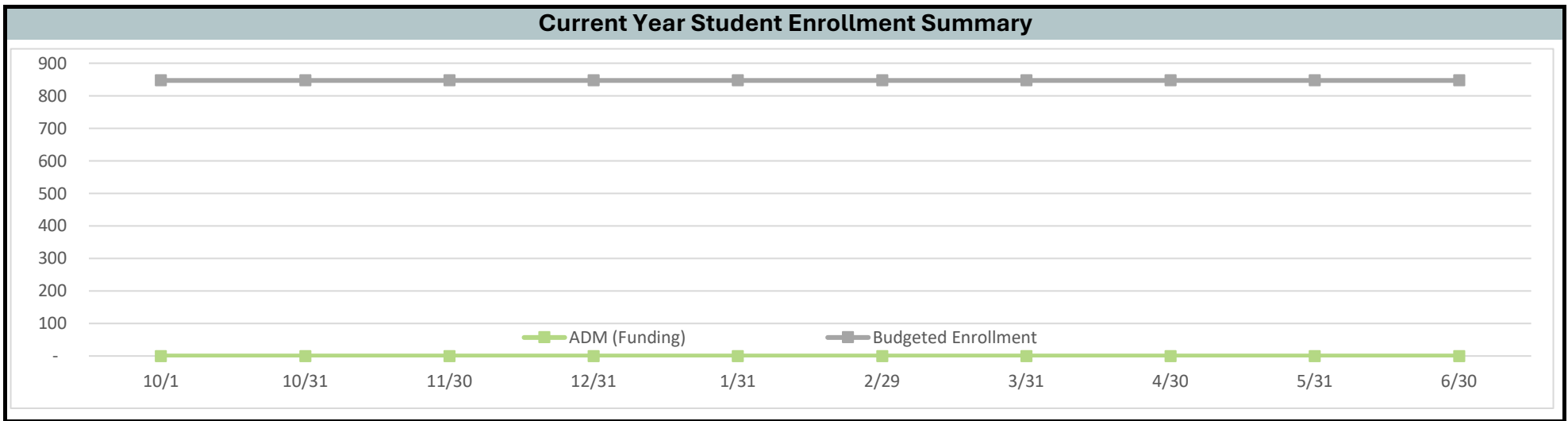
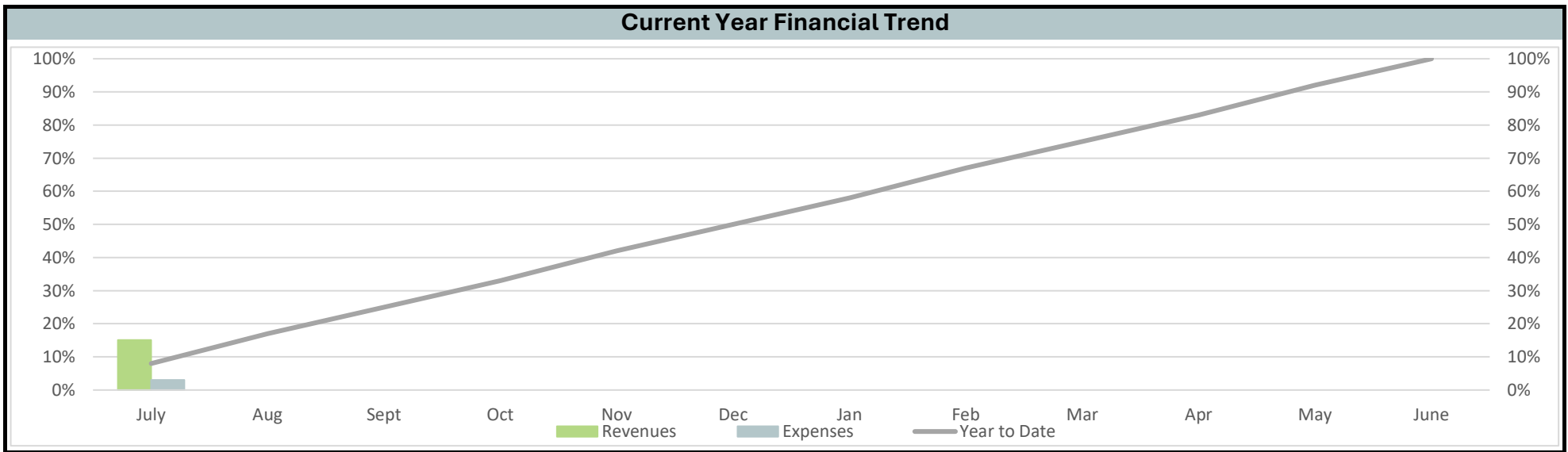


How the money is budgeted to be spent:



Fund Balance History





Woodbury Leadership Academy
Woodbury, MN
Balance Sheet
July 31, 2024

	Unaudited Balance 06/30/24	Ending Balance 07/31/24
Assets		
Cash and Investments	\$ 1,541,396	\$ 1,326,390
Accounts Receivable	7,148	7,103
Due from Other Funds	465,137	465,137
State Aids Receivable	732,843	717,407
Current Year State Holdback Receivable	-	985,644
Federal Aids Receivable	25,000	2,962
Prepaid Expenses and Deposits	20,678	-
	<hr/>	<hr/>
Total All Assets	\$ 2,792,203	\$ 3,504,644
Liabilities and Fund Balance		
Current liabilities		
Salaries and Wages Payable - prior year	\$ 276,795	\$ 80,828
Salaries and Wages Payable - summer accruals	-	-
Accounts Payable	194,815	581
Payroll Deductions and Contributions (Owed)	212,937	36,877
Payroll Deductions and Contributions (Summer)	-	-
	<hr/>	<hr/>
Total current liabilities	684,547	118,285
Fund balance		
Fund balance 07-01-2024	\$ 2,107,656	\$ 2,107,656
Net income to date	-	1,278,702
	<hr/>	<hr/>
Total fund balance	2,107,656	3,386,359
	<hr/>	<hr/>
Total liabilities and fund balance	\$ 2,792,203	\$ 3,504,644
Current Days of cash on hand		47
Days Cash on Hand Required		45

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
July 31, 2024

Months: 1 16.67%

FY2025 Adopted Budget 847 ADM 872 WADM	FY2025 Working Budget 847 ADM 872 WADM	FY 2025 Actual YTD 0 ADM 0 WADM	Percent of Working Budget
---	---	--	--

