



Meeting: Board of Directors Regularly Scheduled Meeting

Date: Wednesday, December 15th, 2021

Time: 5:30 P.M.

Location: WLA 3rd Floor Cafeteria

AGENDA

1. Meeting Call to Order and Roll Call (Mandi Folks)

1.1 Meeting Call to Order (Mandi Folks, Board Chair)

1.2 Roll Call (Mandi Folks, Board Chair)

2. WLA Mission and Vision (Shannon Kelly)

- a. The mission of WLA is to utilize leadership-based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge Curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology
- b. The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face in high school and beyond.

3. Approval of Agenda/Meeting Minutes (Presenter: Mandi Folks, Board Chair)

3.1 Approval of meeting agenda

Motion: _____ 2nd: _____ Vote: _____

3.2 Approval of November 17th, 2021 Meeting Minutes

Motion: _____ 2nd: _____ Vote: _____

4. Conflict of Interest Declaration (Presenter: Mandi Folks, Board Chair)

5. Public Comment (Presenter: Mandi Folks, Board Chair)

5.1 Delegation of Public Comment Items (if necessary)

6. Board and Administration Reports

6.1 Service Learning Showcase, Grade 3 and Grade 6

6.2 Board Report (Mandi Folks)

6.3 Executive Director Report (Kathleen Mortensen)

6.4 Financial Director Report (BKDV)

6.5 Finance Committee Report (Jolene Skordahl)

6.5.1 Accept December Finance Committee Minutes and November Financials

Motion: _____ 2nd: _____ Vote: _____

6.6 Governance Committee Report (Natalie Sjoberg)

6.6.1 Accept December Governance Committee Minutes and enter Policy 601, 603, and 609 into second reading

Motion: _____ 2nd: _____ Vote: _____

6.7 Facilities Committee Report (Jason Livingston)

7. Board Training, Discussion, and Business (Presenter: Mandi Folks, Board Chair)

7.1 Discussion on updating WLA's Strategic Plan/Goals

7.2 ICT Team Update

8. Board Communication & Future Items (Presenter: Mandi Folks, Board Chair)

8.1 Board Communication/Future Agenda Items- Reflection

10. Housekeeping (Presenter: Mandi Folks, Board Chair)

WLA Annual Board of Directors Meeting

Date: Wednesday, January 26th, 2021

Time: 5:30pm

Location: WLA, 8089 Globe Drive, Woodbury, MN 55125

11. Adjournment (Presenter: Mandi Folks, Board Chair)

Adjournment

Motion: _____ 2nd _____ Vote: _____

Directors Present: Mandi Folks, Ryan Patrick, Shelbi Pool, Natalie Sjoberg, Jolene Skordahl

Directors Absent: Shannon Kelly, Jason Livingston

Administration/Advisors: Dr Kathleen Mortensen (Executive Director), Brenda Kes (BKDV)

Others in Attendance: WLA staff

Meeting was live streamed for viewing and posted to the WLA website.

1. Meeting Call to Order and Roll Call

1.1 Meeting Call to Order

Ms Folks called the meeting to order at 5:30 PM.

1.2 Roll Call

Ms Baumann took roll.

2. WLA Mission and Vision

Ms Sjoberg read the WLA Mission and Vision Statements.

3. Approval of Agenda/Meeting Minutes

3.1 Approval of Meeting Agenda

Ms Sjoberg moved “to approve tonight’s meeting agenda.” Ms Skordahl seconded. Motion passed unanimously.

3.2 Approval of October 27, 2021 Meeting Minutes

Ms Skordahl moved “to approve the meeting minutes from October 27, 2021.” Ms Sjoberg seconded. Motion passed unanimously.

4. Conflict of Interest Declaration

Ms Folks asked if there were any conflicts of interest for items on the agenda. None were noted.

5. Public Comment

5.1 Delegation of Public Comment Items

There was no public comment.

6. Board and Administration Reports

6.1 Service Learning Showcase, Grade 3

Ms Mortensen reported that Grade 3 is collecting toys in November to donate to Children’s Hospital. Students from 3rd grade will be present their service learning project at the December meeting.

6.2 Board Report

Ms Folks shared the results of the Family Survey which included two questions: what’s going well and what can be improved upon. Recurring themes, with both positive and negative comments, included communication, onsite learning, curriculum, school expansion/growth, WLA’s mask policy, and a lunch program. Ms Mortensen shared that there were 75 responses; an approx 12% response rate.

6.3 Executive Director Report

Ms Mortensen highlighted several items in the Director’s Report included in the Board Packet:

- Enrollment is at 643.
- The precast walls for the expansion are going up.
- Ms Kes explained the December Child Count report and the financial significance of the report.

- Enrollment for next year opens December 1st and a virtual Enrollment Showcase will be held on December 9th.
- The first round of teacher observations are near completion.
- Para professional and Special Ed teacher training will be held on November 24th.
- An additional para was hired: Sam Cunningham.
- All staff attended a virtual presentation on Native American culture.
- The “Give to the Max” fund drive is happening this week.

