



**Meeting:** Board of Directors Regular Meeting

**Date:** Wednesday, May 25th, 2022

**Time:** 5:30 P.M.

**Location:** WLA 3rd Floor Cafeteria

## **AGENDA**

### **1. Meeting Call to Order and Roll Call (Mandi Folks)**

1.1 Meeting Call to Order (Mandi Folks, Board Chair)

1.2 Roll Call (Mandi Folks, Board Chair)

### **2. WLA Mission and Vision (Julie Ohs)**

- a. The mission of WLA is to utilize leadership-based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge Curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology
- b. The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face in high school and beyond.

### **3. Approval of Agenda/Meeting Minutes (Presenter: Mandi Folks, Board Chair)**

3.1 Approval of meeting agenda

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

3.2 Approval of May 11th, 2022 Meeting Minutes

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

### **4. Conflict of Interest Declaration (Presenter: Mandi Folks, Board Chair)**

### **5. Public Comment (Presenter: Mandi Folks, Board Chair)**

5.1 Delegation of Public Comment Items (if necessary)

### **6. Board and Administration Reports**

6.1 First Grade Service Learning Presentation

6.2 Board Report (Mandi Folks)

6.3 Financial Director Report (BKDV)

6.4 Finance Committee Report (Jolene Skordahl)

6.4.1 Accept May Finance Committee Minutes and April Financials

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

6.4.2 Amend Current Year Budget

6.5 Governance Committee Report (Natalie Sjoberg)

6.5.1 Accept May Governance Committee Minutes and enter policy 714 into second reading

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

6.6 Facilities Committee Report (Jason Livingston)

6.6.1 Accept May Facilities Minutes

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

**7. Board Training, Discussion, and Business (Presenter: Mandi Folks, Board Chair)**

7.1 Strategic Plan Update

7.2 Election Committee Update

7.3 Discussion to amend the calendar for 6/3/22 for no school for Kindergarten students

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: \_\_\_\_\_

**8. Board Communication & Future Items (Presenter: Mandi Folks, Board Chair)**

8.1 Board Communication/Future Agenda Items- Reflection

**9. Housekeeping (Presenter: Mandi Folks, Board Chair)**

WLA Regular Board of Directors Meeting

Date: Wednesday, June 22nd, 2022

Time: 5:30pm

Location: WLA, 8089 Globe Drive, Woodbury, MN 55125

**10. Adjournment (Presenter: Mandi Folks, Board Chair)**

Adjournment

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: \_\_\_\_\_

**Woodbury Leadership Academy  
Board of Directors Regular Meeting Minutes  
May 11, 2022**



**Directors Present:** Mandi Folks, Jason Livingston, Julie Ohs, Natalie Sjoberg, Jolene Skordahl

**Directors Absent:** Shannon Kelly, Shelbi Pool

**Administration Present:** Dr Kathleen Mortensen (Executive Director)

**Others in Attendance:** WLA staff & parent

Meeting was live streamed for viewing and posted to the WLA website.

**1. Meeting Call to Order and Roll Call**

**1.1 Meeting Call to Order**

Ms Folks called the meeting to order at 5:29 PM.

**1.2 Roll Call**

Ms Sjoberg took roll.

**2. WLA Mission and Vision**

Ms Sjoberg read the WLA Mission and Vision Statements.

**3. Approval of Agenda/Meeting Minutes**

**3.1 Approval of Meeting Agenda**

Ms Sjoberg moved “to approve tonight’s meeting agenda.” Ms Ohs seconded. Motion passed unanimously.

**3.2 Approval of April 27, 2022 Meeting Minutes**

Ms Ohs moved “the approval of the April 27, 2022 meeting minutes.” Ms Skordahl seconded. Motion passed unanimously.

**4. Conflict of Interest Declaration**

Ms Folks asked if there were any conflicts of interest for items on the agenda. None were noted.

**5. Public Comment**

**5.1 Delegation of Public Comment Items**

There was no public comment.

**6. Board and Administration Reports**

**6.1 Board Report**

Ms Folks updated the Board on the status of the complaint filed with MDE and VOA, stating that the investigation is underway and will results will be reported to the Board when received.

She shared that the June meeting will have a busy agenda, including passing the 2022-23 budget and ratifying contracts, and stressed the importance of having a quorum at that meeting. The Executive Committee of the Board will be developing a process to review the Executive Director’s performance, with the annual review taking place in closed session at an upcoming meeting.

**6.2 Executive Director Report**

Kindergarten teachers introduced the Kindergarten Service Learning Project of cleaning up the school grounds by picking up trash. The project tied into the Core Knowledge curriculum

domain of “Taking care of the Earth” and the Core Virtue of “Responsibility.” A short video was shared of students picking up trash and explaining why they were doing it.

Dr Mortensen highlighted several items in the Director’s Report included in the Board Packet:

- Current ADM of 635 is on target with budget.
- The VOA Conference will be held in June. Mr Broderick, Ms Folks, Ms Ohs, Ms Skordahl and Dr Mortensen plan to attend. All Board members are welcome to attend.
- Summer Session planning is underway, with approx 100 applications received for the 50 openings.
- The 2022-2023 budget is being finalized and includes additional staff positions to support WLA’s growth. A draft budget will be presented at the May meeting, to be approved in June.
- Interviews for a PE teacher are underway. Mr Alberts is moving at the end of the year.
- Upcoming events were highlighted, including the APEX Fun Run, School Carnival, Kindergarten Graduation and Pizza Friday.
- A film crew from SWCTC will begin filming next week, putting together a story of WLA’s history. When complete, the story will be aired on channel 18.
- Grade level fieldtrips are underway, and a DC trip will be held in June.

### **6.3 Finance Committee Report**

Ms Skordahl reported the Finance Committee met in April and reviewed March financial statements, which were previously presented at the April Board meeting. They also discussed purchasing items for the new build, and reviewed the 990 tax return and Special Ed service contracts.

#### **6.3.1 Accept April Finance Committee Minutes**

Ms Skordahl moved “to accept the April Finance Committee meeting minutes and accept the March financials.” Ms Folks seconded. Motion passed unanimously.

#### **6.3.2 Approve Form 990**

Ms Folks presented the Form 990 included in the Board packet, stating that it was prepared by BerganKDV and underwent a detailed review by the Finance Committee.

Ms Skordahl moved “to approve the Form 990.” Ms Ohs seconded. Motion passed unanimously.

### **6.4 Governance Committee Report**

Ms Sjoberg reported the Committee met and reviewed Policy 514 Bullying Prohibition and 506 Student Discipline. Changes made to the policies were highlighted. Ms Mortensen encouraged Board members to submit any input they have on the policies to the Governance Committee.

Ms Sjoberg shared that the Committee recommends additional training for staff on discipline throughout the year, as well as additional staff members be trained in Crisis Prevention. She reported the Committee held a second meeting in April, at which several requests for early admittance to Kindergarten and 1<sup>st</sup> Grade were reviewed. Additional agenda items included potential changes to the Uniform Policy, including adding a PE uniform, adding plaid as an option and adding orange as a polo color choice; the procedure for removal of a Board member; and Board access to legal counsel. There was discussion. Legal counsel access was limited to the Board chair and Executive Director by a Board motion at a prior meeting. Board members felt no need to change this access.

#### **6.4.1 Accept April 14, 2022 and April 21, 2022 Governance Committee Minutes and enter policies 506 and 514 into first reading**

Ms Sjoberg moved “to accept the April 14, 2022 and April 21, 2022 Governance Committee meeting minutes and enter Policy 506 Student Discipline and Policy 514 Bullying Prohibition Policy into first reading.” Ms Skordahl seconded. Motion passed unanimously.

### **6.5 Facilities Committee Report**

Mr Livingston reported the committee met and discussed progress of the build. The project remains on budget and work is being completed to allow for temporary use of the 1<sup>st</sup> floor in June and possible limited tours. Issuance of a Certificate of Occupancy is scheduled for June, but may be delayed due to supply chain issues in acquiring fire rated doors.

#### **6.5.1 Accept April Facilities Committee Minutes**

Mr Livingston moved “to accept the April Facilities Committee meeting minutes.” Ms Folks seconded. Motion passed unanimously.

Mr Livingston reported the committee also met yesterday, but minutes are not yet available. Items discussed include the gym floor, the redesign of the front monument with WLA having a larger share of the sign, with lighted torches. Parking lot configuration was also discussed.

## **7. Board Training, Discussion and Business**

### **7.1 Strategic Plan Update**

Ms Folks reflected the Board completed a strategic planning session and moving forward, an update on progress towards meeting goals and objectives from the strategic plan will be included in each meeting. Dr Mortensen gave an informal update of areas of progress over the past couple of weeks:

- Sustainable growth
  - Met with a family to discuss creative ideas for high school
  - Working on an organization chart to support WLA as it grows
- Marketing
  - Looking into participating in local summer parades
- Academic Achievement
  - In the process of selecting a leadership curriculum
  - Ongoing data analysis to identify areas needing improvement
- Community Building
  - Events & activities returning to pre-Covid level: APEX fun run, Carnival, fieldtrips
- Staff Remuneration
  - Identifying opportunities for staff to grow in their careers
  - Completed a market rate analysis of surrounding schools
- Fiscal responsibility
  - WLA is exceeding VOA financial requirements
  - Working with BerganKDV to develop the 2022-23 budget
- Bullying & Discipline
  - Both policies are under review by the Governance Committee

### **7.2 Election Committee Update**

Ms Sjoberg shared that self-nominations are due Friday, May 13<sup>th</sup>. Voting will take place from May 23<sup>rd</sup> to May 27<sup>th</sup> using the online ElectionRunner program. Winners will be seated at the June meeting.

### **7.3 Approve Special Education Contractor Agreements**

Ms Mortensen directed members to the 2022-23 Special Education Contract Overviews included in the Board packet, noting that all contracts were with returning service providers and

were reviewed by the Finance Committee. She requested the Board approve the Special Education consultant contracts listed. Ms Folks moved “to approve the Special Education contracts presented this evening.” Ms Skordahl seconded. Motion passed unanimously.

#### **7.4 Approve VOA Contract with WLA**

Ms Folks directed members to the VOA Charter School Contract included in the Board packet. The contract is for a 5-year renewal. VOA is in the process of finalizing the agreement and making minor edits. Ms Folks requested members review the contract. Dr Mortensen requested Board members send any suggested changes or edits to her or Ms Folks before the next meeting.

Ms Folks moved “to approve the VOA Charter School Contract including any edits that are submitted by the May Board meeting.” Ms Skordahl seconded. Motion passed unanimously.

### **8. Board Communication & Future Items**

#### **8.1 Board Communication/Future Agenda Items – Reflection**

Dr Mortensen shared her appreciation for the Board members as it is a big commitment for them.

### **9. Housekeeping**

#### **Next regularly scheduled WLA Board of Directors Meeting**

Ms Folks stated the next regular meeting of the WLA Board of Directors will be held on Wednesday, May 25<sup>th</sup> at 5:30 PM. The meetings will be onsite at 8089 Globe Drive and will be live streamed for viewing and posted to the WLA website.

### **10. Adjournment**

Ms Skordahl moved “to adjourn.” Mr Livingston seconded. Motion passed unanimously. The meeting adjourned at 6:54 PM.

DRAFT

Minutes drafted by Nancy Baumann, Board Clerk (non-Board member); submitted by Natalie Sjoberg, Board Secretary.



**Meeting:** Finance Committee Meeting Agenda/Minutes

**Date:** Wednesday, May 11, 2022

**Time:** 4.30pm

**Location:** Virtual Meeting

### Meeting Minutes

#### Meeting Call to Order and Roll Call

Judith Darling, Mandi Folks, Kathy Mortensen, Jolene Skordahl, [Bridget Merrill-Myhre](#), [Brenda Kes](#),

Members absent, Bruna Burns

Call to order @ 4:36

#### WLA Mission & Vision – Jolene Skordahl

**Mission:** The mission of WLA is to utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology.

**Vision:** The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face as they transition into high school.

#### Development, Discussion, and Recommendations

1. Review financial statements for April 2022 - Bridget Merrill-Myhre, on track and within normal limits.
2. Review of revised budget, discussion of when to propose to the BOD. Further discussion needed.
3. Washington County Memo of Understanding for foster care - Kathy, review of contract.
4. Paraprofessional employment agreements - Kathy, review committee work on wages and increases.

#### Housekeeping

Next Regularly Scheduled WLA Board of Directors Finance Committee Meeting

Date: Wednesday, June 8, 2022

Time: 4:30 pm

Location: Virtual / Woodbury Leadership Academy-Conference Room  
8089 Globe Drive, Woodbury, MN 55125

**Adjournment @ 5:19**





**Woodbury Leadership Academy  
Woodbury, MN  
District 4228**

**Financial Statements**

**April 30, 2022**

**Woodbury Leadership Academy  
Woodbury, MN  
April 30, 2022 Financial Statements**

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*These financial statements are prepared in a modified format in that they exclude footnotes and required supplementary information in order to be considered a full set of financial statements. The excluded portions will be included in the fiscal year end audited financial statements. The accompanying financial statements of the School were not subjected to an audit, review, or compilation engagement by BerganKDV and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.*

**Woodbury Leadership Academy  
Woodbury, Minnesota  
February 2022 Financial Statements  
Executive Summary**

**Summary of Key Financial Indicators**

- \* Average Daily Membership (ADM) Overview –
  - Original Budget: 683 ADM
  - Revised Budget: 635 ADM
  - Working Budget: 634 ADM
  - Actual: 635
- \* The school's budgeted surplus in General Fund for the year is \$1,302. The school is budgeting to spend \$36,200 out of the Community Service Fund. A projected cumulative fund balance of \$1,897,295 or 27% of expenditures at fiscal year-end.
- \* Projected Days of Cash on Hand is 106 days of annual expenditures. This is above 45 days meets minimum bond covenants.

**Financial Statement Key Points**

- \* As of month-end, 83% of the year was complete.
- \* Cash Balance as of the reporting period is \$2,017,350 down from \$2,038,517 in the previous month.
- \* Current year holdback balance is \$290,642 as of the reporting period. The holdback amount is approximately 10% of total state aids. The remaining holdback amount will be paid back to the school in fiscal year 2023.
- \* Revenues received at end of the reporting period – 83%
- \* Expenditures disbursed at end of the reporting period – 79.2%

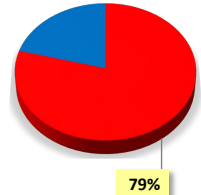
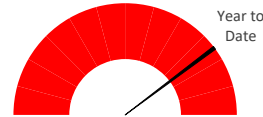
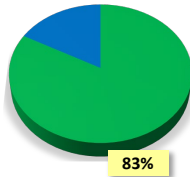
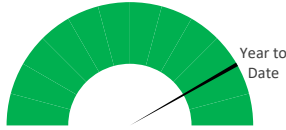
**Other Items**

- \* FY22 Working Budget column is ready for review and approval by the Board.