General Fund - 01

Revenues

State Revenues

General Education Aid	\$ 7,129,770	\$ 7,129,770	\$ 607,264	8.5%
Charter School Lease Aid	1,145,282	1,145,282	-	0.0%
Long Term Facilities Maintenance Aid	115,051	115,051	-	0.0%
Literacy Incentive Aid	64,307	64,307	-	0.0%
School Land Trust Endowment Aid	39,895	39,895	-	0.0%
Special Education Aid + Adsis	1,063,142	1,063,142	-	0.0%
Library/Student Support	-	-	-	-
Prior Year Adjustments	-	-	-	-
Estimated State Holdback Amount	-	-	985,644	-
Total State Revenues	9,557,447	9,557,447	1,592,908	16.7%

Federal Revenues

Federal Title I, II, V	57,800	57,800	-	0.0%
Federal Special Education	124,500	124,500	-	0.0%
Total Federal Revenues	182,300	182,300	-	0.0%

Local Revenues

Fees from Students	70,100	70,100	-	0.0%
Medical Assistance	11,300	11,300	-	0.0%
Interest Earnings	110,000	110,000	5,947	5.4%
Contributions and Gifts, Give to the Max	20,000	20,000	-	0.0%
Contributions PTO offset with expense	-	-	-	-
Miscellaneous Revenues - ERC Credit, Other	-	-	-	-
Total local revenues	211,400	211,400	5,947	2.8%

Total Revenues	\$ 9,951,147	\$ 9,951,147	\$ 1,598,855	16.1%
-----------------------	---------------------	---------------------	---------------------	--------------

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
July 31, 2024

Months: 1 16.67%

FY2025 Adopted Budget 847 ADM 872 WADM	FY2025 Working Budget 847 ADM 872 WADM	FY 2025 Actual YTD 0 ADM 0 WADM	Percent of Working Budget
---	---	--	--

Expenditures

	\$	3,748,134	\$	3,746,628	\$	60,506	1.6%
Salaries and Wages		936,441		936,064		11,015	1.2%
Employee Benefits		378,100		378,100		1,698	0.5%
Contracted Services		34,000		34,000		2,975	8.8%
Technology Services		14,100		14,100		941	6.7%
Communication Services		4,300		4,300		-	0.0%
Postage		174,800		174,800		6,923	4.0%
Utilities		64,600		64,600		30,913	47.9%
Property and Casualty Insurance		118,419		118,419		1,665	1.4%
Repairs and Maintenance		800,000		800,000		-	0.0%
Student Transportation		16,940		16,940		-	0.0%
Field Trip Transportation		10,100		20,000		9,951	49.8%
Travel and Conferences		42,100		42,100		-	0.0%
Field Trip Admissions		1,314,600		1,314,600		109,550	8.3%
Building Lease		10,800		11,400		-	0.0%
Other Rentals and Leases		70,500		72,900		378	0.5%
Office Supplies/General Supplies		52,300		52,300		7,202	13.8%
Maintenance Supplies		37,600		37,600		14,696	39.1%
Non-Instructional Software		29,400		29,400		10,629	36.2%
Instructional Software		52,900		52,900		32,853	62.1%
Instructional Supplies		146,900		146,900		8,495	5.8%
Textbooks and Workbooks		16,000		16,000		-	0.0%
Standardized Tests		39,700		39,700		-	0.0%
Food		80,000		80,000		-	0.0%
Building Improvements		39,100		39,100		2,599	6.7%
Furniture and Other Equipment		67,200		67,200		7,163	10.7%
Technology Equipment		19,000		19,000		-	0.0%
Principal and Interest - Capital Lease		39,900		39,900		-	0.0%
Dues and Memberships		20,000		20,000		-	0.0%
Give to the Max, salaries							

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
July 31, 2024

Months: 1 16.67%

	FY2025 Adopted Budget 847 ADM 872 WADM	FY2025 Working Budget 847 ADM 872 WADM	FY 2025 Actual YTD 0 ADM 0 WADM	Percent of Working Budget
State Special Education	1,105,851	1,105,851	-	0.0%
ADSIS	46,600	46,600	-	0.0%
Federal Title I, II, V	57,800	57,800	-	0.0%
Federal Special Education	124,500	124,500	-	0.0%
Total expenditures	\$ 9,712,685	\$ 9,723,702	\$ 320,153	3.3%
Permanent Transfers to Other Funds	\$ -	\$ -	\$ -	0.0%
General fund net income	\$ 238,463	\$ 227,445	\$ 1,278,702	
Food Service Fund - 02				
Revenues				
State/Federal Food Reimbursements	\$ 600,000	\$ 600,000	\$ -	0.0%
Transfer From General Fund	50,000	50,000	-	0.0%
Total revenues	\$ 650,000	\$ 650,000	\$ -	0.0%
Expenditures				
Salaries and Wages	\$ 80,000	\$ 80,000	\$ -	0.0%
Employee Benefits	15,000	15,000	-	0.0%
Supplies and Materials, Snacks	554,200	554,200	-	0.0%
Dues and Memberships	800	800	-	0.0%
Total Expenditures	\$ 650,000	\$ 650,000	\$ -	0.0%
Food Service Fund Net Income	\$ -	\$ -	\$ -	
Community Service Fund - 04				
Revenues				
Registration Revenue	\$ -	\$ -	\$ -	-
Total revenues	\$ -	\$ -	\$ -	-
Expenditures				
Equipment	5,000	5,000	-	0.0%
Total Expenditures	\$ 5,000	\$ 5,000	\$ -	0.0%
Community Service Fund Net Income	\$ (5,000)	\$ (5,000)	\$ -	

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
July 31, 2024

Months: 1 16.67%

FY2025 Adopted Budget 847 ADM 872 WADM	FY2025 Working Budget 847 ADM 872 WADM	FY 2025 Actual YTD 0 ADM 0 WADM	Percent of Working Budget
--	--	---	---------------------------------

Total All Funds

Revenues

State Revenues	\$ 10,157,447	\$ 10,157,447	\$ 1,592,908	15.7%
Federal Revenues	182,300	182,300	-	0.0%
Local Revenues	261,400	261,400	5,947	2.3%

Total Revenues	\$ 10,601,147	\$ 10,601,147	\$ 1,598,855	15.1%
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Expenditures

Salaries and Wages	\$ 3,828,134	\$ 3,826,628	\$ 60,506	1.6%
Employee Benefits	951,441	951,064	11,015	1.2%
Purchased Services	2,982,859	2,993,359	164,615	5.5%
Supplies and Materials	999,500	1,001,900	74,254	7.4%
Equipment	210,300	210,300	9,762	4.6%
Grants and Other Costs	1,395,451	1,395,451	-	0.0%

