



Meeting: Board of Directors Regular Meeting

Date: Thursday, April 27th, 2023

Time: 5:30 P.M.

Location: WLA, 8089 Globe Drive, Woodbury, MN 55125

AGENDA

1. Meeting Call to Order and Roll Call (Shelbi Pool, Board Chair)

1.1 Meeting Call to Order

1.2 Roll Call (Casidee Schrandt, Board Clerk)

2. WLA Mission and Vision (Julie Ohs)

- a. The mission of WLA is to utilize leadership-based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge Curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology
- b. The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face in high school and beyond.

3. Approval of Agenda/Meeting Minutes (Presenter: Shelbi Pool, Board Chair)

3.1 Approval of meeting agenda

Motion: _____ 2nd: _____ Vote: _____

3.2 Approval of March 23rd, 2023 Meeting Minutes

Motion: _____ 2nd: _____ Vote: _____

4. Conflict of Interest Declaration (Presenter: Shelbi Pool, Board Chair)

5. Public Comment (Presenter: Shelbi Pool, Board Chair)

5.1 Delegation of Public Comment Items (if necessary)

6. Board and Administration Reports

6.1 Board Report (Shelbi Pool)

6.2 Director Report (Dr. Mortensen)

6.3 Financial Director Report (BerganKDV)

6.4 Finance Committee Report (Jolene Skordahl)

6.4.1 Approve March Financials and April Finance Committee Minutes

Motion: _____ 2nd: _____ Vote: _____

6.5 Governance Committee Report (Natalie Sjoberg)

6.5.1 Accept April Governance Committee Minutes, and enter policies 410, 413, 414, 415, 506, 514, 522, 524, 616, and 806 into first reading

Motion: _____ 2nd: _____ Vote: _____

6.6 Facilities Committee Report (Ryan Sheak)

7. Board Discussion and Business

7.1 Elections - Call for Board Candidate Nominations (Mandi Folks)

7.2 Lawn service contract (Dr. Mortensen)

7.3 Pest control contract (Dr. Mortensen)

7.4 Merger Update (Dr. Mortensen/Shelbi Pool)

8. Board Communication & Future Items (Presenter: Shelbi Pool, Board Chair)

8.1 Board Communication/Future Agenda Items- Reflection

9. Housekeeping (Presenter: Shelbi Pool, Board Chair)

WLA Regular Board of Directors Meeting

Date: Thursday, May 25th, 2023

Time: 5:30pm

Location: WLA, 8089 Globe Drive, Woodbury, MN 55125

10. Adjournment (Presenter: Shelbi Pool, Board Chair)

Adjournment

Motion: _____ 2nd _____ Vote: _____

**Woodbury Leadership Academy
Board of Directors Meeting Minutes
March 23, 2023**



Directors Present: Mandi Folks, Julie Ohs, Shelbi Pool, Ryan Sheak, Natalie Sjoberg, Jolene Skordahl, Rich Washington

Directors Absent: None.

Administration Present: Dr Kathleen Mortensen (Executive Director), Ben Broderick (Principal)

Advisors Virtual: BerganKDV

Others in Attendance: Several WLA parents and community members

Meeting was live streamed for viewing and posted to the WLA website.

1. Meeting Call to Order and Roll Call

1.1 Meeting Call to Order

Ms. Pool called the meeting to order at 5:30 PM.

1.2 Roll Call

Ms. Schrandt took roll.

2. WLA Mission and Vision

Ms. Sjoberg read the WLA Mission and Vision Statements.

3. Approval of Agenda/Meeting Minutes

3.1 Approval of Meeting Agenda

Ms. Pool moved “to approve the March 23, 2023 meeting agenda.” Ms. Folks seconded. Motion passed unanimously.

3.2 Approval of February 27, 2023 Meeting Minutes

Ms. Pool moved “to approve the February 27, 2023 meeting minutes.” Ms. Ohs seconded. Mandi Folks, Julie Ohs, Shelbi Pool, Ryan Sheak, Jolene Skordahl, Rich Washington voted yes. Natalie Sjoberg abstained. Motion passed.

4. Conflict of Interest Declaration

Ms. Pool asked if there were any conflicts of interest for items on the agenda. None were noted.

5. Public Comment

5.1 Delegation of Public Comment Items

A few parents of WLA made comments on the topic of the possible merger.

6. Board and Administration Reports

6.1 Board Report

Ms. Pool thanked stakeholders for completing merger surveys. Elections are coming up and the Board will be organizing a committee to start this and get everything ready. There will be a teacher, parent, and community member seat open.

6.2 Director Report

Ms. Mortensen discussed the Director Report. A few highlights from the report that Ms. Mortensen touched on were:

- Governor Walz passed free lunches for students and WLA is starting to collect bids for our lunch program. There will be a lot of things we will have to do to start this. WLA is excited for this to begin!
- New paraprofessional and substitute teacher joining our staff
- Administration surveys were completed by staff members for them to review and reflect.
- Addition of a second Principal and moving forward with the interview process

6.3 Financial Director Report (BKDV)

Ms. Kes reviewed the February 2023 Executive Summary in the Board packet, noting the actual ADM is 672. The school currently has 106 days' cash on hand which is well above the requirement. The year is 67% complete, revenues are at 67.1% and expenditures disbursed are at 63.2% of the reporting period. Ms. Kes reviewed the February Financial Dashboard, Financial Statements, Contracted Services Report, and Supplemental Reports, explaining significant items in each of the reports.

6.4 Finance Committee Report

Ms Skordahl reported that the Finance Committee met on March 15th. During this meeting, the committee reviewed financial statements for February 2023, reviewed the 23-24 projected budget, and reviewed the amended 22-23 budget to present to the Board.

6.4.1. Accept February Financials and March Finance Committee Minutes

Ms. Skordahl reported that the committee met on March 15th and review financial statements, amended budget, proposed budget model, and ERC Credit.

Ms. Skordahl motioned "to approve February Financial Statements and March Finance Committee Minutes." Ms. Folks seconded the motion. Motion passed unanimously.

Ms. Skordahl motioned "to approve the amended budget for the 22-23 school year." Ms. Folks seconded the motion. Motion passed unanimously.

6.5 Governance Committee Report

Ms. Sjoberg reported the Governance Committee met March 16th. The Committee discussed the continuation of editing the student/family/employee handbooks as well as reviewed a few policies to prepare for a second reading.

6.5.1. Accept March Governance Committee Minutes and enter policies 510, 206, and 208 into second reading.

Ms. Sjoberg motioned "to accept March Governance Committee Minutes and enter policies 510, 206, and 208 into second reading." Mrs. Skordahl seconded. Motion passed unanimously.

6.6 Facilities Committee Report

Ms. Ohs reported that the Facilities Committee met and discussed where documents are and how to find information. Ms. Ohs will now be preparing the meeting minutes moving forward. The March meeting was postponed to March 28.

Ms. Ohs motioned “to accept the February Facilities Committee Minutes.” Mr. Sheak seconded. Motion passed unanimously.

7. Board Discussion and Business

7.1 Merger Update

Ms. Pool read the response letter from MSA regarding WLA questions. Dr. Mortensen shared survey results and discussed the options roadmap. Discussion ensued regarding the merger and next steps. The Board decided that they would create a list of non-negotiables and would ask for MSA to respond to those. Additionally, WLA will create a growth plan for scenarios of not merging.

Ms. Skordahl motioned to “ratify the employee agreements of April Harrington and Ann Polachek.” Ms. Ohs seconded the motion. Motion passed unanimously.

8. Board Communication & Future Items

8.1 Board Communication/Future Agenda Items

Ms. Pool thanked the stakeholders for their thoughts and appreciate the support of WLA’s families to our school.

9. Housekeeping

WLA Annual Board of Directors Meeting

Date: Thursday, April 27th, 2023

Time: 5:30pm

Location: WLA, Room 117, Building A – 8089 Globe Drive, Woodbury, MN 55125

10. Adjournment

Ms. Sjoberg motioned “to adjourn tonight’s meeting.” Ms. Folks seconded the motion. Motion passed unanimously. The meeting adjourned at 7:50 PM.

Minutes drafted by Casidee Schrandt, Board Clerk (non-Board member); submitted by Mandi Folks, Board Secretary.

WOODBURY LEADERSHIP ACADEMY
DIRECTOR REPORT

APRIL 27, 2023

Dr. Kathleen Mortensen

I. Organizational Leadership

- The Facilities Committee met on March 28th, and April 18th
- The Governance Committee met on April 13th
- The Finance Committee met on April 12th, with meetings also held with BergenKDV on April 6th, and April 24th,
- ADM as of March 17th is 680
- Met with Monarch busing to review the proposed contract on March 27th

II. Instructional Leadership

- As per our recent Strategic Planning session, *“WLA intends to become a respected destination school in the area, and known nationally as a Core Knowledge School of Distinction.”*
 - A teacher work day was held on April 7th
 - Approximately 90 students are registered for the June and/or July summer school sessions.
 - The national Responsive Classroom foundation will be holding a regional training this summer at Woodbury Leadership Academy. As hosts to this event we will be able to provide training for some of our staff members at no cost. It is also wonderful to generate the publicity that an event like this provides. Kudos to Megan Nafe for organizing this endeavor.
 - MCA testing is in process.

III. Financial Management

- Another item that arose during our Strategic Planning session was to *“Exercise fiscal responsibility while maintaining quality facilities, ensuring competitive staff pay, and appropriating the necessary instructional and operational supplies.”*
 - We are continually adjusting our budget to meet our financial targets.
 - We met with YMCA personnel on March 23rd to discuss continued use of our facilities, and our ongoing partnership with the Y-Care program for our families
 - We are still gathering bids from school food service catering companies in order to provide food service beginning in September, 2023!
 - We have gathered all of the special education contractor agreements which are ready to be presented.
 - Finally, we are presenting proposals for landscaping, and pest control to be approved this month. The finance committee put all other vendors including busing, on hold until the May Finance meeting.
 - Brenda & Dustin from BergenKDV are working on the final budget for the current school year, as well as developing the budget for the upcoming school year.

IV. Human Resource Management

- We have hired Claudia Poptelecan as a new paraprofessional.
- We have hired Pam Schieffer as a special education teacher.
- The satisfaction surveys for our families in regard to how our WLA teachers are doing demonstrated high satisfaction with how our teachers are doing overall. There were some points for needed improvement with some teachers, and many light hearted, and supportive comments made by our parents. The surveys will be used during individual teacher evaluations.
- We are excited to have filled seven teacher positions and our second principal position for the coming school year. Those openings are as follows:
 - Gr 1 to back fill for the 5th section of 1st grade (We only had 4 sections of 1st grade during the current school year)
 - Gr 2 to fill two positions, one for a current teacher who is looking for a shorter commute, and the other is for a teacher looking to change school settings. Also, we will be going down to four sections in 2nd grade, rather than the five sections we've had during this current school year.
 - Gr 3 to fill two positions, one for an employee who is leaving her role as a teacher, and the other due to expanding 3rd grade to five sections, compared to the four sections we currently have this school year.
 - Gr 6 to fill one position for an employee who is leaving his role as a teacher
 - Special Education filling two positions, one for a teacher who has left the field of education, and the other position for another teacher who is also leaving the field of education. However, in the second case, the teacher would like to do contract work with WLA even as she launches her new business which is outside the field of education.
 - The principal interview process concluded last week. The interview team met with eight candidates and we were very impressed with the qualifications that the candidates displayed. The final three candidates made the decision very tough, but we have offered the position to Nicholas Rice who has accepted the position for our second WLA principal. Mr. Rice brings much experience and skill to the position and we believe he will be a great leader as we move forward with high school plans with or without a merger.

V. Provision for a Safe and Effective Learning Environment

- We have completed all our safety drills, including a severe weather drill which was held on April 3rd.
- A small group of us (staff and parents) met to discuss the possibility of having parents frequently on the school grounds for an increased presence. The PTO will be taking suggestions for speakers, and other ideas.

VI. Communications Management

- Yet another goal set during our Strategic Planning session was to *“Provide a safe and healthy learning environment that celebrates our diversity and builds community.”*
 - The VOA Conference is coming up June 12-14th, and we would like to have a board member attend!

- Grades 7-8 attended the Science Museum on March 24th, and grade 2 attended there on April 21st.
- Grade 3 attended the MN History Center on March 31st
- We are moving forward with the site design for a large playground in the lot out front. We are planning for the installation sometime in August or September, and the plans are outlined herein!



**Woodbury Leadership Academy
Woodbury, MN
District 4228**

Financial Report

March 31, 2023

**Woodbury Leadership Academy
Woodbury, MN
Financial Report
March 31, 2023**

Table of Contents

| | |
|--|----|
| Executive Summary | 1 |
| Dashboard | 2 |
| Balance Sheet | 4 |
| Statement of Revenues and Expenditures | 5 |
| Cash Flow Projection | 9 |
| Contracted Services | 10 |

Woodbury Leadership Academy
Woodbury, Minnesota
March 2023 Financial Statements
Executive Summary

Summary of Key Financial Indicators

- * Average Daily Membership (ADM) Overview –
 - Original Budget: 724 ADM
 - Working Budget: 669 ADM
 - Actual: 672

- * The school's budgeted surplus in General Fund for the year is \$255,630. The school is budgeting to spend \$7,500 out of the Community Service Fund. A projected cumulative fund balance of \$2,263,747 or 29% of expenditures at fiscal year-end.
- * The School's working budget is projecting a surplus of \$288,716 at fiscal year-end.
- * Projected Days of Cash on Hand is 101 days of annual expenditures. This is above 45 days meets minimum bond covenants.

Financial Statement Key Points

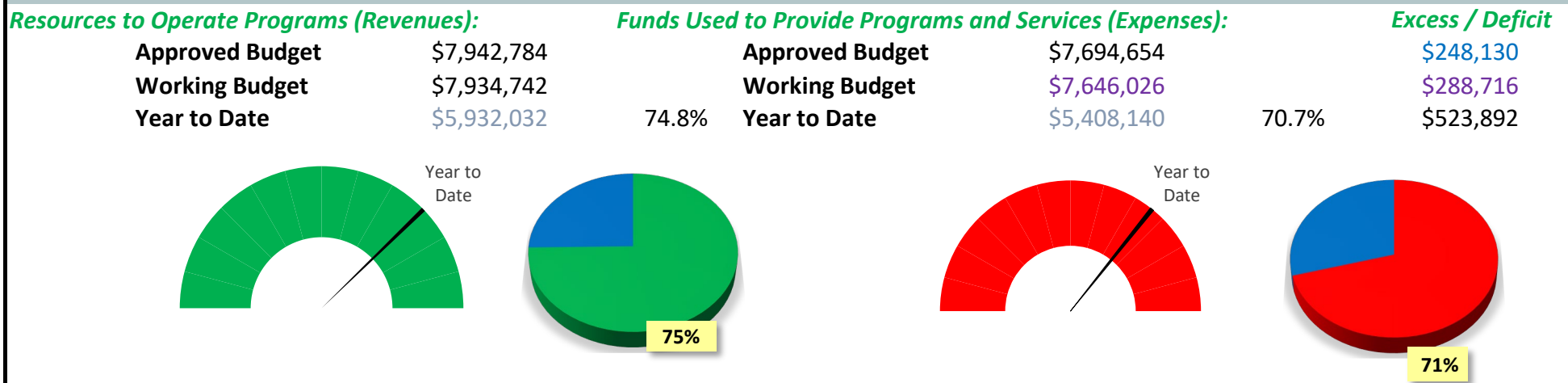
- * As of month-end, 75% of the year was complete.
- * Cash Balance as of the reporting period is \$2,242,242 and is up from \$2,209,919 in the previous month due to regular accounts payable processing.
- * State Aids Receivable 21-22 balance is \$0 as of the reporting period. The final amounts will be reconciled this Spring.
- * Revenues received at end of the reporting period – 74.8% of working budget.
- * Expenditures disbursed at end of the reporting period – 70.7% of working budget.