Kylie Griffith, Curriculum Coordinator, gave an overview of the Core Knowledge curriculum utilized at WLA. She shared information on becoming a Core Knowledge School of Distinction, a strategic goal of the Board. Information on the iReady Math curriculum was also shared.

Ben Broderick, Assistant Principal, gave an overview of the Middle School, sharing information on enrollment and retention, growth, marketing, elective classes, activities and test scores.

6.4 Financial Director Report

Ms Kes reviewed the Executive Summary and October financial statements. The working budget is based on 635 ADM, with a small budgeted deficit, resulting in a 28% fund balance at year end. Year to date revenues and expenses are in line with the working budget. A revised budget will be presented to the Board for approval at a future meeting. The FY21 Audit Report is being finalized and will be presented at the December Board meeting. Audited financial numbers for FY21 have been submitted to MDE. Audited financials and an Annual Report are due to the Bond Trustee in December.

6.5 Finance Committee Report

Ms Skordahl reported the Finance Committee met and reviewed the October financial statements. Additional CARES Act funds timing and uses was discussed, along with Strategic Planning needs and a possible change in meeting dates.

6.5.1 Accept November Finance Committee Minutes and October Financials

Ms Skordahl moved “to accept the November Finance Committee minutes and the October financials.” Ms Sjoberg seconded. Motion passed unanimously.

6.6 Governance Committee Report

Ms Sjoberg reported the committee did a final review of policies 417, 303 and 709. A new policy being developed, Policy 626 Secondary Grading and Reporting Pupil Achievement, will be tabled until next school year. A change in policy 303 is the requirement for annual background checks for Board members. The committee will next review the 600 policy series.

6.6.1 Accept November Governance Committee Minutes and enter Policy 417, Policy 303, and Policy 709 into Second Reading

Ms Sjoberg moved “to accept the November Governance Committee meeting minutes and enter

- Policy 417 Chemical Use and Abuse,
- Policy 303 Background Checks, and
- Policy 709 Student Transportation Safety Policy

into second reading. Ms Skodahl seconded. Motion passed unanimously.

6.7 Facilities Committee Report

Ms Folks reported that the committee discussed the status of the tax-exempt application, and reviewed project timeline and costs. The expansion project is on budget, with an anticipated completion date of early to mid-June. Signage within and outside of the addition was discussed. A rendering of potential development of parcels 3 and 4 (the fields) was reviewed and discussed. This will be a future development that will require fundraising, as these development costs were not included in the bond issue.

6.7.1 Accept November Facilities Committee Minutes

Ms Folks moved “to accept the November Facilities Committee minutes.” Mr Patrick seconded. Motion passed unanimously.

6.8 Presentation of Fiscal 2020-21 Audit

The audit will be presented at the December meeting.

7. Board Training, Discussion and Business

7.1 Review Student Enrollment Process

Ms Baumann provided an overview of the enrollment process, which follows the Enrollment and Admissions Policy. Early enrollment runs December 1st to January 31st. The number of openings per grade is estimated based on historical data and a lottery is held on February 1st for grades which have more applications than openings. Applications received after January 31st are processed in order received. Families will be surveyed in the Spring to better determine retention levels and estimated openings. There was discussion regarding WLA's student information system and possible future online registration.

7.2 Discussion on Updating WLA's Strategic Plan/Goals

Ms Folks reviewed the strategic goals developed for 2019-2022 and the progress made on each:

- Become a Distinguished Core Knowledge School
- Further Develop WLA's Leadership Curriculum
- Create and Maintain a Strong Fund Balance
- Develop a Short and Long-term Facilities Plan

Mr Patrick shared his thoughts on prioritizing academic needs when developing a strategic plan. Board members agreed the next step would be to identify a list of potential consultants to assist with the strategic planning process.

7.3 Ratify Employment Agreement

Ms Folks motioned "to ratify Sam Cunningham's para professional employment agreement." Ms Skordahl seconded. Motion passed unanimously.

7.4 ICT Team Update

Ms Folks shared that the ICT team continues to meet weekly. Covid numbers within the school and community have been slowly increasing. Guidance from MDH is changing as vaccinations have become available to students. No changes in mitigation policies at WLA at this time.

8. Board Communication & Future Items

8.1 Board Communication/Future Agenda Items – Reflection

Ms Folks reflected that items to be included on the next month's agenda include the FY21 audit presentation, Grades 3 & 5 service learning project presentations, FY 21-22 Budget revision for approval, and a review of potential strategic planning consultants.

9. Housekeeping

Next regularly scheduled WLA Board of Directors Meeting

Ms Folks stated the next regular meeting of the WLA Board of Directors will be onsite at 8089 Globe Drive on Wednesday, December 15, 2021 at 5:30 PM. The meeting will also be live streamed.

10. Adjournment

Ms Pool moved "to adjourn." Ms Sjoberg seconded. Motion passed unanimously. The meeting adjourned at 7:45 PM.