Total Expenditures	\$ 10,367,685	\$ 10,378,702	\$ 320,153	3.1%
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Total Revenues All Funds	\$ 10,601,147	\$ 10,601,147	\$ 1,598,855	15.1%
Total Expenditures All Funds	\$ 10,367,685	\$ 10,378,702	\$ 320,153	3.1%

Net Income - All Funds	\$ 233,463	\$ 222,445	\$ 1,278,702	
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Beginning Fund Balance, All Funds, July 1, 2024	\$ 2,107,656	\$ 2,107,656		
Projected Fund Balance, All Funds, June 30, 2025	\$ 2,341,119	\$ 2,330,102		
Projected Fund Balance Percentage	23%	22%		

<i>Debt Service Coverage Ratio - Estimated</i>	125%	124%		
<i>Debt Service Coverage Ratio - Required</i>	125%	125%		

The Working Budget estimates shown on this report are prepared using both the school's estimates and consultant estimates and are prepared for internal use only.

**Woodbury Leadership Academy
Cash Flow Projection Summary
2024 - 2025 School Year**

Period Ending	Cash Inflows (Revenues)							Cash Outflows (Expenditures)					Cash Balance	
	State Aid Payments	Federal Aid Payments	Local Revenues	Food Service	Prior year State and Federal Holdback	Line of Credit Draw	Total Receipts	Payroll Expenditures	Other Expenditures	Food Service	Line of Credit Repayment	Total Expenses		
													Beginning Balance	\$ 1,541,396
Jul 31	607,264	-	5,992	-	37,474	-	650,730	237,696	628,040	-	-	865,736	1,326,390	
Aug 31	716,809	-	18,673	-	168,758	-	904,240	300,213	509,595	-	-	809,807	1,420,823	
Sept 30	716,809	-	18,673	-	225,010	-	960,492	300,213	509,595	65,000	-	874,807	1,506,508	
Oct 31	716,809	36,460	18,673	-	168,758	-	940,700	300,213	509,595	65,000	-	874,807	1,572,401	
Nov 30	716,809	-	18,673	65,000	100,000	-	900,482	300,213	509,595	65,000	-	874,807	1,598,076	
Dec 31	716,809	-	18,673	65,000	-	-	800,482	300,213	509,595	65,000	-	874,807	1,523,750	
Jan 31	716,809	36,460	18,673	65,000	-	-	836,942	300,213	509,595	65,000	-	874,807	1,485,885	
Feb 28	716,809	-	18,673	65,000	-	-	800,482	300,213	509,595	65,000	-	874,807	1,411,560	
Mar 31	716,809	-	18,673	65,000	-	-	800,482	300,213	509,595	65,000	-	874,807	1,337,235	
Apr 30	716,809	36,460	18,673	65,000	-	-	836,942	300,213	509,595	65,000	-	874,807	1,299,370	
May 31	716,809	-	18,673	65,000	-	-	800,482	300,213	509,595	65,000	-	874,807	1,225,045	
June 30	716,809	36,460	18,673	65,000	-	-	836,942	300,213	509,595	65,000	-	874,807	1,187,179	
Projected	8,601,702	145,840	211,400	520,000	700,000	-	10,178,942	3,602,551	6,115,134	650,000	-	10,367,685		
Totals	8,492,157	145,840	211,400	520,000	700,000	-	10,069,397	3,540,035	6,233,579	650,000	-	10,423,614		

Assumption: 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

Woodbury Leadership Academy
Woodbury, MN
Contracted Services & Maintenance Report
July 31, 2024

305 - Contracted Services Detail	FY25			
	Original Budget	Working Budget	Current Actual	% spent
Advertising & Marketing	5,500	5,500	132	2.4%
Board Related Services, Including New Director Search	15,000	15,000	-	0.0%
Financial Management Services	110,000	110,000	-	0.0%
Time & Attendance Fees	12,006	12,006	-	0.0%
Audit & Tax Services	18,375	18,375	-	0.0%
Background Checks	2,711	2,711	-	0.0%
Bank Fees	10,000	10,000	616	6.2%
e-rate consulting	3,000	3,000	-	0.0%
Benefit Fees	904	904	100	11.1%
Strategic Planning Consultant	2,000	2,000	-	0.0%
Legal Services	19,365	19,365	-	0.0%
Substitutes/Student Services/ESL	19,365	19,365	-	0.0%
Nursing	11,489	11,489	45	0.4%
Janitorial Services- Robemy Cleaning	125,000	125,000	-	0.0%
Other Fees	23,384	23,384	805	3.4%
	378,100	378,100	1,698	0%

350 - Repairs and Maintenance Detail	FY25			
	Original Budget	Working Budget	Current Actual	% spent
Pest Control	3,000	3,000	-	0.0%
Elevator Maintenance	5,000	5,000	-	0.0%
St. Cloud Refrigeration	5,500	5,500	1,665	30.3%
Common Area Maintenance	90,915	90,915	-	0.0%
Various Repairs	14,004	14,004	-	0.0%
	118,419	123,919	1,665	1%

Woodbury Leadership Academy
Woodbury, MN
Enrollment Report
July 31, 2024

Average Daily Membership (ADM)											
	Grade	10/1	10/31	11/30	12/31	1/31	2/29	3/31	4/30	5/31	6/30
	K	0	0	0	0	0	0	0	0	0	0
	1	0	0	0	0	0	0	0	0	0	0
	2	0	0	0	0	0	0	0	0	0	0
	3	0	0	0	0	0	0	0	0	0	0
	4	0	0	0	0	0	0	0	0	0	0
	5	0	0	0	0	0	0	0	0	0	0
	6	0	0	0	0	0	0	0	0	0	0
	7	0	0	0	0	0	0	0	0	0	0
	8	0	0	0	0	0	0	0	0	0	0
Grand Total		0	0	0	0	0	0	0	0	0	0

Budgeted Enrollments as of:											
	Grade	10/1	10/31	11/30	12/31	1/31	2/29	3/31	4/30	5/31	6/30
	K	100	100	100	100	100	100	100	100	100	100
	1	100	100	100	100	100	100	100	100	100	100
	2	100	100	100	100	100	100	100	100	100	100
	3	100	100	100	100	100	100	100	100	100	100
	4	104	104	104	104	104	104	104	104	104	104
	5	110	110	110	110	110	110	110	110	110	110
	6	110	110	110	110	110	110	110	110	110	110
	7	53	53	53	53	53	53	53	53	53	53
	8	46	46	46	46	46	46	46	46	46	46
	9	24	24	24	24	24	24	24	24	24	24
Grand Total		847	847	847	847	847	847	847	847	847	847