Other Items

- * The revised budget was approved at the March meeting, and is reflected in the Financial Report.
- * 990 tax return will be prepared, and submitted by the May 15th Deadline.
- * Legislative updates: The House and Senate have agreed upon a 4% increase to the General Education Formula for FY23-24. Free Meals for All has been approved and signed by the Governor; these will be effective as of July 1, 2024.

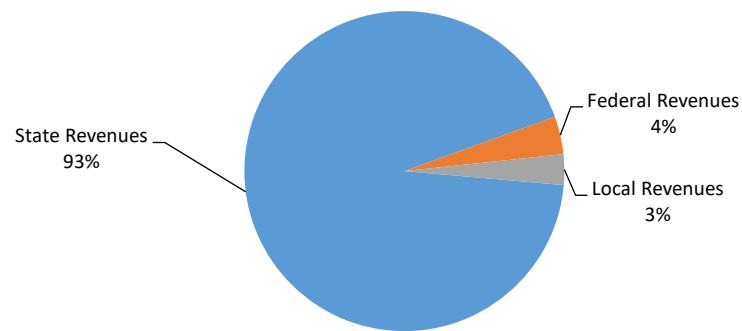
**Woodbury Leadership Academy
Woodbury, MN
Financial Statements Dashboard
March 31, 2023**

Financial Summary - Budgeted Amounts and Year to Date Activity

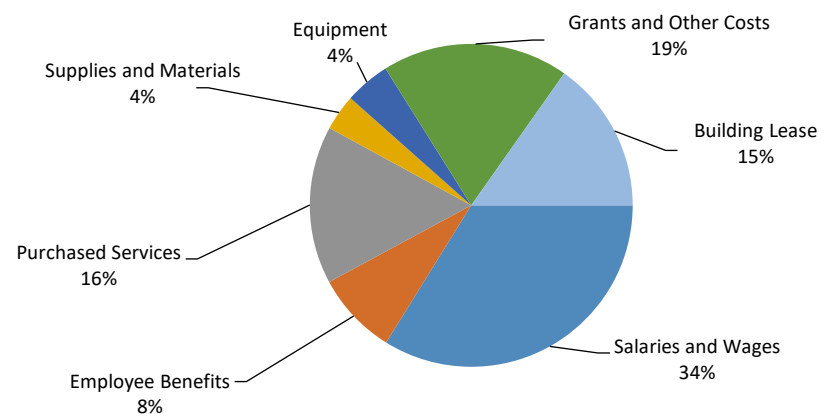


Budgets for the Year

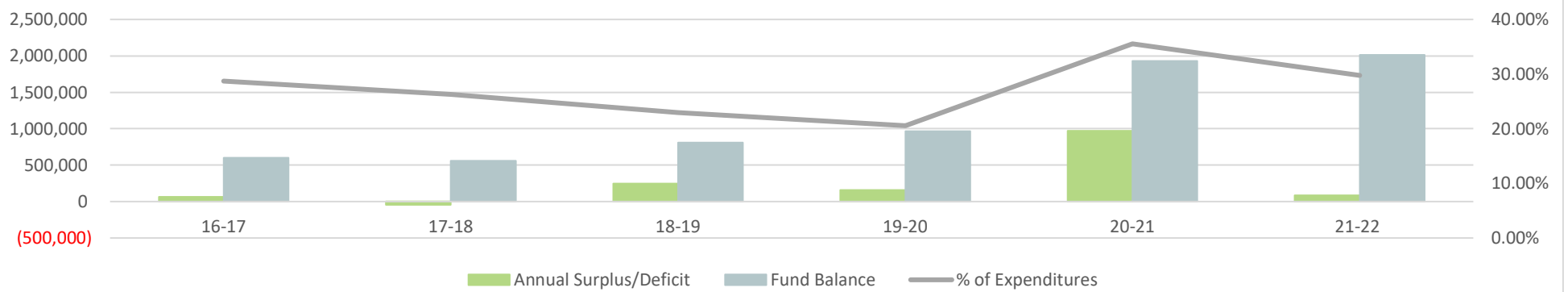
Where funds will come from to operate the school:

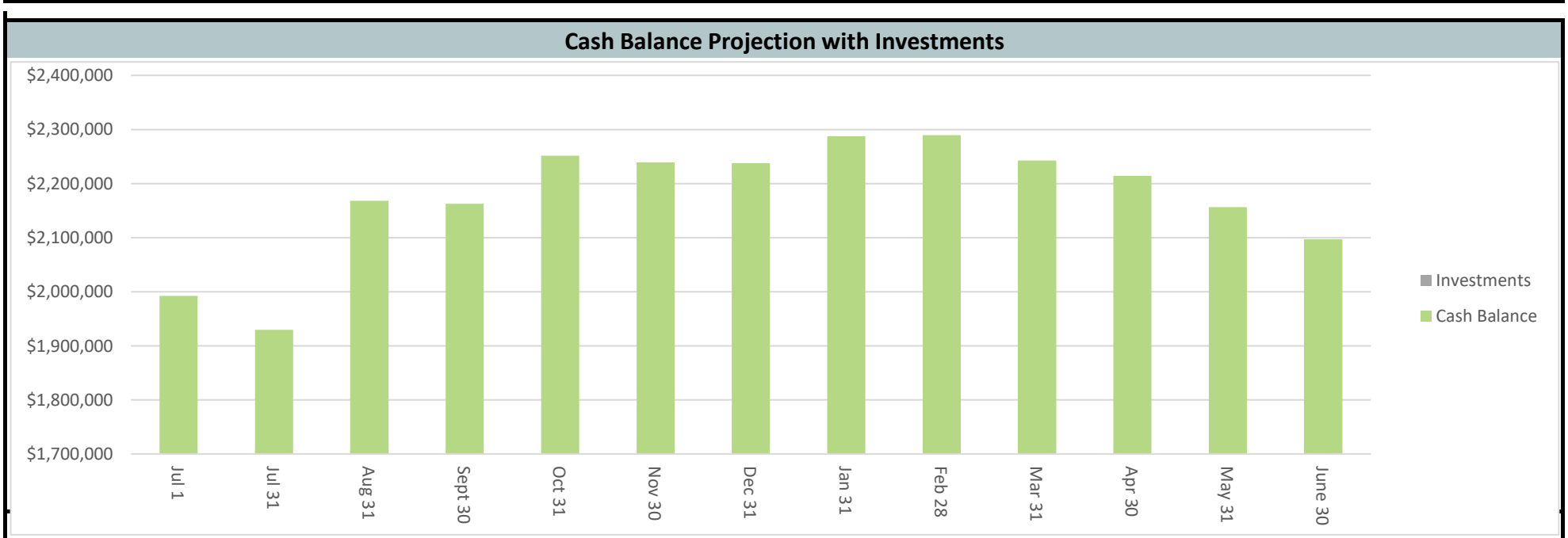
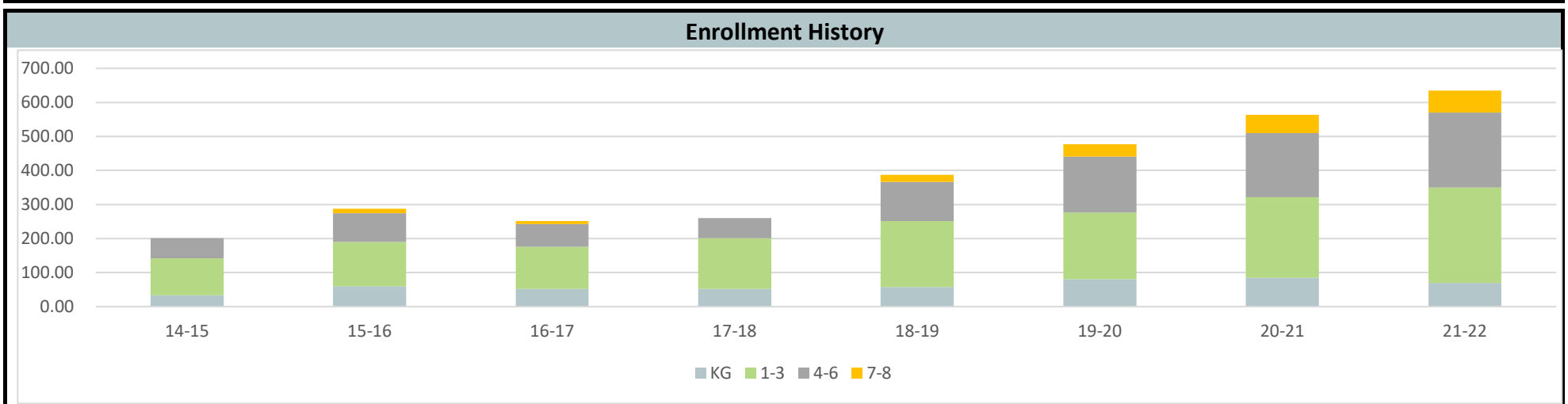
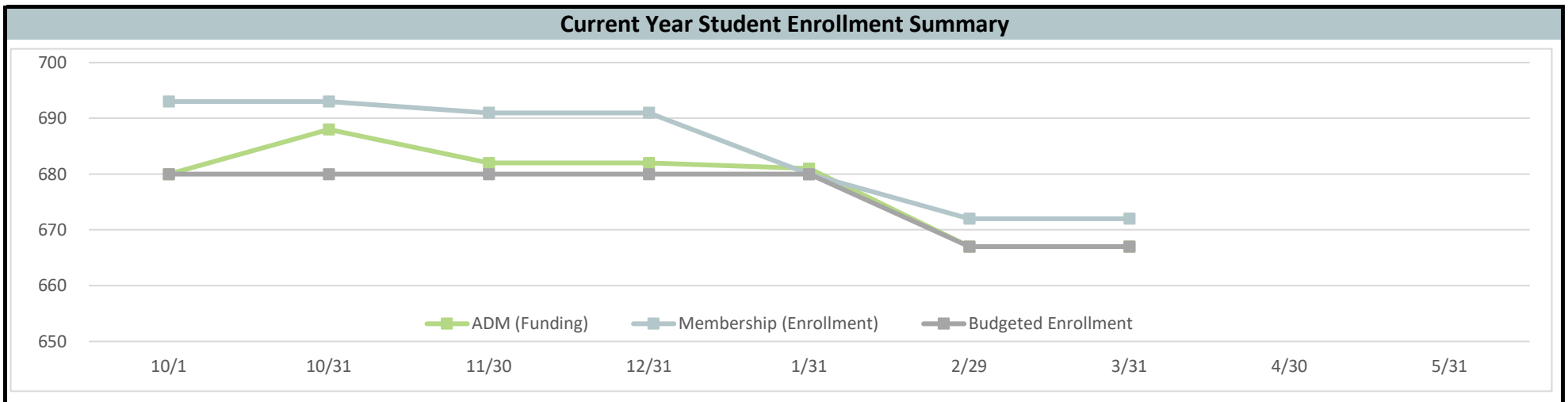
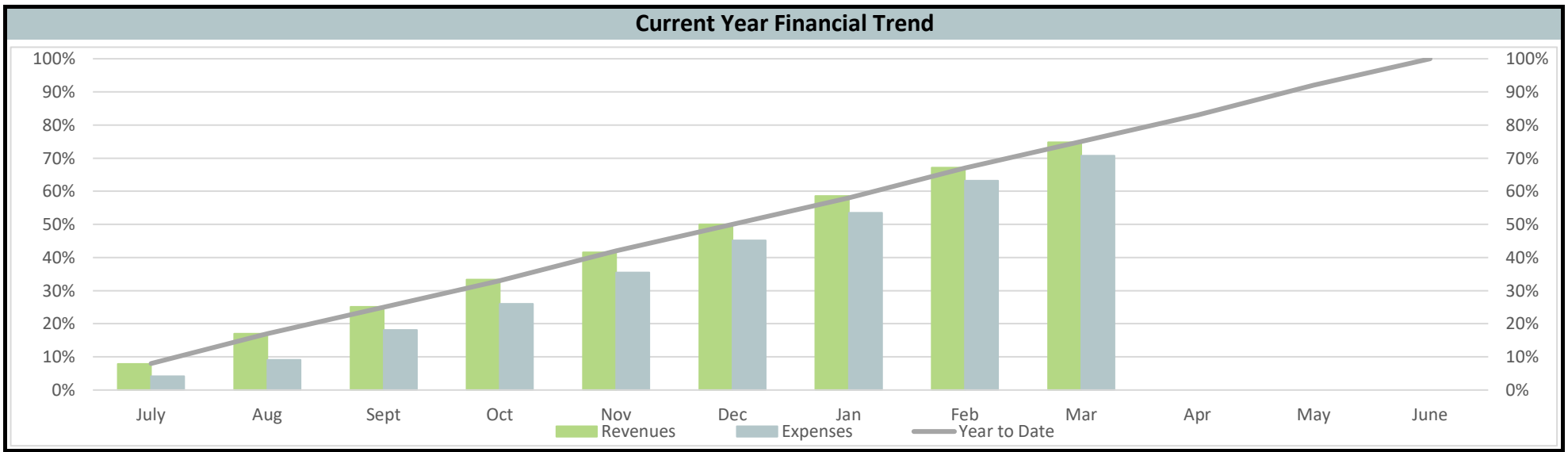


How the money is budgeted to be spent:



Fund Balance History





Woodbury Leadership Academy
Woodbury, MN
Balance Sheet
March 31, 2023

| | Audited Balance June 30, 2022 | Ending Balance |
|--|--|---------------------------|
| Assets | | |
| Cash and Investments | \$ 1,992,176 | \$ 2,242,242 |
| Accounts Receivable | - | - |
| Due from Other Funds | 93,744 | 68,964 |
| State Aids Receivable | 301,277 | - |
| Current Year State Holdback Receivable | | 296,340 |
| Federal Aids Receivable | 107,781 | 146,811 |
| Prepaid Expenses and Deposits | 24,228 | 5,061 |
| Payroll Deductions and Contributions (Prepaid) | - | - |
| | <hr/> | <hr/> |
| Total All Assets | \$ 2,519,206 | \$ 2,759,417 |
| Liabilities and Fund Balance | | |
| Current liabilities | | |
| Salaries and Wages Payable | \$ 206,350 | \$ 181,097 |
| Accounts Payable | 124,767 | - |
| Payroll Deductions and Contributions (Owed) | 172,473 | 38,811 |
| Total current liabilities | 503,589 | 219,908 |
| Fund balance | | |
| Fund balance 07-01-2022 | \$ 1,932,193 | \$ 2,015,617 |
| Net income to date fy 22 & 23 | 83,424 | 523,892 |
| Total fund balance | 2,015,617 | 2,539,509 |
| | <hr/> | <hr/> |
| Total liabilities and fund balance | \$ 2,519,206 | \$ 2,759,417 |
| <i>Current Days of cash on hand</i> | | 107 |

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
March 31, 2023

Months: 9 75.00%

| FY 2023 Original Budget 724 ADM 743 PU | FY 2023 Revised Budget 669 ADM 687 PU | FY 2023 Working Budget 669 ADM 687 PU | Year to Date Activity | Percent of Working Budget |
|--|---|---|--------------------------|---------------------------------|
|--|---|---|--------------------------|---------------------------------|

