

Note about April 27th WLA Board of Directors Meeting

In accordance with the Strategic Planning timeline set earlier this year, the primary purpose of the April 27, 2022 Board meeting is for our consultant, Big River Group to lead the WLA Board and Admin team through a 3-hour Strategic Planning Work Session.

Board will discuss adding an additional meeting soon to work through our regular Board business/committee reports.

There are two business items that would not be prudent to move to a later date:

- 1) Financial Report, as there is a statutory requirement for the Board to review our Financials monthly.
- 2) Nomination Call for elections, as the election is approaching quickly.

The Board will work through these two things quickly and then move directly into the Strategic Planning Work session.

Public may attend the meeting in person or watch the live stream. During the work session, the Board and Admin will be broken up into small groups similar to the other student/parent/staff listening sessions. The live stream will not be able to capture all of the small group conversations, but it will continue recording for the duration of the meeting.



Meeting: Board of Directors Regular Meeting/Strategic Planning Worksession

Date: Wednesday, April 27th, 2022

Time: 5:30 P.M.

Location: WLA 3rd Floor Cafeteria

AGENDA

1. Meeting Call to Order and Roll Call (Mandi Folks)

1.1 Meeting Call to Order (Mandi Folks, Board Chair)

1.2 Roll Call (Mandi Folks, Board Chair)

2. WLA Mission and Vision (Shelbi Pool)

- a. The mission of WLA is to utilize leadership-based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge Curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology
- b. The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face in high school and beyond.

3. Approval of Agenda/Meeting Minutes (Presenter: Mandi Folks, Board Chair)

3.1 Approval of meeting agenda

Motion: _____ 2nd: _____ Vote: _____

3.2 Approval of March 23rd, 2022 Meeting Minutes

Motion: _____ 2nd: _____ Vote: _____

4. Conflict of Interest Declaration (Presenter: Mandi Folks, Board Chair)

5. Public Comment (Presenter: Mandi Folks, Board Chair)

5.1 Delegation of Public Comment Items (if necessary)

6. Board and Administration Reports

6.1 Board Report

6.2 Financial Director Report (BKDV)

7. Board Training, Discussion, and Business (Presenter: Mandi Folks, Board Chair)

7.1 Elections Committee Call for Nominations

7.2 Facilitated Strategic Planning Worksession with Board and WLA Admin team (3 hours)

8. Board Communication & Future Items (Presenter: Mandi Folks, Board Chair)

8.1 Board Communication/Future Agenda Items- Reflection

9. Housekeeping (Presenter: Mandi Folks, Board Chair)

WLA Regular Board of Directors Meeting

Date: TBD

Time: 5:30pm

Location: WLA, 8089 Globe Drive, Woodbury, MN 55125

10. Adjournment (Presenter: Mandi Folks, Board Chair)

Adjournment

Motion: _____ 2nd _____ Vote: _____

**Woodbury Leadership Academy
Board of Directors Regular Meeting Minutes
March 23, 2022**



Directors Present: Mandi Folks, Shannon Kelly, Jason Livingston, Ryan Patrick, Shelbi Pool, Natalie Sjoberg, Jolene Skordahl

Directors Absent: None

Administration Present: Dr Kathleen Mortensen (Executive Director), Ben Broderick (Assistant Principal)

Advisors Virtual: Bridget Merrill-Myhre (BergankDVK), Bruce Miles (Big River Consulting)

Others in Attendance: WLA staff & parents

Meeting was live streamed for viewing and posted to the WLA website.

1. Meeting Call to Order and Roll Call

1.1 Meeting Call to Order

Ms Folks called the meeting to order at 5:30 PM.

1.2 Roll Call

Ms Sjoberg took roll.

2. WLA Mission and Vision

Ms Skordahl read the WLA Mission and Vision Statements.

3. Approval of Agenda/Meeting Minutes

3.1 Approval of Meeting Agenda

Ms Pool moved “to amend the agenda tonight to add 6.2 Removal of a Board Member.” Ms Skordahl seconded. There was discussion and clarification of the motion. A roll call vote was taken: Ms Kelly, Mr Livingston, Ms Skordahl, Ms Folks, Ms Ohs, Ms Pool and Ms Sjoberg voted for the motion, Mr Patrick voted against. Motion passed.

Mr Patrick moved “to amend the agenda to discuss bullying, the Administration’s Communication Policy, Roles and Responsibilities and Accountability, as well as, in that same theme, access to our Board’s council, policies and procedures governing those processes, particularly when the Board Chair and the Executive Director may be conflicted, as it may not be known to the Board and community that the Executive Director and Board Chair are the only ones that have access to the Board’s counsel.” There was discussion and clarification of the motion. Mr Livingston recommended the request go to the Governance Committee since it is a policy issue. There was no second to the motion. Ms Folks ended the discussion of the motion.

Ms Kelly moved “to approve the amended agenda this evening.” Ms Ohs seconded. Ms Kelly, Mr Livingston, Ms Skordahl, Ms Folks, Ms Ohs, Ms Pool and Ms Sjoberg voted for the motion, Mr Patrick voted against. Motion passed.

3.2 Approval of February 23, 2022 Meeting Minutes

Ms Skordahl moved “to approve the February 23 meeting minutes.” Ms Kelly seconded. Ms Kelly, Mr Patrick, Ms Skordahl, Ms Folks, Ms Ohs, Ms Pool and Ms Sjoberg voted for the motion, Mr Livingston abstained. Motion passed.

4. Conflict of Interest Declaration

Ms Folks asked if there were any conflicts of interest for items on the agenda. None were noted.

5. Public Comment

5.1 Delegation of Public Comment Items

Ms Folks stated that there was no one signed up for Public Comment. Mr Patrick asked if those in the audience had seen that there was a signup sheet. Time was allotted for those interested to sign up. Ms Folks reviewed the process for public comment.

- A parent reported that his child has been bullied at school and it has been an ongoing issue. He acknowledged the school is working on the problem, but could improve with communication and consistency of consequences.
- Another parent shared that her child had been assaulted at school in the past and had felt a lack of care, follow-up, communication and cooperation by WLA staff. She involved a personal attorney and filed a police report on the incident, but felt there was no resolution by school staff. She noted that as the school has grown in size, bullying issues have grown both at school and on the bus. Student safety is a huge concern for her.

Ms Folks acknowledged the parents for their courage in sharing their thoughts. Both concerns are administrative issues and were delegated to Administration for follow up. She noted that the Board has a strong responsibility to follow up and make sure the issues are resolved.

Mr Patrick pointed out that Board Policy 206 Public Participation in Board of Director's Meetings does not have a time limit on public comment.

6. Board and Administration Reports

6.1 Service Learning Showcase, Gr 5

Grade 5 teachers, Mr Elmquist and Ms Cappelen, presented a video in which students shared information about the 5th grade service learning project, a Food Drive for a local food shelf. Students made posters and gave presentations in classrooms to promote their goal of collecting 500 food items, and will be collecting food thru March 31st.

6.2 Removal of a Board Member

Ms Pool moved "to remove Ryan Patrick from the Board of Directors." Ms Skordahl seconded. There was discussion regarding recent social media postings, the Board of Directors Code of Ethics and Performance Expectations. The process and precedence for removing a Board member was discussed.

A roll call vote was taken: Ms Kelly stated she would like to abstain from the vote since she only knew of the concerns and would have liked information from an investigation in order to make an informed vote. Ms Folks suggested she vote no. Ms Kelly voted no. Mr Livingston also voted no. Ms Skordahl, Ms Folks, Ms Ohs, Ms Pool and Ms Sjoberg voted for the motion. Motion passed.

Mr Patrick left the meeting.

Ms Folks thanked those attending the meeting for believing in the school and asked that everyone continue to work together so the school can get better. She pointed out the Strategic Planning survey results included in the Board packet, which Mr Miles will be reporting on later in the meeting. She acknowledged that one of the key findings in the Community survey is the issue of bullying.

6.3 Executive Director Report

Dr Mortensen echoed the need to address bullying at the school and stated that the Governance Committee will review the Bullying Policy and make recommendations for improvements to the policy to better identify and address bullying.

She highlighted several items in the Director's Report included in the Board Packet:

- Ms Iwasko's and Ms Burnett's presentations on RtI and EL services will be tabled until April.
- A \$500,000 Line of Credit has been approved.
- Hiring of staff for next school year is underway.
- Parent Teacher conferences were held in February, with a high attendance rate.
- 6th graders are headed to Wolf Ridge for an overnight fieldtrip.

6.4 Financial Director Report

Ms Merrill-Myhre reviewed the February Executive Summary and financial statements in the Board packet, noting actual ADM is on target with the working budget and that numerous adjustments in both revenues and expenses have been made this month to the working budget. A small surplus is projected in the General Fund at year end and overall spending is on track with the revised budget. The school is projected to end the year with a very healthy cash balance and fund balance.

6.5 Finance Committee Report

Ms Skordahl reported the Finance Committee met and reviewed the February financial statements. They also discussed a request to purchase cafeteria tables and smart boards for the building expansion, but tabled the request until the committee could discuss with Dr Mortensen.

6.5.1 Accept March Finance Committee Minutes and February Financials

Ms Skordahl moved "to accept the March Finance Committee meeting minutes and the February financials." Ms Sjoberg seconded. Motion passed unanimously.

6.6 Governance Committee Report

Ms Sjoberg reported that the Committee met and did a final review of the Field Trip Policy and the Development of Parental Involvement Policies for Title I Programs. The committee also began review of the Purchasing, Procurement and Contracting policy and have requested review and input from WLA's Office Manager. Plans are to review the 700 series next. Suggested changes to the Uniform Policy were discussed. Staff transporting students to their homes was discussed and Dr Mortensen will draft a Staff Protocol to address this issue.

6.6.1 Accept March Governance Committee Minutes and enter policies 610 and 612.1 into second reading and enter the 700 series into first reading

Ms Sjoberg moved "to accept the March Governance Committee minutes and enter Policy 610 Field Trips, and Policy 612.1 Development of Parental Involvement Policies for Title I Programs

into second reading, and enter the 700 series of policies into first reading." Ms Ohs seconded. Motion passed unanimously.

6.7 Facilities Committee Report

Mr Livingston reported the committee met and discussed process of the expansion project, which is still on budget. Lighting and sound system plans in the performance area are finalized. WLA is working with the City of Woodbury to obtain approval to begin tours of defined areas of the new building addition in May. A security plan with cameras is being discussed and will be added after construction is completed. Signage, both interior and exterior, will be finalized soon.

The Facilities Committee will work with the Mascot Committee to incorporate the school's new mascot design in the gym floor. Ms Skordahl shared images selected by the Mascot Committee. Ms Kelly moved "to delegate the approval of the final gym floor plan to the Mascot Committee as designated." Ms Skordahl seconded. Motion passed unanimously.