Woodbury Leadership Academy
Woodbury, MN
District 4228

Supplemental Reports

July 31, 2024

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
1015		Amplify Education, Inc.						
		4228		OLDN			BP	
				E 01 010 201 000 000 460	Textbooks K	\$8,446.92		
PO#:		Voucher #:		10471	Invoice	Invoice No: INV-273387	7/31/2024	Paid Amt: \$8,446.92
								Check Amount: \$8,446.92
								Vendor Total: \$8,446.92
1128		AssociatedBank						
		4228		OLDN			Wire	
				B 01 215 017	HSA	\$1,393.14		
PO#:		Voucher #:		10409	Invoice	Invoice No: S202424S0	7/15/2024	Paid Amt: \$1,393.14
								Check Amount: \$1,393.14
		4228		OLDN			Wire	
				B 01 215 017	HSA	\$1,284.81		
PO#:		Voucher #:		10415	Invoice	Invoice No: S202424S1	7/31/2024	Paid Amt: \$1,284.81
				B 01 215 017	HSA	\$25.00		
PO#:		Voucher #:		10450	Invoice	Invoice No: S2025020	7/31/2024	Paid Amt: \$25.00
								Check Amount: \$1,309.81
								Vendor Total: \$2,702.95
1631		AVI Systems Inc.						
		4228		OLDN			BP	
				E 01 010 630 000 000 556	SMART Boards 12 @ \$1892.68/ea	\$7,163.38		
PO#:		Voucher #:		10469	Invoice	Invoice No: 88977916	7/31/2024	Paid Amt: \$7,163.38
								Check Amount: \$7,163.38
								Vendor Total: \$7,163.38
1536		Benjamin Broderick						
		4228		OLDN			BP	
				E 01 005 640 000 316 366	Mileage 394 mi @ \$0.67/mi	\$263.98		
PO#:		Voucher #:		10472	Invoice	Invoice No: 7.23.24	7/31/2024	Paid Amt: \$263.98
								Check Amount: \$263.98
								Vendor Total: \$263.98
1558		Bill.com						
		4228		OLDN			Wire	
				E 01 005 112 000 000 305	Bill.com monthly fee	\$95.96		
PO#:		Voucher #:		10427	Invoice	Invoice No: 7.16.24	7/18/2024	Paid Amt: \$95.96
								Check Amount: \$95.96
								Vendor Total: \$95.96

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1768		Bullseye LLC	4228	OLDN			BP
				E 01 005 108 000 000 405	FY25 Coaching-Software	\$5,000.00	
PO#:		Voucher #:	10458	Invoice	Invoice No: 1962	7/18/2024	Paid Amt: \$5,000.00
							Check Amount: \$5,000.00
							Vendor Total: \$5,000.00
1541		Business Essentials	4228	OLDN			BP
				E 01 010 203 000 000 430	Classroom Supplies	\$302.92	
PO#:		Voucher #:	10449	Invoice	Invoice No: WO-1304247-1	7/17/2024	Paid Amt: \$302.92
							Check Amount: \$302.92
							Vendor Total: \$302.92
1715		CharacterStrong LLC	4228	OLDN			BP
				E 01 010 630 000 000 406	FY25 Online Leadership Curriculum-Gr K-5	\$999.00	
PO#:		Voucher #:	10460	Invoice	Invoice No: 26978	7/18/2024	Paid Amt: \$999.00
							Check Amount: \$999.00
							Vendor Total: \$999.00
1621		Cintas	4228	OLDN			BP
				E 01 005 810 000 000 401	FY24: Mats service	\$374.13	
PO#:		Voucher #:	10443	Invoice	Invoice No: 4197326595	7/17/2024	Paid Amt: \$374.13
							Check Amount: \$374.13
							Vendor Total: \$374.13
1563		City of Woodbury	4228	OLDN			Wire
				E 01 005 810 000 000 330	Water & Sewer	\$761.26	
PO#:		Voucher #:	10428	Invoice	Invoice No: 2106940	7/18/2024	Paid Amt: \$761.26
							Check Amount: \$761.26
							Vendor Total: \$761.26
1394		CKC Good Food	4228	OLDN			BP
				E 02 005 770 000 701 495	FY24 Milk for June	\$432.00	
PO#:		Voucher #:	10473	Invoice	Invoice No: 89295	7/31/2024	Paid Amt: \$432.00
							Check Amount: \$432.00
							Vendor Total: \$432.00

WOODBURY LEADERSHIP ACADEMY Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1766		Colleen Lautenbach					
		4228		OLDN			BP
				E 01 010 203 000 000 430	FY24 Reimb: Supplies for Summer camp	\$16.52	
PO#:		Voucher #:		10435 Invoice	Invoice No: 6/25/2024	7/18/2024	Paid Amt: \$16.52
							Check Amount: \$16.52
							Vendor Total: \$16.52
1701		Comcast Business #1073802					
		4228		OLDN			BP
				E 01 005 810 000 000 320	Phone lines-Elevator	\$257.08	
PO#:		Voucher #:		10465 Invoice	Invoice No: 7/26/2024	7/31/2024	Paid Amt: \$257.08
							Check Amount: \$257.08
							Vendor Total: \$257.08
1767		David Kemp Drum Lessons					
		4228		OLDN			BP
				E 01 010 258 000 000 430	Drum set	\$351.60	
PO#:		Voucher #:		10438 Invoice	Invoice No: 1	7/17/2024	Paid Amt: \$351.60
							Check Amount: \$351.60
							Vendor Total: \$351.60
1249		Designs for Learning					
		4228		OLDN			BP
				E 01 010 420 000 740 394	Kelley, S, SPED Psychologist, 55 hrs @ \$105/l	\$5,775.00	
PO#:		Voucher #:		10440 Invoice	Invoice No: 20240529162	7/17/2024	Paid Amt: \$5,775.00
							Check Amount: \$5,775.00
							Vendor Total: \$5,775.00
1765		DIVVY CC					
		4228		OLDN			Wire
				E 01 005 810 000 000 350	06/21/24-St Cloud-Maintenance service contra	\$1,665.00	
				E 01 010 203 000 000 430	06/22/24-Business Essentials-fy24 copy paper	\$1,679.60	
				E 01 010 203 000 000 401	06/25/24-Cub-Summer camp/ school supplies	\$34.82	
				E 01 005 810 000 000 401	06/25/24-Sherwin-Williams-Paint for classroor	\$548.37	
				E 01 005 810 000 000 401	06/26/24-The Home Depot-Cleaning supplies	\$73.08	
				E 01 010 203 000 000 430	06/28/24-Business Essentials-FY24: Copy Pap	\$839.80	
				E 01 005 810 000 000 401	06/28/24-Sherwin-Williams-Paint for touch-ups	\$365.58	
				E 01 005 810 000 000 330	06/29/24-Nitti Sanitation Inc-FY24 Trash Servic	\$776.11	
				E 01 005 640 000 316 366	07/02/24-Center for Responsive-RC training	\$2,655.00	
PO#:		Voucher #:		10481 Invoice	Invoice No: 7.16.24	7/16/2024	Paid Amt: \$8,637.36
							Check Amount: \$8,637.36
		4228		OLDN			Wire
				E 01 005 640 000 316 366	07/02/24-Center for Responsive-RC training	\$885.00	