General Fund - 01

Revenues

State Revenues

| | | | | | |
|--------------------------------------|--------------|--------------|--------------|--------------|--------|
| General Education Aid | \$ 5,558,815 | \$ 5,147,137 | \$ 5,147,137 | \$ 4,145,722 | 80.5% |
| Charter School Lease Aid | 976,302 | 902,387 | 902,387 | 323,040 | 35.8% |
| Long Term Facilities Maintenance Aid | 98,076 | 90,651 | 90,651 | - | 0.0% |
| Literacy Incentive Aid | 51,336 | 64,307 | 64,307 | 57,877 | 90.0% |
| School Land Trust Endowment Aid | 23,610 | 28,964 | 30,480 | 30,480 | 100.0% |
| Special Education Aid + Adsis | 894,101 | 1,020,472 | 1,020,472 | 588,118 | 57.6% |
| Prior Year Adjustments | - | 100,000 | 131,000 | 107,914 | 82.4% |
| Estimated State Holdback Amount | - | - | - | 296,340 | - |
| Total State Revenues | 7,602,240 | 7,353,918 | 7,386,434 | 5,549,490 | 75.1% |

Federal Revenues

| | | | | | |
|------------------------------------|---------|---------|---------|---------|--------|
| Federal Title I, II, V | 31,055 | 38,062 | 38,062 | 43,944 | 115.5% |
| Federal Special Education | 81,899 | 81,899 | 81,899 | 20,121 | 24.6% |
| Federal ARP Summer, 150 | 17,606 | 17,606 | 17,606 | 400 | 2.3% |
| Federal ESSER III, 160 | 11,521 | 11,521 | 11,521 | 8,854 | 76.9% |
| Federal ESSER III, 161 | 19,021 | 19,021 | 19,021 | - | 0.0% |
| Federal ESSER Summer Learning, 163 | - | 8,035 | 8,035 | 8,035 | 100.0% |
| Federal Testing Grant, 170 | - | 4,661 | 4,661 | 4,661 | 100.0% |
| Federal ESSER III, 169 | 122,442 | 122,442 | 122,442 | 65,172 | 53.2% |
| Total Federal Revenues | 283,544 | 303,247 | 303,247 | 151,188 | 49.9% |

Local Revenues

| | | | | | |
|--|--------|---------|---------|---------|-------|
| Fees from Students | 31,600 | 42,600 | 50,000 | 46,230 | 92.5% |
| Medical Assistance | 2,400 | 7,075 | 7,500 | 7,337 | 97.8% |
| Interest Earnings | 1,000 | 50,518 | 50,518 | 49,395 | 97.8% |
| Contributions and Gifts, Give to the Max | 20,000 | 20,000 | 20,000 | 15,428 | 77.1% |
| Contributions PTO offset with expense | 2,000 | 30,000 | 30,000 | 28,000 | 93.3% |
| Miscellaneous Revenues- excel, wexford | - | 77,044 | 87,044 | 84,779 | 97.4% |
| Sale of Merchandise/Fundraising | - | - | - | 185 | - |
| Total local revenues | 57,000 | 227,236 | 245,061 | 231,355 | 94.4% |

| | | | | | |
|-----------------------|---------------------|---------------------|---------------------|---------------------|--------------|
| Total Revenues | \$ 7,942,784 | \$ 7,884,401 | \$ 7,934,742 | \$ 5,932,032 | 74.8% |
|-----------------------|---------------------|---------------------|---------------------|---------------------|--------------|

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
March 31, 2023

Months: 9 75.00%

| | FY 2023 Original Budget 724 ADM 743 PU | FY 2023 Revised Budget 669 ADM 687 PU | FY 2023 Working Budget 669 ADM 687 PU | Year to Date Activity | Percent of Working Budget |
|--|--|---|---|--------------------------|---------------------------------|
| Expenditures | | | | | |
| Salaries and Wages | \$ 2,753,361 | \$ 2,587,075 | \$ 2,587,075 | \$ 1,953,672 | 75.5% |
| Employee Benefits | 730,641 | 633,431 | 633,431 | 452,523 | 71.4% |
| Contracted Services | 248,643 | 240,643 | 278,063 | 197,099 | 70.9% |
| Technology Services | 21,200 | 19,600 | 19,600 | 11,943 | 60.9% |
| Communication Services | 10,400 | 9,600 | 9,600 | 4,988 | 52.0% |
| Postage | 2,900 | 2,700 | 3,250 | 3,204 | 98.6% |
| Utilities | 147,500 | 147,500 | 147,500 | 91,269 | 61.9% |
| Property and Casualty Insurance | 25,000 | 23,100 | 23,300 | 23,281 | 99.9% |
| Repairs and Maintenance | 110,425 | 65,425 | 85,425 | 60,977 | 71.4% |
| Student Transportation | 533,350 | 586,960 | 586,960 | 465,690 | 79.3% |
| Field Trip Transportation | 14,480 | 13,383 | 13,383 | 3,219 | 24.1% |
| Travel and Conferences | 8,300 | 7,700 | 7,700 | 4,831 | 62.7% |
| Field Trip Admissions | 25,400 | 31,800 | 31,800 | 26,404 | 83.0% |
| Building Lease | 1,164,150 | 1,164,150 | 1,164,150 | 873,113 | 75.0% |
| Other Rentals and Leases | 2,000 | 2,000 | 3,500 | 2,627 | 75.1% |
| Office Supplies/General Supplies | 45,500 | 42,100 | 42,100 | 37,455 | 89.0% |
| Maintenance Supplies | 53,800 | 49,700 | 49,700 | 33,492 | 67.4% |
| Non-Instructional Software | 28,700 | 25,000 | 25,000 | 17,381 | 69.5% |
| Instructional Software | 17,000 | 17,500 | 17,500 | 17,195 | 98.3% |
| Instructional Supplies | 35,600 | 36,500 | 36,500 | 32,079 | 87.9% |
| Textbooks and Workbooks | 73,100 | 67,600 | 67,600 | 66,448 | 98.3% |
| Standardized Tests | 13,200 | 12,200 | 12,200 | 7,105 | 58.2% |
| Food | 11,900 | 20,200 | 25,000 | 21,380 | 85.5% |
| Building Improvements | 205,000 | 205,000 | 205,000 | 62,598 | 30.5% |
| Furniture and Other Equipment | 50,575 | 46,735 | 46,735 | 10,048 | 21.5% |
| Technology Equipment | 53,094 | 50,894 | 50,894 | 38,756 | 76.2% |
| Technology PTO Grant | | 12,000 | 12,000 | - | 0.0% |
| Principal and Interest - Capital Lease | 26,600 | 24,500 | 24,500 | 7,605 | 31.0% |
| Dues and Memberships | 34,900 | 34,900 | 34,900 | 27,643 | 79.2% |
| Third Party Expenditures | - | 1,000 | 1,000 | 945 | 94.5% |
| Give to the Max, salaries | 10,000 | 10,000 | 10,000 | 150 | 1.5% |

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
March 31, 2023

Months: 9 75.00%

| | FY 2023 Original Budget 724 ADM 743 PU | FY 2023 Revised Budget 669 ADM 687 PU | FY 2023 Working Budget 669 ADM 687 PU | Year to Date Activity | Percent of Working Budget |
|---|--|---|---|--------------------------|---------------------------------|
| State Special Education | 903,687 | 1,036,709 | 1,036,709 | 679,700 | 65.6% |
| ADSI | 43,204 | 43,204 | 43,204 | 22,133 | 51.2% |
| Federal Title I, II, V | 31,055 | 38,062 | 38,062 | 43,944 | 115.5% |
| Federal Special Education | 81,899 | 81,899 | 81,899 | 20,121 | 24.6% |
| Federal ARP Summer, 150 | 17,606 | 17,606 | 17,606 | 400 | 2.3% |
| Federal ESSER III, 160 | 11,521 | 11,521 | 11,521 | 8,854 | 76.9% |
| Federal ESSER III, 161 | 19,021 | 19,021 | 19,021 | - | 0.0% |
| Federal ESSER Summer Learning, 163 | | 8,035 | 8,035 | 8,035 | 100.0% |
| Federal Testing Grant, 170 | | 4,661 | 4,661 | 4,661 | 100.0% |
| Federal ESSER III, 169 Pandemic Enrollment Loss | 122,442 | 122,442 | 122,442 | 65,172 | 53.2% |
| Total expenditures | \$ 7,687,154 | \$ 7,574,056 | \$ 7,638,526 | \$ 5,408,140 | 70.8% |

| | | | | | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|--|
| General fund net income | \$ 255,630 | \$ 310,345 | \$ 296,216 | \$ 523,892 | |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|--|

Community Services Fund - 04

| Revenues | | | | | |
|---|-------------------|-------------------|-------------------|-------------|-------------|
| Registration Revenue | \$ - | \$ - | \$ - | \$ - | - |
| Total revenues | \$ - | \$ - | \$ - | \$ - | - |
| Expenditures | | | | | |
| Purchased Services | \$ - | \$ - | \$ - | \$ - | - |
| Supplies and Materials, Snacks | - | - | - | - | - |
| Equipment | 7,500 | 7,500 | 7,500 | - | 0.0% |
| Dues and Memberships | - | - | - | - | - |
| Total Expenditures | \$ 7,500 | \$ 7,500 | \$ 7,500 | \$ - | 0.0% |
| Community Services Fund Net Income | \$ (7,500) | \$ (7,500) | \$ (7,500) | \$ - | |

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
March 31, 2023

Months: 9 75.00%

| | FY 2023 Original Budget 724 ADM 743 PU | FY 2023 Revised Budget 669 ADM 687 PU | FY 2023 Working Budget 669 ADM 687 PU | Year to Date Activity | Percent of Working Budget |
|-------------------------------------|--|---|---|--------------------------|---------------------------------|
| Total All Funds | | | | | |
| Revenues | | | | | |
| State Revenues | \$ 7,602,240 | \$ 7,353,918 | \$ 7,386,434 | \$ 5,549,490 | 75.1% |
| Federal Revenues | 283,544 | 303,247 | 303,247 | 151,188 | 49.9% |
| Local Revenues | 57,000 | 227,236 | 245,061 | 231,355 | 94.4% |
| Total Revenues | \$ 7,942,784 | \$ 7,884,401 | \$ 7,934,742 | \$ 5,932,032 | 74.8% |
| Expenditures | | | | | |
| Salaries and Wages | \$ 2,753,361 | \$ 2,587,075 | \$ 2,587,075 | \$ 1,953,672 | 75.5% |
| Employee Benefits | 730,641 | 633,431 | 633,431 | 452,523 | 71.4% |
| Purchased Services | 2,313,748 | 2,314,561 | 2,374,231 | 1,768,646 | 74.5% |
| Supplies and Materials | 278,800 | 270,800 | 275,600 | 232,535 | 84.4% |
| Equipment | 342,769 | 346,629 | 346,629 | 119,007 | 34.3% |
| Grants and Other Costs | 1,275,335 | 1,429,060 | 1,429,060 | 881,758 | 61.7% |
| Total Expenditures | \$ 7,694,654 | \$ 7,581,556 | \$ 7,646,026 | \$ 5,408,140 | 70.7% |
| Total Revenues All Funds | \$ 7,942,784 | \$ 7,884,401 | \$ 7,934,742 | \$ 5,932,032 | 74.8% |
| Total Expenditures All Funds | \$ 7,694,654 | \$ 7,581,556 | \$ 7,646,026 | \$ 5,408,140 | 70.7% |
| Net Income - All Funds | \$ 248,130 | \$ 302,845 | \$ 288,716 | \$ 523,892 | |

| | | | |
|---|---------------------|---------------------|---------------------|
| Beginning Fund Balance, All Funds, July 1, 2022 | \$ 2,015,617 | \$ 2,015,617 | \$ 2,015,617 |
| Projected Fund Balance, All Funds, June 30, 2023 | \$ 2,263,748 | \$ 2,318,462 | \$ 2,304,333 |
| Projected Fund Balance Percentage | 29% | 31% | 30% |
| DSCR | 125% | 128% | 128% |

The Working Budget estimates shown on this report are prepared using both the school's estimates and consultant estimates and are prepared for internal use only.

**Woodbury Leadership Academy
Cash Flow Projection Summary
2022-2023 School Year**

| Period Ending | Cash Inflows (Revenues) | | | | Total Receipts | Cash Outflows (Expenditures) | | | | Cash Balance |
|---------------|-------------------------|----------------------|----------------|---------------------------------------|----------------|---|--|---|--------------------------|---------------------|
| | State Aid Payments | Federal Aid Payments | Other Receipts | Prior Year State and Federal Holdback | | Salaries (Cash flow budgeted at Gross but updated at Net) | Other Expenses Actual Includes Benefits (Tax Payments, PERA, TRA) and AP | Payments made on behalf of the building company | Total Expenses | |
| | | | | | | | | | Beginning Balance | \$ 1,992,176 |
| Jul 31 | \$ 474,521 | \$ - | \$ - | \$ - | \$ 474,521 | \$ 163,022 | \$ 373,919 | \$ - | \$ 536,941 | 1,929,757 |
| Aug 31 | \$ 621,505 | \$ - | \$ 64,666 | \$ 172,146 | \$ 858,317 | \$ 241,359 | \$ 378,370 | \$ - | \$ 619,729 | 2,168,345 |
| Sept 30 | \$ 568,935 | \$ - | \$ 19,194 | \$ 69,407 | \$ 657,536 | \$ 210,325 | \$ 452,888 | \$ - | \$ 663,213 | 2,162,668 |
| Oct 31 | \$ 551,799 | \$ - | \$ 12,906 | \$ 154,304 | \$ 719,010 | \$ 216,364 | \$ 413,689 | \$ - | \$ 630,053 | 2,251,625 |
| Nov 30 | \$ 597,144 | \$ - | \$ 18,141 | \$ 201 | \$ 615,486 | \$ 210,991 | \$ 416,917 | \$ - | \$ 627,908 | 2,239,204 |
| Dec 31 | \$ 588,557 | \$ 4,377 | \$ 149,146 | \$ - | \$ 742,080 | \$ 222,176 | \$ 521,255 | \$ - | \$ 743,431 | 2,237,852 |
| Jan 31 | \$ 564,422 | \$ - | \$ 34,272 | \$ 61,526 | \$ 660,221 | \$ 201,773 | \$ 408,992 | \$ - | \$ 610,765 | 2,287,308 |
| Feb 28 | \$ 538,954 | \$ 50,036 | \$ 4,000 | \$ - | \$ 592,990 | \$ 260,166 | \$ 330,678 | \$ - | \$ 590,843 | 2,289,454 |
| Mar 31 | \$ 584,077 | \$ - | \$ 13,604 | \$ - | \$ 597,681 | \$ 275,824 | \$ 369,069 | \$ - | \$ 644,893 | 2,242,242 |
| Apr 30 | \$ 538,954 | \$ - | \$ 4,000 | \$ 22,635 | \$ 565,589 | \$ 250,534 | \$ 343,121 | \$ - | \$ 593,655 | 2,214,176 |
| May 31 | \$ 538,954 | \$ - | \$ 4,000 | \$ - | \$ 542,954 | \$ 256,639 | \$ 343,899 | \$ - | \$ 600,538 | 2,156,592 |
| June 30 | \$ 503,436 | \$ - | \$ 4,000 | \$ - | \$ 507,436 | \$ 264,051 | \$ 302,665 | \$ - | \$ 566,716 | 2,097,312 |
| Projected | 6,671,258 | 54,412 | 327,930 | 480,219 | 7,533,819 | 2,773,223 | 4,655,460 | - | 7,428,684 | |