**WOODBURY LEADERSHIP ACADEMY
DIRECTOR REPORT, DECEMBER 15, 2021**

Dr. Kathleen Mortensen

I. Organizational Leadership

Exercise strong leadership skills in promoting the mission and vision of the school

Work collaboratively with the School Board and staff to develop an ongoing strategic planning process to achieve the mission of Woodbury Leadership Academy. (WLA)

Current Enrollment

- WLA enrollment update: As of 12/9/2021, we have 639 students enrolled. Our adjusted budget was set at 635 ADM.

Regularly Scheduled Meetings

- The Governance Committee met on December 9th
- The Finance Committee met on December 10th
- The Facilities Committee met on December 14th

Expansion, Remodeling, Grounds

- The precast walls should all be in place by December 31st, as well as the third floor windows installed
- Electricity will be run to the new building on January 17th

Organization

- The finalized Expansion Affidavit was submitted on time to MDE by WLA and VOA
- Open Enrollment began December 1st, and our “Enrollment Showcase” videos were posted online, on December 9th.
- On November 19th, Stephanie Olsen, VOA, spent the day working with myself, Kylie Griffith, and Mandi Folks on the Expansion Affidavit.
- The Title I grant was amended and submitted on time.

II. Instructional Leadership

Monitor the development, implementation and evaluation of curricular programs and ensure that all initiatives are student focused and aligned with the school’s mission and vision. Provide leadership in the articulation among all instructional levels as well as special services within the school

- On November 24th we conducted professional development for our para professionals and special education teachers. This was a non-student day set aside for grading. Training topics included “Disability Awareness”, “Implementing Resource Rooms”, “Supporting Teachers in Classrooms”, “Data Gathering”, and other topics. Paula Krippner, Ben Broderick, Kylie Griffith, Emma Langer, and myself facilitated these sessions.
- Third grade presentation on Service Learning Project, 3rd grade team
- Sixth grade presentation on Service Learning Project, 6th grade team

- Kudos to 2nd grade teacher Anna Shoop who held a “mini open house” for her students after school, on November 23rd, who are now attending onsite. Some of these students had not yet been inside of WLA, and Ms. Shoop did a great job meeting them in person, showing them where their desks and lockers were, and so forth.
- Kudos to Jess Erickson who has successfully launched the first ever, Robotics class at WLA. This is a 12 week course that meets daily as a middle school electives option.
- Kudos to Ben Martinson who has successfully launched the first ever Russian Language class at WLA. This is also a 12 week course that meets daily as a middle school electives option.
- Teachers are in need of additional planning/prep days due to the increased workload this year. (focus on increasing academic achievement for all students, aligning curriculum efforts, and meeting the needs of students amidst the continual changes in learning platforms) I am recommending that the school calendar be adjusted to allow for January 10th, March 28th, and May 9th, to be “Teacher Workdays” with no school for students. However, we will have all of our paras working those days and can arrange for a limited amount of childcare for grades K-2 on those days. We may also be able to have some paras work with students online with homework help for those days. While we all understand that days off from school can be difficult on families, we also understand that it is imperative that our teachers have time to deliberately plan and prepare instruction. Mondays seem to be the best option due to extending the weekend for families, and allowing for teachers to have fresh energy. Further rationale for these specific dates is as follows:
 - January 10th is the Monday following our first week back. If the return to school follows the attendance pattern that followed Thanksgiving break, we can expect our students to peak with showing COVID symptoms and getting tested by Friday. During the Thanksgiving break, by the end of the day on Monday, November 29th, we had most test results back and were able to process all the learning platform changes. Thus, we will hopefully peak with students showing COVID symptoms and getting tested by Friday, January 7th, and we’ll process learning platform changes on Monday, January 10th.
 - March 28th is the last Monday of the month, and allows teachers to focus on any specific planning and preparation prior to the start of MCA testing on April 11th. We want to avoid any cancellation of school days during the MCA testing window which is from April 11th – May 6th for reading, writing, and math.
 - May 9th is the final day being requested for teachers to do year end planning and wrap-ups. This is the time of year that goes quickly with end of the year activities, projects, and NWEA MAP testing. This is also the time of year that teachers make recommendations for the coming school year, based on individual student strengths and needs.

III. Financial Management

Exercise proactive leadership in organizing the school's resources to best meet the needs of all students.

- The budget is on track with enrollment.

- I am currently working on the ESSER III grant with Melissa and Brenda from BergenKDV

IV. Human Resource Management

Provide staff supervision and conduct/oversee annual performance appraisals, which includes three formal observations, one per trimester, for each instructional staff member, including special education and educational assistants.

Oversee conflict resolution and all other personnel matters

V. Provision for a Safe and Effective Learning Environment

Monitor reporting systems involving health and safety of students

- The ICT continues to meet and report out to all stakeholder groups.
- COVID testing for staff members is ongoing onsite.
- COVID cleaning and sign-in protocols are in place and active building-wide.
- WLA held a Snow Day on December 10th, due to the South Washington school district doing so. The WLA Crisis Team will meet to discuss the plan for future snow days, and communicate to our families accordingly.