**Woodbury Leadership Academy  
Woodbury, MN  
Financial Statements Dashboard  
April 30, 2022**

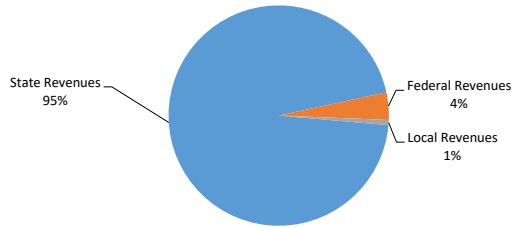
**Financial Summary - Budgeted Amounts and Year to Date Activity**

<i>Resources to Operate Programs (Revenues):</i>		<i>Funds Used to Provide Programs and Services (Expenses):</i>		<i>Excess / Deficit</i>
<b>Approved Budget</b>	\$7,121,780	<b>Approved Budget</b>	\$7,066,562	\$55,218
<b>Working Budget</b>	\$6,893,025	<b>Working Budget</b>	\$6,927,923	(\$34,898)
<b>Year to Date</b>	\$5,722,963	<b>Year to Date</b>	\$5,483,989	\$238,973
		83.03%	79.16%	

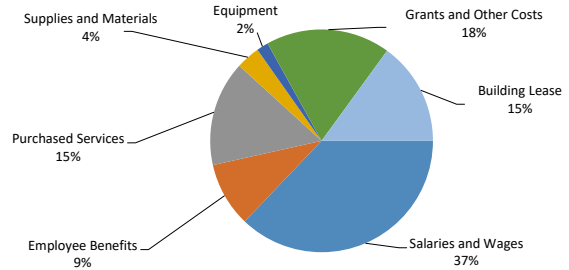


**Budgets for the Year**

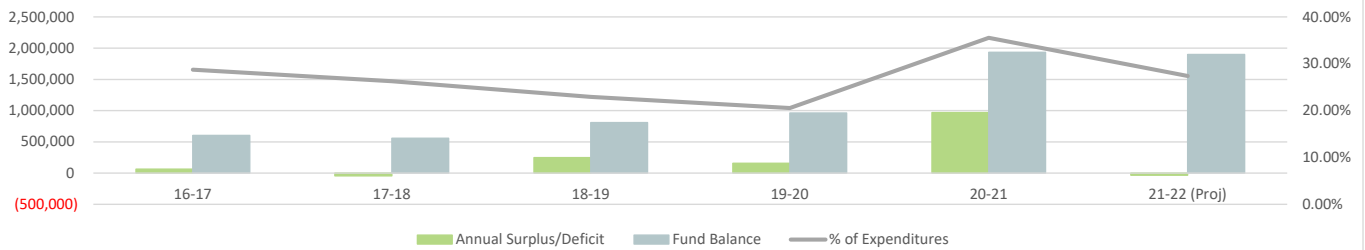
*Where funds will come from to operate the school:*

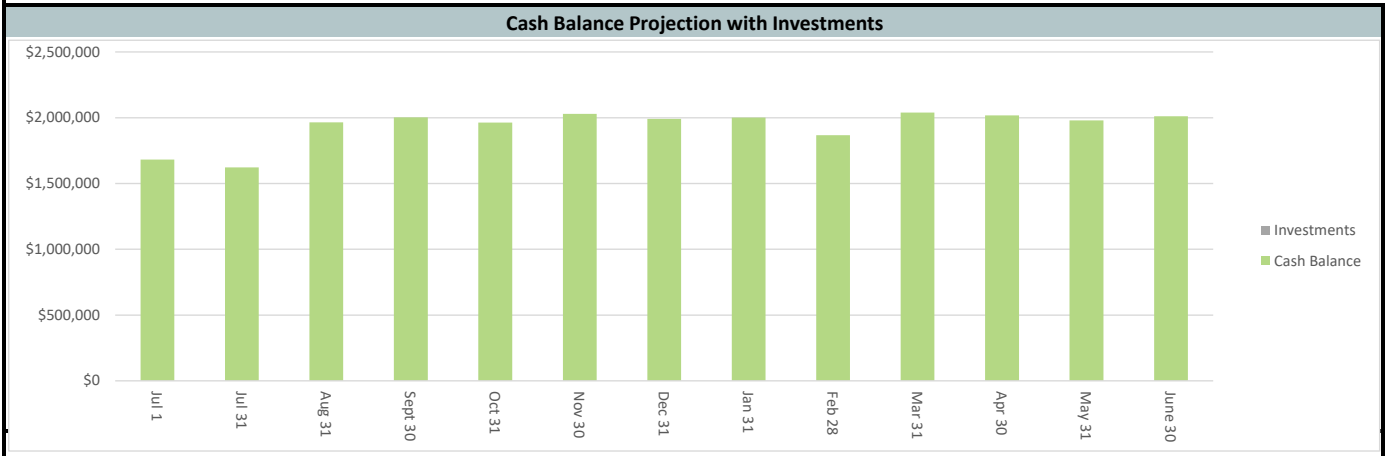
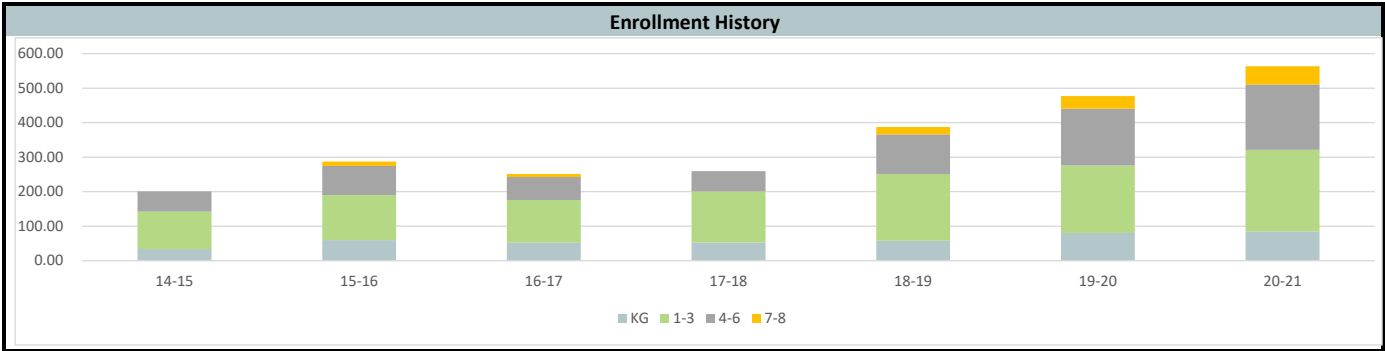
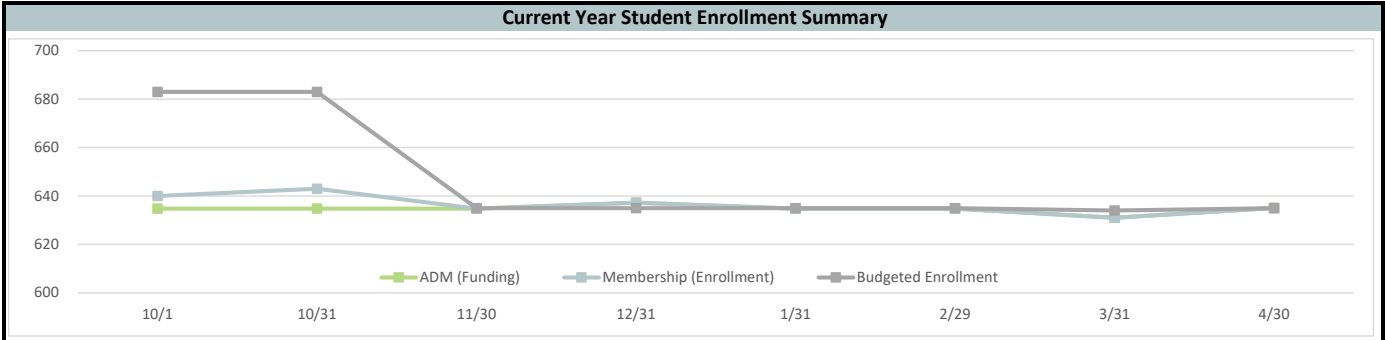
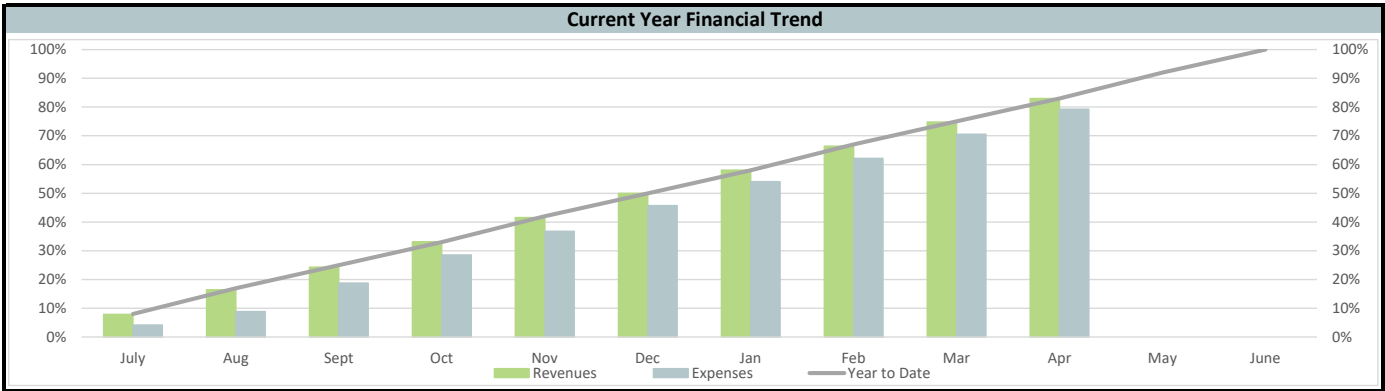


*How the money is budgeted to be spent:*



**Fund Balance History**





**Woodbury Leadership Academy**  
**Woodbury, MN**  
**Balance Sheet**  
**April 30, 2022**

	<b>Audited Balance June 30, 2021</b>	<b>Ending Balance</b>
<b>Assets</b>		
Cash and Investments	\$ 1,682,003	\$ 2,017,350
Accounts Receivable	1,027	-
Due from Other Funds	20,741	83,985
State Aids Receivable	631,158	(3,870)
Current Year State Holdback Receivable		290,642
Federal Aids Receivable	18,638	31,649
Prepaid Expenses and Deposits	13,526	4,425
Payroll Deductions and Contributions (Prepaid)	-	-
	<hr/>	<hr/>
<b>Total All Assets</b>	<b>\$ 2,367,093</b>	<b>\$ 2,424,181</b>
<b>Liabilities and Fund Balance</b>		
Current liabilities		
Salaries and Wages Payable	\$ 150,024	\$ 205,753
Accounts Payable	155,277	-
Payroll Deductions and Contributions (Owed)	129,599	47,263
Total current liabilities	434,900	253,016
Fund balance		
Fund balance 07-01-2021	\$ 963,443	\$ 1,932,193
Net income to date	968,750	238,973
Total fund balance	1,932,193	2,171,166
	<hr/>	<hr/>
<b>Total liabilities and fund balance</b>	<b>\$ 2,367,093</b>	<b>\$ 2,424,182</b>
<i>Current Days of cash on hand</i>		106

**Woodbury Leadership Academy**  
**Woodbury, MN**  
**Statement of Revenues and Expenditures**  
**April 30, 2022**

Months: 10      83.33%

	FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Revised Budget      635 ADM	FY 2022 Working Budget 634 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
<b>General Fund - 01</b>						
Revenues						
State Revenues						
General Education Aid	\$ 5,071,928	\$ 4,754,073	\$ 4,745,400	\$ 4,083,963	86.1%	(8,673.00)
Charter School Lease Aid	916,121	851,735	850,158	383,729	45.1%	(1,577.00)
Long Term Facilities Maintenance Aid	92,030	85,562	85,404	-	0.0%	(158.00)
Literacy Incentive Aid	44,999	44,999	44,999	46,202	102.7%	-00
Safe School Supplemental Aid	-	-	-	-	-	-00
School Land Trust Endowment Aid	20,294	23,610	23,610	23,414	99.2%	-00
Special Education Aid	792,361	744,269	814,586	642,180	78.8%	70,317.00
Prior Year Adjustments	-	-	-	-	-	-00
Estimated State Holdback Amount	-	-	-	290,642	-	-00
Total State Revenues	6,937,733	6,504,248	6,564,157	5,470,131	83.3%	59,909
Federal Revenues						
Federal Title I, II, V	38,000	35,400	35,400	19,629	55.5%	-00
Federal Special Education	58,900	58,900	94,356	76,985	81.6%	35,456.00
Federal ESSER II, 155	42,347	42,347	42,347	42,217	99.7%	-00
Federal ESSER III, 160	-	76,085	64,565	43,063	66.7%	(11,520.00)
Federal ESSER III, 161	-	-	-	-	-	-00
Federal Testing Grant, 170	-	40,000	40,000	19,098	47.8%	-00
Federal ESSER III, 171	-	-	-	-	-	-00
Total Federal Revenues	139,247	252,732	276,668	200,992	72.7%	23,936
Local Revenues						
Fees from Students	34,500	32,100	27,100	29,043	107.2%	(5,000.00)
Medical Assistance	1,300	1,300	2,100	2,306	109.8%	800.00
Interest Earnings	4,000	4,000	1,000	596	59.6%	(3,000.00)
Contributions and Gifts, Grants	5,000	4,000	20,000	17,560	87.8%	16,000.00
Miscellaneous Revenues	-	1,000	2,000	2,000	100.0%	1,000.00
Sale of Merchandise/Fundraising	-	-	-	335	-	-00
Total local revenues	44,800	42,400	52,200	51,840	99.3%	9,800
<b>Total Revenues</b>	<b>\$ 7,121,780</b>	<b>\$ 6,799,380</b>	<b>\$ 6,893,025</b>	<b>\$ 5,722,963</b>	<b>83.0%</b>	<b>\$ 93,645</b>