Assumptions: 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

Woodbury Leadership Academy
Woodbury, MN
Contracted Services & Maintenance Report
March 31, 2023

| 305 - Contracted Services Detail | FY23 | | | |
|--------------------------------------|-----------------|----------------|----------------|------------|
| | Original Budget | Working Budget | Actual | % spent |
| Advertising & Marketing | 4,000 | 4,000 | 2,889 | 72.2% |
| Board Related Services | 3,000 | 3,000 | - | 0.0% |
| Financial Management Services | 77,112 | 77,112 | 58,050 | 75.3% |
| Time & Attendance Fees | 9,300 | 9,300 | 3,930 | 42.3% |
| Audit & Tax Services | 11,216 | 14,600 | 14,600 | 100.0% |
| Background Checks | 2,100 | - | - | 0.0% |
| Bank Fees | 3,850 | 7,850 | 6,195 | 78.9% |
| e-rate consulting | - | 2,950 | 2,950 | 0.0% |
| Benefit Fees | 700 | 700 | 482 | 68.9% |
| Strategic Planning Consultant | 8,000 | - | - | 0.0% |
| Legal Services | 15,000 | 15,000 | 4,570 | 30.5% |
| Substitutes/Student Services/ESL | 15,000 | 15,000 | 12,283 | 81.9% |
| Nursing | 7,200 | 7,200 | 3,985 | 55.3% |
| Janitorial Services- Robemy Cleaning | 80,580 | 118,000 | 85,126 | 72.1% |
| Other Fees | 11,585 | 3,351 | 2,039 | 60.8% |
| | 248,643 | 278,063 | 197,099 | 79% |



**Woodbury Leadership Academy
Woodbury, MN
District 4228**

Supplemental Reports

March 31, 2023

WOODBURY LEADERSHIP ACADEMY

Payment Reg by Bank and Check

| Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Tax Class | Print | Recon | Pay/Void | | Amount |
|------|-------|--------|----------|----------|----------|------|--|---------------------|-------|-------|----------|------------|-----------|
| | | | | | | | | | | | Void | Date | |
| OLDN | | 8382 | | Wire | 1 | 1369 | BerganKDV Outsourced Services LLC | | No | Yes | No | 03/28/2023 | 438.00 |
| OLDN | | 8383 | | Wire | 1 | 1441 | Old National | | No | Yes | No | 03/28/2023 | 573.12 |
| OLDN | | 8384 | | Wire | 1 | 1558 | Bill.com | | No | Yes | No | 03/28/2023 | 134.09 |
| OLDN | | 8385 | | Wire | 1 | 1632 | Xcel Energy | | No | Yes | No | 03/28/2023 | 4,680.48 |
| OLDN | | 8386 | | Wire | 1 | 1632 | Xcel Energy | | No | Yes | No | 03/28/2023 | 2,731.43 |
| OLDN | | 8387 | | Wire | 1 | 1635 | USBank | | No | Yes | No | 03/28/2023 | 97,012.50 |
| OLDN | | 8388 | | Wire | 1 | 1001 | Public Employee Retirement Association | | No | Yes | No | 03/15/2023 | 3,137.96 |
| OLDN | | 8389 | | Wire | 1 | 1002 | Teachers Retirement Association | | No | Yes | No | 03/15/2023 | 19,176.11 |
| OLDN | | 8390 | | Wire | 1 | 1003 | Internal Revenue Service | | No | Yes | No | 03/15/2023 | 30,108.49 |
| OLDN | | 8391 | | Wire | 1 | 1004 | MN Department of Revenue Service | | No | Yes | No | 03/15/2023 | 4,796.45 |
| OLDN | | 8392 | | Wire | 1 | 1128 | AssociatedBank | | No | Yes | No | 03/15/2023 | 2,008.90 |
| OLDN | | 8393 | | Wire | 1 | 1417 | VOYA | | No | Yes | No | 03/15/2023 | 1,739.90 |
| OLDN | | 8394 | | BP | 1 | 1029 | The Home Depot | | No | Yes | No | 03/13/2023 | 16.38 |
| OLDN | | 8395 | | BP | 1 | 1029 | The Home Depot | | No | Yes | No | 03/13/2023 | 86.14 |
| OLDN | | 8396 | | BP | 1 | 1098 | Teachers on Call | C Corporation | No | Yes | No | 03/13/2023 | 255.00 |
| OLDN | | 8397 | | BP | 1 | 1098 | Teachers on Call | C Corporation | No | Yes | No | 03/13/2023 | 255.00 |
| OLDN | | 8398 | | BP | 1 | 1150 | JR Computer Associates | | No | Yes | No | 03/13/2023 | 1,200.00 |
| OLDN | | 8399 | | BP | 1 | 1233 | Reno Mothes | | No | Yes | No | 03/13/2023 | 1,080.00 |
| OLDN | | 8400 | | BP | 1 | 1249 | Designs for Learning | | No | Yes | No | 03/13/2023 | 1,862.00 |
| OLDN | | 8401 | | BP | 1 | 1302 | Toshiba Financial Services | | No | Yes | No | 03/13/2023 | 627.41 |
| OLDN | | 8402 | | BP | 1 | 1462 | Monarch Bus Service Inc | | No | Yes | No | 03/13/2023 | 57,331.12 |
| OLDN | | 8403 | | BP | 1 | 1515 | Minnesota Coaches Inc | | No | Yes | No | 03/13/2023 | 9,531.60 |
| OLDN | | 8404 | | BP | 1 | 1518 | Martin Law Firm | | No | Yes | No | 03/13/2023 | 927.50 |
| OLDN | | 8405 | | BP | 1 | 1518 | Martin Law Firm | | No | Yes | No | 03/13/2023 | 742.00 |
| OLDN | | 8406 | | BP | 1 | 1541 | Business Essentials | | No | Yes | No | 03/13/2023 | 656.00 |
| OLDN | | 8407 | | BP | 1 | 1555 | DHH Consulting LLC | Ind/Sole Proprietor | No | Yes | No | 03/13/2023 | 1,277.68 |
| OLDN | | 8408 | | BP | 1 | 1594 | InstantWhip- Minneapolis | | No | Yes | No | 03/13/2023 | 129.23 |
| OLDN | | 8409 | | BP | 1 | 1610 | First American Title Insurance Company | | No | Yes | No | 03/13/2023 | 750.00 |
| OLDN | | 8410 | | BP | 1 | 1634 | Nitti Sanitation | | No | Yes | No | 03/13/2023 | 590.84 |
| OLDN | | 8411 | | BP | 1 | 1639 | Navigate Care Consulting | Ind/Sole Proprietor | No | Yes | No | 03/13/2023 | 505.00 |
| OLDN | | 8412 | | BP | 1 | 1644 | Robemy Cleaning Services LLC | Ind/Sole Proprietor | No | Yes | No | 03/13/2023 | 11,000.00 |
| OLDN | | 8413 | | BP | 1 | 1675 | Lexia Learning | | No | Yes | No | 03/13/2023 | 399.00 |
| OLDN | | 8414 | | BP | 1 | 1688 | Sam Wakefield | | No | Yes | No | 03/13/2023 | 1,000.00 |
| OLDN | | 8415 | | BP | 1 | 1697 | EFS Fund Inc | | No | Yes | No | 03/13/2023 | 284.25 |
| OLDN | | 8416 | | BP | 1 | 1698 | Carlson's Llovable Llamas | | No | Yes | No | 03/13/2023 | 400.00 |
| OLDN | | 8417 | | BP | 1 | 1029 | The Home Depot | | No | Yes | No | 03/28/2023 | 1,653.02 |
| OLDN | | 8418 | | BP | 1 | 1054 | Integrative Therapy, LLC. | | No | Yes | No | 03/28/2023 | 2,527.67 |
| OLDN | | 8419 | | BP | 1 | 1054 | Integrative Therapy, LLC. | | No | Yes | No | 03/28/2023 | 3,272.04 |
| OLDN | | 8420 | | BP | 1 | 1098 | Teachers on Call | C Corporation | No | Yes | No | 03/28/2023 | 1,020.00 |

WOODBURY LEADERSHIP ACADEMY Payment Reg by Bank and Check

| Bank | Batch | Pmt No | Check No | Pay Type | Grp Code | Rcd | Vendor | Tax Class | Pay/Void | | | Amount | |
|------|-------|--------|----------|----------|----------|------|--|---------------------|----------|-------|------|------------|-----------|
| | | | | | | | | | Print | Recon | Void | | Date |
| OLDN | | 8421 | | BP | 1 | 1240 | Keys to Communication | | No | Yes | No | 03/28/2023 | 12,127.50 |
| OLDN | | 8422 | | BP | 1 | 1241 | Sheila Merzer | | No | Yes | No | 03/28/2023 | 125.00 |
| OLDN | | 8423 | | BP | 1 | 1241 | Sheila Merzer | | No | Yes | No | 03/28/2023 | 281.25 |
| OLDN | | 8424 | | BP | 1 | 1249 | Designs for Learning | | No | Yes | No | 03/28/2023 | 2,744.00 |
| OLDN | | 8425 | | BP | 1 | 1330 | Junior Achievement | | No | Yes | No | 03/28/2023 | 1,360.00 |
| OLDN | | 8426 | | BP | 1 | 1350 | Winsor Learning | | No | Yes | No | 03/28/2023 | 195.80 |
| OLDN | | 8427 | | BP | 1 | 1369 | BerganKDV Outsourced Services LLC | | No | Yes | No | 03/28/2023 | 6,450.00 |
| OLDN | | 8428 | | BP | 1 | 1462 | Monarch Bus Service Inc | | No | Yes | No | 03/28/2023 | 260.16 |
| OLDN | | 8429 | | BP | 1 | 1480 | The Cincinnati Insurance Companies | | No | Yes | No | 03/28/2023 | 2,886.00 |
| OLDN | | 8430 | | BP | 1 | 1504 | Assured Security Inc | | No | Yes | No | 03/28/2023 | 324.00 |
| OLDN | | 8431 | | BP | 1 | 1594 | InstantWhip- Minneapolis | | No | Yes | No | 03/28/2023 | 349.59 |
| OLDN | | 8432 | | BP | 1 | 1594 | InstantWhip- Minneapolis | | No | Yes | No | 03/28/2023 | 379.66 |
| OLDN | | 8433 | | BP | 1 | 1621 | Cintas | | No | Yes | No | 03/28/2023 | 329.38 |
| OLDN | | 8434 | | BP | 1 | 1639 | Navigate Care Consulting | Ind/Sole Proprietor | No | Yes | No | 03/28/2023 | 720.00 |
| OLDN | | 8435 | | BP | 1 | 1688 | Sam Wakefield | | No | Yes | No | 03/28/2023 | 1,200.00 |
| OLDN | | 8436 | | BP | 1 | 1695 | Jamey Strand | | No | Yes | No | 03/28/2023 | 200.00 |
| OLDN | | 8437 | | BP | 1 | 1699 | William Grube | | No | Yes | No | 03/28/2023 | 431.43 |
| OLDN | | 8438 | | Wire | 1 | 1001 | Public Employee Retirement Association | | No | No | No | 03/31/2023 | 2,569.71 |
| OLDN | | 8439 | | Wire | 1 | 1002 | Teachers Retirement Association | | No | No | No | 03/31/2023 | 19,215.83 |
| OLDN | | 8440 | | Wire | 1 | 1003 | Internal Revenue Service | | No | No | No | 03/31/2023 | 29,308.61 |
| OLDN | | 8441 | | Wire | 1 | 1004 | MN Department of Revenue Service | | No | No | No | 03/31/2023 | 4,737.32 |
| OLDN | | 8442 | | Wire | 1 | 1128 | AssociatedBank | | No | No | No | 03/31/2023 | 2,440.23 |
| OLDN | | 8443 | | Wire | 1 | 1417 | VOYA | | No | No | No | 03/31/2023 | 1,739.90 |
| OLDN | | 8444 | | Wire | 1 | 1609 | GIS Benefits | | No | Yes | No | 03/31/2023 | 5,271.57 |
| OLDN | | 8445 | | Wire | 1 | 1508 | First Bankcard | | No | Yes | No | 03/16/2023 | 7,505.86 |

Bank Total: \$369,069.11

Report Total: \$369,069.11

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

| Deposit Co | Bank | Batch | Rct No | Receipt Type | Receipt St | Receipt Date | Check No | Pmt Type | Grp Code | Customer | Inv No | Inv Date | Inv Type | Invoice Amount | Applied Amount | Unapplied Amount |
|----------------------|------|-------|--------|--------------|------------|--------------|----------|----------|----------|-----------------------------|--------|----------|----------|-----------------------|---------------------|------------------|
| 1898 | 4228 | OLDN | CR032 | | | | | | | | | | | | | |
| FY23 March Donations | | | | | | | | | | | | | | | | |
| | | | | 1914 | Credit | A | 03/10/23 | Check | 1 | M | | | | | | |
| | | | | | | | | | | Miscellaneous Customer | | | | | | |
| | | | | | | | | | | Mightycause | | | | | 20.00 | 0.00 |
| | | | | | | | | | | | | | | Receipt Total: | \$20.00 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$20.00 | \$0.00 |
| 1899 | 4228 | OLDN | CR032 | | | | | | | | | | | | | |
| FY23 IDEAS | | | | | | | | | | | | | | | | |
| | | | | 1915 | Credit | A | 03/15/23 | Check | 1 | M | | | | | | |
| | | | | | | | | | | Miscellaneous Customer | | | | | | |
| | | | | | | | | | | FY23 Sch Trust Land Endow | | | | 15,997.54 | 0.00 | |
| | | | | | | | | | | FY23 Gen Ed Aid | | | | 268,220.95 | 0.00 | |
| | | | | | | | | | | Literacy Incentive Aid | | | | 15,477.94 | 0.00 | |
| | | | | | | | | | | | | | | Receipt Total: | \$299,696.43 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$299,696.43 | \$0.00 |
| 1900 | 4228 | OLDN | CR032 | | | | | | | | | | | | | |
| FY23 March Deposit | | | | | | | | | | | | | | | | |
| | | | | 1916 | Credit | A | 03/29/23 | Check | 1 | M | | | | | | |
| | | | | | | | | | | Miscellaneous Customer | | | | | | |
| | | | | | | | | | | ONB CC Rewards redemptio | | | | 1,000.00 | 0.00 | |
| | | | | | | | | | | | | | | Receipt Total: | \$1,000.00 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$1,000.00 | \$0.00 |
| 1901 | 4228 | OLDN | CR032 | | | | | | | | | | | | | |
| FY23 march Interest | | | | | | | | | | | | | | | | |
| | | | | 1917 | Credit | A | 03/31/23 | Check | 1 | I | | | | | | |
| | | | | | | | | | | Interest | | | | | | |
| | | | | | | | | | | Interest Earnings | | | | 8,403.41 | 0.00 | |
| | | | | | | | | | | | | | | Receipt Total: | \$8,403.41 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$8,403.41 | \$0.00 |
| 1902 | 4228 | OLDN | CR032 | | | | | | | | | | | | | |
| FY23 IDEAS | | | | | | | | | | | | | | | | |
| | | | | 1918 | Credit | A | 03/30/23 | Check | 1 | M | | | | | | |
| | | | | | | | | | | Miscellaneous Customer | | | | | | |
| | | | | | | | | | | FY23 Engl Learner Cross Sul | | | | 711.99 | 0.00 | |
| | | | | | | | | | | Fy23 SPED | | | | 273,423.45 | 0.00 | |
| | | | | | | | | | | Literacy Incentive Aid | | | | 10,245.00 | 0.00 | |
| | | | | | | | | | | | | | | Receipt Total: | \$284,380.44 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$284,380.44 | \$0.00 |