6.7.1 Accept February Facilities Committee Minutes

Mr Livingston moved “to accept the March Facilities meeting minutes.” Ms Skordahl seconded. Motion passed unanimously.

7. Board Training, Discussion and Business

7.1 Strategic Planning

Dr Mortensen shared that Mr Miles from Big River Group held a focus group virtually with the Student Parliament earlier in the day to gather their input for strategic planning. Mr Miles lost internet connection and the Board will move on with the agenda until he is connected again.

7.2 VOA Annual Conference

The Volunteers of America (VOA) Annual Conference is scheduled for June in Bemidji. This year, the event is opened up to charter schools from other states. The conference consists of various training and social events, as well as networking opportunities with other charter school leaders. Funds are budgeted for Board development and members should contact Ms Folks or Dr Mortensen if interested.

7.3 ICT Team Update

Ms Folks shared the ICT team continues to meet bi-weekly. Recent recommended changes include making masks optional in mid-March. At the next meeting, discussions will include allowing parents to eat lunch with their students and volunteer in the building, and getting back to more “normal” activities.

7.4 Elections Committee

Ms Folks reviewed the board election process and timing. Three Board terms are expiring in June and are up for election: Mr Livingston’s parent seat, Ms Skordahl’s teacher seat and an open community member seat. Ms Skordahl shared that the Board utilizes Election Runner, an online software which allows parents to vote remotely. Ms Sjoberg and Ms Kelley volunteered to be on the Election Committee to handle the process, along with the assistance of an office staff member, Ms Baumann. Ms Sjoberg will chair the committee.

7.1 Strategic Planning (continued)

Mr Miles reviewed three sets of results from the Strategic Planning Survey: student, staff and community, which are included in the Board packet. He highlighted common trends in the results. He noted that responses were very professional and balanced, without blame in areas identified as needing improvement. Focus groups with the 3 population groups are being held, in which areas identified in the surveys will be discussed further. Board member participation in the focus groups was discussed. Focus group results will be presented at a future meeting.

8. Board Communication & Future Items

8.1 Board Communication/Future Agenda Items – Reflection

Dr Mortensen requested policies be brought to the Board for first reading that address concerns identified tonight. Mr Livingston suggested these include policies on communication, both internal and at the Board level, bullying, discipline and Board access to legal counsel. He noted that some of these policies might be administrative versus Board level policies. He also would like to get a better understanding of the process for removing a board member.

9. Housekeeping

Next regularly scheduled WLA Board of Directors Meeting

Ms Folks stated the next regular meeting of the WLA Board of Directors will be onsite at 8089 Globe Drive on Wednesday, April 27, 2022 at 5:30 PM.

10. Adjournment

Ms Ohs moved “to adjourn.” Mr Livingston seconded. Motion passed unanimously. The meeting adjourned at 7:20 PM.

Minutes drafted by Nancy Baumann, Board Clerk (non-Board member); submitted by Natalie Sjoberg, Board Secretary.



**Woodbury Leadership Academy
Woodbury, MN
District 4228**

Financial Statements

March 31, 2022

**Woodbury Leadership Academy
Woodbury, MN
March 31, 2022 Financial Statements**

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These financial statements are prepared in a modified format in that they exclude footnotes and required supplementary information in order to be considered a full set of financial statements. The excluded portions will be included in the fiscal year end audited financial statements. The accompanying financial statements of the School were not subjected to an audit, review, or compilation engagement by BerganKDV and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

**Woodbury Leadership Academy
Woodbury, Minnesota
February 2022 Financial Statements
Executive Summary**

Summary of Key Financial Indicators

- * Average Daily Membership (ADM) Overview –
 - Original Budget: 683 ADM
 - Revised Budget: 635 ADM
 - Working Budget: 634 ADM
 - Actual: 631
- * The school's budgeted surplus in General Fund for the year is \$2,022. The school is budgeting to spend \$36,200 out of the Community Service Fund. A projected cumulative fund balance of \$1,898,015 or 27% of expenditures at fiscal year-end.
- * Projected Days of Cash on Hand is 109 days of annual expenditures. This is above 45 days meets minimum bond covenants.

Financial Statement Key Points

- * As of month-end, 75% of the year was complete.
- * Cash Balance as of the reporting period is \$2,038,517 up from \$1,866,915 in the previous month.
- * State aids receivable shows a negative (\$10,901). This amount will be adjusted as MDE finalizes their year-end reviews. Most likely overpaid based on last year's amounts. We will continue to monitor over the next several months.
- * Current year holdback balance is \$293,702 as of the reporting period. The holdback amount is approximately 10% of total state aids. The remaining holdback amount will be paid back to the school in fiscal year 2023.
- * Revenues received at end of the reporting period – 74.8%
- * Expenditures disbursed at end of the reporting period – 70.6%

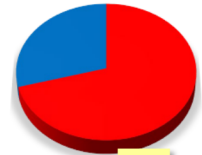
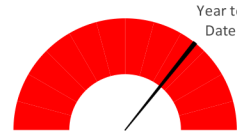
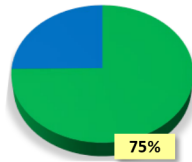
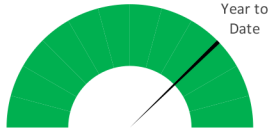
Other Items

- * Many working budget adjustments have been made in both the Revenues and Expenditures for your review.

Woodbury Leadership Academy
Woodbury, MN
Financial Statements Dashboard
March 31, 2022

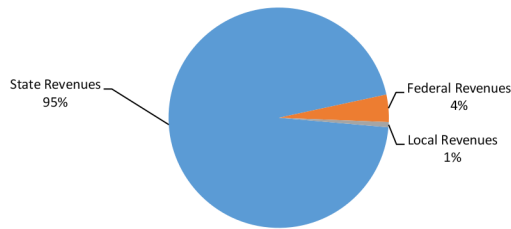
Financial Summary - Budgeted Amounts and Year to Date Activity

<i>Resources to Operate Programs (Revenues):</i>		<i>Funds Used to Provide Programs and Services (Expenses):</i>			<i>Excess / Deficit</i>
Approved Budget	\$7,121,780	Approved Budget	\$7,066,562		\$55,218
Working Budget	\$6,893,025	Working Budget	\$6,927,203		(\$34,178)
Year to Date	\$5,157,521	Year to Date	\$4,892,740	70.63%	\$264,781

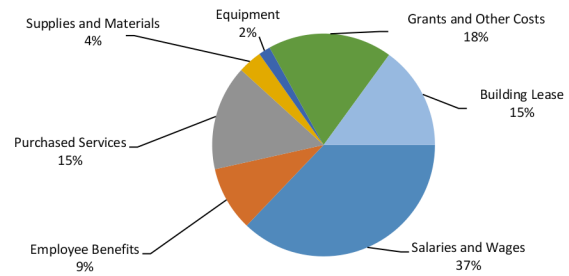


Budgets for the Year

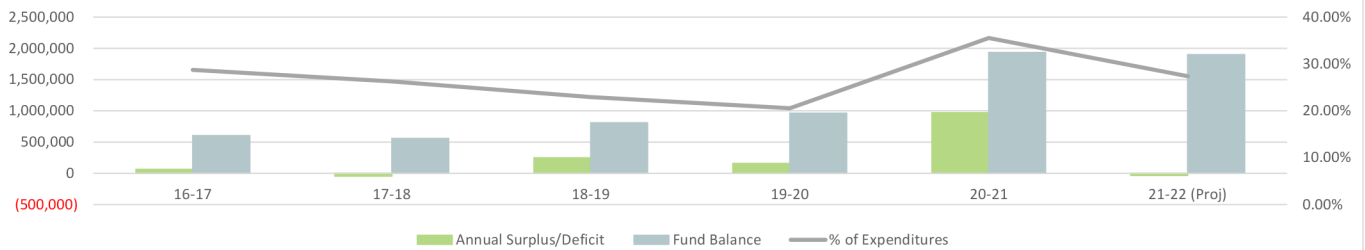
Where funds will come from to operate the school:

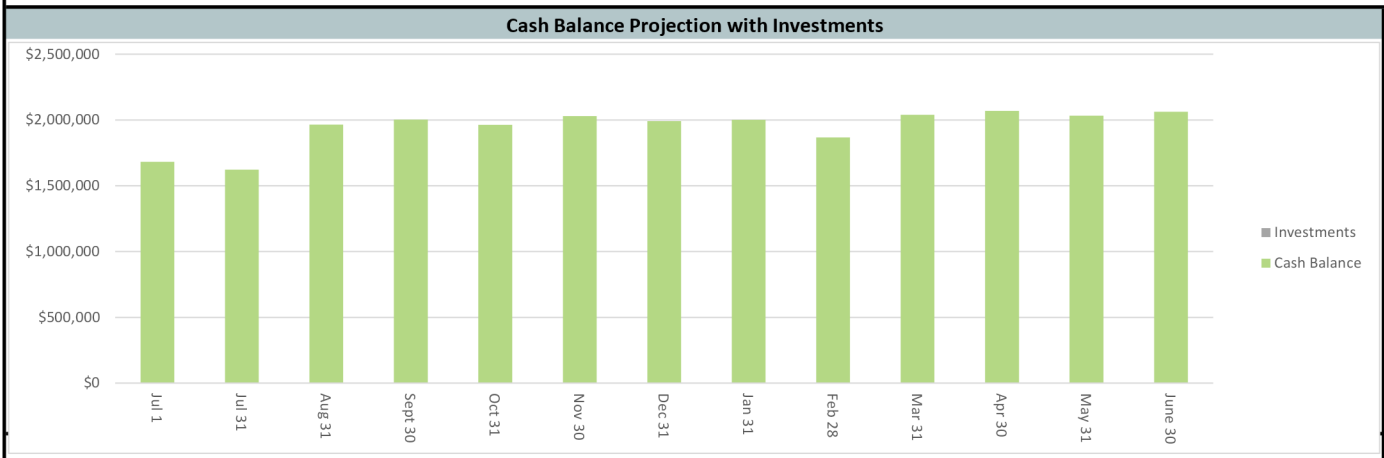
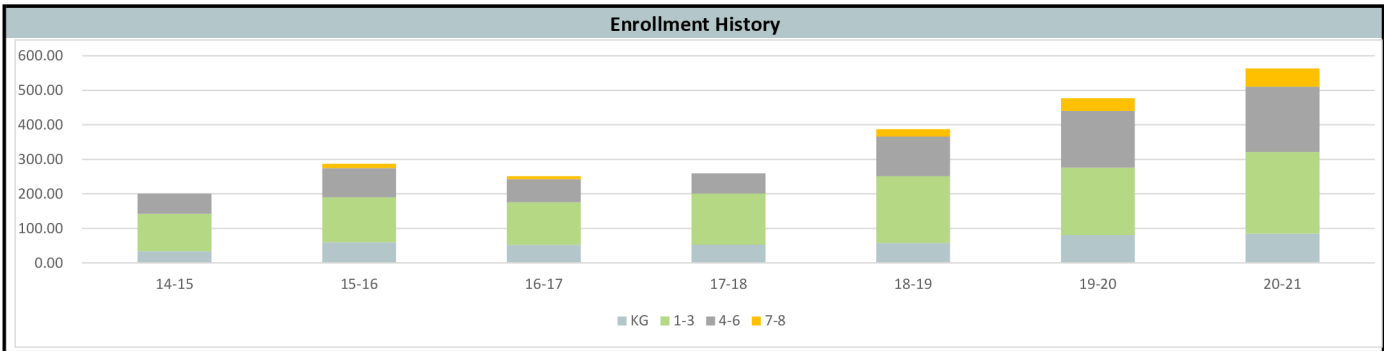
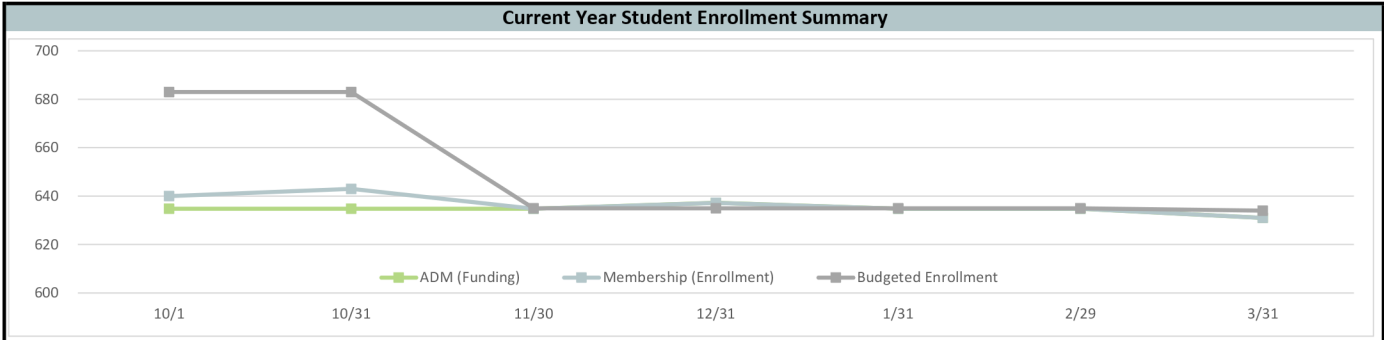
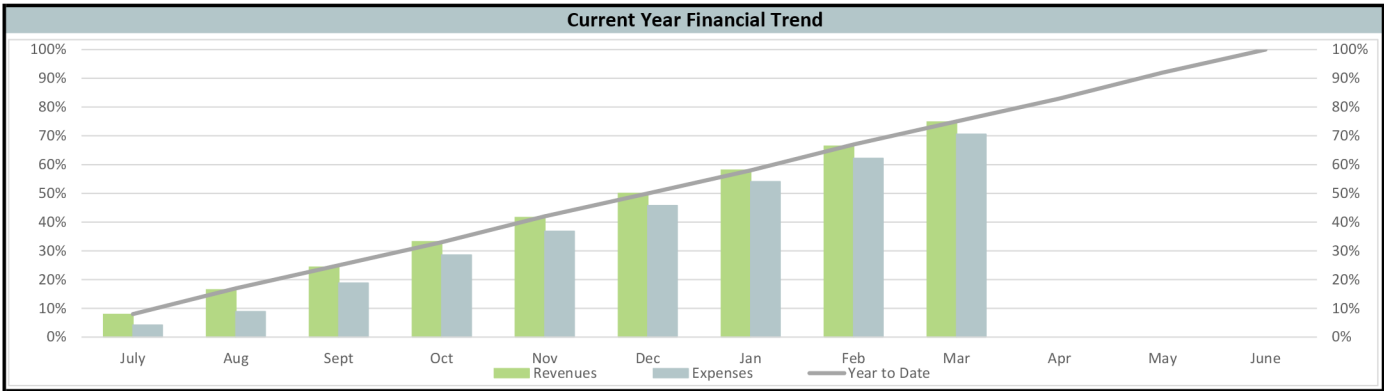


How the money is budgeted to be spent:



Fund Balance History





**Woodbury Leadership Academy
Woodbury, MN
Balance Sheet
March 31, 2022**

	Audited Balance June 30, 2021	Ending Balance
Assets		
Cash and Investments	\$ 1,682,003	\$ 2,038,517
Accounts Receivable	1,027	-
Due from Other Funds	20,741	79,722
State Aids Receivable	631,158	(10,901)
Current Year State Holdback Receivable		293,702
Federal Aids Receivable	18,638	15,968
Prepaid Expenses and Deposits	13,526	625
Payroll Deductions and Contributions (Prepaid)	-	-
	<hr/>	<hr/>
Total All Assets	\$ 2,367,093	\$ 2,417,633
Liabilities and Fund Balance		
Current liabilities		
Salaries and Wages Payable	\$ 150,024	\$ 180,033
Accounts Payable	155,277	-
Payroll Deductions and Contributions (Owed)	129,599	40,626
Total current liabilities	434,900	220,660
Fund balance		
Fund balance 07-01-2021	\$ 963,443	\$ 1,932,193
Net income to date	968,750	264,781
Total fund balance	1,932,193	2,196,974
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Total liabilities and fund balance	\$ 2,367,093	\$ 2,417,633
<i>Current Days of cash on hand</i>		107

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
March 31, 2022

Months: 9 75.00%

FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Revised Budget 635 ADM	FY 2022 Working Budget 634 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
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General Fund - 01

Revenues

State Revenues

General Education Aid	\$ 5,071,928	\$ 4,754,073	\$ 4,745,400	\$ 3,826,562	80.6%	(8,673.00)
Charter School Lease Aid	916,121	851,735	850,158	303,953	35.8%	(1,577.00)
Long Term Facilities Maintenance Aid	92,030	85,562	85,404	-	0.0%	(158.00)
Literacy Incentive Aid	44,999	44,999	44,999	-	0.0%	-00
Safe School Supplemental Aid	-	-	-	-	-	-00
School Land Trust Endowment Aid	20,294	23,610	23,610	23,414	99.2%	-00
Special Education Aid	792,361	744,269	814,586	475,487	58.4%	70,317.00
Prior Year Adjustments	-	-	-	-	-	-00
Estimated State Holdback Amount	-	-	-	293,702	-	-00
Total State Revenues	6,937,733	6,504,248	6,564,157	4,923,118	75.0%	59,909

Federal Revenues

Federal Title I, II, V	38,000	35,400	35,400	18,359	51.9%	-00
Federal Special Education	58,900	58,900	94,356	74,282	78.7%	35,456.00
Federal ESSER II, 155	42,347	42,347	42,347	37,284	88.0%	-00
Federal ESSER III, 160	-	76,085	64,565	37,971	58.8%	(11,520.00)
Federal ESSER III, 161	-	-	-	-	-	-00
Federal Testing Grant, 170	-	40,000	40,000	17,415	43.5%	-00
Federal ESSER III, 171	-	-	-	-	-	-00
Total Federal Revenues	139,247	252,732	276,668	185,311	67.0%	23,936

Local Revenues

Fees from Students	34,500	32,100	27,100	27,294	100.7%	(5,000.00)
Medical Assistance	1,300	1,300	2,100	2,094	99.7%	800.00
Interest Earnings	4,000	4,000	1,000	273	27.3%	(3,000.00)
Contributions and Gifts, Grants	5,000	4,000	20,000	17,540	87.7%	16,000.00
Miscellaneous Revenues	-	1,000	2,000	2,000	100.0%	1,000.00
Sale of Merchandise/Fundraising	-	-	-	(108)	-	-00
Total local revenues	44,800	42,400	52,200	49,092	94.1%	9,800

Total Revenues	\$ 7,121,780	\$ 6,799,380	\$ 6,893,025	\$ 5,157,521	74.8%	\$ 93,645
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Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
March 31, 2022

Months: 9 75.00%

	FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Revised Budget 635 ADM	FY 2022 Working Budget 634 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
Expenditures						
Salaries and Wages	\$ 2,556,500	\$ 2,593,000	\$ 2,571,907	\$ 1,816,790	70.6%	(21,093.00)
Employee Benefits	665,124	704,185	649,596	458,014	70.5%	(54,589.00)
Contracted Services	277,000	253,331	253,331	154,003	60.8%	-00
Technology Services	33,600	31,200	19,200	10,800	56.3%	(12,000.00)
Communication Services	10,600	9,900	9,900	5,128	51.8%	-00
Postage	4,300	4,000	4,000	1,364	34.1%	-00
Utilities	125,300	162,855	120,000	54,134	45.1%	(42,855.00)
Property and Casualty Insurance	78,652	21,000	21,500	18,894	87.9%	500.00
Repairs and Maintenance	132,029	132,029	97,029	66,691	68.7%	(35,000.00)
Student Transportation	466,608	478,150	490,050	373,115	76.1%	11,900.00
Field Trip Transportation	13,660	12,700	12,680	10,783	85.0%	(20.00)
Travel and Conferences	22,126	22,126	7,126	1,018	14.3%	(15,000.00)
Field Trip Admissions	14,760	13,800	13,780	10,926	79.3%	(20.00)
Building Lease	1,038,690	1,038,960	1,038,690	800,238	77.0%	(270.00)
Other Rentals and Leases	2,500	2,300	7,400	6,345	85.7%	5,100.00
Office Supplies/General Supplies	68,900	39,100	39,100	36,521	93.4%	-00
Maintenance Supplies	25,500	23,700	46,200	30,107	65.2%	22,500.00
Non-Instructional Software	16,000	23,154	23,154	22,066	95.3%	-00
Instructional Software	12,300	11,400	19,600	8,743	44.6%	8,200.00
Instructional Supplies	82,100	35,600	30,600	21,116	69.0%	(5,000.00)
Textbooks and Workbooks	80,900	75,300	62,800	59,968	95.5%	(12,500.00)
Standardized Tests	12,100	11,300	11,300	6,875	60.8%	-00
Media/Library Resources	3,100	2,900	-	-	-	(2,900.00)
Food	6,700	6,300	8,300	7,902	95.2%	2,000.00
Building Improvements	70,000	-	-	-	-	-00
Furniture and Other Equipment	87,600	30,000	13,000	13,116	100.9%	(17,000.00)
Technology Equipment	79,565	20,000	46,510	44,803	96.3%	26,510.00
Principal and Interest - Capital Lease	24,500	22,800	22,800	10,309	45.2%	-00
Dues and Memberships	32,600	32,600	32,600	27,032	82.9%	-00
School Safety	-	-	-	-	-	-00
Third Party Expenditures	-	-	-	1,855	-	-00
Give to the Max	5,000	5,000	20,000	-	0.0%	15,000.00
Director's Discretionary Fund	7,000	-	-	-	-	-00
State Special Education	852,001	783,441	857,459	554,642	64.7%	74,018.00
ADSI			64,723	37,970	58.7%	64,723.00
Federal Title I, II, V	38,000	35,400	35,400	18,359	51.9%	-00
Federal Special Education	58,900	58,900	94,356	74,282	78.7%	35,456.00
Federal ESSER II, 155, Staffing	42,347	87,347	42,347	37,284	88.0%	(45,000.00)
Federal ESSER III, 160			64,565	37,971	58.8%	64,565.00
Federal ESSER III, 161			-	-	-	-00
Federal Testing Grant, 170		10,000	40,000	17,415	43.5%	30,000.00
Federal ESSER III, 171 Pandemic Enrollment Loss				-	-	-00
Total expenditures	\$ 7,046,562	\$ 6,793,778	\$ 6,891,003	\$ 4,856,578	70.5%	97,225
General fund net income	\$ 75,218	\$ 5,602	\$ 2,022	\$ 300,943		(3,580)

