

**Woodbury Leadership Academy
Individual Board Member Performance Expectations**

General Responsibilities:

Each board member is responsible for actively participating in the work of the WLA Board of Board members and the long-term sustainability of the school. Each board member is expected to affirm and strive to fulfill the performance expectations outlined below.

Specific Responsibilities:

1. Believe in and be an active advocate and ambassador for the values, mission, and vision of WLA. This includes displaying leadership skills that are professional, ethical, and respectful of all individuals.
2. Work with fellow board members to fulfill the obligations of board membership.
3. Behave in ways that clearly contribute to the effective operations of the school board members:
 - Focus on the good of the organization and group, not on a personal agenda
 - Support board decisions once they are made (acting as one voice)
 - Participate in an honest appraisal of one's own performance and that of the board
 - Build awareness of and vigilance towards governance matters rather than management.
4. Regularly attend board and committee meetings in accordance with the absenteeism policy. Prepare for these meetings by reviewing materials and bringing the materials to meetings. If unable to attend, notify the directors and board or committee chair.
5. Be prepared to contribute approximately 3-5 hours per month toward board service which includes:
 - Attending a month board meeting (1 – 3.5 hours or more)
 - Participating on a board committee (2 hours) (as needed)
 - Reading materials, preparing for meetings (1 hour)
 - Attending events at the school and other ambassador tasks as needed (1-2 hours)
6. Keep informed about the school and its issues by reviewing materials, participating in discussions, and asking strategic questions.
7. Serve as a committee or task force chair or member.
8. Inform the board members of WLA of any potential conflicts of interest, whether real or perceived, and abide by the decision of the board related to the situation.