VI. Communications Management

Oversee communication system between school and parents through various means, including the WLA Family Newsletter, at minimum once a month, and oversee development and implementation of student/parent activities

- The PTO held an Evereve shopping fundraiser on Tuesday, December 7th
- The first round of Chess Club concluded on December 9th
- WLA has assigned a staff member to manage the changes from online and onsite students and families, in order to decrease the logistical burden for teachers. When a family wants to/needs to, change learning platforms due to quarantines, illness, family preference, that will now be funneled through the Distance Learning Coordinator (DLC), and Mr. Broderick will assist and oversee that initiative. The teachers will be given 48 hours to organize materials to be sent home, and the DLC will let families know when materials are ready to be picked up.
- At this time, changes in the WLA school calendar are recommended as follows:
 - Note the change for December 10th having been a Snow Day
 - Note changes for NWEA MAP assessments for grades 1-2, May 10-20th
 - Note changes to add three days to the school calendar that are non-student days. Those dates would be: January 10th, March 28th, and May 9th.



Meeting: Finance Committee Meeting Agenda/Minutes

Date: Wednesday, December 8, 2021

Time: 4.30pm

Location: Virtual Meeting

Meeting Minutes

Meeting Call to Order and Roll Call @4:30

Roll Call - Mandi Folks, Kathy Mortensen, Brenda Kes, Judith Darling, Bruna Burns

Not Present- Jolene Skordahl, Ryan Patrick

WLA Mission & Vision – Mandi Folks

Mission: The mission of WLA is to utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology.

Vision: The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face as they transition into high school.

Development, Discussion, and Recommendations

1. Review financial statements for November 2021 - Brenda Kes, within normal limits.
2. Review updated budget. Brenda Kes to present to BOD for approval.

Housekeeping

Next Regularly Scheduled WLA Board of Directors Finance Committee Meeting

Date: Wednesday, January 12, 2022

Time: 4:30 pm

Location: Virtual / Woodbury Leadership Academy-Conference Room
8089 Globe Drive, Woodbury, MN 55125

Adjournment @ 5:30



Meeting: Governance Committee

Date: Thursday, December 9, 2021

Time: 4:30 p.m.

Location: Zoom.us

AGENDA

Minutes:

The meeting was called to order by Jessica Erickson at 4:33 pm.

Members Present: Jess Erickson, Natalie Sjoberg, Shelbi Pool, Erin Neumann, Kylie Griffith and Kathy Mortensen

Members Absent: None

Development, Discussion, and Recommendations

- 601- School Curriculum and Instruction Goals
 - Reviewed policy
 - Enter into second reading
- 603- Curriculum Development
 - Reviewed Policy
 - Enter into second reading
- 609- Religion
 - Reviewed policy
 - Enter into second reading

Future Discussions

- Conduct Policy
- 610- Field Trips
- 612.1- Development of Parental Involvement Policies for Title I Programs
- Policy X: School District Testing Plan and Procedure

Housekeeping

Next Regularly Scheduled WLA Board of Directors Governance Committee Meeting

Date: Thursday, January 13, 2021

Time: 4:30 p.m.

Location: Woodbury Leadership Academy-Zoom.us
8089 Globe Drive, Woodbury, MN 55125

Adjournment

Meeting adjourned at 5:15 p.m.

Proposal for: Woodbury Leadership Academy

Project: Strategic Planning • November 2021 • *Draft (v2)*

Purpose

The purpose of this proposal text is to describe a process designed to guide and assist the WLA through the planning and problem-solving necessary to build on current successes, refine vision, identify priorities & district goals.

Proposal Design & Plan

This proposal has been developed to provide a systematic method for the WLA through the refinement of the organizational focus, vision, and development of priorities with specific, detailed workplans for each new goal.

The planning system proposed has been used extensively with service and educational organizations; including schools and school districts, interagency collaboratives, colleges and universities, educational service cooperatives, and other non-profit organizations. This planning system will allow participants to quickly refine the organizational vision, mission, priorities and develop workplans where needed.

Development & Delivery of Planning Project

I) Preplanning Activities

- A) Phone calls to each Board member in advance to learn & understand their perspectives
- B) e-mail survey links to all Board members, employees & community members (Students?)
- C) Surveys summarized & results delivered
- D) Draft agenda developed & presented to Executive Director & Board representative(s) for edits and/or approval prior to sessions.

II) Planning Sessions

- 1) & 2) Employee & Community/Parent Sessions (90 minutes to two hours each)
 - A) Review project scope & events
 - B) Review survey summaries
 - C) Identify District successes, issues
 - D) ID vision for the future

- E) Identify District Priorities
- F) Evaluate the session

3) Final Board & Admin Session (3.5 hours)

- A) Review & affirm results from prior meetings
- B) Select final vision
- C) Select final priorities
- D) Identify benchmarks for new priorities
- E) ID roles & responsibilities for next steps
- F) Evaluate the session

• Total list of work to be completed within the planning project:

- 1) Complete an Outcome Diagnosis (past successes & history)
- 2) Refine/develop new vision
- 3) Identify organizational priorities
- 4) Develop benchmarks for new priorities
- 5) ID roles & responsibilities for next steps
- 6) Evaluate the planning sessions

III) Post-Session Work

- A) We prepare & e-mail all final products from the sessions
- B) We send follow-up videos at one week, one month, two months, three months, six months, & one year
- C) Virtual & phone follow-up as needed