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
March 31, 2022

Months: 9 75.00%

	FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Revised Budget 635 ADM	FY 2022 Working Budget 634 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
Community Services Fund - 04						
Revenues						
Registration Revenue	\$ -	\$ -	\$ -	\$ -	-	
Total revenues	\$ -	\$ -	\$ -	\$ -	-	
Expenditures						
Purchased Services	\$ -	\$ -	\$ -	\$ -	-	-00
Supplies and Materials, Snacks	-	-	-	-	-	-00
Equipment	20,000	36,200	36,200	36,162	99.9%	-00
Dues and Memberships	-	-	-	-	-	-00
Total Expenditures	\$ 20,000	\$ 36,200	\$ 36,200	\$ 36,162	0.0%	-00
Community Services Fund Net Income	\$ (20,000)	\$ (36,200)	\$ (36,200)	\$ (36,162)		-00
Total All Funds						
Revenues						
State Revenues	\$ 6,937,733	\$ 6,504,248	\$ 6,564,157	\$ 4,923,118	75.0%	59,909.00
Federal Revenues	139,247	252,732	276,668	185,311	67.0%	23,936.00
Local Revenues	44,800	42,400	52,200	49,092	94.1%	9,800.00
Total Revenues	\$ 7,121,780	\$ 6,799,380	\$ 6,893,025	\$ 5,157,521	74.8%	93,645
Expenditures						
Salaries and Wages	\$ 2,556,500	\$ 2,593,000	\$ 2,571,907	\$ 1,816,790	70.6%	(21,093.00)
Employee Benefits	665,124	704,185	649,596	458,014	70.5%	(54,589.00)
Purchased Services	2,219,825	2,182,351	2,094,686	1,513,439	72.3%	(87,665.00)
Supplies and Materials	307,600	228,754	241,054	193,296	80.2%	12,300.00
Equipment	281,665	109,000	118,510	104,390	88.1%	9,510.00
Grants and Other Costs	1,035,848	1,012,688	1,251,450	806,811	64.5%	238,762.00
Total Expenditures	\$ 7,066,562	\$ 6,829,978	\$ 6,927,203	\$ 4,892,740	70.6%	97,225
Total Revenues All Funds	\$ 7,121,780	\$ 6,799,380	\$ 6,893,025	\$ 5,157,521	74.8%	93,645
Total Expenditures All Funds	\$ 7,066,562	\$ 6,829,978	\$ 6,927,203	\$ 4,892,740	70.6%	97,225
Net Income - All Funds	\$ 55,218	\$ (30,598)	\$ (34,178)	\$ 264,781		(3,580)
Beginning Fund Balance, All Funds, July 1, 2021	\$ 1,932,193	\$ 1,932,193	\$ 1,932,193			
Projected Fund Balance, All Funds, June 30, 2022	\$ 1,987,411	\$ 1,901,595	\$ 1,898,015			
Projected Fund Balance Percentage	28%	28%	27%			

The Working Budget estimates shown on this report are prepared using both the school's estimates and consultant estimates and are prepared for internal use only.

Woodbury Leadership Academy
Cash Flow Projection Summary
2021-2022 School Year

Period Ending	Cash Inflows (Revenues)			Total Receipts	Cash Outflows (Expenditures)			Beginning Balance	Cash Balance
	State Aid Payments	Federal Aid Payments	Other Receipts		Salaries (Cash flow budgeted at Gross but updated at Net)	Other Expenses Actual Includes Benefits (Tax Payments, PERA, TRA) and AP	Payments made on behalf of the building company		
Jul 31	\$ 426,662	\$ -	\$ 1,089	\$ 427,751	\$ 127,489	\$ 354,732	\$ 4,566	\$ 1,622,967	
Aug 31	\$ 564,349	\$ -	\$ 203	\$ 873,434	\$ 153,225	\$ 378,370	\$ -	1,964,807	
Sept 30	\$ 514,591	\$ -	\$ 2,702	\$ 717,397	\$ 244,323	\$ 421,570	\$ 13,064	2,003,247	
Oct 31	\$ 497,892	\$ -	\$ 12,112	\$ 642,963	\$ 244,875	\$ 394,510	\$ 44,218	1,962,607	
Nov 30	\$ 597,187	\$ -	\$ 5,947	\$ 603,301	\$ 248,267	\$ 289,177	\$ -	2,028,463	
Dec 31	\$ 517,536	\$ 28,194	\$ 33,730	\$ 580,560	\$ 193,527	\$ 424,164	\$ -	1,991,332	
Jan 31	\$ 517,528	\$ -	\$ 53	\$ 532,793	\$ 182,808	\$ 340,657	\$ -	2,000,660	
Feb 28	\$ 470,487	\$ -	\$ 4,298	\$ 477,060	\$ 200,127	\$ 410,678	\$ -	1,866,915	
Mar 31	\$ 523,182	\$ 141,149	\$ 22,799	\$ 687,131	\$ 178,703	\$ 336,825	\$ -	2,038,517	
Apr 30	\$ 497,733	\$ 68,475	\$ 5,220	\$ 578,195	\$ 241,613	\$ 305,720	\$ -	2,069,379	
May 31	\$ 498,331	\$ -	\$ 5,220	\$ 510,049	\$ 241,613	\$ 305,720	\$ -	2,032,095	
June 30	\$ 497,733	\$ 68,475	\$ 5,220	\$ 577,927	\$ 241,613	\$ 305,720	\$ -	2,062,689	
Projected	6,123,213	306,294	98,594	7,208,560	2,498,182	4,267,844	61,848	6,827,874	
	5,907,741	273,901	52,200	6,498,795	2,899,353	3,668,643	6,989,051	(161,177)	
Totals	6,123,213	306,294	98,594	7,208,560	2,498,182	4,267,844	6,827,874	2,062,689	

Assumptions: 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

Woodbury Leadership Academy
Woodbury, MN
Contracted Services Report
March 31, 2022

305 - Contracted Services Detail	FY22				Notes:
	Original Budget	Working Budget	Actual	% spent	
Advertising & Marketing	4,000	4,000	2,515	62.9%	
Board Related Services	3,500	3,000	540	18.0%	
Financial Management Services	75,600	75,600	57,000	75.4%	
Time & Attendance Fees	11,500	9,300	4,398	47.3%	
Audit & Tax Services	10,996	10,996	9,600	87.3%	
Background Checks	1,000	2,000	1,971	98.6%	
Bank Fees	2,750	3,850	3,484	90.5%	
Grant Writing	1,000	-	-	0.0%	
Benefit Fees	-	700	300	42.9%	
Strategic Planning Consultant	-	16,000	3,860	24.1%	
Legal Services	15,000	15,000	292	1.9%	
Substitutes/Student Services/ESL	15,000	15,000	4,705	31.4%	
Nursing	7,200	7,200	2,658	36.9%	
Janitorial Services	106,000	79,000	61,450	77.8%	
Other Fees	23,454	11,685	1,232	10.5%	
	277,000	253,331 (23,669)	154,003	60.8%	