**Woodbury Leadership Academy**  
**Woodbury, MN**  
**Statement of Revenues and Expenditures**  
**April 30, 2022**

Months: 10      83.33%

	FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Revised Budget      635 ADM	FY 2022 Working Budget 634 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
<b>Expenditures</b>						
Salaries and Wages	\$ 2,556,500	\$ 2,593,000	\$ 2,571,907	\$ 2,056,273	80.0%	(21,093.00)
Employee Benefits	665,124	704,185	649,596	514,495	79.2%	(54,589.00)
Contracted Services	277,000	253,331	245,051	170,263	69.5%	(8,280.00)
Technology Services	33,600	31,200	18,200	12,000	65.9%	(13,000.00)
Communication Services	10,600	9,900	8,900	5,709	64.2%	(1,000.00)
Postage	4,300	4,000	2,500	2,071	82.9%	(1,500.00)
Utilities	125,300	162,855	115,000	62,019	53.9%	(47,855.00)
Property and Casualty Insurance	78,652	21,000	21,500	21,527	100.1%	500.00
Repairs and Maintenance	132,029	132,029	97,029	74,169	76.4%	(35,000.00)
Student Transportation	466,608	478,150	499,050	420,762	84.3%	20,900.00
Field Trip Transportation	13,660	12,700	12,680	10,783	85.0%	(20.00)
Travel and Conferences	22,126	22,126	7,126	1,362	19.1%	(15,000.00)
Field Trip Admissions	14,760	13,800	21,780	20,794	95.5%	7,980.00
Building Lease	1,038,690	1,038,960	1,038,690	879,667	84.7%	(270.00)
Other Rentals and Leases	2,500	2,300	9,400	8,375	89.1%	7,100.00
Office Supplies/General Supplies	68,900	39,100	39,100	37,612	96.2%	-00
Maintenance Supplies	25,500	23,700	46,200	32,361	70.1%	22,500.00
Non-Instructional Software	16,000	23,154	24,654	24,496	99.4%	1,500.00
Instructional Software	12,300	11,400	14,600	8,899	61.0%	3,200.00
Instructional Supplies	82,100	35,600	30,600	22,474	73.4%	(5,000.00)
Textbooks and Workbooks	80,900	75,300	62,800	59,968	95.5%	(12,500.00)
Standardized Tests	12,100	11,300	11,300	6,875	60.8%	-00
Media/Library Resources	3,100	2,900	-	-	-	(2,900.00)
Food	6,700	6,300	10,200	9,249	90.7%	3,900.00
Building Improvements	70,000	-	-	-	-	-00
Furniture and Other Equipment	87,600	30,000	13,100	13,116	100.1%	(16,900.00)
Technology Equipment	79,565	20,000	46,510	45,269	97.3%	26,510.00
Principal and Interest - Capital Lease	24,500	22,800	22,800	10,309	45.2%	-00
Dues and Memberships	32,600	32,600	32,600	27,271	83.7%	-00
School Safety	-	-	-	-	-	-00
Third Party Expenditures	-	-	-	1,855	-	-00
Give to the Max	5,000	5,000	20,000	-	0.0%	15,000.00
Director's Discretionary Fund	7,000	-	-	-	-	-00
State Special Education	852,001	783,441	857,459	643,087	75.0%	74,018.00
ADSDS	-	-	64,723	43,726	67.6%	64,723.00
Federal Title I, II, V	38,000	35,400	35,400	19,629	55.5%	-00
Federal Special Education	58,900	58,900	94,356	76,985	81.6%	35,456.00
Federal ESSER II, 155, Staffing	42,347	87,347	42,347	42,217	99.7%	(45,000.00)
Federal ESSER III, 160	-	-	64,565	43,063	66.7%	64,565.00
Federal ESSER III, 161	-	-	-	-	-	-00
Federal Testing Grant, 170	-	10,000	40,000	19,098	47.8%	30,000.00
Federal ESSER III, 171 Pandemic Enrollment Loss	-	-	-	-	-	-00
<b>Total expenditures</b>	<b>\$ 7,046,562</b>	<b>\$ 6,793,778</b>	<b>\$ 6,891,723</b>	<b>\$ 5,447,827</b>	<b>79.1%</b>	<b>97,945</b>
<b>General fund net income</b>	<b>\$ 75,218</b>	<b>\$ 5,602</b>	<b>\$ 1,302</b>	<b>\$ 275,135</b>		<b>(4,300)</b>



**Woodbury Leadership Academy**  
**Woodbury, MN**  
**Statement of Revenues and Expenditures**  
**April 30, 2022**

Months: 10    83.33%

	FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Revised Budget    635 ADM	FY 2022 Working Budget 634 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
<b>Community Services Fund - 04</b>						
Revenues						
Registration Revenue	\$ -	\$ -	\$ -	\$ -	-	
<b>Total revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	
Expenditures						
Purchased Services	\$ -	\$ -	\$ -	\$ -	-	-00
Supplies and Materials, Snacks	-	-	-	-	-	-00
Equipment	20,000	36,200	36,200	36,162	99.9%	-00
Dues and Memberships	-	-	-	-	-	-00
<b>Total Expenditures</b>	<b>\$ 20,000</b>	<b>\$ 36,200</b>	<b>\$ 36,200</b>	<b>\$ 36,162</b>	<b>0.0%</b>	<b>-00</b>
<b>Community Services Fund Net Income</b>	<b>\$ (20,000)</b>	<b>\$ (36,200)</b>	<b>\$ (36,200)</b>	<b>\$ (36,162)</b>		<b>-00</b>
<b>Total All Funds</b>						
Revenues						
State Revenues	\$ 6,937,733	\$ 6,504,248	\$ 6,564,157	\$ 5,470,131	83.3%	59,909.00
Federal Revenues	139,247	252,732	276,668	200,992	72.7%	23,936.00
Local Revenues	44,800	42,400	52,200	51,840	99.3%	9,800.00
<b>Total Revenues</b>	<b>\$ 7,121,780</b>	<b>\$ 6,799,380</b>	<b>\$ 6,893,025</b>	<b>\$ 5,722,963</b>	<b>83.0%</b>	<b>93,645</b>
Expenditures						
Salaries and Wages	\$ 2,556,500	\$ 2,593,000	\$ 2,571,907	\$ 2,056,273	80.0%	(21,093.00)
Employee Benefits	665,124	704,185	649,596	514,495	79.2%	(54,589.00)
Purchased Services	2,219,825	2,182,351	2,096,906	1,689,500	80.6%	(85,445.00)
Supplies and Materials	307,600	228,754	239,454	201,934	84.3%	10,700.00
Equipment	281,665	109,000	118,610	104,856	88.4%	9,610.00
Grants and Other Costs	1,035,848	1,012,688	1,251,450	916,931	73.3%	238,762.00
<b>Total Expenditures</b>	<b>\$ 7,066,562</b>	<b>\$ 6,829,978</b>	<b>\$ 6,927,923</b>	<b>\$ 5,483,989</b>	<b>79.2%</b>	<b>97,945</b>
<b>Total Revenues All Funds</b>	<b>\$ 7,121,780</b>	<b>\$ 6,799,380</b>	<b>\$ 6,893,025</b>	<b>\$ 5,722,963</b>	<b>83.0%</b>	<b>93,645</b>
<b>Total Expenditures All Funds</b>	<b>\$ 7,066,562</b>	<b>\$ 6,829,978</b>	<b>\$ 6,927,923</b>	<b>\$ 5,483,989</b>	<b>79.2%</b>	<b>97,945</b>
<b>Net Income - All Funds</b>	<b>\$ 55,218</b>	<b>\$ (30,598)</b>	<b>\$ (34,898)</b>	<b>\$ 238,973</b>		<b>(4,300)</b>
<b>Beginning Fund Balance, All Funds, July 1, 2021</b>	<b>\$ 1,932,193</b>	<b>\$ 1,932,193</b>	<b>\$ 1,932,193</b>			
<b>Projected Fund Balance, All Funds, June 30, 2022</b>	<b>\$ 1,987,411</b>	<b>\$ 1,901,595</b>	<b>\$ 1,897,295</b>			
<b>Projected Fund Balance Percentage</b>	<b>28%</b>	<b>28%</b>	<b>27%</b>			

*The Working Budget estimates shown on this report are prepared using both the school's estimates and consultant estimates and are prepared for internal use only.*

**Woodbury Leadership Academy  
Cash Flow Projection Summary  
2021-2022 School Year**

Period Ending	Cash Inflows (Revenues)				Total Receipts	Cash Outflows (Expenditures)				Cash Balance	
	State Aid Payments	Federal Aid Payments	Other Receipts	Prior Year State and Federal Holdback		Salaries (Cash flow budgeted at Gross but updated at Net)	Other Expenses Actual Includes Benefits (Tax Payments, PERA, TRA) and AP	Payments made on behalf of the building company	Total Expenses		
										<b>Beginning Balance</b>	<b>\$ 1,682,003</b>
Jul 31	\$ 426,662	\$ -	\$ 1,089	\$ -	\$ 427,751	\$ 127,489	\$ 354,732	\$ 4,566	\$ 486,787		1,622,967
Aug 31	\$ 564,349	\$ -	\$ 203	\$ 308,882	\$ 873,434	\$ 153,225	\$ 378,370	\$ -	\$ 531,594		1,964,807
Sept 30	\$ 514,591	\$ -	\$ 2,702	\$ 200,104	\$ 717,397	\$ 244,323	\$ 421,570	\$ 13,064	\$ 678,957		2,003,247
Oct 31	\$ 497,892	\$ -	\$ 12,112	\$ 132,959	\$ 642,963	\$ 244,875	\$ 394,510	\$ 44,218	\$ 683,603		1,962,607
Nov 30	\$ 597,187	\$ -	\$ 5,947	\$ 167	\$ 603,301	\$ 248,267	\$ 289,177	\$ -	\$ 537,444		2,028,463
Dec 31	\$ 517,536	\$ 28,194	\$ 33,730	\$ 1,100	\$ 580,560	\$ 193,527	\$ 424,164	\$ -	\$ 617,691		1,991,332
Jan 31	\$ 517,528	\$ -	\$ 53	\$ 15,212	\$ 532,793	\$ 182,808	\$ 340,657	\$ -	\$ 523,465		2,000,660
Feb 28	\$ 470,487	\$ -	\$ 4,298	\$ 2,274	\$ 477,060	\$ 200,127	\$ 410,678	\$ -	\$ 610,805		1,866,915
Mar 31	\$ 523,182	\$ 141,149	\$ 22,799	\$ -	\$ 687,131	\$ 178,703	\$ 336,825	\$ -	\$ 515,528		2,038,517
Apr 30	\$ 550,074	\$ -	\$ 2,885	\$ (7,032)	\$ 545,927	\$ 192,718	\$ 374,377	\$ -	\$ 567,095		2,017,350
May 31	\$ 498,331	\$ -	\$ 5,220	\$ 6,498	\$ 510,049	\$ 241,613	\$ 305,780	\$ -	\$ 547,392		1,980,007
June 30	\$ 497,733	\$ 68,475	\$ 5,220	\$ 6,498	\$ 577,927	\$ 241,613	\$ 305,780	\$ -	\$ 547,392		2,010,541
Projected	6,175,553	237,819	96,260	666,661	7,176,293	2,449,287	4,336,619	61,848	6,847,754		
	5,907,741	273,901	52,200	649,795		2,899,353	3,669,356		6,989,771		(142,017)
Totals	6,175,553	237,819	96,260	666,661	7,176,293	2,449,287	4,336,619		6,847,754		2,010,541

Assumptions: 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

**Woodbury Leadership Academy**  
**Woodbury, MN**  
**Contracted Services Report**  
**April 30, 2022**

305 - Contracted Services Detail	FY22				Notes:
	Original Budget	Working Budget	Actual	% spent	
Advertising & Marketing	4,000	4,000	2,515	62.9%	
Board Related Services	3,500	3,000	540	18.0%	
Financial Management Services	75,600	75,600	63,300	83.7%	
Time & Attendance Fees	11,500	9,300	4,836	52.0%	
Audit & Tax Services	10,996	10,996	9,600	87.3%	
Background Checks	1,000	2,000	2,003	100.2%	
Bank Fees	2,750	3,850	3,873	100.6%	
Grant Writing	1,000	-	-	0.0%	
Benefit Fees	-	700	350	50.0%	
Strategic Planning Consultant	-	7,720	3,860	50.0%	
Legal Services	15,000	15,000	2,094	14.0%	
Substitutes/Student Services/ESL	15,000	15,000	5,393	36.0%	
Nursing	7,200	7,200	2,718	37.7%	
Janitorial Services	106,000	79,000	67,950	86.0%	
Other Fees	23,454	11,685	1,232	10.5%	
	277,000	245,051 (31,949)	170,263	69.5%	



**Woodbury Leadership Academy  
Woodbury, MN  
District 4228**

**Supplemental Reports**

**April 30, 2022**

## WOODBURY LEADERSHIP ACADEMY

### Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
OLDN		7568		Wire	1	1001	Public Employee Retirement Association		No	Yes	No	04/15/2022		4,046.37
OLDN		7569		Wire	1	1002	Teachers Retirement Association		No	Yes	No	04/15/2022		17,689.37
OLDN		7570		Wire	1	1003	Internal Revenue Service		No	Yes	No	04/15/2022		30,344.30
OLDN		7571		Wire	1	1004	MN Department of Revenue Service		No	Yes	No	04/15/2022		4,939.33
OLDN		7572		Wire	1	1128	AssociatedBank		No	Yes	No	04/15/2022		1,284.38
OLDN		7573		Wire	1	1417	VOYA		No	Yes	No	04/15/2022		1,739.90
OLDN		7574		Wire	1	1369	BerganKDV Outsourced Services LLC		No	Yes	No	04/20/2022		438.00
OLDN		7575		Wire	1	1441	Old National		No	Yes	No	04/20/2022		304.96
OLDN		7576		Wire	1	1558	Bill.com		No	Yes	No	04/20/2022		84.47
OLDN		7577		Wire	1	1635	USBank		No	Yes	No	04/20/2022		79,429.17
OLDN		7578		BP	1	1054	Integrative Therapy, LLC.		No	Yes	No	04/04/2022		2,446.83
OLDN		7579		BP	1	1240	Keys to Communication		No	Yes	No	04/04/2022		2,227.50
OLDN		7580		BP	1	1241	Sheila Merzer		No	Yes	No	04/04/2022		687.50
OLDN		7581		BP	1	1481	Comcast		No	Yes	No	04/04/2022		399.85
OLDN		7582		BP	1	1552	Best & Flanagan		No	Yes	No	04/04/2022		1,500.00
OLDN		7583		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	04/04/2022		291.36
OLDN		7584		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	04/04/2022		242.28
OLDN		7585		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	04/04/2022		337.01
OLDN		7586		BP	1	1610	First American Title Insurance Company		No	Yes	No	04/04/2022		350.00
OLDN		7587		BP	1	1627	Hillyard Cleaners		No	Yes	No	04/04/2022		897.25
OLDN		7588		BP	1	1632	Xcel Energy		No	Yes	No	04/04/2022		6,614.37
OLDN		7589		BP	1	1632	Xcel Energy		No	Yes	No	04/04/2022		226.51
OLDN		7590		BP	1	1639	Navigate Care Consulting	Ind/Sole Proprietor	No	Yes	No	04/04/2022		1,262.50
OLDN		7591		BP	1	1644	Robemy Cleaning Services LLC	Ind/Sole Proprietor	No	Yes	No	04/04/2022		6,500.00
OLDN		7592		BP	1	1029	The Home Depot		No	Yes	No	04/15/2022		60.60
OLDN		7593		BP	1	1054	Integrative Therapy, LLC.		No	Yes	No	04/15/2022		4,341.87
OLDN		7594		BP	1	1098	Teachers on Call	C Corporation	No	Yes	No	04/15/2022		229.50
OLDN		7595		BP	1	1116	Strategic Staffing Solutions		No	Yes	No	04/15/2022		378.00
OLDN		7596		BP	1	1116	Strategic Staffing Solutions		No	Yes	No	04/15/2022		1,044.00
OLDN		7597		BP	1	1150	JR Computer Associates		No	Yes	No	04/15/2022		1,200.00
OLDN		7598		BP	1	1233	Reno Mothes		No	Yes	No	04/15/2022		787.50
OLDN		7599		BP	1	1240	Keys to Communication		No	Yes	No	04/15/2022		6,052.50
OLDN		7600		BP	1	1241	Sheila Merzer		No	Yes	No	04/15/2022		812.50
OLDN		7601		BP	1	1241	Sheila Merzer		No	Yes	No	04/15/2022		312.50
OLDN		7602		BP	1	1246	Sentient Healthcare	S Corporation	No	Yes	No	04/15/2022		110.00
OLDN		7603		BP	1	1249	Designs for Learning		No	Yes	No	04/15/2022		2,284.38
OLDN		7604		BP	1	1359	Minnesota Zoo		No	Yes	No	04/15/2022		524.00
OLDN		7605		BP	1	1457	MSB Holdings - Woodbury LLC		No	Yes	No	04/15/2022		7,000.00
OLDN		7606		BP	1	1462	Monarch Bus Service Inc		No	Yes	No	04/15/2022		46,639.36