Outcomes/Products

It is anticipated that all work will be completed and that the work products will include e-mailed copies of:

- 1) Consensus re: past successes and history to date
- 2) A refined vision
- 3) A list of organizational priorities
- 4) New goals aligned within each organizational priority
- 5) Detailed benchmarks for each priority
- 6) Identified roles & responsibilities
- 7) All session evaluations

About the Proposer

Dr. Bruce Miles is the owner & CEO of the Big River Group, LLC. He has been a paraprofessional, a regular education & special education teacher, and a school administrator. For five years, he was an Assistant Professor at St. Cloud State University & taught Graduate & Doctoral coursework in the areas of Educational Administration leadership, planning, finance & personnel. He is a national-level

facilitator, presenter and trainer in the areas of strategic planning, school improvement, organizational conflict, & difficult employees. Bruce has worked as a consultant for the past thirty-six years and works with more than 8,000 participants / 110+ organizations each year in the areas of:

- Strategic "Chainsaw" planning
- Executive Searches
- Leadership training
- Workplace climate issues
- Personnel issues & decisions
- Resistant employees
- Organizational effectiveness
- Data-based decision-making
- Followership training
- Reducing organizational conflict
- Hiring & firing
- Increased accountability

Recent clients & organizations include:

- Schools, school districts, Charters & private schools
- Nonprofit agencies & service providers
- Interagency family service and mental health collaboratives
- Colleges and universities
- Educational Service Cooperatives & CESAs
- Regional & city governments
- Medical practices, hospitals and related organizations
- Businesses, legal practices & financial organizations
- Hockey teams
- Monks

Bruce can be reached @ (800) 500-7017 (office) 320-260-2612 (cell), by e-mail at bruce@bigrivergroup.com, or on his website at www.bigrivergroup.com.

Planning Project Tasks & Costs

I) Preplanning Activities

- Tasks A, B, C, D

II) Planning Sessions

- Planning sessions 1 & 2, tasks A, B, C, D, E, F
- Final Board & Admin Session, tasks A, B, C, D, E, F

III) Post-Session Work

- Tasks A, B, C

\$7720.00

Woodbury Leadership Academy
Long-Range Budget 5 Year Projection Model
 Revised 20-21 and Adopted Fy 21-22 as of 4-28-21, working 11-9-21

	<i>Actual</i>	<i>Projection</i>					
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
<u>Enrollment Projections</u>							
Number Students Grade HK	3						
Number Students Grade K	78	86	70	90	90	90	90
Number Students Grade 1	65	94	89	105	105	105	105
Number Students Grade 2	66	68	100	105	105	105	105
Number Students Grade 3	64	77	82	105	105	105	105
Number Students Grade 4	67	69	87	88	105	105	105
Number Students Grade 5	64	69	85	88	88	105	105
Number Students Grade 6	34	52	56	80	88	96	96
Number Students Grade 7	20	31	45	72	78	85	92
Number Students Grade 8	16	22	21	41	68	74	82
<u>Enrollment totals by state pupil unit weighting category</u>							
Total Number of Students Grade K - 6	441	515	569	661	686	711	711
Total Number of Students Grade 7-12	36	53	66	113	146	159	174
Total Number of Students/ADM	477	568	635	774	832	870	885
Total Number of Current Year Pupil Units	484	579	648	797	861	902	920
<i>ADM Growth</i>	<i>90</i>	<i>91</i>	<i>67</i>	<i>139</i>	<i>58</i>	<i>38</i>	<i>15</i>

State Revenue Assumptions and Calculations							
	<u>Estimated State Increases</u>						
<u>General Education Rev: State Averages Per Pupil Unit</u>	\$6,438	\$6,567	\$6,728	\$6,862	\$6,999	\$7,139	\$7,282
Inflation Rate Assumption-Basic only	<u>2.0%</u>	<u>2.0%</u>	<u>2.5%</u>	<u>2.0%</u>	<u>2.0%</u>	<u>2.0%</u>	<u>2.0%</u>
Basic INCLUDING Transportation	\$6,438.00	\$6,566.76	\$6,727.65	\$6,862.20	\$6,999.44	\$7,139.43	\$7,282.22
Gifted and Talented	13.00	13.00	13.00	13.00	13.00	13.00	13.00
Sparsity	28.59	29.83	31.13	31.13	31.13	31.13	31.13
Operating Capital	226.50	226.49	226.78	226.78	226.78	226.78	226.78
Equity	119.93	116.27	116.14	116.14	116.14	116.14	116.14
Referendum	146.90	151.38	115.60	104.04	93.64	84.27	75.85
Transportation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Per Pupil Unit State Revenue	6,972.92	7,103.73	7,230.30	7,353.29	7,480.13	7,610.75	7,745.12
Pension Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Per Pupil Unit State Revenue	\$6,972.92	\$7,103.73	\$7,230.30	\$7,353.29	\$7,480.13	\$7,610.75	\$7,745.12
Total General Education State Revenue	3,378,101	4,110,218	4,686,678	5,857,630	6,441,887	6,863,378	7,123,957

