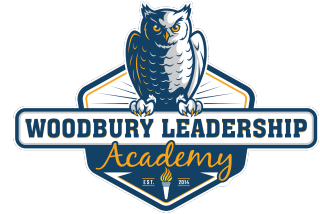


**Woodbury Leadership Academy
Board of Directors Meeting Minutes
February 27, 2023**



Directors Present: Mandi Folks, Julie Ohs, Shelbi Pool, Ryan Sheak, Jolene Skordahl, Rich Washington

Directors Absent: Natalie Sjoberg

Administration Present: Dr Kathleen Mortensen (Executive Director)

Advisors Virtual: BerganKDV

Others in Attendance: Several WLA parents

Meeting was live streamed for viewing and posted to the WLA website.

1. Meeting Call to Order and Roll Call

1.1 Meeting Call to Order

Ms. Pool called the meeting to order at 5:31 PM.

1.2 Roll Call

Ms. Schrandt took roll.

2. WLA Mission and Vision

Ms. Folks read the WLA Mission and Vision Statements.

3. Approval of Agenda/Meeting Minutes

3.1 Approval of Meeting Agenda

Ms. Folks moved “to approve the February 27, 2023 meeting agenda.” Ms. Ohs seconded. Motion passed unanimously.

3.2 Approval of January 26 Meeting Minutes

Ms. Skordahl moved “to approve the January 26, 2023 meeting minutes.” Ms. Folks seconded. Mandi Folks, Julie Ohs, Ryan Sheak, Jolene Skordahl, Rich Washington voted yes. Shelbi Pool abstained. Motion passed.

4. Conflict of Interest Declaration

Ms. Pool asked if there were any conflicts of interest for items on the agenda. None were noted.

5. Public Comment

5.1 Delegation of Public Comment Items

A couple parents of WLA made comments on the topic of the possible merger.

6. Board and Administration Reports

6.1 Board Report

Ms. Pool thanked the audience for their public comments from the last Board meeting appreciating the continued time and effort they give. Ms. Pool welcomed back Board member Ryan Sheak for his return.

6.2 Director Report

Ms. Mortensen discussed the Director Report. A few highlights from the report that Ms. Mortensen touched on were:

- Appreciated public comments and looking forward to the information that will be given to the Board tonight.

- Many events this month including the Royal Ball and Kindergarten Round Up.
- Merger information will be updated weekly on the school website
- School calendar has been added in report for approval for the 2023-2024 school year

6.3 Financial Director Report (BKDV)

Ms. Kes reviewed the January 2023 Executive Summary in the Board packet, noting the actual ADM is 686. The school currently has 110 days' cash on hand which is well above the requirement. The year is 58% complete, revenues are at 58.6% and expenditures disbursed are at 53.5% of the reporting period.

Ms. Kes reviewed the January Financial Dashboard, Financial Statements, Contracted Services Report, and Supplemental Reports, explaining significant items in each of the reports.

6.4 Finance Committee Report

Ms Skordahl reported that the Finance Committee met on February 8th. During this meeting, the committee reviewed financial statements for January 2023. There was a lengthy discussion on bond holding and what would happen if the merger happened. The committee meeting changed to March 15 due to Spring Break.

6.4.1. Accept January Financials and February Finance Committee Minutes

Ms. Skordahl motioned "to approve January Financial Statements and February Finance Committee Minutes." Ms. Folks seconded the motion. Motion passed unanimously.

6.5 Governance Committee Report

Ms. Pool reported the Governance Committee met February 9th and discussed several policies.

The Committee also discussed handbooks and updating them to have them available digitally.

6.5.1. Accept February Governance Committee Minutes, enter policies 521, 533, 203, 203.2, 203.5, and 203.6 into second reading.

Ms. Pool motioned "to approve February Governance Committee Minutes." Mrs. Skordahl seconded. Motion passed unanimously.

6.6 Facilities Committee Report

Ms. Ohs reported that the Facilities Committee met and discussed where documents are and how to find information. Ms. Ohs will now be preparing the meeting minutes moving forward.

7. Board Discussion and Business

7.1 Approve 2023-24 School Calendar

Ms. Folks made a motion to "approve the 2023-24 school calendar." Ms. Ohs seconded. Motion passed unanimously.

7.2 Merger Update

Dr. Mortensen presented on the "Potential Merger Between WLA & MSA presentation" that gave information on the merger's strategic rationale and comparing the two schools. The presentation also reviewed teacher survey results regarding the potential merger. Lastly, the school merger process was displayed. There was some discussion regarding the goals of the merger committees. The Board discussed addressing comments that were made at the MSA Board meeting regarding WLA and wanting them to clarify their comments and their meanings behind it. The Board reviewed the facility options if there was a merge. The Board opened the meeting for the audience to make comments regarding the merge and give some opinions.

8. Board Communication & Future Items

8.1 Board Communication/Future Agenda Items

Touched on during the merger update.

9. Housekeeping

WLA Annual Board of Directors Meeting

Date: Thursday, March 23rd, 2023

Time: 5:30pm

Location: WLA, Room 117, Building A – 8089 Globe Drive, Woodbury, MN 55125

10. Adjournment

Ms. Folks motioned “to adjourn tonight’s meeting.” Ms. Ohs seconded the motion. Motion passed unanimously. The meeting adjourned at 6:54 PM.

Minutes drafted by Casidee Schrandt, Board Clerk (non-Board member); submitted by Mandi Folks, Board Secretary.