BerganKDV

## WOODBURY LEADERSHIP ACADEMY

### Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Date	Amount
									Print	Recon	Void		
OLDN		7607		BP	1	1462	Monarch Bus Service Inc		No	Yes	No	04/15/2022	4,545.46
OLDN		7608		BP	1	1462	Monarch Bus Service Inc		No	Yes	No	04/15/2022	1,007.42
OLDN		7609		BP	1	1506	Children's Theatre		No	Yes	No	04/15/2022	920.00
OLDN		7610		BP	1	1515	Minnesota Coaches Inc		No	Yes	No	04/15/2022	4,507.21
OLDN		7611		BP	1	1518	Martin Law Firm		No	Yes	No	04/15/2022	1,802.00
OLDN		7612		BP	1	1555	DHH Consulting LLC	Ind/Sole Proprietor	No	Yes	No	04/15/2022	1,034.68
OLDN		7613		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	04/15/2022	242.28
OLDN		7614		BP	1	1621	Cintas		No	Yes	No	04/15/2022	79.07
OLDN		7615		BP	1	1627	Hillyard Cleaners		No	Yes	No	04/15/2022	82.05
OLDN		7616		BP	1	1634	Nitti Sanitation		No	Yes	No	04/15/2022	463.20
OLDN		7617		Wire	1	1591	PreferredOne Insurance Company		No	Yes	No	04/20/2022	24,216.53
OLDN		7618		BP	1	1013	Region V Computer Services		No	Yes	No	04/22/2022	2,005.00
OLDN		7619		BP	1	1029	The Home Depot		No	Yes	No	04/22/2022	619.40
OLDN		7620		BP	1	1098	Teachers on Call	C Corporation	No	Yes	No	04/22/2022	459.00
OLDN		7621		BP	1	1140	Computer Integration Technologies		No	Yes	No	04/22/2022	1,232.00
OLDN		7622		BP	1	1241	Sheila Merzer		No	Yes	No	04/22/2022	687.50
OLDN		7623		BP	1	1302	Toshiba Financial Services		No	Yes	No	04/22/2022	1,937.87
OLDN		7624		BP	1	1369	BerganKDV Outsourced Services LLC		No	Yes	No	04/22/2022	6,300.00
OLDN		7625		BP	1	1438	Wolf Ridge		No	Yes	No	04/22/2022	8,424.00
OLDN		7626		BP	1	1541	Business Essentials		No	Yes	No	04/22/2022	600.48
OLDN		7627		BP	1	1552	Best & Flanagan		No	Yes	No	04/22/2022	2,186.95
OLDN		7628		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	04/22/2022	222.18
OLDN		7629		BP	1	1633	Steve Lock		No	Yes	No	04/22/2022	13.44
OLDN		7630		BP	1	1639	Navigate Care Consulting	Ind/Sole Proprietor	No	Yes	No	04/22/2022	240.00
OLDN		7631		BP	1	1659	Bemidji Regional Interdistrict Council		No	Yes	No	04/22/2022	50.00
OLDN		7632		BP	1	1660	Modern Power Solutions LLC		No	Yes	No	04/22/2022	478.00
OLDN		7633		Wire	1	1609	GIS Benefits		No	Yes	No	04/22/2022	4,440.26
OLDN		7634		Wire	1	1508	First Bankcard		No	Yes	No	04/30/2022	12,368.70
OLDN		7635		Wire	1	1001	Public Employee Retirement Association		No	No	No	04/30/2022	3,417.38
OLDN		7636		Wire	1	1002	Teachers Retirement Association		No	No	No	04/30/2022	17,301.55
OLDN		7637		Wire	1	1003	Internal Revenue Service		No	No	No	04/30/2022	28,784.29
OLDN		7638		Wire	1	1004	MN Department of Revenue Service		No	No	No	04/30/2022	4,624.45
OLDN		7639		Wire	1	1128	AssociatedBank		No	Yes	No	04/30/2022	1,284.38
OLDN		7640		Wire	1	1417	VOYA		No	No	No	04/30/2022	1,739.90

Bank Total: \$374,376.55

Report Total: \$374,376.55

## WOODBURY LEADERSHIP ACADEMY

### Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1001			<b>Public Employee Retirement Association</b>		Wire		
				B 01	215 007 PERA			\$4,046.37	
	PO#:	Voucher #:	8172	Invoice	Invoice No: S2022190	4/15/2022	Paid Amt:	\$4,046.37	
							Check Amount:	\$4,046.37	
4228	OLDN	1002			<b>Teachers Retirement Association</b>		Wire		
				B 01	215 006 TRA			\$17,689.37	
	PO#:	Voucher #:	8174	Invoice	Invoice No: S2022190	4/15/2022	Paid Amt:	\$17,689.37	
							Check Amount:	\$17,689.37	
4228	OLDN	1003			<b>Internal Revenue Service</b>		Wire		
				B 01	215 002 Federal Withholding			\$9,538.26	
				B 01	215 005 FICA			\$20,806.04	
	PO#:	Voucher #:	8171	Invoice	Invoice No: S2022190	4/15/2022	Paid Amt:	\$30,344.30	
							Check Amount:	\$30,344.30	
4228	OLDN	1004			<b>MN Department of Revenue Service</b>		Wire		
				B 01	215 003 MN Withholding			\$4,939.33	
	PO#:	Voucher #:	8173	Invoice	Invoice No: S2022190	4/15/2022	Paid Amt:	\$4,939.33	
							Check Amount:	\$4,939.33	
4228	OLDN	1128			<b>AssociatedBank</b>		Wire		
				B 01	215 017 HSA			\$1,284.38	
	PO#:	Voucher #:	8170	Invoice	Invoice No: S2022190	4/15/2022	Paid Amt:	\$1,284.38	
							Check Amount:	\$1,284.38	
4228	OLDN	1417			<b>VOYA</b>		Wire		
				B 01	215 011 TSA			\$1,739.90	
	PO#:	Voucher #:	8175	Invoice	Invoice No: S2022190	4/15/2022	Paid Amt:	\$1,739.90	
							Check Amount:	\$1,739.90	
4228	OLDN	1369			<b>BerganKDV Outsourced Services LLC</b>		Wire		
				E 01	005 114 000 000 305 KPay Processing Fee			\$438.00	
	PO#:	Voucher #:	8176	Invoice	Invoice No: 4.8.22	4/20/2022	Paid Amt:	\$438.00	
							Check Amount:	\$438.00	
4228	OLDN	1441			<b>Old National</b>		Wire		
				E 01	005 112 000 000 305 Service Charge:			\$304.96	
	PO#:	Voucher #:	8179	Invoice	Invoice No: 4.15.22	4/20/2022	Paid Amt:	\$304.96	
							Check Amount:	\$304.96	
4228	OLDN	1558			<b>Bill.com</b>		Wire		
				E 01	005 112 000 000 305 Bill.com monthly fee			\$84.47	
	PO#:	Voucher #:	8177	Invoice	Invoice No: 4.15.22	4/20/2022	Paid Amt:	\$84.47	
							Check Amount:	\$84.47	

## WOODBURY LEADERSHIP ACADEMY

### Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1635			<b>USBank</b>		<b>Wire</b>
				E 01	005 850 000 348 570 Rent		\$79,429.17
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8178</b>	Invoice	Invoice No: 4.5.22	<b>4/20/2022</b>	<b>Paid Amt: \$79,429.17</b>
							<b>Check Amount: \$79,429.17</b>
4228	OLDN	1054			<b>Integrative Therapy, LLC.</b>		<b>BP</b>
				E 01	010 420 000 740 394 COTA Services 18.17 hrs @\$74/hr		\$1,344.33
				E 01	010 420 000 740 394 OT 12.25 hrs @\$90/hr		\$1,102.50
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8184</b>	Invoice	Invoice No: 3271	<b>4/4/2022</b>	<b>Paid Amt: \$2,446.83</b>
							<b>Check Amount: \$2,446.83</b>
4228	OLDN	1240			<b>Keys to Communication</b>		<b>BP</b>
				E 01	010 401 000 740 394 22.75 hrs @ \$90/hr, + 4hrs @\$45/hr Mileage		\$2,227.50
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8181</b>	Invoice	Invoice No: 9201733	<b>4/4/2022</b>	<b>Paid Amt: \$2,227.50</b>
							<b>Check Amount: \$2,227.50</b>
4228	OLDN	1241			<b>Sheila Merzer</b>		<b>BP</b>
				E 01	010 411 000 740 394 5.5 hrs @ \$125/hr		\$687.50
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8183</b>	Invoice	Invoice No: 23275	<b>4/4/2022</b>	<b>Paid Amt: \$687.50</b>
							<b>Check Amount: \$687.50</b>
4228	OLDN	1481			<b>Comcast</b>		<b>BP</b>
				E 01	005 110 000 000 320 FY22 Internet Services: 3.21-4.20.22 Acct#8772		\$399.85
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8180</b>	Invoice	Invoice No: 3/16/2022	<b>4/4/2022</b>	<b>Paid Amt: \$399.85</b>
							<b>Check Amount: \$399.85</b>
4228	OLDN	1552			<b>Best &amp; Flanagan</b>		<b>BP</b>
				B 01	118 000 FY22 BC Legal Fees-2022 Tax Exemption		\$1,500.00
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8189</b>	Invoice	Invoice No: 561417	<b>4/4/2022</b>	<b>Paid Amt: \$1,500.00</b>
							<b>Check Amount: \$1,500.00</b>
4228	OLDN	1594			<b>InstantWhip- Minneapolis</b>		<b>BP</b>
				E 01	010 203 000 000 490 Lunch Milk		\$291.36
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8186</b>	Invoice	Invoice No: 4300391989	<b>4/4/2022</b>	<b>Paid Amt: \$291.36</b>
							<b>Check Amount: \$291.36</b>
4228	OLDN	1594			<b>InstantWhip- Minneapolis</b>		<b>BP</b>
				E 01	010 203 000 000 490 Lunch Milk		\$242.28
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8187</b>	Invoice	Invoice No: 4300392262	<b>4/4/2022</b>	<b>Paid Amt: \$242.28</b>
							<b>Check Amount: \$242.28</b>
4228	OLDN	1594			<b>InstantWhip- Minneapolis</b>		<b>BP</b>
				E 01	010 203 000 000 490 Lunch Milk		\$337.01
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8188</b>	Invoice	Invoice No: 4300392512	<b>4/4/2022</b>	<b>Paid Amt: \$337.01</b>
							<b>Check Amount: \$337.01</b>



# WOODBURY LEADERSHIP ACADEMY

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1610			<b>First American Title Insurance Company</b>		BP		
				B 01 118 000	Title insurance-construction draw 8			\$350.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8182</b>	Invoice	<b>Invoice No:</b> 1724-1724137878	<b>4/4/2022</b>		<b>Paid Amt:</b>	<b>\$350.00</b>
								<b>Check Amount:</b>	<b>\$350.00</b>
4228	OLDN	1627			<b>Hillyard Cleaners</b>		BP		
				E 01 005 810 000 000 401	Janitorial Supplies: Tissues, paper towels, disinf			\$897.25	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8190</b>	Invoice	<b>Invoice No:</b> 604681778	<b>4/4/2022</b>		<b>Paid Amt:</b>	<b>\$897.25</b>
								<b>Check Amount:</b>	<b>\$897.25</b>
4228	OLDN	1632			<b>Xcel Energy</b>		BP		
				E 01 005 810 000 000 330	FY22 Electric Service			\$6,614.37	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8191</b>	Invoice	<b>Invoice No:</b> 77151842	<b>4/4/2022</b>		<b>Paid Amt:</b>	<b>\$6,614.37</b>
								<b>Check Amount:</b>	<b>\$6,614.37</b>
4228	OLDN	1632			<b>Xcel Energy</b>		BP		
				B 01 118 000	FY22 Electric Service			\$226.51	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8192</b>	Invoice	<b>Invoice No:</b> 771524588	<b>4/4/2022</b>		<b>Paid Amt:</b>	<b>\$226.51</b>
								<b>Check Amount:</b>	<b>\$226.51</b>
4228	OLDN	1639			<b>Navigate Care Consulting</b>		BP		
				E 01 010 720 000 000 305	GenED off site 0.25 hrs @ \$80/hr			\$20.00	
				E 01 010 420 000 740 394	SPED onsite 2.25 hrs @ \$90/hr			\$202.50	
				E 01 010 420 000 740 394	SPED offsite 13 hrs @ \$80/hr			\$1,040.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8185</b>	Invoice	<b>Invoice No:</b> 4296	<b>4/4/2022</b>		<b>Paid Amt:</b>	<b>\$1,262.50</b>
								<b>Check Amount:</b>	<b>\$1,262.50</b>
4228	OLDN	1644			<b>Robemy Cleaning Services LLC</b>		BP		
				E 01 005 810 000 000 305	March Cleaning			\$6,500.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8193</b>	Invoice	<b>Invoice No:</b> WLA-8	<b>4/4/2022</b>		<b>Paid Amt:</b>	<b>\$6,500.00</b>
								<b>Check Amount:</b>	<b>\$6,500.00</b>
4228	OLDN	1029			<b>The Home Depot</b>		BP		
				E 01 005 810 000 000 401	Janitorial Supplies: Stainless steel cleaner			\$60.60	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8215</b>	Invoice	<b>Invoice No:</b> 675252977	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$60.60</b>
								<b>Check Amount:</b>	<b>\$60.60</b>
4228	OLDN	1054			<b>Integrative Therapy, LLC.</b>		BP		
				E 01 010 420 000 740 394	COTA Services 31.92 hrs @\$74/hr			\$2,361.87	
				E 01 010 420 000 740 394	OT 22 hrs @\$90/hr			\$1,980.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8206</b>	Invoice	<b>Invoice No:</b> 3301	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$4,341.87</b>
								<b>Check Amount:</b>	<b>\$4,341.87</b>