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

| Deposit Co | Bank | Batch | Rct No | Receipt Type | Receipt St | Receipt Date | Check No | Pmt Type | Grp Code | Customer | Inv No | Inv Date | Inv Type | Invoice Amount | Applied Amount | Unapplied Amount |
|-----------------------|------|-------|--------|--------------|------------|--------------|----------|----------|----------|----------|--------|----------|----------|-----------------------|---------------------|--------------------------------|
| 1903 | 4228 | OLDN | CR032 | | | | | | | | | | | | | |
| 3.30.23 Deposit | | | | | | | | | | | | | | | | |
| | | | | 1919 | Credit | A | 03/30/23 | Check | 1 | M | | | | | | Miscellaneous Customer |
| | | | | | | | 4228 | R | 01 | 005 | 000 | 000 | 000 | 050 | | Pizza sales |
| | | | | | | | | | | | | | | | 1,231.49 | 0.00 |
| | | | | | | | | | | | | | | Receipt Total: | \$1,231.49 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$1,231.49 | \$0.00 |
| 1904 | 4228 | OLDN | CR032 | | | | | | | | | | | | | |
| 3.30.23 Dep 2 | | | | | | | | | | | | | | | | |
| | | | | 1920 | Credit | A | 03/30/23 | Check | 1 | M | | | | | | Miscellaneous Customer |
| | | | | | | | 4228 | R | 01 | 005 | 000 | 000 | 000 | 050 | | Recorder Sales |
| | | | | | | | 4228 | R | 01 | 005 | 000 | 000 | 000 | 050 | | Milk sales |
| | | | | | | | 4228 | R | 01 | 005 | 000 | 000 | 000 | 050 | | Fieldtrip Science Museum G7 |
| | | | | | | | 4228 | R | 01 | 005 | 000 | 000 | 000 | 050 | | Gr 3 field trip MN History Cer |
| | | | | | | | 4228 | R | 01 | 005 | 000 | 000 | 372 | 071 | | Med Assist Fr Dept of HS |
| | | | | | | | | | | | | | | | 474.00 | 0.00 |
| | | | | | | | | | | | | | | | 882.25 | 0.00 |
| | | | | | | | | | | | | | | | 445.00 | 0.00 |
| | | | | | | | | | | | | | | | 776.00 | 0.00 |
| | | | | | | | | | | | | | | | 262.53 | 0.00 |
| | | | | | | | | | | | | | | Receipt Total: | \$2,839.78 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$2,839.78 | \$0.00 |
| 1905 | 4228 | ESC | ESCRC | | | | | | | | | | | | | |
| FY23 Escrow Jan-March | | | | | | | | | | | | | | | | |
| | | | | 1921 | Credit | A | 03/31/23 | Check | 1 | I | | | | | | Interest |
| | | | | | | | 4228 | R | 50 | 005 | 000 | 000 | 000 | 092 | | Jan Interest |
| | | | | | | | 4228 | R | 50 | 005 | 000 | 000 | 000 | 092 | | Feb Interest |
| | | | | | | | 4228 | R | 50 | 005 | 000 | 000 | 000 | 092 | | March Interest |
| | | | | | | | 4228 | R | 50 | 005 | 000 | 000 | 000 | 093 | | Jan Rent |
| | | | | | | | 4228 | R | 50 | 005 | 000 | 000 | 000 | 093 | | Feb Rent |
| | | | | | | | 4228 | R | 50 | 005 | 000 | 000 | 000 | 093 | | March Rent |
| | | | | | | | | | | | | | | | 6,736.84 | 0.00 |
| | | | | | | | | | | | | | | | 4,905.35 | 0.00 |
| | | | | | | | | | | | | | | | 4,901.55 | 0.00 |
| | | | | | | | | | | | | | | | 97,012.50 | 0.00 |
| | | | | | | | | | | | | | | | 97,012.50 | 0.00 |
| | | | | | | | | | | | | | | | 97,012.50 | 0.00 |
| | | | | | | | | | | | | | | Receipt Total: | \$307,581.24 | \$0.00 |
| | | | | | | | | | | | | | | Deposit Total: | \$307,581.24 | \$0.00 |
| 1906 | 4228 | OLDN | CR032 | | | | | | | | | | | | | |
| FY23 March Square | | | | | | | | | | | | | | | | |
| | | | | 1922 | Credit | A | 03/31/23 | Check | 1 | M | | | | | | Miscellaneous Customer |
| | | | | | | | 4228 | R | 01 | 005 | 000 | 000 | 000 | 050 | | Pizza |
| | | | | | | | 4228 | R | 01 | 005 | 000 | 000 | 000 | 050 | | Milk |
| | | | | | | | | | | | | | | | 5.00 | 0.00 |
| | | | | | | | | | | | | | | | 4.50 | 0.00 |
| | | | | | | | | | | | | | | Receipt Total: | \$9.50 | \$0.00 |

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

| Deposit Co | Bank | Batch | Rct No | Receipt Type | Receipt St | Receipt Date | Check No | Pmt Type | Grp Code | Customer | Inv No | Inv Date | Inv Type | Invoice Amount | Applied Amount | Unapplied Amount |
|------------|--------------|-------|--------|--------------|------------|--------------|----------|----------|----------|----------|--------|----------|----------|----------------|----------------|------------------------|
| 1906 | 4228 | OLDN | CR032 | | | | | | | | | | | | | |
| FY23 | March Square | | | 1923 | Debit | A | 03/31/23 | Check | 1 | M | | | | | | Miscellaneous Customer |
| | | | | | | | 4228 | E | 01 | 005 | 112 | 000 | 000 | 305 | | Square fees |

| | | |
|-----------------------|---------------|---------------|
| | (0.54) | 0.00 |
| Receipt Total: | (\$0.54) | \$0.00 |
| Deposit Total: | \$8.96 | \$0.00 |
| Report Total: | \$905,161.75 | \$0.00 |

WOODBURY LEADERSHIP ACADEMY Journal Entry Listing

| JE Cd | Period | Date | St | Src | Ref | Description | Detail Desc | L | Fd | Org | Pro | Crs | Fin | O/S | Account Description | Debit Amount | Credit Amount |
|-------|--------|------------|----|-----|-----|-------------------------------|------------------------------|---|----|-----|-----|-----|-----|-----|---------------------------|--------------|---------------|
| 4704 | 202301 | 07/01/2022 | P | JE | | FY22 Prepaid Reversals | Intrado #236764 | B | 01 | 131 | 000 | | | | Prepaid Expenditures | 0.00 | 2,978.96 |
| | | | | | | | Computer Integration #326013 | B | 01 | 131 | 000 | | | | Prepaid Expenditures | 0.00 | 821.33 |
| | | | | | | | Rhino Networks 4.21.22 | B | 01 | 131 | 000 | | | | Prepaid Expenditures | 0.00 | 625.00 |
| | | | | | | | GIS LIFE/LTD/STD | B | 01 | 131 | 000 | | | | Prepaid Expenditures | 0.00 | 376.17 |
| | | | | | | | GIS 6.29.22 Vision | B | 01 | 131 | 000 | | | | Prepaid Expenditures | 0.00 | 1,711.47 |
| | | | | | | | GIS 6.29.22 Dental | B | 01 | 131 | 000 | | | | Prepaid Expenditures | 0.00 | 2,140.51 |
| | | | | | | | SFM 2767247 | B | 01 | 131 | 000 | | | | Prepaid Expenditures | 0.00 | 15,575.00 |
| | | | | | | | GIS 6.29.22 Dental | B | 01 | 215 | 009 | | | | Dental | 2,140.51 | 0.00 |
| | | | | | | | GIS LIFE/LTD/STD | B | 01 | 215 | 013 | | | | Life/LTD/STD | 376.17 | 0.00 |
| | | | | | | | GIS 6.29.22 Vision | B | 01 | 215 | 021 | | | | Vision | 1,711.47 | 0.00 |
| | | | | | | | Intrado #236764 | E | 01 | 005 | 108 | 000 | 000 | 405 | Non-Instr Cmptwr/Lic | 2,978.96 | 0.00 |
| | | | | | | | Computer Integration #326013 | E | 01 | 005 | 108 | 000 | 000 | 405 | Non-Instr Cmptwr/Lic | 821.33 | 0.00 |
| | | | | | | | SFM 2767247 | E | 01 | 010 | 203 | 000 | 000 | 270 | Workers Compensation | 15,575.00 | 0.00 |
| | | | | | | | Rhino Networks 4.21.22 | E | 01 | 010 | 203 | 000 | 000 | 406 | Instructional Software | 625.00 | 0.00 |
| | | | | | | | | | | | | | | | | \$24,228.44 | \$24,228.44 |
| 4802 | 202303 | 09/30/2022 | P | JE | | Rcls N.Bedard to FIN 420 | Rcls N.Bedard to FIN 420 | E | 01 | 010 | 420 | 000 | 420 | 161 | ParaProf/Personal Care As | 400.64 | 0.00 |
| | | | | | | | Rcls N.Bedard to FIN 420 | E | 01 | 010 | 420 | 000 | 740 | 161 | ParaProf/Personal Care As | 0.00 | 400.64 |
| | | | | | | | | | | | | | | | | \$400.64 | \$400.64 |
| 4857 | 202306 | 12/31/2022 | P | JE | | Due to Due From thru 12.31.22 | July Xcel Energy | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 1,541.07 |
| | | | | | | | Aug Hanover | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 8,449.21 |
| | | | | | | | Nov Hanover | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 8,449.21 |
| | | | | | | | First American Title | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 350.00 |
| | | | | | | | First American Title | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 350.00 |
| | | | | | | | Northwest Asphalt | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 3,300.00 |
| | | | | | | | SDDI Slgns | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 9,042.50 |
| | | | | | | | SDDI Slgns | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 742.00 |
| | | | | | | | Double Jack Design | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 5,201.25 |
| | | | | | | | Double Jack Design | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 2,500.00 |
| | | | | | | | First American Title nov | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 350.00 |
| | | | | | | | Washington County Dec | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 269.48 |
| | | | | | | | Washington County Dec | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 195.94 |
| | | | | | | | Washington County Dec | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 1,505.45 |
| | | | | | | | Oct Cash Receipts | B | 50 | 205 | 000 | | | | Due To Other Funds | 3,300.00 | 0.00 |
| | | | | | | | Dec Cash Receipts | B | 50 | 205 | 000 | | | | Due To Other Funds | 126,734.79 | 0.00 |
| | | | | | | | First American Title | E | 50 | 005 | 110 | 000 | 000 | 305 | Consult/Fees For Svc | 350.00 | 0.00 |
| | | | | | | | First American Title | E | 50 | 005 | 110 | 000 | 000 | 305 | Consult/Fees For Svc | 350.00 | 0.00 |
| | | | | | | | First American Title nov | E | 50 | 005 | 110 | 000 | 000 | 305 | Consult/Fees For Svc | 350.00 | 0.00 |

WOODBURY LEADERSHIP ACADEMY Journal Entry Listing

| JE Cd | Period | Date | St | Src | Ref | Description | Detail Desc | L | Fd | Org | Pro | Crs | Fin | O/S | Account Description | Debit Amount | Credit Amount |
|-------|--------|------------|----|-----|-----|-------------------------------|------------------------|---|----|-----|-----|-----|-----|-----|--------------------------|--------------|---------------|
| 4857 | 202306 | 12/31/2022 | P | JE | | Due to Due From thru 12.31.22 | July Xcel Energy | E | 50 | 005 | 810 | 000 | 000 | 330 | Utility Services | 1,541.07 | 0.00 |
| | | | | | | | Northwest Asphalt | E | 50 | 005 | 810 | 000 | 000 | 520 | Bldgs Acquisition | 3,300.00 | 0.00 |
| | | | | | | | SDDI Signs | E | 50 | 005 | 810 | 000 | 000 | 520 | Bldgs Acquisition | 9,042.50 | 0.00 |
| | | | | | | | SDDI Signs | E | 50 | 005 | 810 | 000 | 000 | 520 | Bldgs Acquisition | 742.00 | 0.00 |
| | | | | | | | Double Jack Design | E | 50 | 005 | 810 | 000 | 000 | 520 | Bldgs Acquisition | 5,201.25 | 0.00 |
| | | | | | | | Double Jack Design | E | 50 | 005 | 810 | 000 | 000 | 520 | Bldgs Acquisition | 2,500.00 | 0.00 |
| | | | | | | | Washington County Dec | E | 50 | 005 | 850 | 000 | 000 | 896 | Taxes/Special Assessment | 269.48 | 0.00 |
| | | | | | | | Washington County Dec | E | 50 | 005 | 850 | 000 | 000 | 896 | Taxes/Special Assessment | 195.94 | 0.00 |
| | | | | | | | Washington County Dec | E | 50 | 005 | 850 | 000 | 000 | 896 | Taxes/Special Assessment | 1,505.45 | 0.00 |
| | | | | | | | Aug Hanover | E | 50 | 005 | 940 | 000 | 000 | 340 | Insurance | 8,449.21 | 0.00 |
| | | | | | | | Nov Hanover | E | 50 | 005 | 940 | 000 | 000 | 340 | Insurance | 8,449.21 | 0.00 |
| | | | | | | | Oct Cash Receipts | R | 50 | 005 | 000 | 000 | 000 | 099 | Misc Local Revenue | 0.00 | 3,300.00 |
| | | | | | | | Dec Cash Receipts | R | 50 | 005 | 000 | 000 | 000 | 099 | Misc Local Revenue | 0.00 | 126,734.79 |
| | | | | | | | | | | | | | | | | \$172,280.90 | \$172,280.90 |
| 4858 | 202306 | 12/31/2022 | P | JE | | Due to due from thru 12.31.22 | Double Jack Design Dec | B | 50 | 205 | 000 | | | | Due To Other Funds | 0.00 | 16,375.00 |
| | | | | | | | Double Jack Design Dec | E | 50 | 005 | 810 | 000 | 000 | 520 | Bldgs Acquisition | 16,375.00 | 0.00 |
| | | | | | | | | | | | | | | | | \$16,375.00 | \$16,375.00 |



Meeting: Finance Committee Meeting Agenda/Minutes

Date: Wednesday, April 12, 2023

Time: 4.30pm

Location: Virtual Meeting

Meeting Minutes

Meeting Call to Order and Roll Call - 4:35

Members present - Mandi Folks, Judith Darling, Brenda Kes, Jolene Skordahl

Members not present - Bruna Burns, Kathleen Mortensen, [Dustin J. Reeves](#)

WLA Mission & Vision – Jolene Skordahl

Mission: The mission of WLA is to utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology.

Vision: The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face as they transition into high school.

Development, Discussion, and Recommendations

1. Review financial statements for March, 2022 - Brenda Kes - normal within range.
2. Review proposed budget model - Brenda Kes and Dr. Mortensen , Tabled
3. Review ERC Credit -will be getting this credit within the next few months. Dr. Mortensen
4. Review Busing Contract - Dr. Mortensen - Tabled
5. Review Special Education Contracts - Dr. Mortensen - Tabled
6. Review Maintenance Contracts - Dr. Mortensen - Tabled
7. Review Third Playground and Cement Work - Dr. Mortensen - Tabled
8. Review Soundproofing for the gym - Dr. Mortensen - Tabled
9. Review Food service contract - Dr. Mortensen - Tabled, Pursue more quotes from other companies.
10. Review Pest Control contract and Lawn Care contract - Dr. Mortensen - approved by committee
11. Review BKDV Employee Credit Refund paperwork - Dr. Mortensen - Tabled
12. Online bill pay system? - Jolene Skordahl - approved, pursue quotes from online payment systems.
13. Discuss possible changing meeting times with the Governance Committee. - Brenda Kes , Will review times with Dustin and check in with the Governance Committee.