Woodbury Leadership Academy
Woodbury, MN
District 4228

Supplemental Reports

March 31, 2022

WOODBURY LEADERSHIP ACADEMY

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
OLDN		7516		BP	1	1029	The Home Depot		No	Yes	No	03/07/2022	308.35
OLDN		7517		BP	1	1054	Integrative Therapy, LLC.		No	Yes	No	03/07/2022	4,272.12
OLDN		7518		BP	1	1098	Teachers on Call	C Corporation	No	Yes	No	03/07/2022	229.50
OLDN		7519		BP	1	1150	JR Computer Associates		No	Yes	No	03/07/2022	1,200.00
OLDN		7520		BP	1	1233	Reno Mothes		No	Yes	No	03/07/2022	945.00
OLDN		7521		BP	1	1240	Keys to Communication		No	Yes	No	03/07/2022	2,340.00
OLDN		7522		BP	1	1428	Schmitt & Sons		No	Yes	No	03/07/2022	2,614.81
OLDN		7523		BP	1	1428	Schmitt & Sons		No	Yes	No	03/07/2022	2,614.81
OLDN		7524		BP	1	1462	Monarch Bus Service Inc		No	Yes	No	03/07/2022	46,639.36
OLDN		7525		BP	1	1462	Monarch Bus Service Inc		No	Yes	No	03/07/2022	4,278.08
OLDN		7526		BP	1	1462	Monarch Bus Service Inc		No	Yes	No	03/07/2022	173.38
OLDN		7527		BP	1	1481	Comcast		No	Yes	No	03/07/2022	399.85
OLDN		7528		BP	1	1515	Minnesota Coaches Inc		No	Yes	No	03/07/2022	4,772.34
OLDN		7529		BP	1	1633	Steve Lock		No	Yes	No	03/07/2022	17.55
OLDN		7530		BP	1	1639	Navigate Care Consulting		No	Yes	No	03/07/2022	220.00
OLDN		7531		BP	1	1656	Washington County Public Health		No	Yes	No	03/07/2022	122.55
OLDN		7532		BP	1	1657	Trollhaugen Inc		No	Yes	No	03/07/2022	1,710.00
OLDN		7533		Wire	1	1001	Public Employee Retirement Association	Ind/Sole Proprietor	No	Yes	No	03/15/2022	3,005.99
OLDN		7534		Wire	1	1002	Teachers Retirement Association		No	Yes	No	03/15/2022	17,203.92
OLDN		7535		Wire	1	1003	Internal Revenue Service		No	Yes	No	03/15/2022	28,047.41
OLDN		7536		Wire	1	1004	MN Department of Revenue Service		No	Yes	No	03/15/2022	4,464.31
OLDN		7537		Wire	1	1128	AssociatedBank		No	Yes	No	03/15/2022	1,284.38
OLDN		7538		Wire	1	1417	VOYA		No	Yes	No	03/15/2022	1,739.90
OLDN		7539		BP	1	1029	The Home Depot		No	Yes	No	03/21/2022	502.31
OLDN		7540		BP	1	1054	Integrative Therapy, LLC.		No	Yes	No	03/21/2022	4,487.17
OLDN		7541		BP	1	1098	Teachers on Call	C Corporation	No	Yes	No	03/21/2022	459.00
OLDN		7542		BP	1	1116	Strategic Staffing Solutions		No	Yes	No	03/21/2022	378.00
OLDN		7543		BP	1	1116	Strategic Staffing Solutions		No	Yes	No	03/21/2022	252.00
OLDN		7544		BP	1	1116	Strategic Staffing Solutions		No	Yes	No	03/21/2022	1,080.00
OLDN		7545		BP	1	1241	Sheila Merzer		No	Yes	No	03/21/2022	437.50
OLDN		7546		BP	1	1246	Sentient Healthcare	S Corporation	No	Yes	No	03/21/2022	302.50
OLDN		7547		BP	1	1302	Toshiba Financial Services		No	Yes	No	03/21/2022	2,077.73
OLDN		7548		BP	1	1369	BerganKDV Outsourced Services LLC		No	Yes	No	03/21/2022	6,300.00
OLDN		7549		BP	1	1555	DHH Consulting LLC	Ind/Sole Proprietor	No	Yes	No	03/21/2022	842.76
OLDN		7550		BP	1	1621	Cintas		No	Yes	No	03/21/2022	79.07
OLDN		7551		BP	1	1627	Hillyard Cleaners		No	Yes	No	03/21/2022	342.38
OLDN		7552		BP	1	1634	Nitti Sanitation		No	Yes	No	03/21/2022	448.30
OLDN		7553		BP	1	1639	Navigate Care Consulting	Ind/Sole Proprietor	No	Yes	No	03/21/2022	200.00
OLDN		7554		Wire	1	1369	BerganKDV Outsourced Services LLC		No	Yes	No	03/22/2022	444.00

WOODBURY LEADERSHIP ACADEMY

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
OLDN		7555		Wire	1 1441		Old National		No	Yes	No	03/22/2022	304.37
OLDN		7556		Wire	1 1558		Bill.com		No	Yes	No	03/22/2022	97.67
OLDN		7557		Wire	1 1591		PreferredOne Insurance Company		No	Yes	No	03/22/2022	24,216.53
OLDN		7558		Wire	1 1635		USBank		No	Yes	No	03/22/2022	79,429.17
OLDN		7559		Wire	1 1609		GIS Benefits		No	Yes	No	03/29/2022	4,408.27
OLDN		7560		BP	1 1658		LPAV, LLC		No	Yes	No	03/30/2022	21,510.00
OLDN		7561		Wire	1 1001		Public Employee Retirement Association		No	No	No	03/31/2022	2,563.60
OLDN		7562		Wire	1 1002		Teachers Retirement Association		No	No	No	03/31/2022	17,099.32
OLDN		7563		Wire	1 1003		Internal Revenue Service		No	No	No	03/31/2022	27,247.69
OLDN		7564		Wire	1 1004		MN Department of Revenue Service		No	No	No	03/31/2022	4,314.31
OLDN		7565		Wire	1 1128		AssociatedBank		No	Yes	No	03/31/2022	1,284.38
OLDN		7566		Wire	1 1417		VOYA		No	No	No	03/31/2022	1,739.90
OLDN		7567		Wire	1 1508		First Bankcard		No	Yes	No	03/29/2022	5,373.88

Bank Total: \$336,825.42

Report Total: \$336,825.42

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1029	E 01	005 810 000 000 401	The Home Depot		BP
					Janitorial Supplies: bathroom cleaners, soap refi		
					Invoice No: '666626304	3/7/2022	
							Paid Amt: \$308.35
							Check Amount: \$308.35
4228	OLDN	1054	E 01	010 420 000 740 394	Integrative Therapy, LLC.		BP
					OT 21.83 hrs @\$90/hr		
					COTA Services 31.17 hrs @\$74/hr		
					Invoice No: 3216	3/7/2022	
							Paid Amt: \$4,272.12
							Check Amount: \$4,272.12
4228	OLDN	1098	E 01	010 203 000 000 305	Teachers on Call		BP
					GenED R. Dobbs		
					Invoice No: 133416	3/7/2022	
							Paid Amt: \$229.50
							Check Amount: \$229.50
4228	OLDN	1150	E 01	005 605 000 000 315	JR Computer Associates		BP
					FY22 Monthly Contract Services: March 2022		
					Invoice No: R20221406	3/7/2022	
							Paid Amt: \$1,200.00
							Check Amount: \$1,200.00
4228	OLDN	1233	E 01	010 404 000 740 394	Reno Mothes		BP
					DAPE Services: Feb-13.5 hrs @ \$70/hr		
					Invoice No: WLA-0059	3/7/2022	
							Paid Amt: \$945.00
							Check Amount: \$945.00
4228	OLDN	1240	E 01	010 401 000 740 394	Keys to Communication		BP
					24.5 hrs @ \$90/hr, + 3hrs @ \$45/hr Mileage		
					Invoice No: 9201725	3/7/2022	
							Paid Amt: \$2,340.00
							Check Amount: \$2,340.00
4228	OLDN	1428	E 01	005 760 000 733 360	Schmitt & Sons		BP
					Fieldtrip busing from Wolf Ridge		
					Invoice No: 68968-2	3/7/2022	
							Paid Amt: \$2,614.81
							Check Amount: \$2,614.81
4228	OLDN	1428	E 01	005 760 000 733 360	Schmitt & Sons		BP
					Fieldtrip busing from Wolf Ridge		
					Invoice No: 68969-2	3/7/2022	
							Paid Amt: \$2,614.81
							Check Amount: \$2,614.81
4228	OLDN	1462	E 01	005 760 000 720 360	Monarch Bus Service Inc		BP
					FY22 Busing Contract-Installment 8/10		
					Invoice No: 50924	3/7/2022	
							Paid Amt: \$46,639.36
							Check Amount: \$46,639.36

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1462	E 01	005 760 000 723 360	Monarch Bus Service Inc	FY22 SpEd busing route #21-Feb	BP
		PO#:		Voucher #: 8135 Invoice	Invoice No: 56347	3/7/2022	Paid Amt: \$4,278.08 Check Amount: \$4,278.08
4228	OLDN	1462	E 01	005 810 000 000 350	Monarch Bus Service Inc	Repair damaged bus seat cover	BP
		PO#:		Voucher #: 8125 Invoice	Invoice No: 2/15/2022	3/7/2022	Paid Amt: \$173.38 Check Amount: \$173.38
4228	OLDN	1481	E 01	005 110 000 000 320	Comcast	FY22 Internet Services: 2.21-3.20.22 Acct#8772	BP
		PO#:		Voucher #: 8126 Invoice	Invoice No: 2/16/2022	3/7/2022	Paid Amt: \$399.85 Check Amount: \$399.85
4228	OLDN	1515	E 01	005 760 000 723 360	Minnesota Coaches Inc	FY22 SPED Busing Feb	BP
		PO#:		Voucher #: 8136 Invoice	Invoice No: 56420	3/7/2022	Paid Amt: \$4,772.34 Check Amount: \$4,772.34
4228	OLDN	1633	E 01	005 110 000 000 366	Steve Lock	30 mi @ \$0.585/mi	BP
		PO#:		Voucher #: 8127 Invoice	Invoice No: 2/25/2022	3/7/2022	Paid Amt: \$17.55 Check Amount: \$17.55
4228	OLDN	1639	E 01	010 420 000 740 394	Navigate Care Consulting	SPED offsite 2.75 hrs @ \$80/hr	BP
		PO#:		Voucher #: 8133 Invoice	Invoice No: 4212	3/7/2022	Paid Amt: \$220.00 Check Amount: \$220.00
4228	OLDN	1656	E 01	005 810 000 000 350	Washington County Public Health	Hazardous waste disposal fee-Fluorescent bulbs	BP
		PO#:		Voucher #: 8130 Invoice	Invoice No: 2022-PHE-0851	3/7/2022	Paid Amt: \$122.55 Check Amount: \$122.55
4228	OLDN	1657	E 01	010 203 000 000 369	Trollhaugen Inc	Gr 5 & 6 Fieldtrip-Snow tubing	BP
		PO#:		Voucher #: 8132 Invoice	Invoice No: 3845001000	3/7/2022	Paid Amt: \$1,710.00 Check Amount: \$1,710.00
4228	OLDN	1001	B 01	215 007	Public Employee Retirement Association	PERA	Wire
		PO#:		Voucher #: 8120 Invoice	Invoice No: S2022170	3/15/2022	Paid Amt: \$3,005.99 Check Amount: \$3,005.99

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1002			Teachers Retirement Association		Wire
			B 01	215 006	TRA		
PO#:		Voucher #:	8122	Invoice	Invoice No: S2022170	3/15/2022	Paid Amt: \$17,203.92 Check Amount: \$17,203.92
4228	OLDN	1003			Internal Revenue Service		Wire
			B 01	215 002	Federal Withholding		
			B 01	215 005	FICA		
PO#:		Voucher #:	8119	Invoice	Invoice No: S2022170	3/15/2022	Paid Amt: \$28,047.41 Check Amount: \$28,047.41
4228	OLDN	1004			MN Department of Revenue Service		Wire
			B 01	215 003	MN Withholding		
PO#:		Voucher #:	8121	Invoice	Invoice No: S2022170	3/15/2022	Paid Amt: \$4,464.31 Check Amount: \$4,464.31
4228	OLDN	1128			AssociatedBank		Wire
			B 01	215 017	HSA		
PO#:		Voucher #:	8118	Invoice	Invoice No: S2022170	3/15/2022	Paid Amt: \$1,284.38 Check Amount: \$1,284.38
4228	OLDN	1417			VOYA		Wire
			B 01	215 011	TSA		
PO#:		Voucher #:	8123	Invoice	Invoice No: S2022170	3/15/2022	Paid Amt: \$1,739.90 Check Amount: \$1,739.90
4228	OLDN	1029			The Home Depot		BP
			E 01	005 810 000 000 401	Janitorial Supplies: bathroom cleaners, glass sci		
PO#:		Voucher #:	8154	Invoice	Invoice No: 672345436	3/21/2022	Paid Amt: \$502.31 Check Amount: \$502.31
4228	OLDN	1054			Integrative Therapy, LLC.		BP
			E 01	010 420 000 740 394	COTA Services 30.33 hrs @\$74/hr		
			E 01	010 420 000 740 394	OT 24.92 hrs @\$90/hr		
PO#:		Voucher #:	8150	Invoice	Invoice No: 3245	3/21/2022	Paid Amt: \$4,487.17 Check Amount: \$4,487.17
4228	OLDN	1098			Teachers on Call		BP
			E 01	010 203 000 000 305	GenED		
PO#:		Voucher #:	8147	Invoice	Invoice No: 133913	3/21/2022	Paid Amt: \$459.00 Check Amount: \$459.00
4228	OLDN	1116			Strategic Staffing Solutions		BP
			E 01	010 411 000 740 394	J. Kent 5.25 hr @\$72/hr		
PO#:		Voucher #:	8141	Invoice	Invoice No: 10175-30A	3/21/2022	Paid Amt: \$378.00 Check Amount: \$378.00