## WOODBURY LEADERSHIP ACADEMY

### Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1098			<b>Teachers on Call</b>		BP		
				E 01	010 203 000 000 305 GenED			\$229.50	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8201</b>	Invoice	<b>Invoice No:</b> 134845	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$229.50</b>
								<b>Check Amount:</b>	<b>\$229.50</b>
4228	OLDN	1116			<b>Strategic Staffing Solutions</b>		BP		
				E 01	010 411 000 740 394 J. Kast 5.25 hr @ \$72/hr			\$378.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8197</b>	Invoice	<b>Invoice No:</b> 10175-31A	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$378.00</b>
								<b>Check Amount:</b>	<b>\$378.00</b>
4228	OLDN	1116			<b>Strategic Staffing Solutions</b>		BP		
				E 01	010 408 000 740 394 K. Schmidt 14.5 hr @ \$72/hr			\$1,044.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8198</b>	Invoice	<b>Invoice No:</b> 10175-31B	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$1,044.00</b>
								<b>Check Amount:</b>	<b>\$1,044.00</b>
4228	OLDN	1150			<b>JR Computer Associates</b>		BP		
				E 01	005 605 000 000 315 FY22 Monthly Contract Services: April 2022			\$1,200.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8217</b>	Invoice	<b>Invoice No:</b> R20221417	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$1,200.00</b>
								<b>Check Amount:</b>	<b>\$1,200.00</b>
4228	OLDN	1233			<b>Reno Mothes</b>		BP		
				E 01	010 404 000 740 394 DAPE Services: March-11.25 hrs @ \$70/hr			\$787.50	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8218</b>	Invoice	<b>Invoice No:</b> WLA-0060	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$787.50</b>
								<b>Check Amount:</b>	<b>\$787.50</b>
4228	OLDN	1240			<b>Keys to Communication</b>		BP		
				E 01	010 401 000 740 394 62.25 hrs @ \$90/hr, + 10 hrs @ \$45/hr Mileage			\$6,052.50	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8196</b>	Invoice	<b>Invoice No:</b> 9201735	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$6,052.50</b>
								<b>Check Amount:</b>	<b>\$6,052.50</b>
4228	OLDN	1241			<b>Sheila Merzer</b>		BP		
				E 01	010 411 000 740 394 6.5 hrs @ \$125/hr			\$812.50	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8203</b>	Invoice	<b>Invoice No:</b> 23302	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$812.50</b>
								<b>Check Amount:</b>	<b>\$812.50</b>
4228	OLDN	1241			<b>Sheila Merzer</b>		BP		
				E 01	010 411 000 740 394 1.5 hrs @ \$125/hr			\$187.50	
				E 01	010 420 640 419 366 Staff Training			\$125.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8204</b>	Invoice	<b>Invoice No:</b> 23316	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$312.50</b>
								<b>Check Amount:</b>	<b>\$312.50</b>
4228	OLDN	1246			<b>Sentient Healthcare</b>		BP		
				E 01	010 405 000 740 394 Audiology: 1 hrs @ \$110/hr			\$110.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8200</b>	Invoice	<b>Invoice No:</b> 125525	<b>4/15/2022</b>		<b>Paid Amt:</b>	<b>\$110.00</b>
								<b>Check Amount:</b>	<b>\$110.00</b>

# WOODBURY LEADERSHIP ACADEMY

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1249			<b>Designs for Learning</b>		BP		
				E 01 010 420 640 419 366	CPI training			\$226.38	
				E 01 010 420 000 740 394	S.Kelley 21 hrs @ \$98/hr			\$2,058.00	
		<b>PO#:</b>	<b>Voucher #:</b>	<b>8202</b>	Invoice	<b>Invoice No:</b> 22-0703	<b>4/15/2022</b>	<b>Paid Amt:</b>	<b>\$2,284.38</b>
								<b>Check Amount:</b>	<b>\$2,284.38</b>
4228	OLDN	1359			<b>Minnesota Zoo</b>		BP		
				E 01 010 203 000 000 369	Order # 4034024-Gr. 7 & 8 Fieldtrip			\$524.00	
		<b>PO#:</b>	<b>Voucher #:</b>	<b>8207</b>	Invoice	<b>Invoice No:</b> 4034024	<b>4/15/2022</b>	<b>Paid Amt:</b>	<b>\$524.00</b>
								<b>Check Amount:</b>	<b>\$524.00</b>
4228	OLDN	1457			<b>MSB Holdings - Woodbury LLC</b>		BP		
				E 01 005 810 000 000 350	Common Area Maintenance April 2022			\$7,000.00	
		<b>PO#:</b>	<b>Voucher #:</b>	<b>8216</b>	Invoice	<b>Invoice No:</b> 81	<b>4/15/2022</b>	<b>Paid Amt:</b>	<b>\$7,000.00</b>
								<b>Check Amount:</b>	<b>\$7,000.00</b>
4228	OLDN	1462			<b>Monarch Bus Service Inc</b>		BP		
				E 01 005 760 000 720 360	Busing Contract installment 9/10			\$46,639.36	
		<b>PO#:</b>	<b>Voucher #:</b>	<b>8210</b>	Invoice	<b>Invoice No:</b> 50925	<b>4/15/2022</b>	<b>Paid Amt:</b>	<b>\$46,639.36</b>
								<b>Check Amount:</b>	<b>\$46,639.36</b>
4228	OLDN	1462			<b>Monarch Bus Service Inc</b>		BP		
				E 01 005 760 000 723 360	SPED Busing Route #21-March			\$4,545.46	
		<b>PO#:</b>	<b>Voucher #:</b>	<b>8211</b>	Invoice	<b>Invoice No:</b> 57611	<b>4/15/2022</b>	<b>Paid Amt:</b>	<b>\$4,545.46</b>
								<b>Check Amount:</b>	<b>\$4,545.46</b>
4228	OLDN	1462			<b>Monarch Bus Service Inc</b>		BP		
				E 01 005 760 000 720 360	Busing Contract-Fuel Surcharge			\$1,007.42	
		<b>PO#:</b>	<b>Voucher #:</b>	<b>8212</b>	Invoice	<b>Invoice No:</b> 57743	<b>4/15/2022</b>	<b>Paid Amt:</b>	<b>\$1,007.42</b>
								<b>Check Amount:</b>	<b>\$1,007.42</b>
4228	OLDN	1506			<b>Children's Theatre</b>		BP		
				E 01 010 203 000 000 369	Gr 4 Fieldtrip			\$920.00	
		<b>PO#:</b>	<b>Voucher #:</b>	<b>8195</b>	Invoice	<b>Invoice No:</b> 4/7/2022	<b>4/15/2022</b>	<b>Paid Amt:</b>	<b>\$920.00</b>
								<b>Check Amount:</b>	<b>\$920.00</b>
4228	OLDN	1515			<b>Minnesota Coaches Inc</b>		BP		
				E 01 005 760 000 723 360	FY22 SPED Busing March			\$4,507.21	
		<b>PO#:</b>	<b>Voucher #:</b>	<b>8213</b>	Invoice	<b>Invoice No:</b> 57836	<b>4/15/2022</b>	<b>Paid Amt:</b>	<b>\$4,507.21</b>
								<b>Check Amount:</b>	<b>\$4,507.21</b>
4228	OLDN	1518			<b>Martin Law Firm</b>		BP		
				E 01 005 111 000 000 305	Legal Services -March 2022			\$1,802.00	
		<b>PO#:</b>	<b>Voucher #:</b>	<b>8194</b>	Invoice	<b>Invoice No:</b> 3/31/2022	<b>4/15/2022</b>	<b>Paid Amt:</b>	<b>\$1,802.00</b>
								<b>Check Amount:</b>	<b>\$1,802.00</b>

# WOODBURY LEADERSHIP ACADEMY

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1555			DHH Consulting LLC		BP		
				E 01	010 405 000 740 394	DHH Services: March-11 hrs@ \$89/hr/Mileage		\$1,034.68	
	PO#:	Voucher #:		8199	Invoice	Invoice No: 1157		4/15/2022	
								Paid Amt:	\$1,034.68
								Check Amount:	\$1,034.68
4228	OLDN	1594			InstantWhip- Minneapolis		BP		
				E 01	010 203 000 000 490	Lunch Milk		\$242.28	
	PO#:	Voucher #:		8209	Invoice	Invoice No: 4300392794		4/15/2022	
								Paid Amt:	\$242.28
								Check Amount:	\$242.28
4228	OLDN	1621			Cintas		BP		
				E 01	005 810 000 000 401	Mats service		\$79.07	
	PO#:	Voucher #:		8208	Invoice	Invoice No: 4115272732		4/15/2022	
								Paid Amt:	\$79.07
								Check Amount:	\$79.07
4228	OLDN	1627			Hillyard Cleaners		BP		
				E 01	005 810 000 000 401	Janitorial Supplies: Can Liners		\$82.05	
	PO#:	Voucher #:		8214	Invoice	Invoice No: 604689476		4/15/2022	
								Paid Amt:	\$82.05
								Check Amount:	\$82.05
4228	OLDN	1634			Nitti Sanitation		BP		
				E 01	005 810 000 000 330	FY22 April Trash Services		\$463.20	
	PO#:	Voucher #:		8205	Invoice	Invoice No: 283798		4/15/2022	
								Paid Amt:	\$463.20
								Check Amount:	\$463.20
4228	OLDN	1591			PreferredOne Insurance Company		Wire		
				B 01	215 010	Health Insurance Premiums- PC02 300.100 HS		\$24,216.53	
	PO#:	Voucher #:		8219	Invoice	Invoice No: 4.4.22		4/20/2022	
								Paid Amt:	\$24,216.53
								Check Amount:	\$24,216.53
4228	OLDN	1013			Region V Computer Services		BP		
				E 01	005 108 000 000 405	FY22 4th Quarter Membership Fee		\$2,005.00	
	PO#:	Voucher #:		8224	Invoice	Invoice No: 14980		4/22/2022	
								Paid Amt:	\$2,005.00
								Check Amount:	\$2,005.00
4228	OLDN	1029			The Home Depot		BP		
				E 01	005 810 000 000 401	Janitorial Supplies: Bathroom and cleaning supp		\$619.40	
	PO#:	Voucher #:		8232	Invoice	Invoice No: 678130170		4/22/2022	
								Paid Amt:	\$619.40
								Check Amount:	\$619.40
4228	OLDN	1098			Teachers on Call		BP		
				E 01	010 203 000 000 305	GenED		\$459.00	
	PO#:	Voucher #:		8223	Invoice	Invoice No: 135091		4/22/2022	
								Paid Amt:	\$459.00
								Check Amount:	\$459.00
4228	OLDN	1140			Computer Integration Technologies		BP		
				B 01	131 000	FY22-23		\$821.33	

## WOODBURY LEADERSHIP ACADEMY

### Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1140			<b>Computer Integration Technologies</b>		BP		
				E 01	005 108 000 000 405	FY21-22		\$410.67	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8226</b>	Invoice	<b>Invoice No:</b> 326013	<b>4/22/2022</b>		<b>Paid Amt:</b>	<b>\$1,232.00</b>
								<b>Check Amount:</b>	<b>\$1,232.00</b>
4228	OLDN	1241			<b>Sheila Merzer</b>		BP		
				E 01	010 411 000 740 394	5.5 hrs @ \$125/hr		\$687.50	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8225</b>	Invoice	<b>Invoice No:</b> 23331	<b>4/22/2022</b>		<b>Paid Amt:</b>	<b>\$687.50</b>
								<b>Check Amount:</b>	<b>\$687.50</b>
4228	OLDN	1302			<b>Toshiba Financial Services</b>		BP		
				E 01	010 605 000 000 560	FY22 Copier Lease		\$1,288.65	
				E 01	010 203 000 000 401	Overages		\$649.22	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8230</b>	Invoice	<b>Invoice No:</b> 5019663038	<b>4/22/2022</b>		<b>Paid Amt:</b>	<b>\$1,937.87</b>
								<b>Check Amount:</b>	<b>\$1,937.87</b>
4228	OLDN	1369			<b>BerganKDV Outsourced Services LLC</b>		BP		
				E 01	005 113 000 000 305	FY22 March Financial Management and Accoun		\$6,300.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8222</b>	Invoice	<b>Invoice No:</b> 1158881	<b>4/22/2022</b>		<b>Paid Amt:</b>	<b>\$6,300.00</b>
								<b>Check Amount:</b>	<b>\$6,300.00</b>
4228	OLDN	1438			<b>Wolf Ridge</b>		BP		
				E 01	010 203 000 000 369	Gr 6 Overnight Fieldtrip		\$8,424.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8227</b>	Invoice	<b>Invoice No:</b> 4105	<b>4/22/2022</b>		<b>Paid Amt:</b>	<b>\$8,424.00</b>
								<b>Check Amount:</b>	<b>\$8,424.00</b>
4228	OLDN	1541			<b>Business Essentials</b>		BP		
				E 01	010 203 000 000 430	FY22 Supplies: copy paper		\$600.48	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8234</b>	Invoice	<b>Invoice No:</b> WO-1178434-1	<b>4/22/2022</b>		<b>Paid Amt:</b>	<b>\$600.48</b>
								<b>Check Amount:</b>	<b>\$600.48</b>
4228	OLDN	1552			<b>Best &amp; Flanagan</b>		BP		
				B 01	118 000	FY22 BC Legal Fees-2022 Tax Exemption		\$2,186.95	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8231</b>	Invoice	<b>Invoice No:</b> 563006	<b>4/22/2022</b>		<b>Paid Amt:</b>	<b>\$2,186.95</b>
								<b>Check Amount:</b>	<b>\$2,186.95</b>
4228	OLDN	1594			<b>InstantWhip- Minneapolis</b>		BP		
				E 01	010 203 000 000 490	Lunch Milk		\$222.18	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8228</b>	Invoice	<b>Invoice No:</b> 4300393068	<b>4/22/2022</b>		<b>Paid Amt:</b>	<b>\$222.18</b>
								<b>Check Amount:</b>	<b>\$222.18</b>
4228	OLDN	1633			<b>Steve Lock</b>		BP		
				E 01	005 110 000 000 366	24 mi @ \$0.56/mi		\$13.44	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8221</b>	Invoice	<b>Invoice No:</b> 4/4/2022	<b>4/22/2022</b>		<b>Paid Amt:</b>	<b>\$13.44</b>
								<b>Check Amount:</b>	<b>\$13.44</b>