Woodbury Leadership Academy
Long-Range Budget 5 Year Projection Model
 Revised 20-21 and Adopted Fy 21-22 as of 4-28-21, working 11-9-21

<i>Actual</i>	<i>Projection</i>						
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6 8%	Year 7 10%	Year 8 11%	Year 9 11%	Year 10 11%	Year 11 11%	Year 12 11%
Compensatory Revenue	<u>per 3/25/19</u>	<u>per 1/23/20</u>	<u>per mde 2-22-21</u>	<u>estimate</u>	<u>estimate</u>	<u>estimate</u>	<u>estimate</u>
A: Number of Students prior yr. (current year for 1st year)	391	487	564	635	774	832	870
B: Number of Free Lunch Students prior yr. (or current year for 1st yr.	30	48	60	68	82	89	93
C: Number of Reduced Lunch Students prior yr. (current yr. for 1st yr.)	2	11	10	11	14	15	15
D: Adjusted Counts = 100% Free, 50% Reduced - (A)	31.00	53.50	65.00	73.18	89.20	95.89	100.27
E: Concentration Portion	0.08	0.11	0.12	0.12	0.12	0.12	0.12
F: Concentration Factor (lesser of 1 or Conc. Portion/ .8)	0.10	0.14	0.14	0.14	0.14	0.14	0.14
G: PU = .6 * D * F	1.84	4.41	5.62	6.33	7.71	8.29	8.67
H: Initial Revenue	11,102	27,117	35,467	40,783	50,768	55,733	59,515
Miscellaneous Adjustment (Rounding)	(800)	(1,857)	(2,371)	0	0	0	0
I: Short Year Factor	1	1	1	1	1	1	1
Calculated Compensatory State Revenue ((A) x (B))	10,302	25,260	33,096	40,783	50,768	55,733	59,515
Building Lease Aid: Lesser of line a or b below:							
Lease Aid Expense	681,276	885,683	1,038,690	1,128,300	1,219,550	1,280,800	1,303,800
a) Lease Aid Rev at \$1,314 per pupil unit as per state cap	<u>636,580</u>	<u>760,280</u>	<u>851,735</u>	<u>1,046,732</u>	<u>1,131,617</u>	<u>1,184,965</u>	<u>1,208,617</u>
b) Lease Aid Rev at Aid at 90% of Lease	<u>613,148</u>	<u>797,114</u>	<u>934,821</u>	<u>1,015,470</u>	<u>1,097,595</u>	<u>1,152,720</u>	<u>1,173,420</u>
Lesser of \$1,314.p.u. or 90% of lease payment	613,148	760,280	851,735	1,015,470	1,097,595	1,152,720	1,173,420
Estimated Proration of Lease Aid Revenue	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>
Total Prorated Building Lease Aid Revenue	<u>613,148</u>	<u>760,280</u>	<u>851,735</u>	<u>1,015,470</u>	<u>1,097,595</u>	<u>1,152,720</u>	<u>1,173,420</u>
Lease Aid Revenue per pupil unit (after proration)	<u>1266</u>	<u>1314</u>	<u>1314</u>	<u>1275</u>	<u>1274</u>	<u>1278</u>	<u>1276</u>
Building Lease Aid Analyticals:							
Lease Aid Rev that would need to be generated to cover expense at 90%. Max per Statute is \$1,314	<u>1266</u>	<u>1378</u>	<u>1442</u>	<u>1275</u>	<u>1274</u>	<u>1278</u>	<u>1276</u>
How many more WADM would we need to maximize lease aid?	0	28	63	0	0	0	0
Long-Term Facilities Maintenance Revenue							
Revenue per Adjusted Pupil Unit	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>	<u>132</u>
Total Long-Term Facilities Maintenance Revenue	63,949	76,375	85,562	105,151	113,678	119,038	121,414
Special Education Revenue							
State Special Education Aid and Tuition Billing	<u>Estimate - 93%</u> 549,365	<u>Estimate - 93%</u> 691,152	<u>Estimate - 95%</u> 744,269	<u>Estimate - 93%</u> 843,297	<u>Estimate - 93%</u> 898,406	<u>Estimate - 93%</u> 978,865	<u>Estimate - 93%</u> 1,041,081

Woodbury Leadership Academy
Long-Range Budget 5 Year Projection Model
 Revised 20-21 and Adopted Fy 21-22 as of 4-28-21, working 11-9-21

	<i>Actual</i>		<i>Projection</i>				
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
	0%	0%	0%	0%	0%	0%	0%
LEP (Limited English Proficiency) State Aid	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>	<i>Estimate</i>
Prior Year LEP Eligible ADM	10	23	23	27	28	28	29
Current Year LEP Eligible ADM	23	20	27	28	28	29	29
ADM Served	477	568	635	774	832	870	885
Adjusted LEP ADM	23	21	27	28	28	29	29
LEP Marginal Cost Pupils	23	21	27	28	28	29	29
LEP Revenue	15,932	14,705	19,118	19,500	19,890	20,288	20,694
Concentration Portion	0.0474	0.0359	0.0428	0.0358	0.0340	0.0331	0.0332
Concentration Factor	0	0	0	0	0	0	0
LEP Pupil Units	9.33	6.35	10	9	8	8	8
LEP Concentration Revenue	2,333	1,588	2,525	2,155	2,086	2,075	2,122
Rounding Adjustment	-1						
Total LEP Aid	18,264	16,292	21,642	21,655	21,976	22,363	22,816