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1116	E 01 010 412 000 740 394		Strategic Staffing Solutions	3/21/2022	BP
			Voucher #: 8142 Invoice No: 10175-30B		C. Milostan 3.5 hr @ \$72/hr		
							Paid Amt: \$252.00
							Check Amount: \$252.00
4228	OLDN	1116	E 01 010 408 000 740 394		Strategic Staffing Solutions	3/21/2022	BP
			Voucher #: 8143 Invoice No: 10175-30C		K. Schmidt 15 hr @ \$72/hr		
							Paid Amt: \$1,080.00
							Check Amount: \$1,080.00
4228	OLDN	1241	E 01 010 411 000 740 394		Sheila Merzer	3/21/2022	BP
			Voucher #: 8148 Invoice No: 23242		3.5 hrs @ \$125/hr		
							Paid Amt: \$437.50
							Check Amount: \$437.50
4228	OLDN	1246	E 01 010 405 000 740 394		Sentient Healthcare	3/21/2022	BP
			Voucher #: 8146 Invoice No: 125481		Audiology: 2.75 hrs @ \$110/hr		
							Paid Amt: \$302.50
							Check Amount: \$302.50
4228	OLDN	1302	E 01 010 203 000 000 401		Toshiba Financial Services	3/21/2022	BP
			Voucher #: 8153 Invoice No: 5019244698		Overages		
					FY22 Copier Lease		
							Paid Amt: \$789.08
							Check Amount: \$1,288.65
4228	OLDN	1369	E 01 005 113 000 000 305		BerganKDV Outsourced Services LLC	3/21/2022	BP
			Voucher #: 8145 Invoice No: 1155227		FY22 March Financial Management and Account		
							Paid Amt: \$6,300.00
							Check Amount: \$6,300.00
4228	OLDN	1555	E 01 010 405 000 740 394		DHH Consulting LLC	3/21/2022	BP
			Voucher #: 8144 Invoice No: 1154		DHH Services: Feb-9 hrs @ \$89/hr/Mileage 72 n		
							Paid Amt: \$842.76
							Check Amount: \$842.76
4228	OLDN	1621	E 01 005 810 000 000 401		Cintas	3/21/2022	BP
			Voucher #: 8151 Invoice No: 4112520010		Mats service		
							Paid Amt: \$79.07
							Check Amount: \$79.07
4228	OLDN	1627	E 01 005 810 000 000 401		Hillyard Cleaners	3/21/2022	BP
			Voucher #: 8155 Invoice No: 700496964		FY22: Floor cleaner, squeegees		
							Paid Amt: \$342.38
							Check Amount: \$342.38

WOODBURY LEADERSHIP ACADEMY
Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
4228	OLDN	1634	E 01 005 810 000 000	330	Nitti Sanitation FY22 March Trash Services	3/21/2022	BP	\$448.30
PO#:		Voucher #:	8149	Invoice	Invoice No: 270701		Paid Amt:	\$448.30
							Check Amount:	\$448.30
4228	OLDN	1639	E 01 010 420 000 740	394	Navigate Care Consulting SPED offsite 2.5 hrs @ \$80/hr	3/21/2022	BP	\$200.00
PO#:		Voucher #:	8152	Invoice	Invoice No: 4250		Paid Amt:	\$200.00
							Check Amount:	\$200.00
4228	OLDN	1369	E 01 005 114 000 000	305	BerganKDV Outsourced Services LLC KPay Processing Fee	3/22/2022	Wire	\$444.00
PO#:		Voucher #:	8157	Invoice	Invoice No: 3.11.22		Paid Amt:	\$444.00
							Check Amount:	\$444.00
4228	OLDN	1441	E 01 005 112 000 000	305	Old National Service Charge:	3/22/2022	Wire	\$304.37
PO#:		Voucher #:	8159	Invoice	Invoice No: 3.17.22		Paid Amt:	\$304.37
							Check Amount:	\$304.37
4228	OLDN	1558	E 01 005 112 000 000	305	Bill.com Bill.com monthly fee	3/22/2022	Wire	\$97.67
PO#:		Voucher #:	8158	Invoice	Invoice No: 3.15.22		Paid Amt:	\$97.67
							Check Amount:	\$97.67
4228	OLDN	1591	B 01 215 010		PreferredOne Insurance Company Health Insurance Premiums- PC02 300.100 HS	3/22/2022	Wire	\$24,216.53
PO#:		Voucher #:	8160	Invoice	Invoice No: 3.1.22		Paid Amt:	\$24,216.53
							Check Amount:	\$24,216.53
4228	OLDN	1635	E 01 005 850 000 348	570	USBank Rent	3/22/2022	Wire	\$79,429.17
PO#:		Voucher #:	8156	Invoice	Invoice No: 3.7.22		Paid Amt:	\$79,429.17
							Check Amount:	\$79,429.17
4228	OLDN	1609	B 01 215 013		GIS Benefits Life/LTD/STD:		Wire	\$2,241.87
			B 01 215 009		Dental:			\$1,647.49
			B 01 215 021		Vision			\$351.91
			B 01 215 020		PPL:			\$117.00
			E 01 005 110 000 000	305	Admin Fees			\$50.00
PO#:		Voucher #:	8161	Invoice	Invoice No: 3.29.22		Paid Amt:	\$4,408.27
							Check Amount:	\$4,408.27

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1658	E 01 010 630 000 556	8162	LPAV, LLC Smartboards 18 @ \$1195/ea	3/30/2022	BP
		PO#:		Invoice No: 2601			
							Paid Amt: \$21,510.00
							Check Amount: \$21,510.00
4228	OLDN	1001	B 01 215 007	8165	Public Employee Retirement Association PERA	3/31/2022	Wire
				Invoice No: S2022180			
		PO#:					
							Paid Amt: \$2,563.60
							Check Amount: \$2,563.60
4228	OLDN	1002	B 01 215 006	8167	Teachers Retirement Association TRA	3/31/2022	Wire
				Invoice No: S2022180			
		PO#:					
							Paid Amt: \$17,099.32
							Check Amount: \$17,099.32
4228	OLDN	1003	B 01 215 002	8164	Internal Revenue Service Federal Withholding	3/31/2022	Wire
				Invoice No: S2022180			
		PO#:					
							Paid Amt: \$8,636.23
							Check Amount: \$18,611.46
4228	OLDN	1004	B 01 215 003	8166	MN Department of Revenue Service MN Withholding	3/31/2022	Wire
				Invoice No: S2022180			
		PO#:					
							Paid Amt: \$4,314.31
							Check Amount: \$4,314.31
4228	OLDN	1128	B 01 215 017	8163	AssociatedBank HSA	3/31/2022	Wire
				Invoice No: S2022180			
		PO#:					
							Paid Amt: \$1,284.38
							Check Amount: \$1,284.38
4228	OLDN	1417	B 01 215 011	8168	VOYA TSA	3/31/2022	Wire
				Invoice No: S2022180			
		PO#:					
							Paid Amt: \$1,739.90
							Check Amount: \$1,739.90
4228	OLDN	1508	E 01 005 110 000 401	8168	First Bankcard Amazon-Files & Hanging files for enrollment (cu		Wire
				Invoice No: S2022180			
							\$130.83
							\$56.60
							\$377.00
							\$72.18
							\$130.00
							\$16.10
							\$174.00
							\$29.57

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1508			First Bankcard		Wire
			E 01	005	810	000 000 335	\$204.00
			E 01	005	110	000 000 320	\$50.47
			E 01	005	110	000 000 405	(\$1.11)
			E 01	005	110	000 000 405	(\$1.11)
			E 01	005	110	000 000 405	(\$1.11)
			E 01	005	110	000 000 405	(\$1.11)
			E 01	005	110	000 000 405	(\$1.11)
			E 01	005	110	000 000 405	(\$1.11)
			E 01	005	110	000 000 405	(\$1.07)
			E 01	005	110	000 000 320	\$10.00
			E 01	005	107	000 000 305	\$5.49
			E 01	005	810	000 000 335	\$204.00
			E 01	005	110	000 000 490	\$52.35
			E 01	005	810	000 000 401	\$59.97
			E 01	005	810	000 000 401	\$207.90
			E 01	005	810	000 000 401	\$85.51
			E 01	005	810	000 000 401	\$38.36
			E 01	010	203	000 000 430	\$63.00
			E 01	010	203	000 000 430	\$56.17
			E 01	010	640	000 316 366	\$30.00
			R 01	005	000	000 000 619	\$66.75
			R 01	005	000	000 000 619	\$159.31
			E 01	010	203	000 000 430	\$300.40
			E 01	010	203	000 000 401	\$19.12
			E 01	010	216	000 401 366	\$359.00
			E 01	010	203	000 000 430	\$74.70
			E 01	010	203	000 000 430	\$171.61
			E 01	010	203	000 000 430	\$137.46
			E 01	010	203	000 000 430	\$39.96
			E 01	010	203	000 000 401	\$19.12
			E 01	010	203	000 000 460	\$60.00
			E 01	010	203	000 000 430	\$25.74
			E 01	010	203	000 000 430	\$780.00
			E 01	010	203	000 000 401	\$379.47
			E 01	010	203	000 000 401	\$15.99
			E 01	010	720	000 000 401	\$35.76
			E 01	010	720	000 000 401	\$15.99
			E 01	010	420	000 419 433	\$271.89
			E 01	010	420	640 419 366	\$359.00