# WOODBURY LEADERSHIP ACADEMY

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
4228	OLDN	1639			<b>Navigate Care Consulting</b>		BP	
				E 01	010 420 000 740 394	SPED offsite 2.5 hrs @ \$80/hr		\$200.00
				E 01	010 720 000 000 305	GenED off site 0.5 hrs @ \$80/hr		\$40.00
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8229</b>	Invoice	<b>Invoice No: 4340</b>	<b>4/22/2022</b>	<b>Paid Amt:</b>	<b>\$240.00</b>
							<b>Check Amount:</b>	<b>\$240.00</b>
4228	OLDN	1659			<b>Bemidji Regional Interdistrict Council</b>		BP	
				E 01	005 640 000 316 366	Woodcock Johnson IV training-Kaster		\$50.00
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8220</b>	Invoice	<b>Invoice No: 3/23/2022</b>	<b>4/22/2022</b>	<b>Paid Amt:</b>	<b>\$50.00</b>
							<b>Check Amount:</b>	<b>\$50.00</b>
4228	OLDN	1660			<b>Modern Power Solutions LLC</b>		BP	
				E 01	005 810 000 000 350	Generator inspection & battery replacement		\$478.00
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8233</b>	Invoice	<b>Invoice No: 835</b>	<b>4/22/2022</b>	<b>Paid Amt:</b>	<b>\$478.00</b>
							<b>Check Amount:</b>	<b>\$478.00</b>
4228	OLDN	1609			<b>GIS Benefits</b>		Wire	
				B 01	215 013	Life/LTD/STD:		\$2,241.87
				B 01	215 009	Dental:		\$1,679.48
				B 01	215 021	Vision		\$351.91
				B 01	215 020	PPL:		\$117.00
				E 01	005 110 000 000 305	Admin Fees		\$50.00
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8235</b>	Invoice	<b>Invoice No: 15810AG20220501</b>	<b>4/22/2022</b>	<b>Paid Amt:</b>	<b>\$4,440.26</b>
							<b>Check Amount:</b>	<b>\$4,440.26</b>
4228	OLDN	1508			<b>First Bankcard</b>		Wire	
				E 01	005 110 000 000 320	Tmobile-Cell phone 2/2/-3/1/22-ED & Dean		\$130.00
				E 01	005 110 000 000 405	Adobe Acropro Subs-Adobe Pro subscription m		\$14.99
				E 01	005 810 000 000 335	Stuff it Moving & Storage-Monthly storage contai		\$174.00
				E 01	005 110 000 000 820	ASCD-Membership 4/1/22-3/31/23		\$239.00
				E 01	005 810 000 000 335	Stuff it Moving & Storage-Monthly storage contai		\$204.00
				E 01	005 110 000 000 401	Amazon-Black toner cartridge-ED, Label maker t		\$88.82
				E 01	005 110 000 000 320	Sangoma-SipStation subscription (VoIP) 3/28-4/		\$41.04
				E 01	010 640 000 316 366	American Red Cross-Credit for Adult & Ped CPF		(\$35.00)
				E 01	010 640 000 316 366	American Red Cross-Adult & Ped CPR/1st aid//		\$105.00
				E 01	005 110 000 000 305	Truthfinder.com-Online background check servic		\$28.05
				E 01	005 110 000 000 305	Truthfinder.com-Online background check fees-		\$3.99
				E 01	005 810 000 000 440	SpeedWay-Gas for rental truck		\$56.66
				E 01	005 810 000 000 335	U-Haul-Rental truck-pick up lunchroom tables &		\$149.53
				E 01	005 110 000 000 329	USPS-Postage-enrollment/registration packets		\$707.00
				E 01	005 110 000 000 320	Humblefax-Fax service-4/7/22-5/7/22		\$10.00
				E 01	005 940 000 000 340	CinFin Comm Insurance-School Leaders Liabilit		\$2,633.00
				E 01	005 810 000 000 335	Stuff it Moving & Storage-Monthly storage contai		\$214.00

# WOODBURY LEADERSHIP ACADEMY

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1508			First Bankcard		Wire
				E 01	010 422 000 740 433	Diane Alber-Social Emotional curriculum-Educat	\$543.31
				E 01	010 422 000 740 433	TeachersPayTeachers-Social Emotional Learning	\$120.00
				E 01	005 810 000 000 401	Sherwin Williams-Gray paint for hallways-credit	(\$11.85)
				E 01	005 810 000 000 401	Sherwin Williams-Gray paint for hallways-includ	\$172.54
				E 01	005 810 000 000 330	City of Woodbury-Water & sewer 12/29/21-1/28/	\$403.31
				E 01	005 810 000 000 401	Amazon-WaterSentry bottle filliing station filters-	\$298.58
				E 01	005 810 000 000 330	City of Woodbury-Water & sewer 1/28-2/28/22	\$403.31
				E 01	005 110 000 000 490	Cub Foods-Bottled water for Board meetings	\$11.98
				E 01	010 203 000 000 430	Target-Black sharpie markers-Gr 3 CKLA	\$23.88
				E 01	010 203 000 000 430	Amazon-Copy paper	\$247.92
				E 01	010 630 000 000 456	Amazon-Akkerds iPad cases-10 count blue	\$116.90
				E 01	010 630 000 000 456	Amazon-Akkerds iPad cases-10 count blue	\$116.32
				E 01	010 630 000 000 456	Amazon-Akkerds iPad cases-10 count blue	\$116.32
				E 01	010 630 000 000 456	Amazon-Akkerds iPad cases-10 count blue	\$116.32
				E 01	010 203 000 000 430	Amazon-Lined Post-it Easel Pads-4 count	\$73.98
				E 01	010 203 000 000 430	Walmart-Misc Science experiment supplies-CK	\$64.39
				E 01	010 203 000 000 430	Amazon-AA batteries-24 count	\$16.49
				E 01	010 203 000 000 406	Rhino Networks-Meraki Systems Manager 5 yr li	\$156.78
				E 01	010 203 000 000 430	Amazon-Pool noodles, assorted colors-PE	\$65.99
				E 01	010 203 000 000 430	Amazon-Pool noodles, orange-PE	\$21.69
				E 01	010 640 000 316 366	American Red Cross-Adult & Ped CPR/1st aid//	\$70.00
				E 01	010 640 000 316 366	American Red Cross-Adult & Ped CPR/1st aid//	\$105.00
				E 01	010 291 000 000 401	Costco-Student Parliament MCA support bags fr	\$49.45
				E 01	010 291 000 000 401	Walmart-Student Parliament MCA support bags	\$17.64
				E 01	010 291 000 000 401	Amazon-Student Parliament MCA support bags	\$84.63
				E 01	010 291 000 000 401	Ebay-Student Parliament MCA support bags for	\$19.99
				E 01	010 291 000 000 401	Amazon-Stdnt Parliament MCA bags Gr 3-8: mi	\$181.27
				E 01	010 203 000 000 430	Amazon-Winner medal awards-I love to Read M	\$57.98
				E 01	010 203 000 000 430	Amazon-Storage bins, nylons, hair combs-CKSc	\$73.42
				E 01	010 203 000 000 430	Amazon-Classroom supplies-lap boards, tape, b	\$104.22
				E 01	010 201 000 000 430	Target-Paper plates & straws-K CKSci	\$7.77
				E 01	010 640 000 316 366	American Red Cross-Adult & Ped CPR/1st aid//	\$35.00
				B 01	131 000	Rhino Networks-Meraki Systems Manager 5 yr li	\$2,978.96
				E 01	010 420 000 419 433	Riverside Insights-Woodcock Johnson IV Acheiv	\$191.00
				E 01	010 420 000 419 456	Amazon-Noise cancelling headphones	\$19.99
				E 01	010 420 000 420 433	Therapy Shoppe-HK OT supplies-lap pads, wig	\$168.11
				E 01	010 420 000 420 433	Lakeshore Learning-Early Learning Language/Bi	\$120.97
				E 01	010 420 000 420 433	Lakeshore Learning-Early Learning Language/Bi	\$10.11

## WOODBURY LEADERSHIP ACADEMY

### Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1508			<b>First Bankcard</b>		Wire		
				E 01	010 420 000 420 433	Amazon-HK OT supplies-2 wobble stools		\$155.98	
				E 01	010 420 000 420 433	Amazon-HK OT supplies-weighted vest		\$74.97	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8242</b>	Invoice	<b>Invoice No:</b> 4.21.22				<b>Paid Amt: \$12,368.70</b>
									<b>Check Amount: \$12,368.70</b>
4228	OLDN	1001			<b>Public Employee Retirement Association</b>		Wire		
				B 01	215 007	PERA		\$3,417.38	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8238</b>	Invoice	<b>Invoice No:</b> S2022200				<b>Paid Amt: \$3,417.38</b>
									<b>Check Amount: \$3,417.38</b>
4228	OLDN	1002			<b>Teachers Retirement Association</b>		Wire		
				B 01	215 006	TRA		\$17,301.55	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8240</b>	Invoice	<b>Invoice No:</b> S2022200				<b>Paid Amt: \$17,301.55</b>
									<b>Check Amount: \$17,301.55</b>
4228	OLDN	1003			<b>Internal Revenue Service</b>		Wire		
				B 01	215 002	Federal Withholding		\$9,040.17	
				B 01	215 005	FICA		\$19,744.12	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8237</b>	Invoice	<b>Invoice No:</b> S2022200				<b>Paid Amt: \$28,784.29</b>
									<b>Check Amount: \$28,784.29</b>
4228	OLDN	1004			<b>MN Department of Revenue Service</b>		Wire		
				B 01	215 003	MN Withholding		\$4,624.45	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8239</b>	Invoice	<b>Invoice No:</b> S2022200				<b>Paid Amt: \$4,624.45</b>
									<b>Check Amount: \$4,624.45</b>
4228	OLDN	1128			<b>AssociatedBank</b>		Wire		
				B 01	215 017	HSA		\$1,284.38	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8236</b>	Invoice	<b>Invoice No:</b> S2022200				<b>Paid Amt: \$1,284.38</b>
									<b>Check Amount: \$1,284.38</b>
4228	OLDN	1417			<b>VOYA</b>		Wire		
				B 01	215 011	TSA		\$1,739.90	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>8241</b>	Invoice	<b>Invoice No:</b> S2022200				<b>Paid Amt: \$1,739.90</b>
									<b>Check Amount: \$1,739.90</b>
								<b>Report Total:</b>	<b>\$374,376.55</b>



## WOODBURY LEADERSHIP ACADEMY

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1801	4228	OLDN	CR0422													
FY22 Donations																
				1806	Credit	A	04/11/22	Check	1	DONATEDonations						
							4228	R 01 005 000 000 000 096		FY22 Mighty Cause Donations					20.00	0.00
														Receipt Total:	\$20.00	\$0.00
														<b>Deposit Total:</b>	<b>\$20.00</b>	<b>\$0.00</b>
1802	4228	OLDN	CR0422													
FY22 IDEAS																
				1807	Credit	A	04/15/22	Check	1	M						
							4228	R 01 005 000 000 740 360		Miscellaneous Customer					166,693.60	0.00
							4228	R 01 005 000 000 348 300		FY22 SPED Aid					79,776.10	0.00
							4228	R 01 005 000 000 000 212		FY22 Charter Sch Lease					46,202.43	0.00
										FY22 Literacy Incentive Aid					46,202.43	0.00
														Receipt Total:	\$292,672.13	\$0.00
				1808	Debit	A	04/15/22	Check	1	M						
							4228	B 01 121 000		Miscellaneous Customer					(7,031.68)	0.00
										FY21 SPED Aid					(7,031.68)	0.00
														Receipt Total:	(\$7,031.68)	\$0.00
														<b>Deposit Total:</b>	<b>\$285,640.45</b>	<b>\$0.00</b>
1803	4228	OLDN	CR0422													
FY22 April Interest																
				1809	Credit	A	04/29/22	Check	1	I						
							4228	R 01 005 000 000 000 092		Interest					323.02	0.00
										Interest Earnings					323.02	0.00
														Receipt Total:	\$323.02	\$0.00
														<b>Deposit Total:</b>	<b>\$323.02</b>	<b>\$0.00</b>
1804	4228	OLDN	CR0422													
4.29.22 Deposit																
				1810	Credit	A	04/29/22	Check	1	M						
							4228	R 01 005 000 000 000 050		Miscellaneous Customer					171.00	0.00
							4228	R 01 005 000 000 000 050		Milk Sales					732.00	0.00
							4228	R 01 005 000 000 000 050		Gr. 3 Fieldtrip-Museum					525.00	0.00
										Gr. 7/8 Fieldtrip-MN Zoo					525.00	0.00
														Receipt Total:	\$1,428.00	\$0.00
														<b>Deposit Total:</b>	<b>\$1,428.00</b>	<b>\$0.00</b>
1805	4228	OLDN	CR0422													
FY22 IDEAS																
				1811	Credit	A	04/30/22	Check	1	M						
							4228	R 01 005 000 000 000 211		Miscellaneous Customer					257,401.55	0.00
										FY22 Gen Ed Aid					257,401.55	0.00
														Receipt Total:	\$257,401.55	\$0.00
														<b>Deposit Total:</b>	<b>\$257,401.55</b>	<b>\$0.00</b>

## WOODBURY LEADERSHIP ACADEMY

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1806	4228	OLDN	CR0422													
4.29.22	Deposit			1812	Credit	A	04/29/22	Check	1	M						
										Miscellaneous Customer						
										Recorder Sales					31.00	0.00
										Reimb Lost Core Knowledge F					20.00	0.00
										Gr 6 WolfRidge Field Trip					270.00	0.00
										School Store Sales					443.76	0.00
										MA IEP 3rd Party					211.98	0.00
										Reimb Jan-Mar Amy Cahland					137.73	0.00
														Receipt Total:	\$1,114.47	\$0.00
														Deposit Total:	\$1,114.47	\$0.00
														Report Total:	\$545,927.49	\$0.00

## WOODBURY LEADERSHIP ACADEMY Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4558	202210	04/07/2022	P	JE		Correct Field Trip receipts	Correct Field Trip receipts	E	01	010	203	000	000	369	Entry Fees/Student Travel	17,235.00	0.00
							Correct Field Trip receipts	R	01	005	000	000	000	050	Fees From Patrons	0.00	17,235.00
																\$17,235.00	\$17,235.00

**Woodbury Leadership Academy**  
**Long-Range Budget 5 Year Projection Model**

Proposed revised budget 21-22 as of 05.03.2022, FY 23 working budget 05.07.22

	<i>Actual</i>		<i>Projection</i>				
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
<b>Enrollment Projections</b>							
Number Students Grade HK	3	10					
Number Students Grade K	78	75	70	100	90	90	90
Number Students Grade 1	65	94	89	90	105	105	105
Number Students Grade 2	66	68	100	110	105	105	105
Number Students Grade 3	64	75	82	90	105	105	105
Number Students Grade 4	67	68	87	88	105	105	105
Number Students Grade 5	64	68	85	86	88	105	105
Number Students Grade 6	34	52	56	65	88	96	96
Number Students Grade 7	20	31	44	55	78	85	92
Number Students Grade 8	16	22	21	40	68	74	82
<b>Enrollment totals by state pupil unit weighting category</b>							
Total Number of Students Grade K - 6	441	510	569	629	686	711	711
Total Number of Students Grade 7-12	36	53	65	95	146	159	174
<b>Total Number of Students/ADM</b>	<b>477</b>	<b>564</b>	<b>634</b>	<b>724</b>	<b>832</b>	<b>870</b>	<b>885</b>
<b>Total Number of Current Year Pupil Units</b>	<b>484</b>	<b>574</b>	<b>647</b>	<b>743</b>	<b>861</b>	<b>902</b>	<b>920</b>
<i>ADM Growth</i>	90	86	70	90	108	38	15