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
1765		DIVVY CC						
			4228	OLDN			Wire	
				E 01	010 203 000 000 430	07/02/24-Characterstrong-Fly five k-4	\$999.00	
				E 01	005 810 000 000 401	07/03/24-Amazon-custodial supplies	\$76.47	
				E 01	005 810 000 000 530	07/04/24-Amazon-Tables	\$1,293.84	
				E 01	005 810 000 000 530	07/04/24-Amazon-Teacher desks	\$1,304.84	
				E 01	005 110 000 000 401	07/06/24-Amazon-Printer paper	\$22.99	
				E 01	010 720 000 000 401	07/08/24-Amazon-nurse supplies	\$197.36	
				E 01	005 810 000 000 401	07/08/24-Amazon Market-Cleaning and buildin	\$6,136.68	
				E 01	005 108 000 000 405	07/09/24-Canva-Website canva pro	\$119.99	
				E 01	010 203 000 000 430	07/09/24-Center for Responsive-Curriculum	\$3,312.00	
				E 01	005 640 000 316 366	07/09/24-Center for Responsive-RC training	\$885.00	
				E 01	005 640 000 316 366	07/09/24-Center for Responsive-RC training	\$885.00	
				E 01	005 640 000 316 366	07/09/24-Center for Responsive-RC training	\$4,425.00	
				E 01	005 107 000 000 305	07/09/24-Indeed-Jon posting	\$131.83	
				E 01	005 810 000 000 320	07/09/24-Sangoma Inc-	\$25.00	
				E 01	005 810 000 000 320	07/09/24-Sangoma Inc-	\$14.61	
				E 01	010 203 000 000 430	07/09/24-The Core Knowledge Fou-Core know	\$28,541.71	
				E 01	010 203 000 000 401	07/10/24-Arkansas Flag and Bann-Flags for cl:	\$157.46	
				E 01	005 640 000 316 366	07/12/24-Center for Responsive-RS training	\$885.00	
				E 01	005 810 000 000 320	07/14/24-Humblefax-Fax line	\$10.00	
PO#:		Voucher #:		10482	Invoice	Invoice No: 7.16.24	7/16/2024	Paid Amt: \$50,308.78
								Check Amount: \$50,308.78
								Vendor Total: \$58,946.14
1702		Emerald Lawn & Landscaping Inc						
			4228	OLDN			BP	
				E 01	005 810 000 000 350	FY24 Spring clean up	\$3,925.00	
PO#:		Voucher #:		10439	Invoice	Invoice No: 13270	7/17/2024	Paid Amt: \$3,925.00
								Check Amount: \$3,925.00
								Vendor Total: \$3,925.00
1609		GIS Benefits						
			4228	OLDN			Wire	
				B 01	215 013	Life/LTD/STD:	\$2,255.89	
				B 01	215 009	Dental:	\$1,838.95	
				B 01	215 021	Vision	\$349.33	
				B 01	215 020	PPL:	\$234.00	

WOODBURY LEADERSHIP ACADEMY Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
1609		GIS Benefits							
			4228	OLDN			Wire		
				E 01 005 110 000 000 305	Admin Fees		\$50.00		
PO#:		Voucher #:	10476	Invoice	Invoice No: 15810AG20240801	7/31/2024		Paid Amt:	\$4,728.17
								Check Amount:	\$4,728.17
								Vendor Total:	\$4,728.17
1064		HealthPartners - Group							
			4228	OLDN			Wire		
				B 01 215 010	Health Ins		\$22,662.95		
PO#:		Voucher #:	10432	Invoice	Invoice No: 494316669386	7/18/2024		Paid Amt:	\$22,662.95
								Check Amount:	\$22,662.95
								Vendor Total:	\$45,781.84
			4228	OLDN			Wire		
				B 01 215 010	Health Ins		\$23,118.89		
PO#:		Voucher #:	10431	Invoice	Invoice No: 494315157602	7/18/2024		Paid Amt:	\$23,118.89
								Check Amount:	\$23,118.89
								Vendor Total:	\$45,781.84
1003		Internal Revenue Service							
			4228	OLDN			Wire		
				B 01 215 002	Federal Withholding		\$2,218.21		
				B 01 215 005	FICA		\$3,150.04		
PO#:		Voucher #:	10402	Invoice	Invoice No: S2025010	7/15/2024		Paid Amt:	\$5,368.25
				B 01 215 002	Federal Withholding		\$250.56		
				B 01 215 005	FICA		\$385.02		
PO#:		Voucher #:	10406	Invoice	Invoice No: S202424S10	7/15/2024		Paid Amt:	\$635.58
				B 01 215 002	Federal Withholding		\$11,878.09		
				B 01 215 005	FICA		\$23,895.54		
PO#:		Voucher #:	10410	Invoice	Invoice No: S202424S0	7/15/2024		Paid Amt:	\$35,773.63
								Check Amount:	\$41,777.46
								Vendor Total:	\$75,603.26
			4228	OLDN			Wire		
				B 01 215 002	Federal Withholding		\$3,563.22		
				B 01 215 005	FICA		\$5,932.20		
PO#:		Voucher #:	10451	Invoice	Invoice No: S2025020	7/31/2024		Paid Amt:	\$9,495.42
				B 01 215 002	Federal Withholding		\$7,179.86		
				B 01 215 005	FICA		\$17,150.52		
PO#:		Voucher #:	10416	Invoice	Invoice No: S202424S1	7/31/2024		Paid Amt:	\$24,330.38
								Check Amount:	\$33,825.80
								Vendor Total:	\$75,603.26