General Fund Revenue Summary

<u>State Aids</u>							
General Education Revenue	3,378,101	4,110,218	4,686,678	5,857,630	6,441,887	6,863,378	7,123,957
LEP Aid	18,264	16,292	21,642	21,655	21,976	22,363	22,816
Extended Time Revenue	0	0	0	0	0	0	0
Declining Enrollment	0	0	0	0	0	0	0
TRA/Pension Adjustment	4,830	7,244	12,656	12,656	12,656	12,656	12,656
Compensatory Revenue	<u>10,302</u>	<u>25,260</u>	<u>33,096</u>	<u>40,783</u>	<u>50,768</u>	<u>55,733</u>	<u>59,515</u>
Subtotal	3,411,497	4,159,015	4,754,072	5,932,724	6,527,287	6,954,130	7,218,945
Building Lease Aid	613,148	760,280	851,735	1,015,470	1,097,595	1,152,720	1,173,420
Prior Year Over/Under accruals	(287)	0	0	0	0	0	0
Long-Term Facilities Maintenance Revenue	63,949	76,375	85,562	105,151	113,678	119,038	121,414
Special Education Aid	549,365	691,152	744,269	843,297	898,406	978,865	1,041,081
Adsis Special Ed State Funding				34,700	34,700	34,700	34,700
Endowment Aid	17,441	20,294	23,610	23,610	24,381	25,530	26,040
Literacy Aid	41,029	44,999	44,999	44,999	44,999	44,999	44,999
Safe schools supplemental aid	9,020	0	0	0	0	0	0
Medical assistance/third party billing	0	0	0	0	0	0	0
Total State Aids	4,705,162	5,752,116	6,504,248	7,999,952	8,741,047	9,309,983	9,660,599

Woodbury Leadership Academy
Long-Range Budget 5 Year Projection Model
 Revised 20-21 and Adopted Fy 21-22 as of 4-28-21, working 11-9-21

	<i>Actual</i>	<i>Projection</i>					
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Federal Revenue							
Federal CSP Grant (Implementation 002 - 9/30/16)	0	0	0	0	0	0	0
Federal Special Ed and CEIS	68,056	57,233	58,900	60,700	62,500	64,400	66,300
CRF Coronavirus Relief Funds F154, spent by 12-30-20		111,906					
GEER & ESSER I Funds F151, 152, 153		38,241					
ESSER II 90%			42,347				
ESSER III 90%			76,085	19,021			
Cares testing grant			40,000				
Title I, II, IV	25,064	31,021	35,400	44,000	48,200	51,400	53,300
PPP Loan		493,588					
Total Federal Revenue	93,120	731,989	252,732	123,721	110,700	115,800	119,600
Other Revenue							
Interest Earnings	4,668	3,500	4,000	4,000	4,000	4,000	4,000
Donations and Grants - Washington County Grant	2,469	34,200	0	0	0	0	0
200 Give to the Max, other donations	6,372	20,500	5,000	5,000	5,000	5,000	5,000
Fees from Students (Field Trip, Milk Sales, Pizza Friday, Other)	29,101	9,400	32,100	39,900	43,700	46,600	48,400
Miscellaneous Revenue, refund	5,436	28,553	0	0	0	0	0
Sale of Merchandise/Fundraising/Net	(2,440)	0	0	0	0	0	0
071 Third Party Billing	897	1,100	1,300	1,600	1,800	1,900	2,000
Total Other Revenue	46,502	97,253	42,400	50,500	54,500	57,500	59,400
Total Revenue	4,844,784	6,581,358	6,799,380	8,174,174	8,906,247	9,483,283	9,839,599
	4,844,784	136%	103%	120%	109%	106%	104%

Woodbury Leadership Academy
Long-Range Budget 5 Year Projection Model
 Revised 20-21 and Adopted Fy 21-22 as of 4-28-21, working 11-9-21

Actual

Projection

2019-2020 2020-2021 2021-2022 2022-2023 2023-2024 2024-2025 2025-2026
 Year 6 Year 7 Year 8 Year 9 Year 10 Year 11 Year 12

General Fund Expenditure Calculations

<u>New Staff Calc - Staff increases based on enrollment increases</u>			14	10	8	7	2
Actual/projected enrollment change from prior year	90	91	67	139	58	38	15
Added new teacher FTE's - calculated at 22:1 ratio (rounded)			6.0	4.0	3.0	3.0	1.0
<u>Other Teachers/Non-teachers Added</u>							
Additional staff add (non teachers), 1 para, .5 clerical, 2 custodian <i>Counselor fy 21-22, as Adsis ,</i>			260,152	55,335	77,887	35,000	24,842
Projected new teacher (1FTE) Salary cost	37,000	45,000	45,900	46,818	47,754	48,709	49,684
Added salary cost - teachers (added FTE's times cost)	0	0	275,400	187,272	143,263	146,128	49,684
Added cost - others per above	0	0	306,052	80,775	130,783	83,709	24,842