<b>State Revenue Assumptions and Calculations</b>							
			Estimated State Increases				
<b>General Education Rev: State Averages Per Pupil Unit</b>	\$6,438	\$6,567	\$6,728	\$6,863	\$7,000	\$7,140	\$7,283
Inflation Rate Assumption-Basic only	2.0%	2.0%	2.5%	2.0%	2.0%	2.0%	2.0%
Basic INCLUDING Transportation	\$6,438.00	\$6,567.00	\$6,727.65	\$6,863.00	\$7,000.26	\$7,140.27	\$7,283.07
Gifted and Talented	13.00	13.00	13.00	13.00	13.00	13.00	13.00
Sparsity	28.59	30.66	31.13	31.13	31.13	31.13	31.13
Operating Capital	226.50	226.82	226.78	226.69	226.69	226.69	226.69
Equity	119.93	116.24	116.14	116.46	116.46	116.46	116.46
Referendum	146.90	147.45	115.60	115.55	104.00	93.60	84.24
Transportation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Per Pupil Unit State Revenue	6,972.92	7,101.17	7,230.30	7,365.83	7,491.54	7,621.14	7,754.59
Pension Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Per Pupil Unit State Revenue</b>	<b>\$6,972.92</b>	<b>\$7,101.17</b>	<b>\$7,230.30</b>	<b>\$7,365.83</b>	<b>\$7,491.54</b>	<b>\$7,621.14</b>	<b>\$7,754.59</b>
<b>Total General Education State Revenue</b>	<b>3,378,101</b>	<b>4,077,847</b>	<b>4,678,004</b>	<b>5,472,812</b>	<b>6,451,710</b>	<b>6,872,745</b>	<b>7,132,669</b>

**Woodbury Leadership Academy**  
**Long-Range Budget 5 Year Projection Model**

Proposed revised budget 21-22 as of 05.03.2022, FY 23 working budget 05.07.22

	<i>Actual</i>	<i>Actual</i>	<i>Projection</i>				
	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>	<b>2024-2025</b>	<b>2025-2026</b>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
	8%	10%	11%	11%	11%	11%	11%
<b>Compensatory Revenue</b>	per 3/25/19	per 1/23/20	per mde 2-22-21	per mde 1-14-22	estimate	estimate	estimate
A: Number of Students prior yr. ( current year for 1st year)	391	487	564	641	724	832	870
B: Number of Free Lunch Students prior yr. ( or current year for 1st yr	30	48	60	68	77	88	92
C: Number of Reduced Lunch Students prior yr. ( current yr. for 1st yr	2	11	10	0	0	0	0
<b>D: Adjusted Counts = 100% Free, 50% Reduced - (A)</b>	31.00	53.50	65.00	68.00	76.80	88.26	92.29
E: Concentration Portion	0.08	0.11	0.12	0.11	0.11	0.11	0.11
F: Concentration Factor ( lesser of 1 or Conc. Portion/ .8)	0.10	0.14	0.14	0.13	0.13	0.13	0.13
G: PU = .6 * D * F	1.84	4.41	5.62	5.41	6.11	7.02	7.34
H: Initial Revenue	11,102	27,118	35,467	34,886	40,242	47,228	50,433
Miscellaneous Adjustment (Rounding)	(800)	(1,857)	(2,371)	(2,296)	0	0	0
I: Short Year Factor	1	1	1	1	1	1	1
<b>Calculated Compensatory State Revenue ((A) x (B))</b>	<b>10,302</b>	<b>25,261</b>	<b>33,096</b>	<b>32,590</b>	<b>40,242</b>	<b>47,228</b>	<b>50,433</b>
<b>Building Lease Aid: Lesser of line a or b below:</b>							
Lease Aid Expense	681,276	866,158	1,038,690	1,164,150	1,253,725	1,314,600	1,341,800
a) Lease Aid Rev at \$1,314 per pupil unit as per state cap	<u>636,580</u>	<u>754,565</u>	<u>850,158</u>	<u>976,302</u>	<u>1,131,617</u>	<u>1,184,965</u>	<u>1,208,617</u>
b) Lease Aid Rev at Aid at 90% of Lease	<u>613,148</u>	<u>779,542</u>	<u>934,821</u>	<u>1,047,735</u>	<u>1,128,353</u>	<u>1,183,140</u>	<u>1,207,620</u>
Lesser of \$1,314.p.u. or 90% of lease payment	613,148	754,565	850,158	976,302	1,128,353	1,183,140	1,207,620
<b>Estimated Proration of Lease Aid Revenue</b>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>
<b>Total Prorated Building Lease Aid Revenue</b>	<b><u>613,148</u></b>	<b><u>754,565</u></b>	<b><u>850,158</u></b>	<b><u>976,302</u></b>	<b><u>1,128,353</u></b>	<b><u>1,183,140</u></b>	<b><u>1,207,620</u></b>
Lease Aid Revenue per pupil unit (after proration)	<u>1266</u>	<u>1314</u>	<u>1314</u>	<u>1314</u>	<u>1310</u>	<u>1312</u>	<u>1313</u>
<b>Building Lease Aid Analyticals:</b>							
Lease Aid Rev that would need to be generated to cover expense at 90%. Max per Statute is \$1,314	<u>1266</u>	<u>1357</u>	<u>1445</u>	<u>1410</u>	<u>1310</u>	<u>1312</u>	<u>1313</u>
How many more WADM would we need to maximize lease aid?	0	19	64	54	0	0	0
<b>Long-Term Facilities Maintenance Revenue</b>							
Revenue per Adjusted Pupil Unit	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>
<b>Total Long-Term Facilities Maintenance Revenue</b>	<b>63,949</b>	<b>75,801</b>	<b>85,404</b>	<b>98,076</b>	<b>113,678</b>	<b>119,038</b>	<b>121,414</b>
<b>Special Education Revenue</b>							
	<u>Estimate - 93%</u>	<u>Estimate - 93%</u>	<u>Estimate - 95%</u>	<u>Estimate - 93%</u>	<u>Estimate - 93%</u>	<u>Estimate - 93%</u>	<u>Estimate - 93%</u>
State Special Education Aid and Tuition Billing	<b>549,365</b>	<b>548,004</b>	<b>814,586</b>	<b>888,936</b>	<b>945,929</b>	<b>1,028,248</b>	<b>1,092,510</b>

**Woodbury Leadership Academy**  
**Long-Range Budget 5 Year Projection Model**

Proposed revised budget 21-22 as of 05.03.2022, FY 23 working budget 05.07.22

	<i>Actual</i>		<i>Projection</i>				
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
	0%	0%	0%	0%	0%	0%	0%
<b>LEP (Limited English Proficiency) State Aid</b>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
Prior Year LEP Eligible ADM	10	23	23	27	28	28	29
Current Year LEP Eligible ADM	23	20	27	28	28	29	29
ADM Served	477	564	634	724	832	870	885
Adjusted LEP ADM	23	21	27	28	28	29	29
LEP Marginal Cost Pupils	23	21	27	28	28	29	29
<b>LEP Revenue</b>	<b>15,932</b>	<b>14,705</b>	<b>19,118</b>	<b>19,500</b>	<b>19,890</b>	<b>20,288</b>	<b>20,694</b>
Concentration Portion	0.0474	0.0361	0.0428	0.0383	0.0340	0.0331	0.0332
Concentration Factor	0	0	0	0	0	0	0
LEP Pupil Units	9.33	6.40	10	9	8	8	8
<b>LEP Concentration Revenue</b>	<b>2,333</b>	<b>1,600</b>	<b>2,529</b>	<b>2,304</b>	<b>2,086</b>	<b>2,075</b>	<b>2,122</b>
Rounding Adjustment	-1						
<b>Total LEP Aid</b>	<b>18,264</b>	<b>16,305</b>	<b>21,646</b>	<b>21,804</b>	<b>21,976</b>	<b>22,363</b>	<b>22,816</b>

**General Fund Revenue Summary**

<b>State Aids</b>							
General Education Revenue	3,378,101	4,081,778	4,678,002	5,472,812	6,451,710	6,872,745	7,132,669
LEP Aid	18,264	16,305	21,646	21,804	21,976	22,363	22,816
Extended Time Revenue	0	0	0	0	0	0	0
Declining Enrollment	0	0	0	0	0	0	0
TRA/Pension Adjustment	4,830	7,244	12,656	25,511	25,511	25,511	25,511
Compensatory Revenue	<u>10,302</u>	<u>25,261</u>	<u>33,096</u>	<u>32,590</u>	<u>40,242</u>	<u>47,228</u>	<u>50,433</u>
<b>Subtotal</b>	<b>3,411,497</b>	<b>4,130,589</b>	<b>4,745,400</b>	<b>5,552,716</b>	<b>6,539,438</b>	<b>6,967,846</b>	<b>7,231,429</b>
Building Lease Aid	613,148	754,551	850,158	976,302	1,128,353	1,183,140	1,207,620
Prior Year Over/Under accruals	(287)	(3,921)	0	0	0	0	0
Long-Term Facilities Maintenance Revenue	63,949	75,801	85,404	98,076	113,678	119,038	121,414
Special Education Aid	549,365	549,975	814,586	888,936	945,929	1,028,248	1,092,510
Adsis Special Ed State Funding				35,598	39,568	34,700	34,700
Endowment Aid	17,441	20,113	23,610	23,610	24,381	25,530	26,040
Literacy Aid	41,029	44,999	44,999	44,999	44,999	44,999	44,999
Safe schools supplemental aid	9,020	0	0	0	0	0	0
Medical assistance/third party billing	0	0	0	0	0	0	0
<b>Total State Aids</b>	<b>4,705,162</b>	<b>5,572,107</b>	<b>6,564,158</b>	<b>7,620,238</b>	<b>8,836,347</b>	<b>9,403,502</b>	<b>9,758,712</b>

**Woodbury Leadership Academy**  
**Long-Range Budget 5 Year Projection Model**

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	<i>Actual</i>	<i>Actual</i>	<i>Projection</i>				
	<u>2019-2020</u> Year 6	<u>2020-2021</u> Year 7	<u>2021-2022</u> Year 8	<u>2022-2023</u> Year 9	<u>2023-2024</u> Year 10	<u>2024-2025</u> Year 11	<u>2025-2026</u> Year 12
<b>Federal Revenue</b>							
Federal CSP Grant (Implementation 002 - 9/30/16)	0	0	0	0	0	0	0
Federal Special Ed and CEIS (F419, 420, 425)	68,056	71,716	94,356	81,899	84,400	86,900	89,500
CRF Coronavirus Relief Funds F154, spent by 12-30-20		111,906					
Summer Academic and Mental Health Support, F150 (9/22)				17,606			
GEER & ESSER I Funds F151, 152, 153		38,241					
ESSER II 90% F155 (9/23)			42,347				
ESSER III F160			64,565	11,521			
ESSER III F161 (9/24)				19,021			
Learning Loss Recovery F169 (9/24)				122,442			
Cares testing grant F170			40,000				
Title I, II, IV	25,064	26,875	35,400	41,200	48,300	51,500	53,400
PPP Loan		493,588					
<b>Total Federal Revenue</b>	<b>93,120</b>	<b>742,326</b>	<b>276,668</b>	<b>293,689</b>	<b>132,700</b>	<b>138,400</b>	<b>142,900</b>
<b>Other Revenue</b>							
Interest Earnings	4,668	507	1,000	1,000	4,000	4,000	4,000
Donations and Grants - Washington County Grant	2,469	34,200	0	0	0	0	0
200 Give to the Max, other donations	6,372	20,527	20,000	20,000	20,000	20,000	20,000
Fees from Students (Field Trip, Milk Sales, Pizza Friday, Other)	29,101	9,124	27,100	31,600	37,000	39,500	41,000
Miscellaneous Revenue, refund	5,436	28,553	2,000	2,000	0	0	0
Sale of Merchandise/Fundraising/Net	(2,440)	(2,699)	0	0	0	0	0
071 Third Party Billing	897	1,259	2,100	2,400	2,800	3,000	3,100
<b>Total Other Revenue</b>	<b>46,502</b>	<b>91,471</b>	<b>52,200</b>	<b>57,000</b>	<b>63,800</b>	<b>66,500</b>	<b>68,100</b>
<b>Total Revenue</b>	<b>4,844,784</b>	<b>6,405,904</b>	<b>6,893,026</b>	<b>7,970,926</b>	<b>9,032,847</b>	<b>9,608,402</b>	<b>9,969,712</b>
	4,844,784	132%	108%	116%	113%	106%	104%

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	<i>Actual</i>		<i>Projection</i>				
	<u>2019-2020</u> Year 6	<u>2020-2021</u> Year 7	<u>2021-2022</u> Year 8	<u>2022-2023</u> Year 9	<u>2023-2024</u> Year 10	<u>2024-2025</u> Year 11	<u>2025-2026</u> Year 12
<b>General Fund Expenditure Calculations</b>							
<b><u>New Staff Calc - Staff increases based on enrollment increases</u></b>			14	10	8	7	2
Actual/projected enrollment change from prior year	90	86	70	90	108	38	15
<b>Added new teacher FTE's - calculated at 22:1 ratio ( rounded)</b>			<b>6.0</b>	<b>2.0</b>	<b>5.0</b>	<b>3.0</b>	<b>1.0</b>
<b><u>Other Teachers/Non-teachers Added</u></b>							
Additional staff add (non teachers), 1 para, .5 clerical, 2 custodian <i>Counselor fy 21-22, as Adsis ,</i>			260,152	55,335	77,887	35,000	24,842
			45,900	25,440	52,896	48,709	
Projected new teacher ( 1FTE ) Salary cost	37,000	45,000	45,900	46,818	47,754	48,709	49,684
<b>Added salary cost - teachers ( added FTE's times cost)</b>	<b>0</b>	<b>0</b>	<b>275,400</b>	<b>93,636</b>	<b>238,772</b>	<b>146,128</b>	<b>49,684</b>
<b>Added cost - others per above</b>	<b>0</b>	<b>0</b>	<b>306,052</b>	<b>80,775</b>	<b>130,783</b>	<b>83,709</b>	<b>24,842</b>
<b><u>Inflation Assumptions</u></b>							
Salaries		per payroll budget	2.0%	2.0%	2.0%	2.0%	2.0%
Other costs	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b><u>Budget Calculations</u></b>	<b>26.3%</b>	<b>32.4%</b>	<b>25.3%</b>	<b>25.8%</b>	<b>26.3%</b>	<b>26.8%</b>	<b>27.3%</b>
100's Salaries	1,625,563	1,482,876	2,571,907	2,819,276	3,245,200	3,539,900	3,685,200
200's Benefits	427,043	481,082	649,596	726,171	852,104	947,184	1,004,488
100's & 200's CRF & Cares Funds allocated below							
305 Contracted Services	260,271	231,533	245,051	285,400	334,500	356,800	370,200
315 Technology Services	19,407	15,482	18,200	33,200	38,900	41,500	43,100
320 Communications Services	6,872	6,218	8,900	10,400	12,200	13,000	13,500
329 Postage	1,373	4,031	2,500	2,900	3,400	3,600	3,700
330 Utilities	87,639	122,652	115,000	117,300	119,600	122,000	124,400
340 Property and Casualty Insurance	15,120	17,992	21,500	25,000	29,300	31,300	32,500
330,340 Add'l Costs for Utilities & Insurance for expansion		0	0	37,555	38,300	39,100	39,900
350 Repairs and Maintenance Services	58,001	50,477	97,029	100,425	103,940	107,578	111,343
360 Student Transportation	339,604	360,854	499,050	581,903	670,142	713,701	760,091
360 Field Trip Transportation	11,331	0	12,680	14,480	16,640	17,400	17,700
366 Travel and conferences	22,605	12,108	7,126	8,300	9,700	10,300	10,700
369 Field Trip Admissions/Registration Fees	15,400	939	21,780	15,580	17,740	18,500	18,800
per maximum lease aid calculations		<b>838,406</b>	<b>944,620</b>	<b>1,084,780</b>	<b>1,257,352</b>	<b>1,316,628</b>	<b>1,342,908</b>
		0	0	0	0	0	0
<b>Bonds Series 2021 Run as of 4-23-21, Principal &amp; Interest</b>	681,276	<b>866,158</b>	<b>963,690</b>	<b>1,033,150</b>	<b>1,122,725</b>	<b>1,183,600</b>	<b>1,210,800</b>
Capital Repair & Replacement	0	0	52,000	100,000	100,000	100,000	100,000
Accounting, Audit and other fees		0	23,000	31,000	31,000	31,000	31,000