Housekeeping

1. Review all tabled contracts when the revised proposed budget model is completed.

Next Regularly Scheduled WLA Board of Directors Finance Committee Meeting

Date: Wednesday, May 10, 2023

Time: 4:30 pm

Location: Virtual / Woodbury Leadership Academy-Conference Room
8089 Globe Drive, Woodbury, MN 55125

Adjournment @ 5:30



Meeting: Governance Committee Minutes

Date: Thursday, April 13th, 2023

Time: 4:30 PM

Location: Zoom - ID 432 394 8884 Password: WLAROCKS

AGENDA

Meeting Call to Order and Roll Call

Meeting Call to Order at 4:35pm

Roll Call

Members Present: Kathy Mortensen, Shelbi Pool, and Natalie Sjoberg

Members Absent: Jessica Erickson and Erin Neumann

Non-Members in Attendance: Megan Nafe

Development, Discussion, and Recommendations

- Review student/family and employee handbook
 - Nearing completion and will be ready for next school year
- Discussion of creation of Grading Policy
 - Megan presented grading policy proposal of standards “referenced” grading policy
 - Discussion of clarity of system for teachers and families
 - Committee will continue discussion and potential policy at next meeting
- Discussion of committee chair/members
 - Tabled until May
- 210.1- CONFLICT OF INTEREST – CHARTER SCHOOL BOARD MEMBERS
 - Tabled until May
- 211- CRIMINAL OR CIVIL ACTION AGAINST SCHOOL, BOARD OF DIRECTORS MEMBER, EMPLOYEE OR STUDENT
 - Tabled until May
- 214 - OUT-OF-STATE TRAVEL BY SCHOOL BOARD MEMBERS
 - Tabled until May

Future Discussions

- Annual policies review: 410, 413, 414, 415, 506, 514,, 522, 524, 616, 806 (enter into first reading)

Housekeeping

Next Regularly Scheduled WLA Board of Directors Governance Committee Meeting

Date: May 11th, 2023

Time: 4:30 p.m.

Location: Woodbury Leadership Academy-Google Meets
8089 Globe Drive, Woodbury, MN 55125

Adjournment at 5:15pm

Facilities Meeting–04/18/2023 Virtual Meeting began @ 4:39pm and adjourned @5:19pm

Present: Ryan Sheak , Dr. Mortenson, , Ben Broderick (joined late)

Absent: Nancy Baumann, Rich Washington

Minutes submitted by Julie Ohs

- There was no formal agenda; the plan for the meeting was to discuss the future playground.
- The 2 bids Ryan presented are comparable. There was a 6K discount on the curbing. Dr. Mortenson prefers #1 better.
- Two different companies, both have a good history in the area. Ryan met with both owners.
- Ryan prefers Christopher Johnson of St. Croix recreation which is bid #1. Design of bid #1 seems like more bang for the buck.
- Price difference is around the curbing.. One is plastic and one is cement. Plastic doesn't seem durable, especially in this climate.
- Base material is a fabricated wood that lasts a year or so then needs to be topped off at a minimal cost. It would cost 50-100K more for turf or composite rubber material.
- Slim chance to get done before next school year. May 1st the lead time and cost will go up.
- Could get board approval to skip finance and just have the board approve the project in order to do the deal by April 30th. Could then potentially finish in September.
- Another option is a special meeting for finance if the board doesn't want to skip finance, then follow with a special board meeting to approve.
- Potentially 8-16K more if we wait past April 30th.
- Ryan reported the utilities are clear. It is recommended though to have a private utilities company to come out and verify that they are indeed clear. Cost would be roughly \$400–\$500. Could also at the same time have them check the potential pavilion area for utilities.
- Playground will require a city permit. Contractor would be responsible for that.
- Christopher would like to meet with Ben, Dr. Mortenson and Ryan yet this week to keep the ball moving. To the
- Whole bid is \$155-\$165 K. Potential finish late August into September.
- Dr. Mortenson would like the teachers to provide input on the designs.
- Action Steps–Dr. Mortenson to get the teacher's input. Ryan to set up the aforementioned meeting. Ryan to talk with Christopher about passive play elements.
- Fencing–Should we move forward to get it installed before winter or wait? Price won't go down if we wait. There is some extra money “windfall” to pay for it.
- This extra money can be utilized for technology, playground and fencing.
- Ryan to get a fencing bid.
- A parent approached Dr. Mortenson about school security. They stated that “shooters” look for isolated settings. Suggested we encourage parents to be on campus and walk their dogs or just be a presence so the school looks busier and avoid looking isolated.

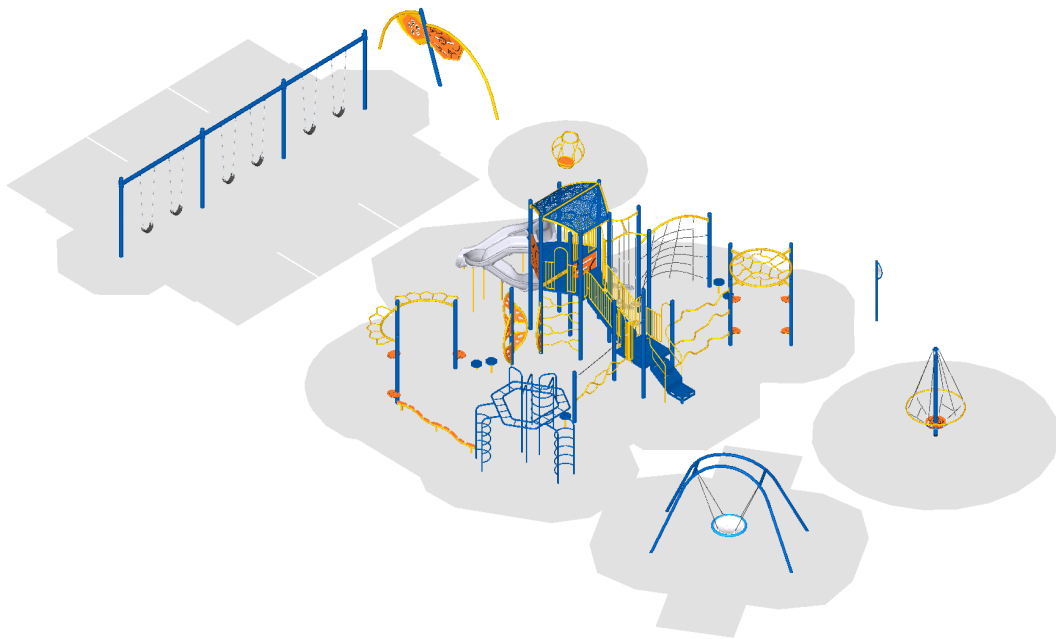
- Ryan stated “if they want to get in they will”. Need the basics; locked doors, vigilant teachers and staff.
- Need to set up a facilities/security meeting before next school year. Perhaps invite Woodbury PD.
- Perhaps have facilities subgroup around safety.
- Ben has a city meeting to talk about field maintenance. He will ask the city would be willing to contribute funds since the playground would be an ancillary use to the soccer field.
- Need sodding people out to look at better leveling. The city cannot groom until the leveling issue is resolved/fixed.

Woodbury Leadership Academy Woodbury Leadership Academy

Proposal # Woodbury Leadership Academy Concept 4 April 2023
April 21, 2023

Presented by

St. Croix Recreation Company, Inc.



Burke®



April 21, 2023

Ben Broderick
Woodbury Leadership Academy
8089 Globe Dr
Woodbury, MN 55125

Dear Ben Broderick:

St. Croix Recreation Company, Inc. is delighted to provide Woodbury Leadership Academy with this playground equipment proposal.

This design was developed with your specific needs in mind, and we look forward to discussing this project further with you to ensure your complete satisfaction. St. Croix Recreation Company, Inc. is confident that this proposal will satisfy Woodbury Leadership Academy's functional, environmental, and safety requirements -- and most importantly -- bring joy and excitement to the children and families directly benefiting from your new playground.

You have our personal commitment to support this project and your organization in every manner possible, and we look forward to continue developing a long-standing relationship with Woodbury Leadership Academy. We appreciate your consideration and value this opportunity to earn your business.

Sincerely,

Christopher Johnsen
St. Croix Recreation Company, Inc.
225 N. Second Street
Stillwater, MN 55082

Design Summary

St. Croix Recreation Company, Inc. is very pleased to present this Proposal for consideration for the Woodbury Leadership Academy located in Woodbury. BCI Burke Company, LLC has been providing recreational playground equipment for over 90 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of Woodbury Leadership Academy. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

The following is a summary of some of the key elements of our Proposal:

- Project Name: Woodbury Leadership Academy
- Project Number: Woodbury Leadership Academy Concept 4 April 2023
- User Capacity: 162
- Age Groups: Ages 5-12 years
- Dimensions: 104' 8" x 54' 10"
- Designer Name:

St. Croix Recreation Company, Inc. has developed a custom playground configuration based on the requirements as they have been presented for the Woodbury Leadership Academy playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal # Woodbury Leadership Academy Concept 4 April 2023 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the Woodbury Leadership Academy playground project and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success.

INFORMATION
 MINIMUM FALL ZONE SURFACED WITH RESILIENT MATERIAL AREA
 4133 SQ.FT.
 PERIMETER
 582 FT.
 STRUCTURE SIZE
 104' 8" x 54' 10"

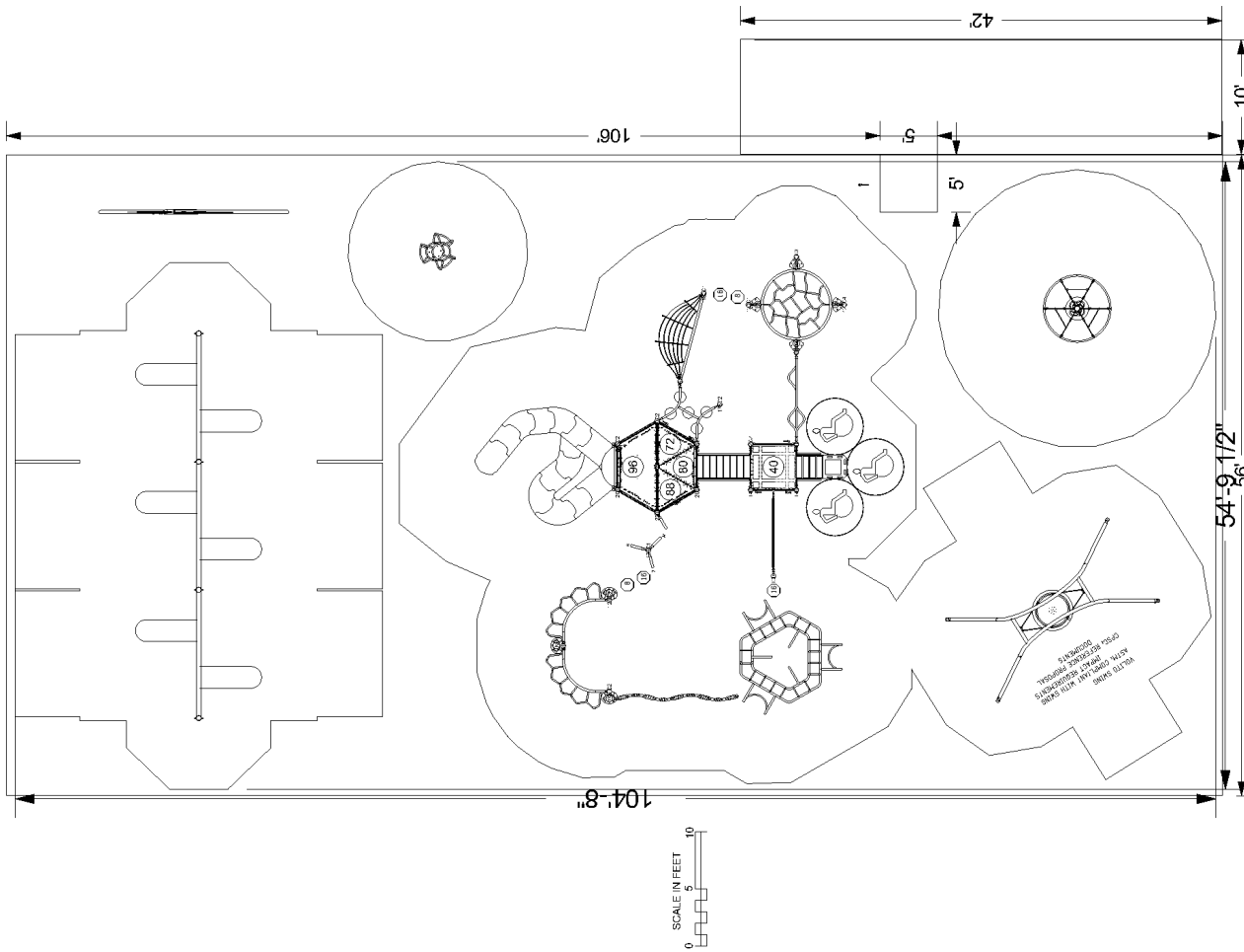
STRUCTURE IS DESIGNED FOR CHILDREN AGES:

6-23 MONTH OLDS
 2-5 YEAR OLDS
 5-12 YEAR OLDS
 13 + YEAR OLDS

The play components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F 1487. To verify product certification, visit www.ipema.org

The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.



WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH AND AROUND THIS EQUIPMENT.
 FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for Public Playground Safety.
 PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

| | |
|---|--------------|
| NUMBER OF PLAY EVENTS: | 30 |
| NUMBER OF ELEVATED PLAY EVENTS: | 7 |
| NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP: | PROVIDED: 0 |
| NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM: | PROVIDED: 7 |
| NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM: | PROVIDED: 7 |
| NUMBER OF GROUND LEVEL PLAY EVENTS: | PROVIDED: 23 |
| NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS: | PROVIDED: 7 |
| RECD: 0 | RECD: 0 |
| RECD: 4 | RECD: 2 |
| RECD: 2 | RECD: 2 |

April 21, 2023

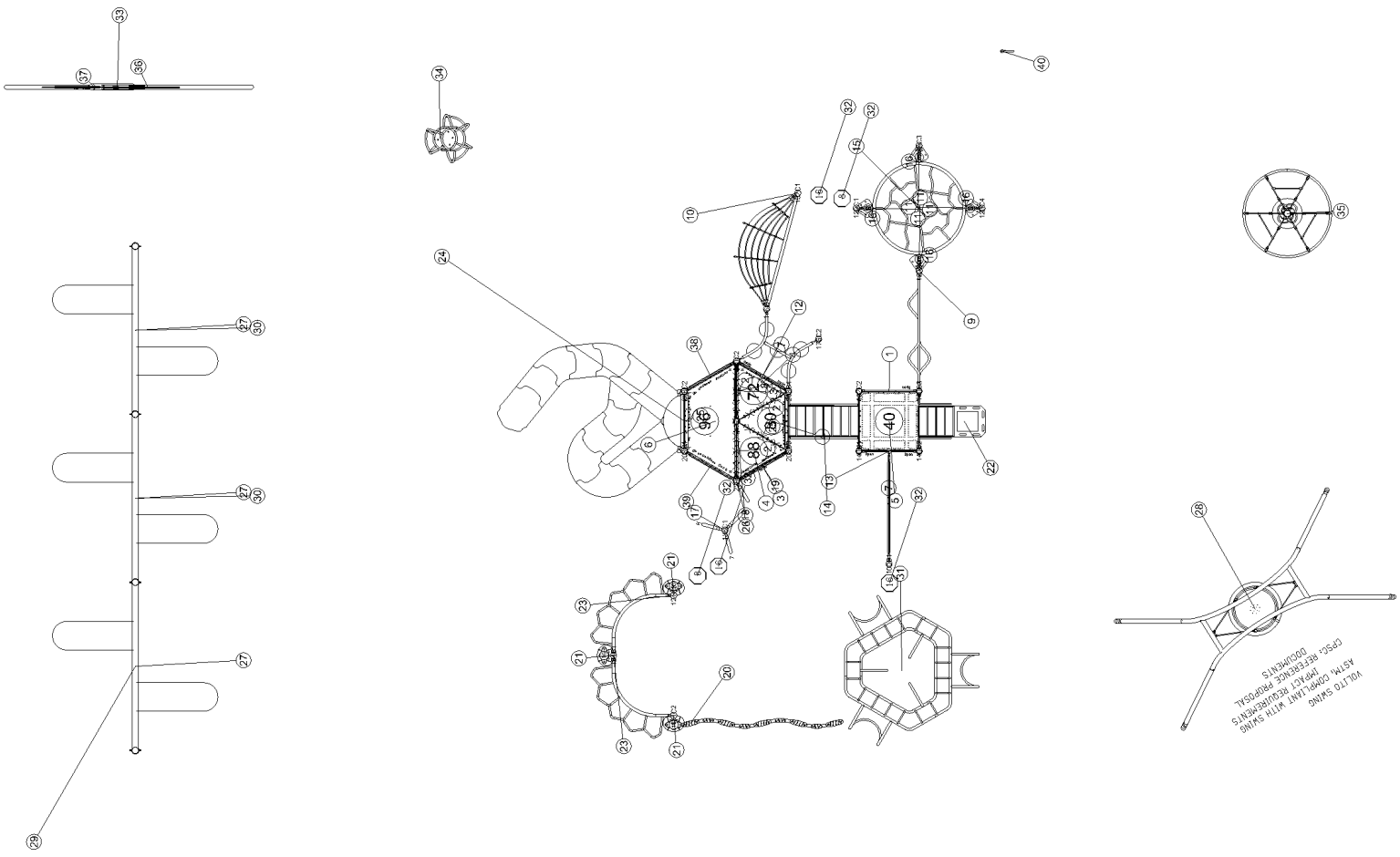
SERIES: Basics, Fitness, Intensity, Nucleus
 SITE PLAN
 DRAWN BY:

Woodbury Leadership Academy
 8089 Globe Dr
 Woodbury, MN 55125

St. Croix Recreation Company, Inc.