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1150		JR Computer Associates					
		4228		OLDN			BP
				E 01 005 605 000 000 315	FY25 Monthly Contract Services: July 2024	\$2,975.00	
PO#:		Voucher #:		10461 Invoice	Invoice No: R20241748	7/18/2024	Paid Amt: \$2,975.00
							Check Amount: \$2,975.00
							Vendor Total: \$2,975.00
1762		Kassidy Hauschild					
		4228		OLDN			BP
				E 01 010 203 013 150 401	FY24 Reimb: Parking pass for bus-summer ca	\$20.00	
PO#:		Voucher #:		10375 Invoice	Invoice No: 6/13/2024	7/11/2024	Paid Amt: \$20.00
							Check Amount: \$20.00
							Vendor Total: \$20.00
1518		Martin Law Firm					
		4228		OLDN			BP
				E 01 005 111 000 000 305	Legal Services -June	\$265.00	
PO#:		Voucher #:		10437 Invoice	Invoice No: 6/30/2024	7/17/2024	Paid Amt: \$265.00
							Check Amount: \$265.00
							Vendor Total: \$265.00
1231		McGraw Hill					
		4228		OLDN			BP
				E 01 010 203 000 000 460	FY25 World Geography-Spanish Edition-MS S	\$48.36	
PO#:		Voucher #:		10466 Invoice	Invoice No: 133144052001	7/31/2024	Paid Amt: \$48.36
							Check Amount: \$48.36
							Vendor Total: \$48.36
1004		MN Department of Revenue Service					
		4228		OLDN			Wire
				B 01 215 003	MN Withholding	\$5,772.65	
PO#:		Voucher #:		10412 Invoice	Invoice No: S202424S0	7/15/2024	Paid Amt: \$5,772.65
				B 01 215 003	MN Withholding	\$964.38	
PO#:		Voucher #:		10404 Invoice	Invoice No: S2025010	7/15/2024	Paid Amt: \$964.38
				B 01 215 003	MN Withholding	\$126.33	
PO#:		Voucher #:		10407 Invoice	Invoice No: S202424S10	7/15/2024	Paid Amt: \$126.33
							Check Amount: \$6,863.36
							Vendor Total: \$6,863.36
		4228		OLDN			Wire
				B 01 215 003	MN Withholding	\$1,642.77	
PO#:		Voucher #:		10453 Invoice	Invoice No: S2025020	7/31/2024	Paid Amt: \$1,642.77

WOODBURY LEADERSHIP ACADEMY Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
1004		MN Department of Revenue Service							
		4228		OLDN			Wire		
				B 01 215 003				\$3,860.00	
					MN Withholding				
PO#:		Voucher #:	10418	Invoice	Invoice No: S202424S1	7/31/2024		Paid Amt:	\$3,860.00
								Check Amount:	\$5,502.77
								Vendor Total:	\$12,366.13
1462		Monarch Bus Service Inc							
		4228		OLDN			BP		
				E 01 005 760 000 733 360	Summer school: fieldtrip			\$329.18	
PO#:		Voucher #:	10446	Invoice	Invoice No: 99163	7/17/2024		Paid Amt:	\$329.18
								Check Amount:	\$329.18
		4228		OLDN			BP		
				E 01 005 760 000 733 360	Summer school: fieldtrip			\$353.43	
PO#:		Voucher #:	10447	Invoice	Invoice No: 99824	7/17/2024		Paid Amt:	\$353.43
								Check Amount:	\$353.43
		4228		OLDN			BP		
				E 01 005 760 000 733 360	FY24 Summer school: fieldtrip			\$311.23	
PO#:		Voucher #:	10474	Invoice	Invoice No: 99557	7/31/2024		Paid Amt:	\$311.23
								Check Amount:	\$311.23
								Vendor Total:	\$993.84
1639		Navigate Care Consulting							
		4228		OLDN			BP		
				E 01 010 720 000 000 305	GenEd Nursing off site 0.5 hr @ \$90/hr			\$45.00	
PO#:		Voucher #:	10467	Invoice	Invoice No: 6732	7/31/2024		Paid Amt:	\$45.00
								Check Amount:	\$45.00
								Vendor Total:	\$45.00
1441		Old National							
		4228		OLDN			Wire		
				E 01 005 112 000 000 305	service fees			\$520.24	
PO#:		Voucher #:	10429	Invoice	Invoice No: 520.24	7/18/2024		Paid Amt:	\$520.24
								Check Amount:	\$520.24
								Vendor Total:	\$520.24
1001		Public Employee Retirement Association							
		4228		OLDN			Wire		
				B 01 215 007	PERA			\$2,089.40	
PO#:		Voucher #:	10411	Invoice	Invoice No: S202424S0	7/15/2024		Paid Amt:	\$2,089.40
				B 01 215 007	PERA			\$336.17	
PO#:		Voucher #:	10403	Invoice	Invoice No: S2025010	7/15/2024		Paid Amt:	\$336.17
								Check Amount:	\$2,425.57

WOODBURY LEADERSHIP ACADEMY Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1001		Public Employee Retirement Association					
		4228		OLDN			Wire
				B 01 215 007	PERA	\$318.88	
PO#:		Voucher #:		10417 Invoice	Invoice No: S202424S1	7/31/2024	Paid Amt: \$318.88
				B 01 215 007	PERA	\$1,747.27	
PO#:		Voucher #:		10452 Invoice	Invoice No: S2025020	7/31/2024	Paid Amt: \$1,747.27
							Check Amount: \$2,066.15
							Vendor Total: \$4,491.72
1463		Region 1					
		4228		OLDN			BP
				E 01 005 108 000 000 405	FY25 Synergy Annual	\$4,042.31	
PO#:		Voucher #:		10457 Invoice	Invoice No: 14236	7/18/2024	Paid Amt: \$4,042.31
							Check Amount: \$4,042.31
							Vendor Total: \$4,042.31
1769		Renaissance Learning Inc					
		4228		OLDN			BP
				E 01 010 605 000 000 406	Fastbridge	\$1,474.76	
				E 01 005 640 000 316 366	Virtual Training/Fastbridge Workshop	\$1,976.04	
PO#:		Voucher #:		10462 Invoice	Invoice No: inv5330506	7/18/2024	Paid Amt: \$3,450.80
							Check Amount: \$3,450.80
							Vendor Total: \$3,450.80
1644		Robemy Cleaning Services LLC					
		4228		OLDN			BP
				E 01 005 810 000 000 305	Cleaning Services-June	\$12,600.00	
PO#:		Voucher #:		10448 Invoice	Invoice No: WLA-35	7/17/2024	Paid Amt: \$12,600.00
							Check Amount: \$12,600.00
							Vendor Total: \$12,600.00
1710		St. Cloud Refrigeration Inc					
		4228		OLDN			BP
				E 01 005 810 000 000 350	FY25 Blanket billing	\$1,665.00	
PO#:		Voucher #:		10470 Invoice	Invoice No: AC010763	7/31/2024	Paid Amt: \$1,665.00
							Check Amount: \$1,665.00
							Vendor Total: \$1,665.00
1633		Steve Lock					
		4228		OLDN			BP
				E 01 005 010 000 316 366	mileage 10 mi @ \$0.67/mi + parking	\$6.70	
PO#:		Voucher #:		10436 Invoice	Invoice No: 6/27/2024	7/17/2024	Paid Amt: \$6.70
							Check Amount: \$6.70