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	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
<b>370 Lease Expense</b>	<b>681,276</b>	<b>866,158</b>	<b>1,038,690</b>	<b>1,164,150</b>	<b>1,253,725</b>	<b>1,314,600</b>	<b>1,341,800</b>
370 Other Rentals and Operating Leases	33,996	496	9,400	10,900	12,800	13,700	14,200
401 Office Supplies/General Supplies/Marketing Materials	38,909	39,204	39,100	45,500	53,300	56,800	58,900
401/455/465 Maintenance Supplies	17,112	20,609	46,200	53,800	63,100	67,300	69,800
405 Non-Instructional Software and Licensing	13,280	12,110	24,654	28,700	33,600	35,800	37,100
406 Instructional Software	9,293	7,656	14,600	17,000	19,900	21,200	22,000
406 Instructional Software Washington Cty Grt, I Read, Math		34,200					
430/456/466 Instructional Supplies/Classroom Supplies	61,820	86,785	30,600	35,600	41,700	44,500	46,200
460 Textbooks and Workbooks	46,547	87,422	62,800	73,100	85,700	91,400	94,800
461 Standardized Tests	5,013	5,988	11,300	13,200	15,500	16,500	17,100
470 Media/Library Resources	0	0	0	0	0	0	0
490 Food Purchased	2,223	6,279	10,200	11,900	13,900	14,800	15,400
520 Building Improvements	131,386	56,099	0	70,000	70,000	70,000	70,000
530 Furniture and Other Equipment	20,065	24,920	13,100	30,000	30,000	30,000	31,100
530 FF&E For Expansion each year			0	20,575	13,310	9,100	4,550
555/556 Technology Equipment	6,348	27,984	25,000	29,100	34,100	36,400	37,800
555/556 Technology Equipment site expansion each year			21,510	23,994	28,100	30,000	15,550
580/581 Principal and interest capital lease	12,114	15,464	22,800	26,600	31,200	33,300	34,600
820 Dues and memberships	27,642	26,626	32,600	34,900	37,300	39,900	42,700
State Special Ed Expenditures / ESY incl F723	590,715	589,252	<b>857,459</b>	<b>955,846</b>	1,017,128	1,105,644	1,174,742
SALARIES			485,994	550,050			
BENEFITS			112,528	141,678			
CONTRACTED SERVICES (OBJ 394)			182,938	186,597			
SUPPLIES			1,000	1,020			
TRANSPORTATION (FIN 723)			75,000	76,500			
ADSSIS (PRG 422, FIN 740)			<b>64,723</b>	<b>71,942</b>			
SALARIES			45,900	52,355			
BENEFITS			12,841	13,485			
SUPPLIES			5,982	6,101			
342 School Safety	5,248	0	0	0	0	0	0
372 Medical assistance/third party billing	897	1,259	0	0	0	0	0
Federal Special Ed Expenditures, CEIS, PSI, 419, 420, 425	68,056	71,716	94,356	81,899	84,400	86,900	89,500
Federal Cares & CRF Funds, Salaries & Benefits	0	65,583	0	0	0	0	0
Federal Cares & CRF Funds, PPE supplies	0	32,883	0	0	0	0	0
Federal Cares & CRF Funds, Technology Devices	0	13,440	0				
Summer Academic and Mental Health Support, F150			0	17,606			
Federal ESSER II F155		38,241	42,347				

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	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Federal ESSER III F160			64,565	11,521			
Federal ESSER III F161				19,021			
Federal Learning Loss Recovery, 169				122,442			
Cares testing grant F170			40,000				
Director's Discretionary Fund	0	0	0	2,000	4,000	6,000	8,000
Federal Title I, II and V	25,064	26,875	35,400	41,200	48,300	51,500	53,400
PPP Loan		493,588					
Give to the Max donations offset with expenditures	0	73	20,000	20,000	20,000	20,000	20,000
<b>Total Expenditures</b>	<b>4,687,230</b>	<b>5,437,154</b>	<b>6,891,724</b>	<b>7,810,384</b>	<b>8,502,729</b>	<b>9,157,206</b>	<b>9,534,864</b>
	<small>4,687,230</small>	<small>5,437,154</small>	<small>7,813,906</small>	<small>8,838,171</small>	<small>8,502,729</small>	<small>9,157,206</small>	<small>9,534,864</small>
<b>General Fund Net Income</b>	<b>157,555</b>	<b>968,750</b>	<b>1,303</b>	<b>160,542</b>	<b>530,118</b>	<b>451,196</b>	<b>434,848</b>
<b>Beginning General Fund Balance</b>	<b>714,399</b>	<b>871,954</b>	<b>1,840,704</b>	<b>1,842,006</b>	<b>2,002,549</b>	<b>2,532,667</b>	<b>2,983,863</b>
<b>Ending General Fund Balance</b>	<b>871,954</b>	<b>1,840,704</b>	<b>1,842,006</b>	<b>2,002,549</b>	<b>2,532,667</b>	<b>2,983,863</b>	<b>3,418,711</b>
<i>Fund Balance Percentage</i>	<i>19%</i>	<i>34%</i>	<i>27%</i>	<i>26%</i>	<i>30%</i>	<i>33%</i>	<i>36%</i>
<b>Community Service Revenue and Expenditure Summary</b>							
Fund 04 Program Revenue	0	0	0	0	0	0	0
Fund 04 Program Expenses	1,613	0	36,200	20,000	10,000	10,000	10,000
<b>Community Services Fund Net Income</b>	<b>(1,613)</b>	<b>0</b>	<b>(36,200)</b>	<b>(20,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(10,000)</b>
<b>Beginning Community Service Fund Balance</b>	<b>93,102</b>	<b>91,489</b>	<b>91,489</b>	<b>55,289</b>	<b>35,289</b>	<b>25,289</b>	<b>15,289</b>
<b>Ending Community Service Fund Balance</b>	<b>91,489</b>	<b>91,489</b>	<b>55,289</b>	<b>35,289</b>	<b>25,289</b>	<b>15,289</b>	<b>5,289</b>
<b>Schoolwide Activity</b>							
Total Revenues	4,844,784	6,405,904	6,893,026	7,970,926	9,032,847	9,608,402	9,969,712
Total Expenditures	4,688,843	5,437,154	6,927,924	7,830,384	8,512,729	9,167,206	9,544,864
<b>Net Income - All Funds</b>	<b>155,942</b>	<b>968,750</b>	<b>(34,897)</b>	<b>140,542</b>	<b>520,118</b>	<b>441,196</b>	<b>424,848</b>
<b>Beginning Schoolwide Fund Balance</b>	<b>807,501</b>	<b>963,443</b>	<b>1,932,193</b>	<b>1,897,295</b>	<b>2,037,838</b>	<b>2,557,956</b>	<b>2,999,152</b>

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	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
<b>Ending Schoolwide Fund Balance</b>	<b>963,443</b>	<b>1,932,193</b>	<b>1,897,295</b>	<b>2,037,838</b>	<b>2,557,956</b>	<b>2,999,152</b>	<b>3,424,000</b>
	963,443	1,932,193	1,897,295	2,037,838	2,557,956	2,999,152	3,424,000
<b>Entity Wide Fund Balance Percentage</b>	<b>21%</b>	<b>36%</b>	<b>27%</b>	<b>26%</b>	<b>30%</b>	<b>33%</b>	<b>36%</b>
Days of cash on hand > 45	41	113	89	85	99	112	128
Debt Service Coverage Ratio > 1.10	-	2.23	1.10	1.35	1.65	1.55	1.52
MADS > 1.25 in fy 2022-23		1.47	0.8	1.07	1.42	1.40	1.40

x



**Meeting:** Governance Committee

**Date:** Thursday, May 12, 2022

**Time:** 4:30 p.m.

**Location:** Zoom.us

## **AGENDA**

### **Minutes:**

The meeting was called to order by Jessica Erickson at 4:42 pm.

Members Present: Jess Erickson, Natalie Sjoberg, Shelbi Pool, and Kathy Mortensen

Members Absent: Kylie Griffith and Erin Neumann

### **Development, Discussion, and Recommendations**

- Conduct Policy
  - Conduct expectations of families will be added to the family handbook
- PTO conversation
  - Paid time off will be tracked differently beginning next school year
  - The employee handbook will also discuss PTO
- 701- Purchasing, Procurement, and Contracting
  - Modifications were made to this policy to reflect general purchasing and contracting guidelines and not the grant money received for the WLA startup
  - Governance members will review the policy before the next meeting.
- 704- Development and Maintenance of an Inventory of Fixed Assets and a Fixed Assets Accounting System
  - Reviewed policy, and found no changes
  - We would like Judith and Nancy to also review this policy
- 714- Fund Balance Policy
  - Reviewed this policy and found no changes
- MCA Requirements-
  - The MCA requires us to post how we will release unofficial MCA results. Governance discussed how teachers will look at overall scores, but that individual scores will remain confidential.
  - The BOD will be provided grade level percentages only
  - Kathy will complete the "District Test Procedure" documents and see that it is posted online.

### **Future Discussion Topics**

- Format and finalize policies: 506, 514, and 540
- 612.1- Development of Parental Involvement Policies for Title I Programs
- 801- Equal Access of Facilities
- 806- Crisis Management Policy
- 807- Health and Safety Policy
- First Reading of 900 Series and 413

**Housekeeping**

Next Regularly Scheduled WLA Board of Directors Governance Committee Meeting

Date: Tuesday, June 7, 2022

Time: 9:00 a.m.

Location: Woodbury Leadership Academy-Zoom.us  
8089 Globe Drive, Woodbury, MN 55125

**Adjournment**

Meeting adjourned at 5:42 p.m.



## WOODBURY LEADERSHIP ACADEMY

Adopted: May 26, 2015

Amended: May 12, 2022

### 714 FUND BALANCE POLICY

#### I. FUND BALANCE RESERVE LEVEL

The Board of Directors of Woodbury Leadership Academy recognizes the need to establish a general operations reserve fund balance amount in order to comply with the state Uniform Financial Accounting and Reporting Standards (UFARS) and maintain an adequate fund balance needed for the Woodbury Leadership Academy's cash flow needs.

It will be the policy of Woodbury Leadership Academy to budget towards maintaining a 20% general fund unreserved fund balance as a percentage of yearly general fund expenditures.

Excess annual year-end budget surpluses will not be allocated in following year budgets until the target fund balance is achieved, unless specifically directed by the Board of Directors.

The fund balance to be used is presented in the audited annual financial statement. The percentage will be calculated as follows:  $(\text{Prior Year Audited General Fund Balance} + \text{Current Year General Fund Surplus of Revenues} - \text{Expenditures}) / (\text{Total Current Year General Fund Expenditures})$ .

During the annual budget process, the Board will review the fund percentage in light of current state aid holdback provisions and other financial circumstances and will approve the annual long range budget model to maintain the targeted fund balance.

#### II. CLASSIFICATION OF FUND BALANCES

The purpose of this policy is to establish the terms and maintenance of the various funds of the Woodbury Leadership Academy.

The policy of the Woodbury Leadership Academy is to classify its fund balances based on the nature of the particular net resources reported in the separate funds of the Woodbury Leadership Academy. Nonspendable net resources will be identified first followed by restricted, committed, assigned, and lastly unassigned as per the guidelines in Governmental Accounting Standards Board (GASB) Statement No. 54. The Woodbury Leadership Academy's goal shall be to maintain an Unrestricted General Fund balance of not less than the amounts stated above for a Fund Balance Reserve Level. When the Unrestricted General Fund balance is projected to drop below the Reserve Level, the Woodbury Leadership Academy shall initiate measures to

either generate additional revenue or to reduce expenditures through a budget reduction, or a combination of both.

The Board of Directors shall be responsible for committing any fund balance portions to specific purposes. Once the action has been taken, committed funds cannot be used for any other purpose unless the commitment is rescinded by the Board of Directors. Examples of committed general fund balances are general funds set aside for specific projects or Woodbury Leadership Academy expansion.

The Board of Directors delegates to the Woodbury Leadership Academy Director and Chief Financial Officer the authority to assign fund balances for specific purposes. Examples of assigned general fund balances are funds set aside for technology, staff development, and a variety of other uses.

The Board of Directors hereby establishes the following order for resource use: restricted funds shall be spent first followed by unrestricted funds. For unrestricted funds, committed fund balances shall be spent first, followed by assigned fund balances and lastly unassigned fund balances for amounts in which any of those fund balances may be used.



**Meeting:** Facilities Committee

**Date:** Tuesday, May 10, 2022

**Time:** 4:30 p.m.

**Location:** Virtual Meeting

**Minutes:**

The meeting was called to order by Jason Livingston at 4:34 p.m.

Role call. Members Present: Kathy Mortensen, Diane Thiels, Mandi Folks, Jolene Skordahl, Members Absent: Jason Livingston (He called the meeting to order before needing to log off).

Others in attendance: Shawn Smith, Julie Ohs, Ben Broderick

The meeting ended at 5:24 p.m.

**Development, Discussion, and Recommendations**

- The Gym building is 75% complete.
- All trades are working in the building with goal of completing the 1st floor for temporary use in June.
- Temp CO scheduled for mid-June, CO scheduled for July.
- Known Delays:
  1. Non-life-safety doors: end of June;
  2. Bleachers: Aug. 8;
  3. Stage Lift: End of June
- Building Tours: Building official and fire marshal want to revisit in a few weeks – after the gym floor is installed. There is too much open work at this point.

**Housekeeping**

Next Regularly Scheduled WLA Board of Directors Facilities Committee Meeting

Date: Tuesday, June 14, 2022

Time: 4:30 p.m. via Zoom