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1508	E 01	010 420 000 419 433	First Bankcard TheraPro-Pencil grips & toppers	3/29/2022	Wire
		PO#:	Voucher #:	8169	Invoice	Invoice No: 3.29.22	
							Paid Amt: \$5,373.88
							Check Amount: \$5,373.88
							Report Total: \$336,825.42

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1790	4228	OLDN	CR032:	1795	Credit	A	03/03/22	Check	1	M	Miscellaneous Customer						
				4228	R	01	005	000	000	096	FY22 AmazonSmile Donations				84.91		0.00
														Receipt Total:	\$84.91	\$0.00	
														Deposit Total:	\$84.91	\$0.00	
1791	4228	OLDN	CR032:	1796	Credit	A	03/10/22	Check	1	DONATE	Donations						
				4228	R	01	005	000	000	096	FY22 MightyCause donations				20.00		0.00
														Receipt Total:	\$20.00	\$0.00	
														Deposit Total:	\$20.00	\$0.00	
1792	4228	OLDN	CR032:	1797	Credit	A	03/10/22	Check	1	M	Miscellaneous Customer						
				4228	R	01	005	000	000	400	FY21-22 FIN 1700 Draw				15,891.77		0.00
				4228	R	01	005	000	011	400	FY21-22 FIN 155 Draw				14,794.53		0.00
				4228	R	01	005	000	000	433	400	FY21-22 Title I Draw			5,229.27		0.00
				4228	R	01	005	000	000	425	400	FY21-22 FIN 425 Draw			7,041.53		0.00
				4228	R	01	005	000	011	420	400	FY21-22 FIN 420 Draw			62.60		0.00
				4228	R	01	005	000	000	419	400	FY21-22 FIN 419 Draw			50,255.85		0.00
				4228	R	01	005	000	011	419	400	FY21-22 FIN 419 Draw			13,660.84		0.00
				4228	R	01	005	000	000	414	400	FY21-22 Title I draw			610.72		0.00
				4228	R	01	005	000	011	425	400	FY21-22 FIN 425 Draw			786.25		0.00
														Receipt Total:	\$108,333.36	\$0.00	
														Deposit Total:	\$108,333.36	\$0.00	
1793	4228	OLDN	CR032:	1798	Credit	A	03/15/22	Check	1	M	Miscellaneous Customer						
				4228	R	01	005	000	000	211	FY22 Gen Ed Aid				255,479.53		0.00
				4228	R	01	005	000	000	201	FY22 Sch Trust land endowm				11,609.30		0.00
														Receipt Total:	\$267,088.83	\$0.00	
														Deposit Total:	\$267,088.83	\$0.00	

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Check Date	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1794	4228	OLDN	CR032:	3.4.22	Deposit	1799	Credit	A	03/04/22	Check	1	M	Miscellaneous Customer					
						4228	R	01	005	000	106	000	620	School store sales		551.37	0.00	
Receipt Total:																	\$551.37	\$0.00
Deposit Total:																	\$551.37	\$0.00
1795	4228	OLDN	CR032:	3.4.22	Deposit	1800	Credit	A	03/04/22	Check	1	M	Miscellaneous Customer					
						4228	R	01	005	000	000	000	050	Milk Sales		395.63	0.00	
						4228	E	01	010	203	000	000	369	Trollhaugen Fieldtrip fees		1,715.00	0.00	
						4228	R	01	005	000	000	372	071	IEP 3rd party		225.68	0.00	
						4228	R	01	005	000	000	000	096	FY22 Donations		389.24	0.00	
Receipt Total:																	\$2,725.55	\$0.00
Deposit Total:																	\$2,725.55	\$0.00
1796	4228	OLDN	CR032:	FY22	March Interest	1801	Credit	A	03/31/22	Check	1	I	Interest					
						4228	R	01	005	000	000	000	092	Interest Earnings		31.94	0.00	
Receipt Total:																	\$31.94	\$0.00
Deposit Total:																	\$31.94	\$0.00
1797	4228	OLDN	CR032:	3.31.22	Deposit #1	1802	Credit	A	03/31/22	Check	1	M	Miscellaneous Customer					
						4228	R	01	005	000	000	000	050	Milk Sales		278.25	0.00	
						4228	R	01	005	000	000	000	050	School Store Sales		234.73	0.00	
						4228	R	01	005	000	000	000	050	Recorder Sales		421.00	0.00	
Receipt Total:																	\$933.98	\$0.00
Deposit Total:																	\$933.98	\$0.00
1798	4228	OLDN	CR032:	3.31.22	Deposit #2	1803	Credit	A	03/31/22	Check	1	M	Miscellaneous Customer					
						4228	E	01	010	203	000	000	369	Wolfride Filedtrip		6,680.00	0.00	
						4228	E	01	005	810	000	000	350	Reimburse bus seat repair		110.00	0.00	
						4228	R	01	005	000	000	372	071	MA IEP 3rd Party		262.34	0.00	
						4228	B	01	118	000				Colliers Reimburse dbi pymt		11,399.00	0.00	
Receipt Total:																	\$18,451.34	\$0.00
Deposit Total:																	\$18,451.34	\$0.00

WOODBURY LEADERSHIP ACADEMY Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St Date	Check No	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1799	4228	OLDN	CR032:	1804	Credit	A	03/31/22	Check	1	Miscellaneous Customer							
					4228	R	01 005 000 011	160 400		FIN 160 Draw							0.00
														Receipt Total:	\$32,816.04	\$0.00	
														Deposit Total:	\$32,816.04	\$0.00	
1800	4228	OLDN	CR032:	1805	Credit	A	03/30/22	Check	1	Miscellaneous Customer							
					4228	R	01 005 000 000	000 211		FY22 GEN Ed Aid					24,483.46		0.00
					4228	R	01 005 000 000	317 211		FY22 ENGL Learner Cross St					417.55		0.00
					4228	R	01 005 000 000	740 360		FY22 SPED Aid					231,192.55		0.00
														Receipt Total:	\$256,093.56	\$0.00	
														Deposit Total:	\$256,093.56	\$0.00	
														Report Total:	\$687,130.88	\$0.00	

WOODBURY LEADERSHIP ACADEMY
Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4555	202209	03/31/2022	P	JE		Due to Due From thru 3.31.22	Feb Hanover Ins	B	50	205	000				Due To Other Funds	0.00	4,571.72
							Feb First American Title Ins	B	50	205	000				Due To Other Funds	0.00	350.00
							Feb First American Title Ins	B	50	205	000				Due To Other Funds	0.00	350.00
							ColliersFeb	B	50	205	000				Due To Other Funds	0.00	3,800.00
							Feb First American Title Ins	E	50	005	110	000	000	305	Consult/Fees For Svc	350.00	0.00
							Feb First American Title Ins	E	50	005	110	000	000	305	Consult/Fees For Svc	350.00	0.00
							ColliersFeb	E	50	005	810	000	000	350	Repair & Maint Svc	3,800.00	0.00
							Feb Hanover Ins	E	50	005	940	000	000	340	Insurance	4,571.72	0.00
															\$9,071.72	\$9,071.72	
4556	202209	03/31/2022	P	JE	PA Cas PA	Cash Correction	PA Cash Correction	B	01	101	000				Cash & Cash Equiv	0.00	535.20
							PA Cash Correction	B	01	101	003				Cash & Cash Equiv	535.20	0.00
															\$535.20	\$535.20	

Board of Directors Election 2022

YOU are called to serve as a LEADER for our school! Nominate yourself as a candidate for our Board of Directors and help lead Woodbury Leadership Academy over the next exciting years.

Open Seats up for Election:

Parent Seat (term June 2022 – June 2025)

Community Member Seat (term June 2022 – 2025)

Teacher Seat (term June 2022 – June 2025)

The Board of Directors governs the school by setting the expectations and parameters that lead to higher levels of student achievement. Among other things, the Board is responsible for compliance reporting, strategic goal-setting, evaluating the school's Executive Director, and overseeing the finances of the school.

Service on the Board of Directors is an opportunity to provide leadership to an outstanding educational organization. While Board service requires a generous commitment of time, talent, and skills on behalf of WLA, this is balanced by the reward of serving with other dedicated individuals to ensure WLA's continued success as a public charter school.

Interested candidates should possess...

- ❖ A passion for the WLA's mission and vision
- ❖ A desire to strengthen our school community
- ❖ An ability to contribute in a positive, collaborative manner
- ❖ Previous experience with strategic planning and implementation, finance, marketing, communications, legal, and/or education is beneficial but not required

More information about board member roles, duties, and expectations can be found at <http://www.wlamn.org/about-wla/board>

Complete the attached Self-Nomination Form to submit your candidacy!

Key Election Dates:

April 27th, 2022 – Call for Board Candidate Nominations

May 13th, 2022 – Close of Self-Nomination Submission at 4:30pm

May 23rd through May 27th – Voting Period (online)

May 27th, 2022 – Close of Voting at 4:30pm

June 22nd, 2022 – Election Results Announced and New Members Seated

Board of Directors Self- Nomination Form

Name: _____ Email: _____

Affiliation to WLA (Parent, Teacher, or Community Member): _____

Instructions:

1. Prepare a candidate statement that is a **maximum of one page** and includes answers to the following questions:
 - What makes our mission and vision meaningful to you?
 - Tell us about a time you stepped up into a leadership role.
 - What do you think are the characteristics of a great board member?
 - What educational innovations would you bring to WLA?
2. Submit via email or hard copy by May 13th, 2022 at 4:30pm
 - a. Email this completed form with your candidate statement to the Elections Committee at elections@wlamn.org, or:
 - b. Place this completed form with your candidate statement in a sealed envelope addressed to WLA Board of Directors Elections Committee and deliver it to the WLA Office
3. The Elections Committee will confirm the receipt of your self-nomination form and contact you with any further steps.

Thank you for your interest in serving Woodbury Leadership Academy!



Woodbury Leadership Academy • 2022 Planning Project

3/23 Students, 3/28 Employees, 3/31 Parents, 4/27 Board/Admin

Results & Resource Packet

Pre-Planning Survey Summaries

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- **Community** 4-5
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Listening Session Summaries

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- **Students** 10

Sample Vision & Priorities 11

Vision & Priorities Worksheet 12

Benchmark Worksheet 13

Types of Future Work 14

Woodbury Leadership Academy Staff Survey Results

March 2022 • N = 24

1) What two or three things are working well within the school district?

- **Teachers & Staff**
 - The staff is stellar and supportive.
 - Everyone who works at WLA is passionate about what they do and are always willing to adjust.
- **Communication**
 - Transparent communication from administration to all staff and parents.
 - Excellent communications with our admin team.
- **Family Support**
 - Great families who partner well with WLA staff to support students.
 - Families trust the WLA staff and leadership

2) What two or three things need more attention or need to be improved?