WOODBURY LEADERSHIP ACADEMY Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
1633		Steve Lock							
			4228	OLDN			BP		
				E 01 005 010 000 316 366	FY25 Reimb: maintenance supplies			\$9.81	
PO#:		Voucher #:	10464	Invoice	Invoice No: 7/22/2024	7/31/2024		Paid Amt:	\$9.81
								Check Amount:	\$9.81
								Vendor Total:	\$16.51
1002		Teachers Retirement Association							
			4228	OLDN			Wire		
				B 01 215 006	TRA			\$405.90	
PO#:		Voucher #:	10408	Invoice	Invoice No: S202424S10	7/15/2024		Paid Amt:	\$405.90
				B 01 215 006	TRA			\$3,067.08	
PO#:		Voucher #:	10405	Invoice	Invoice No: S2025010	7/15/2024		Paid Amt:	\$3,067.08
				B 01 215 006	TRA			\$24,009.03	
PO#:		Voucher #:	10413	Invoice	Invoice No: S202424S0	7/15/2024		Paid Amt:	\$24,009.03
								Check Amount:	\$27,482.01
								Vendor Total:	\$50,615.80
			4228	OLDN			Wire		
				B 01 215 006	TRA			\$4,460.99	
PO#:		Voucher #:	10454	Invoice	Invoice No: S2025020	7/31/2024		Paid Amt:	\$4,460.99
				B 01 215 006	TRA			\$18,672.80	
PO#:		Voucher #:	10419	Invoice	Invoice No: S202424S1	7/31/2024		Paid Amt:	\$18,672.80
								Check Amount:	\$23,133.79
								Vendor Total:	\$50,615.80
1480		The Cincinnati Insurance Companies							
			4228	OLDN			BP		
				E 01 005 940 000 000 340	FY25 Acct#1000436769 School Leaders Liabil			\$2,888.00	
PO#:		Voucher #:	10463	Invoice	Invoice No: 6/25/2024	7/31/2024		Paid Amt:	\$2,888.00
								Check Amount:	\$2,888.00
								Vendor Total:	\$2,888.00
1214		The Hanover Insurance Group							
			4228	OLDN			BP		
				E 01 005 940 000 000 340	FY25 Commercial Package Policy UHX A6871			\$28,025.20	
PO#:		Voucher #:	10456	Invoice	Invoice No: 6/22/2024	7/18/2024		Paid Amt:	\$28,025.20
								Check Amount:	\$28,025.20
								Vendor Total:	\$28,025.20
1029		The Home Depot							
			4228	OLDN			BP		
				E 01 005 810 000 000 401	Janitorial supplies			\$210.73	
PO#:		Voucher #:	10445	Invoice	Invoice No: 811395714	7/17/2024		Paid Amt:	\$210.73
								Check Amount:	\$210.73

WOODBURY LEADERSHIP ACADEMY Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type		
1029		The Home Depot							
		4228		OLDN			BP		
				E 01 005 810 000 000 401	Janitorial supplies			\$593.68	
PO#:		Voucher #:		10444	Invoice	Invoice No: 809775042	7/17/2024	Paid Amt:	\$593.68
								Check Amount:	\$593.68
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		4228		OLDN			BP		
				E 01 005 810 000 000 401	FY25 Janitorial supplies			\$989.22	
PO#:		Voucher #:		10468	Invoice	Invoice No: 813080934	7/31/2024	Paid Amt:	\$989.22
								Check Amount:	\$989.22
								Vendor Total:	\$1,793.63
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1635		USBank							
		4228		OLDN			Wire		
				E 01 005 850 000 348 570	Rent			\$109,550.00	
PO#:		Voucher #:		10430	Invoice	Invoice No: 7.5.24	7/18/2024	Paid Amt:	\$109,550.00
								Check Amount:	\$109,550.00
								Vendor Total:	\$109,550.00
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1417		VOYA							
		4228		OLDN			Wire		
				B 01 215 011	TSA			\$1,739.90	
PO#:		Voucher #:		10414	Invoice	Invoice No: S202424S0	7/15/2024	Paid Amt:	\$1,739.90
								Check Amount:	\$1,739.90
<hr/>									
		4228		OLDN			Wire		
				B 01 215 011	TSA			\$1,589.90	
PO#:		Voucher #:		10420	Invoice	Invoice No: S202424S1	7/31/2024	Paid Amt:	\$1,589.90
				B 01 215 011	TSA			\$150.00	
PO#:		Voucher #:		10455	Invoice	Invoice No: S2025020	7/31/2024	Paid Amt:	\$150.00
								Check Amount:	\$1,739.90
								Vendor Total:	\$3,479.80
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1637		Wexford Commerical Construction LLC							
		4228		OLDN			BP		
				B 01 118 000	Progress billing-1st floor modifications project			\$104,840.00	
PO#:		Voucher #:		10441	Invoice	Invoice No: 24-008-3	7/17/2024	Paid Amt:	\$104,840.00
								Check Amount:	\$104,840.00
<hr/>									
		4228		OLDN			BP		
				B 01 118 000	Progress billing-1st floor modifications project			\$50,697.00	
PO#:		Voucher #:		10442	Invoice	Invoice No: 24-008-4	7/17/2024	Paid Amt:	\$50,697.00
								Check Amount:	\$50,697.00
								Vendor Total:	\$155,537.00