Woodbury Leadership Academy Concept 4 April 2023

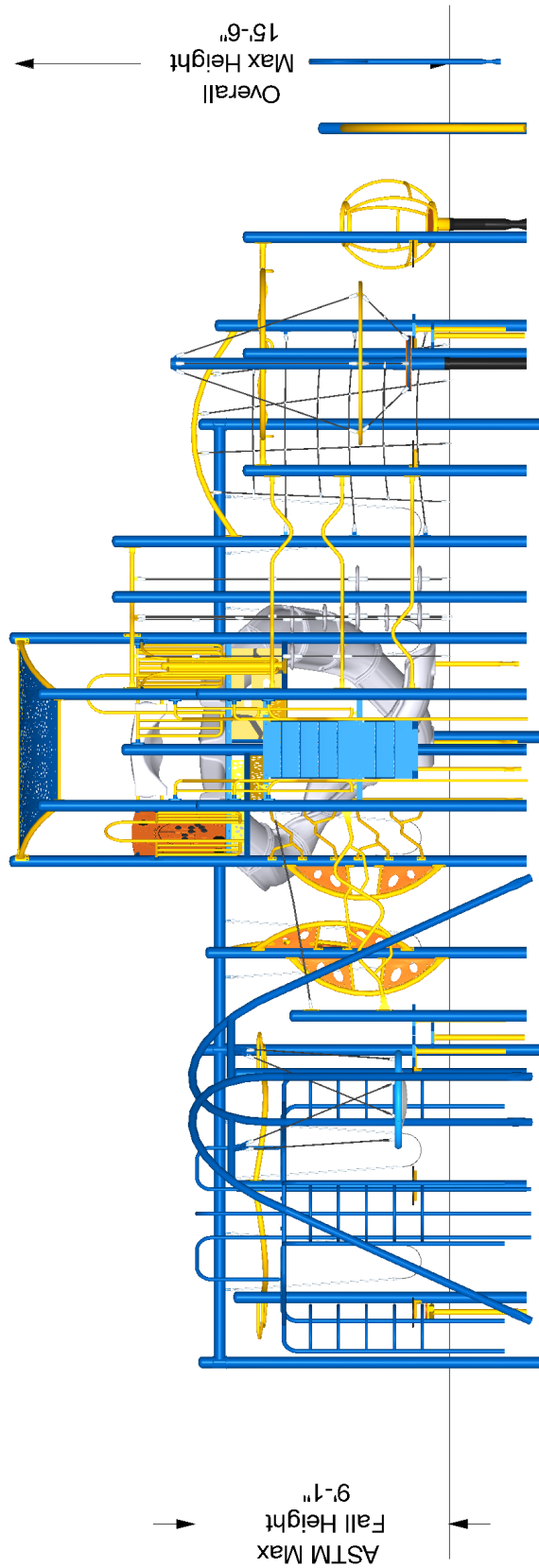
| ITEM | COMP. | DESCRIPTION |
|------|----------|-------------------------------|
| 1 | 270-0001 | OFFSET ENCLOSURE |
| 2 | 270-0009 | 8" CLOSURE PLATE, ELLIPSE |
| 3 | 270-0112 | UNITARY ENCLOSURE |
| 4 | 270-0129 | TRIANGLE PLATFORM |
| 5 | 270-0130 | SQUARE PLATFORM |
| 6 | 270-0132 | HALF HEXAGON PLATFORM |
| 7 | 270-0286 | CENTER MOUNT ENCLOSURE |
| 8 | 270-0299 | ABSTRACT PLATFORM LADDER |
| 9 | 370-0004 | POWER PIPES CLIMBER |
| 10 | 370-0008 | WILD WEB ROPE CLIMBER |
| 11 | 370-0027 | LAUNCH PAD |
| 12 | 370-0166 | PODSTEP CLIMBER 64-72" |
| 13 | 370-0171 | TRANGO CLIMBER, CENTER MO |
| 14 | 370-0469 | 40" TRANSITION STAIR W/BARRI |
| 15 | 370-0829 | PLEXUS OVERHEAD |
| 16 | 370-0834 | OVERHEAD POST ATTACHMENT |
| 17 | 370-0851 | VERTO CLIMBER 3 FS |
| 18 | 370-0854 | VERTO CLIMBER 1 |
| 19 | 370-0871 | TREE BRANCH CLIMBER 88" |
| 20 | 370-1604 | BALANCE CHALLENGE |
| 21 | 370-1608 | OVISTEP LAUNCH PAD |
| 22 | 370-1658 | TRANSFER STATION, HANDRAIL |
| 23 | 370-1678 | 90 DEG HORIZONTAL LADDER, N |
| 24 | 470-0574 | VIPER II OVER UNDER 96 |
| 25 | 470-0808 | EVOLUTION ROOF BOTTOM EDG |
| 26 | 470-0813 | EVOLUTION HEX ROOF |
| 27 | 550-0112 | BELT SEAT, 8' PAIR, STD CHAIN |
| 28 | 550-0186 | VOLUTO |
| 29 | 550-0201 | SINGLE POST SWING ASSEMBL |
| 30 | 550-0202 | SINGLE POST SWING ADD-ON 5" |
| 31 | 560-0032 | RALLY ROUND |
| 32 | 560-0526 | SINGLE POD WALK 8"-16" |
| 33 | 560-1703 | STEMPLAY SHORT ACTIVITY FR |
| 34 | 560-2589 | COMET II |
| 35 | 560-2611 | SPINETIC W/O SPEED LIMITER |
| 36 | 560-2685 | STEMPLAY MOMENTUM |
| 37 | 560-2689 | STEMPLAY GRAVITY |
| 38 | 570-0394 | PIPE WALL |
| 39 | 570-1858 | 3-IN-A-ROW PANEL, ABOVE PLAT |
| 40 | 580-1315 | FS SIGN, AGES 5-12 |



April 21, 2023

SERIES: Basics, Fitness, Intensity, Nucleus
 COMPONENT PLAN
 DRAWN BY:

Woodbury Leadership Academy
 8089 Globe Dr Woodbury Leadership Academy Concept 4 April 2023
 Woodbury, MN 55125



The protective surfacing for this design must accommodate the critical fall height.

April 21, 2023

SERIES: Basics, Fitness, Intensity, Nucleus
 ELEVATION PLAN
 DRAWN BY:

Woodbury Leadership Academy
 8089 Globe Dr
 Woodbury, MN 55125

St. Croix Recreation Company, Inc.
 Woodbury Leadership Academy Concept 4 April 2023



April 21, 2023

SERIES: Basics, Fitness, Intensity, Nucleus

Woodbury Leadership Academy

St. Croix Recreation Company, Inc.

ISOMETRIC PLAN

8089 Globe Dr Woodbury Leadership Academy Concept 4 April 2023

DRAWN BY:

Woodbury, MN 55125

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220

Proposal # Error! No document variable supplied.



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Proposal Prepared for:

Ben Broderick
Woodbury Leadership Academy
8089 Globe Dr
Woodbury, MN 55125
Phone: 651-571-2100

Project Location:

Woodbury Leadership Academy
8089 Globe Dr
Woodbury, MN 55125

Proposal Prepared by:

St. Croix Recreation Company, Inc.
225 N. Second Street
Stillwater, MN 55082
Phone: 651-430-1247
Fax: 651-430-9231
cj@stcroixrec.com

Christopher Johnsen
Phone: 651-430-1247
Fax: 651-430-9231
cj@stcroixrec.com

| Component No. | Description | Qty | User Cap | Ext. User Cap | Weight | Ext. Weight |
|---------------------|----------------------------------|-----------|----------|---------------|--------|-------------|
| Burke Basics | | | | | | |
| 550-0112 | BELT SEAT, 8' PAIR, STD CHAIN | 3 | 2 | 6 | 20 | 60 |
| 550-0186 | VOLITO | 1 4 4 413 | 413 | | | |
| 550-0201 | SINGLE POST SWING ASSEMBLY 5"... | 1 | 0 | 0 | 220 | 220 |
| 550-0202 | SINGLE POST SWING ADD-ON 5" OD | 2 | 0 | 0 | 145 | 290 |
| 560-0032 | RALLY ROUND | 1 18 18 | 410 | 410 | | |
| 560-0526 | SINGLE POD WALK 8"-16" | 5 1 | 5 | 27 | 135 | |
| 560-1703 | STEMPLAY SHORT ACTIVITY FRAME | 1 | 0 | 0 | 176 | 176 |
| 560-2589 | COMET II | 1 6 6 147 | 147 | | | |
| 560-2611 | SPINETIC W/O SPEED LIMITER | 1 | 8 | 8 | 257 | 257 |
| 560-2685 | STEMPLAY MOMENTUM | 1 4 4 | 4 | 35 | 35 | |
| 560-2689 | STEMPLAY GRAVITY | 1 2 2 | 63 | 63 | | |
| 580-1315 | FS SIGN, AGES 5-12 | 1 0 | 0 | 23 | 23 | |
| Fitness | | | | | | |
| 370-1604 | BALANCE CHALLENGE | 1 2 2 | 2 | 76 | 76 | |
| Intensity | | | | | | |
| 370-0004 | POWER PIPES CLIMBER | 1 6 6 | 6 | 47 | 47 | |
| 370-0008 | WILD WEB ROPE CLIMBER | 1 6 6 | 6 | 77 | 77 | |
| 370-0027 | LAUNCH PAD | 4 1 4 | 9 | 36 | | |
| 370-0829 | PLEXUS OVERHEAD | 1 14 14 | 14 | 96 | 96 | |
| 370-0834 | OVERHEAD POST ATTACHMENT | 4 0 | 0 | 3 | 12 | |
| 370-1608 | OVISTEP LAUNCH PAD | 4 1 4 | 4 | 10 | 40 | |
| 370-1678 | 90 DEG HORIZONTAL LADDER, NUC... | 2 6 12 | 6 | 12 | 46 | 92 |
| Nucleus | | | | | | |
| 072-0500-100C | 5" OD X 100" CAPPED POST | 1 | 0 | 0 | 53 | 53 |
| 072-0500-120C | 5" OD X 120" CAPPED POST | 4 | 0 | 0 | 63 | 252 |
| 072-0500-124C | 5" OD X 124" CAPPED POST | 3 | 0 | 0 | 65 | 195 |
| 072-0500-132C | 5" OD X 132" CAPPED POST | 2 | 0 | 0 | 69 | 138 |
| 072-0500-136C | 5" OD X 136" CAPPED POST | 1 | 0 | 0 | 71 | 71 |
| 072-0500-140C | 5" OD X 140" CAPPED POST | 3 | 0 | 0 | 74 | 222 |
| 072-0500-172C | 5" OD X 172" CAPPED POST | 1 | 0 | 0 | 90 | 90 |
| 072-0500-176C | 5" OD X 176" CAPPED POST | 2 | 0 | 0 | 92 | 184 |
| 072-0500-208C | 5" OD X 208" CAPPED POST | 4 | 0 | 0 | 109 | 436 |
| 072-0500-220C | 5" OD X 220" CAPPED POST | 2 | 0 | 0 | 115 | 230 |
| 270-0001 | OFFSET ENCLOSURE | 1 0 | 0 | 30 | 30 | |

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| | | | | | | | |
|----------|----------------------------------|---|----|----|-----|-----|-----|
| 270-0009 | 8" CLOSURE PLATE, ELLIPSE | 3 | 0 | 0 | 8 | 24 | |
| 270-0112 | UNITARY ENCLOSURE | 2 | 0 | 0 | 34 | 68 | |
| 270-0129 | TRIANGLE PLATFORM | 3 | 2 | 6 | 48 | 144 | |
| 270-0130 | SQUARE PLATFORM | 1 | 6 | 6 | 106 | 106 | |
| 270-0132 | HALF HEXAGON PLATFORM | 1 | 6 | 6 | 144 | 144 | 144 |
| 270-0266 | CENTER MOUNT ENCLOSURE | 2 | 0 | 0 | 43 | 86 | |
| 270-0299 | ABSTRACT PLATFORM LADDER 24" | | 1 | 1 | 1 | 24 | 24 |
| 370-0166 | PODSTEP CLIMBER 64-72" | 1 | 10 | 10 | 143 | 143 | |
| 370-0171 | TRANGO CLIMBER, CENTER MOUNT ... | | 1 | 5 | 5 | 33 | 33 |
| 370-0469 | 40" TRANSITION STAIR W/BARRIE... | | 1 | 4 | 4 | 279 | 279 |
| 370-0851 | VERTO CLIMBER 3 FS | 1 | 3 | 3 | 103 | 103 | |
| 370-0854 | VERTO CLIMBER 1 1 | 1 | 1 | 35 | 35 | | |
| 370-0871 | TREE BRANCH CLIMBER 88" | | 1 | 4 | 4 | 33 | 33 |
| 370-1658 | TRANSFER STATION, HANDRAIL 40" | | 1 | 5 | 5 | 172 | 172 |
| 470-0574 | VIPER II OVER UNDER 96 | 1 | 8 | 8 | 479 | 479 | |
| 470-0808 | EVOLUTION ROOF BOTTOM EDGE2 | | 0 | 0 | 13 | 26 | |
| 470-0813 | EVOLUTION HEX ROOF | 1 | 0 | 0 | 211 | 211 | |
| 570-0394 | PIPE WALL 1 | 0 | 0 | 36 | 36 | | |
| 570-1858 | 3-IN-A-ROW PANEL, ABOVE PLATF... | | 1 | 2 | 2 | 45 | 45 |
| 600-0104 | NPPS SUPERVISION SAFETY KIT | 1 | 0 | 0 | 3 | 3 | |
| 660-0103 | MAINTENANCE KIT, STRUCTURE | 1 | 0 | 0 | 7 | 7 | |
| 660-0104 | INSTALLATION KIT, STRUCTURE | 1 | 0 | 0 | 5 | 5 | |

Total User Capacity: 162

Total Weight: 6,812 lbs.