- **Competitive Pay for Staff**
 - Offer teachers higher pay or incentives.
 - Make sure all teachers and staff get a pay raise every year.
- **Support for Teachers**
 - There is not enough support for teachers.
 - We really need more support in the classroom (especially at the younger grades) if we do not decrease class sizes.
- **Curriculum**
 - We need curriculum that is not only rigorous, but that also meets and reflects the diverse needs of our students.
 - Our curriculum needs more diversity. The kids need to see themselves in the curriculum.

3) Where do you see WLA in 5 years?

- **Pre-K & High School Expansion**

- A Pre-K through 12th grade school with 2 locations that is known for high achievement and reaching ALL students.
- I see a PK-12 school, with lots of clubs and extra-curricular activities.

- **Destination School**

- I can see WLA is a destination school for not just the community in Woodbury, but also the surrounding towns
- In 5 years, I hope WLA is a sought-after school with consistent success from students and good retention from each grade level.

4) What kinds of programs, activities, facilities, and/or services will the school have in the next 5 years?

- **Sports/ Clubs**

- I see the school having sports teams and clubs available to students after school that could be offered year-round.
- More defined after school program that includes extracurricular activities. I could also see a strong sports program for our middle and high school students.

- **Band & Music**

- More school band and choir options
- I would love to see music concerts, art showcases, and theatre performances.

Woodbury Leadership Academy Community Survey Results March 2022 • N = 98

1) What two or three things are working well within the school district?

- **Teachers & Staff**
 - Quality of teachers is great!
 - Most teachers are very devoted to the school and students.
- **Communication from Staff**
 - The teachers and staff do a great job of communicating news and what our child is learning.
 - Thorough communication and quick response time from the staff, teachers, and covid-response team in multiple formats (text, email, website, Facebook)
- **Curriculum**
 - Educational curriculum is wonderful!
 - Advanced and effective curriculum that is far ahead of traditional public schools

2) What two or three things need more attention or need to be improved?

- **Lunch**
 - We need a hot lunch program/cafeteria that can make hot lunches.
 - Working toward having school lunches. The federal free and reduced cost lunch programs are a real benefit to families.
- **Communication from WLA Overall**
 - Increased and consistent communication from front offices about calendar changes, school news, etc.
 - A single place to find all communication updates about WLA.
- **Bullying**
 - There seems to be a significant issue with bullying amongst the students.
 - Bullying is not addressed properly. Despite repeated complaints, the same students keep bullying.

3) Where do you see WLA in 5 years?

- **High School Expansion**
 - We've been really hoping for a high school. As of now there is nothing in Woodbury or surrounding areas that is comparable to WLA with a high school.
 - I'd love to see it as a K-12 school where students are like a family and can grow together through high school.

- **Extracurriculars & Sports**
 - Offering sports and hosting events in the new building.
 - Sports, speech, theatre, dance, etc. that begin at middle school age

4) What kinds of programs, activities, facilities, and/or services will the school have in the next 5 years?

- **Sports**
 - After school sports teams (FB, Basketball, Volleyball, Softball/Baseball, track, etc.)
 - A sports center, not necessarily supercenter but somewhere the kids can decompress and probably engage on mild team sports

- **Clubs**
 - After school robotics, nature, etiquette, home etiquette, math team, speech, etc.

- **Band & Music**
 - More school band and choir options for younger ages

- **Hot Lunches**

Woodbury Leadership Academy Student Survey Results March 2022 • N = 145

1) What two or three things are working well within the school district?

- **Teachers & Staff**
 - I like how the teachers make sure we all understand things, and that we have enough time to finish things.
 - All the teachers are very nice and caring.
- **Curriculum**
 - It is a great curriculum and I really enjoy the academics and lessons.
 - The curriculum for math and science is good.
- **Friendships**
 - You can make friendships fast and have a lot of fun.
 - We have very good students, but we also have time to stay with our friends.

2) What two or three things need more attention or need to be improved?

- **Lunch**
 - Having a better cafeteria and providing hot lunches.
 - We need hot lunches because we don't want to want to bring our own lunches sometimes.
- **Playground**
 - I think that it would help to have a bigger playground.
 - The front playground to be better like to have swings and things to climb on.
- **Activities**
 - We need to bring back clubs like a lab or drama club.
 - The afternoon activities like sports, contests, and other interesting activities.

3) Where do you see WLA in 5 years?

- **High School Expansion**
 - I see WLA being a school all the way to high school.
 - I see WLA in 5 years maybe opening a second building for high school.
- **Best School!**
 - The #1 school in Minnesota.
 - I see WLA in a good place and in one of Minnesota top 10 schools.
- **Clubs & Sports**
 - The same amazing school it is today, but with clubs or sports

4) What kinds of programs, activities, facilities, and/or services will the school have in the next 5 years?

- **Clubs & Sports**
 - I think WLA will have soccer, football, basketball, a swimming pool, and an art and after school math activities.
 - I think some of the programs would be to play after school sports or have more activities and clubs.
- **Hot Lunch**



**Woodbury Leadership Academy • 2022 Planning Project
Staff Session (33) • Vision & Priorities • Results**

Step 1: Vision

Step 1: Please vote for three items that you would like to see in the district's final vision.

("In five years, we will have developed, delivered, & be recognized for...")

Answer	Number of Responses	Rank
Competitive pay for teachers and staff compared to other schools and districts - step and lane guaranteed.	25	1
Respectful students.	13	2
Having a vast variety of extra curriculums (offered across all grade levels: ex. Recreational for younger grades, competitive for middle school grades).	9	3
Sustainable growth.	8	4 (Tie)
Rich opportunities and experiences in relation to Core Knowledge (ex. Speakers, experiences, field trips).	8	4 (Tie)
Strengthening RtI programming - Considering new students/growth, COVID, etc. (Increase internal retention and Special education (MCA) larger rooms and include more paras in the process).	8	4 (Tie)
Consistency across all programs offered at WLA (SPED, RTI, Specials, etc.).	6	7

Step 2: Priorities

Step 2: Please vote for the three items that should be priorities for the district.

("Near-term, front-burner items for the district.")

Answer	Number of Responses	Rank
Better Pay.	20	1
More support for teachers and students in classrooms (paraprofessional or teachers aid) or smaller class sizes (capping at 18 or 19).	17	2
1 to 1 technology, especially for younger grades.	10	3
In the classroom differentiation time/ability.... Classroom rotation so students are with other students who have the same ability as them.	6	4 (Tie)
Teacher workdays built in (1 paid week during the summer).	6	4 (Tie)
Improve Dean availability (possibly helped through para support?).	6	4 (Tie)

**Woodbury Leadership Academy • 2022 Planning Project
Community Session (103) • Vision & Priorities • Results**

Step 1: Vision

**Step 1: Please vote for three items that you would like to see in the district's final vision.
(*"In five years, we will have developed, delivered, & be recognized for..."*)**

Answer	Number of Responses	Rank
Safe, secure learning environment for students.	41	1
Strong core curriculum, academics, and foundation for teachers/staff, and students.	32	2
Expand school to K-12.	29	3
Small class sizes - more intimate teaching setting.	28	4 (Tie)
Safe haven for ALL students when it comes to bullying.	28	4 (Tie)
Academic excellence.	21	6

Step 2: Priorities

**Step 2: Please vote for the three items that should be priorities for the district.
(*"Near-term, front-burner items for the district."*)**

Answer	Number of Responses	Rank
Lunch program to support families.	35	1
Promote leadership actions through project-based learning where it is driven by the students which could create more involvement.	20	2
Celebrate our school's diversity by creating an environment to share culture, traditions, and history. An environment where students are encouraged to share what makes them, them.	19	3
More opportunities for students to take field trips and do real-world learning.	17	4
Improved open and clear and concise communication from school administration and upper classrooms (middle school) on a regular basis and in events of student safety.	16	5 (Tie)
Flexible with learning styles for small groups, not only teaching one way.	16	5 (Tie)
Clear written policies regarding physical and verbal bullying.	16	5 (Tie)

**Woodbury Leadership Academy • 2022 Planning Project
Student Session (105) • Vision & Priorities • Results**

Step 1: Vision

**Step 1: Please vote for three items that you would like to see in the district's final vision.
(*"In five years, we will have developed, delivered, & be recognized for..."*)**

Answer	Number of Responses	Rank
Lunches; aka hot lunch.	67	1
After school clubs (sports, chess, Rubix cube, crafts, engineering book club, etc.).	65	2
High school and preschool.	46	3
School library and media.	29	4
Study hall.	22	5

Step 2: Priorities

**Step 2: Please vote for the three items that should be priorities for the district.
(*"Near-term, front-burner items for the district."*)**

Answer	Number of Responses	Rank
Add a hot lunch option.	48	1
Noticing the ideas for new clubs and new sports for our upcoming new building.	42	2
Bigger playground/swings.	41	3
Add more club and sports for students.	29	4
After school clubs that allow students to volunteer to watch kids.	23	5



Sample School Vision Statements & Priorities

Sample Vision Statements ("Who We Want To Be")

Columbia Heights (MN) Public Schools

Achieve academic & co-curricular excellence, high student & staff morale, in partnership with our diverse community.

Sun Prairie (WI) Public Schools

We will work together with our community to maximize all students' learning by providing a community of learners an adaptable system that provides equitable opportunities for a diverse population.

Scotland (SD) Public Schools

We will provide excellent academics & co-curriculars that develop lifelong learning, high academic achievement, & productive citizens that are prepared to move on to the next level of education.

Sample Priorities ("Front-Burner Items")

Owatonna (MN) Public Schools

- 1) 21st century learners
- 2) Safe & caring community
- 3) High quality teaching & learning
- 4) Equity



Woodbury Leadership Academy • 2022 Planning Project
3/23 Students, 3/28 Employees, 3/31 Parents, 4/27 Board/Admin
Vision & Priorities Worksheet

Step #1: Write items for your new Vision here.

In five years, we will have developed, delivered, & be recognized for...

-
-
-
-
-
-

Step #2: Identify between 4 & 6 near-term Priorities to get there.

1)

2)

3)

4)

5) (Optional)

6) (Optional)



WLA 2022 Strategic Planning

Benchmarks for:

1) What do we want to accomplish? (*New Goal*)

-
-
-
-

2) What should be done to begin? (*Data Needed or Action Steps*)

-
-
-
-

3) What should we see happening w/in 30-60 days? (*Benchmarks*)

-
-
-
-



Woodbury Leadership Academy • 2022 Planning Project
3/23 Students, 3/28 Employees, 3/31 Parents, 4/27 Board/Admin
Three Types of Future Work

Implementing

(Priorities - Few Items)

Reviewing

(Items to Investigate)

Considering

(Other Items)

1)	*	*
2)	*	*
3)	*	*
4)	*	*
5)	*	*
	*	*