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
1632		Xcel Energy					
			4228	OLDN			Wire
				E 01 005 810 000 000 330	Electric	\$263.42	
PO#:		Voucher #:	10433	Invoice	Invoice No: 881462230	7/18/2024	Paid Amt: \$263.42
							Check Amount: \$263.42
			4228	OLDN			Wire
				E 01 005 810 000 000 330	Electric	\$3,664.65	
PO#:		Voucher #:	10434	Invoice	Invoice No: 881493332	7/18/2024	Paid Amt: \$3,664.65
							Check Amount: \$3,664.65
			4228	OLDN			Wire
				E 01 005 810 000 000 330	Electric	\$6,161.41	
PO#:		Voucher #:	10475	Invoice	Invoice No: 7.24.24	7/31/2024	Paid Amt: \$6,161.41
							Check Amount: \$6,161.41
							Vendor Total: \$10,089.48
1737		Zayo Group LLC					
			4228	OLDN			BP
				E 01 005 810 000 000 320	FY25 Telecommunications service 7.1-7.31.24	\$633.94	
PO#:		Voucher #:	10459	Invoice	Invoice No: 2.02407E+12	7/18/2024	Paid Amt: \$633.94
							Check Amount: \$633.94
							Vendor Total: \$633.94
							Report Total: \$628,039.87

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount			
2045	4228	OLDN	CR0724																
FY25 July Interest																			
				2069	Credit	A	07/31/24	Check	1	I							Interest		
							4228	R	01	005	000	000	000	092			July interset		
																	5,947.31	0.00	
														Receipt Total:	\$5,947.31	\$0.00			
														Deposit Total:	\$5,947.31	\$0.00			
2046	4228	OLDN	CR0724																
Donations for FY24																			
				2070	Credit	A	07/10/24	Check	1	DONATE							Donations		
							4228	B	01	115	001						FY24 MightyCause Donation:		
																	45.00	0.00	
														Receipt Total:	\$45.00	\$0.00			
														Deposit Total:	\$45.00	\$0.00			
2047	4228	OLDN	CR0724																
FY24 SERVS																			
				2071	Credit	A	07/11/24	Check	1	M							Miscellaneous Customer		
							4228	B	02	122	000						FY24 Free/reduced lunch	1,338.05	0.00
							4228	B	02	122	000						FY24 Breakfast	855.66	0.00
							4228	B	02	122	000						FY24 HHFKA Lunch	117.84	0.00
							4228	B	02	122	000						FY24 Lunch	589.20	0.00
														Receipt Total:	\$2,900.75	\$0.00			
														Deposit Total:	\$2,900.75	\$0.00			
2048	4228	OLDN	CR0724																
FY25 IDEAS																			
				2072	Credit	A	07/15/24	Check	1	M							Miscellaneous Customer		
							4228	R	01	005	000	000	000	211			FY25 Gen Ed Aid	303,996.42	0.00
														Receipt Total:	\$303,996.42	\$0.00			
														Deposit Total:	\$303,996.42	\$0.00			
2049	4228	OLDN	CR0724																
FY25 IDEAS																			
				2073	Credit	A	07/30/24	Check	1	M							Miscellaneous Customer		
							4228	R	01	005	000	000	000	211			General Education Aid	303,267.41	0.00
							4228	B	01	122	000						FY24 FIN 169 CRS 012	3,333.34	0.00
														Receipt Total:	\$306,600.75	\$0.00			
														Deposit Total:	\$306,600.75	\$0.00			

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2050	4228	OLDN	CR0724													
FY24 SERVS				2074	Credit	A 07/18/24		Check	1 M	Miscellaneous Customer						
						4228 B 02 121 000				FY24 State Lunch					4,517.12	0.00
														Receipt Total:	\$4,517.12	\$0.00
														Deposit Total:	\$4,517.12	\$0.00
2051	4228	OLDN	CR0724													
FY24 draw				2075	Credit	A 07/19/24		Check	1 M	Miscellaneous Customer						
						4228 B 01 122 000				FY24 FIN 150 CRS 013					7,963.63	0.00
														Receipt Total:	\$7,963.63	\$0.00
														Deposit Total:	\$7,963.63	\$0.00
2052	4228	OLDN	CR0724													
FY24 Draws				2076	Credit	A 07/25/24		Check	1 M	Miscellaneous Customer						
						4228 B 01 122 000				FY24 FIN 150 CRS 013					7,840.40	0.00
														Receipt Total:	\$7,840.40	\$0.00
														Deposit Total:	\$7,840.40	\$0.00
2054	4228	OLDN	CR0724													
FY24 SERVS				2078	Credit	A 07/10/24		Check	1 M	Miscellaneous Customer						
						4228 B 01 121 000				FY24 SERVS2024-06					10,918.60	0.00
														Receipt Total:	\$10,918.60	\$0.00
														Deposit Total:	\$10,918.60	\$0.00
														Report Total:	\$650,729.98	\$0.00

WOODBURY LEADERSHIP ACADEMY Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Cr	Fin	O/S	Account Description	Debit Amount	Credit Amount
5411	202501	07/24/2024	P	JE	FY24 PFY24	Prepaid Reversals	FY24 Prepaid Reversals	B	01	131	000				Prepaid Expenditures	0.00	20,678.11
							GIS-July Dental	B	01	215	009				Dental	2,434.11	0.00
							GIS-July Llife	B	01	215	013				Life/LTD/STD	3,074.80	0.00
							GIS July-PPL	B	01	215	020				PrePaid Legal	214.50	0.00
							GIS-July Vision	B	01	215	021				Vision	410.12	0.00
							Payschools-food service softw	E	01	005	108	000	000	405	Non-Instr Cmptr Sftwr/Lic	3,630.00	0.00
							Computer Integration-FY25	E	01	005	108	000	000	405	Non-Instr Cmptr Sftwr/Lic	1,904.00	0.00
							Raptor Technologies-backgrou	E	01	005	110	000	000	305	Consult/Fees For Svc	805.00	0.00
							GIS-July admin	E	01	005	112	000	000	305	Consult/Fees For Svc	50.00	0.00
							Brain Pop-7.1.24-1.29.25	E	01	010	630	000	000	406	Instructional Software	2,213.75	0.00
							Liminex-FY25	E	01	010	630	000	000	406	Instructional Software	3,579.33	0.00
							IXL Learning License 7.1-2.1.2	E	01	010	630	000	000	406	Instructional Software	2,362.50	0.00
																\$20,678.11	\$20,678.11