Total Price: \$100,757

Information is relative to the Feb 13 2023 4:35AM database.

Special Notes:

Prices do not include freight, unloading, material storage, site excavation/preparation, removal of existing equipment, removal of excess soil from footing holes, site security, safety surfacing, installation, or sales tax (if applicable). Prices are based on standard colors per CURRENT YEAR BCI Burke Catalog. Custom colors, where available, would be an extra charge. **Pricing is valid for 30 days from the date of this proposal.**

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Selected Color List

| <u>Color Group</u> | <u>Color</u> |
|-------------------------------|--------------|
| <i>Phase 1</i> | |
| Post | Blue |
| Contemporary Swing Fittings | Blue |
| Accessory | Yellow |
| Platform | Blue |
| Rotomolded | Granite |
| Kore Konnect | Blue |
| 1 Color Extruded/Flat | Orange |
| 2 Color Extruded/Flat (outer) | Orange |
| 2 Color Extruded/Flat (inner) | Black |
| <u>Overridden Colors</u> | |
| <i>560-0032 RALLY ROUND</i> | |
| Accessory | Blue |

PRELIMINARY DESIGN & PRICING
APPROVAL REQUIRED BY YOUR BURKE REPRESENTATIVE



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Volito Swing

Safety Standards & Guidelines - Reference Information

The Volito Swing was designed to allow multiple children to swing and engage together. For many years the only swings available for kids to use together were tire swings, which are fun and challenging but presented opportunities for improvement. Tire swings are able to rotate and pivot in all directions, often in an unpredictable manner and, because they aren't easy to propel while sitting on them, other children often have to push the swing to gain and maintain motion. The Volito Swing, along with many similar swings in this growing market trend, provides a multi-user swing that moves in a single axis to-fro motion.

The Volito Swing is IPEMA Certified and meets or exceeds the requirements of ASTM F1487-17, which is recognized as the standard of care in the playground industry. This ASTM public playground safety standard is revised every two to three years to remain current with innovation and market trends.

The CPSC Public Playground Safety Handbook hasn't been revised since 2008 and doesn't include new product categories that have been innovated in recent years. There are a couple of points to note when deciding to purchase a multi-user swing:

- Multi-user swings are innovative and CPSC Public Playground Safety Handbook doesn't have a standard that specifically covers them.
- CPSC 5.3.8.3.1 – CPSC recommends that belt swing seats should be designed to accommodate no more than one user at any time. While the Volito Swing is a single axis swing, it is clearly not a belt seat.
- CPSC 2.3.1 – CPSC says that swings intended for more than one user are not recommended because of their greater mass, as compared to single occupancy swings, presents a risk of impact injury.
 - The ASTM safety standard, F1487, was revised in 2011 to add maximum impact requirements for swings and the Volito Swing has been tested and is compliant with ASTM impact requirements.
 - CPSC has written a letter stating that “the swing impact test in F1487-11 is a reasonable approach to address the concerns posed by unoccupied, heavy, multiple occupancy swings.”
- CPSC has always included an exemption to both recommendations listed above for tire swings, which are multiple occupancy swings that are suspended from a single pivot and permit swinging in any direction.
- CPSC also emphasizes that their Handbook provides recommendations, not requirements. If a jurisdiction adopts the Handbook's recommendations as mandatory requirements, that jurisdiction would need to determine how the requirements should be applied in any particular instance.

BURKE GENERATIONS WARRANTY®

The Longest and Strongest warranty in the industry

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of shipment.

We stand behind our products. In addition, the following products are warranted, under normal use and service from the date of shipment as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Intensity®, Synergy™, Nucleus®, Voltage®, Little Buddies®, ELEVATE®, ACTIVATE®, INVIGORATE™) against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreConnect® clamps against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers)
- One Hundred (100) Year Limited Warranty on bolt-through fastening and clamp systems (Synergy™, Intensity®, Nucleus®, Voltage®, Little Buddies®, ELEVATE®).
- Twenty-Five (25) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on structure platforms and decks, metal roofs, table tops, bench tops, railings and barriers against structural failure due to materials or workmanship.
- Fifteen (15) Year Limited Warranty on all plastic components including StoneBorders against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GRC products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty.
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a two (2) year warranty against premature fading of the print and graphics on the signs.
- Five (5) Year Limited Warranty on Intensity® and RopeVenture® cables and LEVEL X® flex bridge against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on moving parts, including swing components, against structural failure due to materials or workmanship.
- Five (5) Year Limited Warranty on PlayEnsemble® cables and mallets against defects in materials and workmanship.
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defects.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable part. Replacement parts carry the applicable warranty from the date of shipment of the replacement from Burke. After the expiration of the warranty period, you must pay for all parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

Warranty Exclusions: The above stated warranties do not cover: "cosmetic" defects, such as scratches, dents, marring, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather, immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

Limitation of Remedies: Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profits resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or deterioration is considered "normal wear" in this environment. Product installed within 500 yards of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for defects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

Contact your local Burke Representative for warranty information regarding Burke Turf® and Burke Tile products.

Terms of Sale

Pricing: Prices published in this catalog are in USD, are approximate and do not include shipping & handling, surfacing, installation nor applicable taxes. All prices are subject to change without notice. Contact your Burke representative for current pricing. Payments are to be made in USD.

Weights: Weights are approximate and may vary with actual orders.

Installation: All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

Specifications: Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-2070.

01/2022

BCIBURKE.COM

Burke

800.266.1250

Woodbury Leadership Academy

21-Apr-23

Prepared by Chris @ St. Croix Recreation

Planning number only

Option 1 with Concrete Curb

| | | | | | |
|--------------------------------------|---------------------|--------|----|-----------|----|
| Playground Equipment Concept 4 April | \$100,757.00 | | | | |
| Discount | \$ (7,052.99) | | | | |
| Freight | \$ 2,800.00 | lf | lf | | |
| Woodfiber | \$ 14,840.00 | 106 | 56 | 5936 sqft | |
| Install for playground | \$ 27,189.25 | | | | |
| Curb | \$ 17,820.00 | 106 | 56 | 106 | 56 |
| Allowance for grading and site prep | \$ 12,000.00 | | | | |
| Drain Tile | \$ 8,000.00 | | | | |
| Fence just a guess | \$ 8,880.00 | 222 lf | | | |
| Total | \$176,353.26 | | | | |

The yellow highlighted numbers are just a guess based off minor grading and elevation changes from existing conditions

Does not include erosion control, restoration or maintenance

Board of Directors Election 2023

YOU are called to serve as a LEADER for our school! Nominate yourself as a candidate for our Board of Directors and help lead Woodbury Leadership Academy over the next exciting years.

Open Seats up for Election:

Parent Seat (term June 2023 – June 2026)

Community Member Seat (term June 2023 – 2026)

Teacher Seat (term June 2023 – June 2026)

The Board of Directors governs the school by setting the expectations and parameters that lead to higher levels of student achievement. Among other things, the Board is responsible for compliance reporting, strategic goal-setting, evaluating the school's Executive Director, and overseeing the finances of the school.

Service on the Board of Directors is an opportunity to provide leadership to an outstanding educational organization. While Board service requires a generous commitment of time, talent, and skills on behalf of WLA, this is balanced by the reward of serving with other dedicated individuals to ensure WLA's continued success as a public charter school.

Interested candidates should possess...

- ❖ A passion for the WLA's mission and vision
- ❖ A desire to strengthen our school community
- ❖ An ability to contribute in a positive, collaborative manner
- ❖ Previous experience with strategic planning and implementation, finance, marketing, communications, legal, and/or education is beneficial but not required

More information about board member roles, duties, and expectations can be found at <http://www.wlamn.org/about-wla/board>

Complete the attached Self-Nomination Form to submit your candidacy!

Key Election Dates:

April 27th, 2023 – Call for Board Candidate Nominations

May 12th, 2023 – Close of Self-Nomination Submission at 4:30pm

May 30th through June 2nd – Voting Period (online)

June 2nd, 2023 – Close of Voting at 4:30pm

June 22nd, 2023 – Election Results Announced and New Members Seated

Board of Directors Self- Nomination Form

Name: _____ Email: _____

Affiliation to WLA (Parent, Teacher, or Community Member): _____

Instructions:

1. Prepare a candidate statement that is a **maximum of one page** and includes answers to the following questions:
 - What makes our mission and vision meaningful to you?
 - Tell us about a time you stepped up into a leadership role.
 - What do you think are the characteristics of a great board member?
 - What educational innovations would you bring to WLA?
2. Submit via email or hard copy
 - a. Email this completed form with your candidate statement to the Elections Committee at elections@wlamn.org, or:
 - b. Place this completed form with your candidate statement in a sealed envelope addressed to WLA Board of Directors Elections Committee and deliver it to the WLA Office
3. The Elections Committee will confirm the receipt of your self-nomination form and contact you with any further steps.

Thank you for your interest in serving Woodbury Leadership Academy!

Service Proposal



PAFFYS PEST CONTROL

Commercial - Non-housing

PO Box 100
Newport, MN 55055
Phone 651-459-4654
Fax 651-459-4652
paffyspestcontrol@gmail.com

Sales Representative:

Carl Paffel

Date:

3/20/2023

Account #:

Start of Contract (Month/Season)

Location:

Contact: Ben Broderick
Company: Woodbury Leadership Academy
Address: 8089 Globe Dr
Woodbury, MN 55125

Phone: O:651-571-2100
Email: bbroderick@wlamn.org

Bill To:

Contact: _____
Company: _____
Address: _____

Phone: _____
Email: _____

COMMERCIAL SERVICES

- Monthly Commercial Service
- Weekly Commercial Service
- Quarterly Commercial Service
- Mosquito/Tick Service May-Sept
- Exterior Sprays
- Fly Traps
- Rodent Exterior Bait Stations

PROPERTY TYPE

- Retail Space
- Restaurant
- Small Business Office
- Warehouse/Storage Facility
- Sports Facility
- Schools
- Religious Institutions

Service Description:

General Pest Control

Interior/exterior treatments, including removal of spider webs & wasp nests

Interior areas include common areas, kitchen/bars, dining rooms, basements, mechanical and storage rooms, and entry ways.

* Initial pre-existing mice issue & equipment are waived and included within quote

* Includes Spring & Fall Power exterior power treatments for front entries & exits around windows, doors. Will be treating up to 30ft to 40ft in some areas.

* Includes Mosquito/Tick control around 3 playground sets and outdoor classroom along perimeter foliage, tree line rock/mulch beds etc. May-Sept months only

Pests Covered Under This Agreement:

- | | | | | |
|-------------------|----------------------|---------------------|-----------------|---------------------------|
| * Mice | * German Cockroach | * Spiders | * House Flies | * Saw Tooth Grain Beetles |
| * Rats | * American Cockroach | * Centipedes | * Fruit Flies | * Confused Flour Beetles |
| * Carpenter Ants | * Other Cockroach | * Millipedes | * Phorid Flies | * Red Flour Beetles |
| * Pavement Ants | * Crickets | * Ground Beetles | * Cluster Flies | * Foreign Grain Beetles |
| * Cornfield Ants | * Earwigs | * Sow Bugs | * Moth Flies | * Cigarette Beetles |
| * Bee/Hornet/Wasp | * Silverfish | * Indian Meal Moths | * Fungus Gnats | * Drugstore Beetles |
| * Boxelder Bugs | | * Japanese Beetles | | * Asian Lady Beetles |

Other Pests That Require Special Consideration and Additional Charges:

- | | | | | |
|-------------|------------------------|----------------|---------------|---------------------------|
| * Mosquitos | * Cluster Flies | * Pharaoh Ants | * Fleas/Ticks | * Wood Destroying Insects |
| * Moles | * Exter. Bait Stations | * Bed Bugs | | |

Location:

Contact: _____
Company: _____
Address: _____

- Callbacks included at no extra charge
- Extra services billed per trip & unit between regular services \$ _____
- Regular service time is 7am to 5pm Monday-Friday, weekends by appointment
- Food & Beverage service time is early am to 10:30am, & 2pm - 4pm Monday-Friday
- See attached documentation for further specifications
- Log Book Included Map Included

Pricing / Fees

| | | |
|------------------------------|------------|---|
| Merchandise/Equipment | \$0 | Service descr. <u>rodent equipment & Initial mice issue</u> |
| | | Service descr. _____ |

Initial / Setup Fee: _____ **\$0**

| | | |
|-----------------------------|-------------------|--|
| Regular Service Fee: | \$92.80 | Monthly service |
| | \$350 x2 | Spring / Fall Power treatments |
| Mosq/Tick plan | \$150 x5 | Service descr. <u>Monthly/Power exterior</u> |
| | | Mosq/Tick - May-Sept |
| Total per Year: | \$2,563.60 | |

OR

| | | |
|------------------|-------------------|---|
| Per Year: | \$2,435.42 | Paid Up Front (includes a 5% discount) |
| | | * DISCOUNT ONLY for the full year services* |

* Please **CIRCLE** payment preference (Taxes not included)

Pricing Guarantee:

Contract will automatically renew at same terms after 1 year, unless there is substancial changes in the terms of the agreement.

Service Guarantee:

Paffy's will perform all services to your satisfaction as outlined in this agreement.

Collection and Finance Note:

Invoices are sent in the month following service being performed and must be paid within 30 days. Contracts are subject to a 6-month pre-payment requirement if any invoice payments are received over 30 days after invoicing. Any payments that are 90 days or more late will be subject to an additional service fee, in addition to suspension of services. (Pre-payment requirement, service fee and suspension of services are subject to the discretion of Paffy's Pest Control Inc, Management).

Important Note:

Proposal will become binding contract once it is signed/dated. This agreement is to be effective for a period of 1 year. It will perpetuate thereafter unless customer notifies Paffy's Pest Control Inc. If either the client or Paffy's Pest Control Inc. finds the terms to be untenable, either party may cancel with a 30-day notice.

Acceptance Of Agreement:

I authorize Paffy's Pest Control Inc, to perform services as described on this proposal and agree to pay all costs and fees listed above.

Client Signature: _____

Date: _____

EMERALD LAWN & LANDSCAPE SERVICE, INC.

612-414-3976

Lawn Care • Snow Removal

cut above
grass bark.



Mike Schmidt • Owner

<http://www.emeraldawnmn.com>

PROPOSAL

Emerald Lawn & Landscape Service, Inc. proposes to provide the following services at the prices listed below:

| Lawn Care Services | Rate |
|---|------------------------------|
| Lawn mowing (once/week) | 315.00/cut |
| Spring clean-up | 1200.00 |
| Fertilization & weed control (3 applications) | 410 .00/app |
| Mulch (price per yard) | 115.00/ yd |
| Weeding around property (landscape) | 90.00/ hr |
| Cutting field for WLA | 120.00 |
| Sprinkler system approx. prices | |
| ▪ Start-up | 300.00+ parts |
| ▪ Mid-season check | xx.xx/hr + parts & material. |
| ▪ Fall blow-out | 350.00 |

Please indicate your acceptance of this proposal by signing below.

Woodbury Leadership Academy- Wdbry

Date

Mike Schmidt

4/12/23

Emerald Lawn & Landscape Service, Inc.
Mike Schmidt, Owner

Date 4/12/23