Inflation Assumptions

Salaries		per payroll budget	2.0%	2.0%	2.0%	2.0%	2.0%
Other costs	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%

Budget Calculations

	26.3%	25.5%	27.2%	27.7%	28.2%	28.7%	29.2%
100's Salaries	1,625,563	1,972,136	2,593,000	2,912,900	3,245,200	3,539,900	3,685,200
200's Benefits	427,043	503,230	704,454	805,928	914,093	1,014,802	1,074,882
100's & 200's CRF & Cares Funds allocated below		(123,935)					
305 Contracted Services	260,271	266,586	253,331	315,000	345,400	368,400	382,200
315 Technology Services	19,407	27,400	31,200	38,800	42,500	45,300	47,000
320 Communications Services	6,872	8,650	9,900	12,300	13,500	14,400	14,900
329 Postage	1,373	3,500	4,000	5,000	5,500	5,900	6,100
330 Utilities	87,639	122,842	125,300	127,800	130,400	133,000	135,700
340 Property and Casualty Insurance	15,120	18,400	21,000	26,100	28,600	30,500	31,600
330,340 Add'l Costs for Utilities & Insurance for expansion		0	37,555	38,300	39,100	39,900	40,700
350 Repairs and Maintenance Services	58,001	127,564	132,029	136,650	141,433	146,383	151,507
360 Student Transportation	339,604	375,153	478,150	559,645	646,436	688,455	733,204
360 Field Trip Transportation	11,331	5,000	12,700	15,480	16,640	17,400	17,700
366 Travel and conferences	22,605	10,000	22,126	27,500	30,200	32,200	33,400
369 Field Trip Admissions/Registration Fees	15,400	5,000	13,800	16,580	17,740	18,500	18,800
per maximum lease aid calculations		844,756	946,372	1,163,036	1,257,352	1,316,628	1,342,908
		0	0	0	0	0	0
Bonds Series 2021 Run as of 4-23-21, Principal & Interest	681,276	880,627	963,690	1,053,300	1,144,550	1,205,800	1,228,800
Capital Repair & Replacement	0	5,056	52,000	52,000	52,000	52,000	52,000
Accounting, Audit and other fees		0	23,000	23,000	23,000	23,000	23,000

Woodbury Leadership Academy
Long-Range Budget 5 Year Projection Model
 Revised 20-21 and Adopted Fy 21-22 as of 4-28-21, working 11-9-21

	<i>Actual</i>	<i>Projection</i>					
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
370 Lease Expense	681,276	885,683	1,038,690	1,128,300	1,219,550	1,280,800	1,303,800
370 Other Rentals and Operating Leases	33,996	2,000	2,300	2,900	3,200	3,400	3,500
401 Office Supplies/General Supplies/Marketing Materials	38,909	56,200	39,100	48,600	53,300	56,800	58,900
401/455/465 Maintenance Supplies	17,112	20,800	23,700	29,500	32,300	34,500	35,800
405 Non-Instructional Software and Licensing	13,280	13,085	23,154	28,800	31,600	33,700	35,000
406 Instructional Software	9,293	10,000	11,400	14,200	15,600	16,600	17,200
406 Instructional Software Washington Cty Grt, I Read, Math		34,200					
430/456/466 Instructional Supplies/Classroom Supplies	61,820	75,100	35,600	44,300	48,600	51,800	53,700
460 Textbooks and Workbooks	46,547	66,000	75,300	93,600	102,600	109,400	113,500
461 Standardized Tests	5,013	9,900	11,300	14,000	15,400	16,400	17,000
470 Media/Library Resources	0	2,500	2,900	3,600	3,900	4,200	4,400
490 Food Purchased	2,223	5,500	6,300	7,800	8,600	9,200	9,500
520 Building Improvements	131,386	70,000	0	70,000	70,000	70,000	70,000
530 Furniture and Other Equipment	20,065	20,000	30,000	30,000	30,000	30,000	31,100
530 FF&E For Expansion each year			0	24,005	13,310	9,100	4,550
555/556 Technology Equipment	6,348	30,000	20,000	24,900	27,300	29,100	30,200
555/556 Technology Equipment site expansion each year			0	23,994	26,300	28,100	14,600
580/581 Principal and interest capital lease	12,114	20,000	22,800	28,300	31,000	33,100	34,300
820 Dues and memberships	27,642	30,500	32,600	34,900	37,300	39,900	42,700
State Special Ed Expenditures / ESY incl F723	590,715	743,174	783,441	906,771	966,028	1,052,544	1,119,442
342 School Safety	5,248	3,772	0	0	0	0	0
372 Medical assistance/third party billing	897	1,100	0	0	0	0	0
Federal Cares & CRF Funds, Salaries & Benefits	0	123,935	0	0	0	0	0
Federal Cares & CRF Funds, PPE supplies	0	8,138	0	0	0	0	0
Federal Cares & CRF Funds, Technology Devices	0	18,074	0				
Federal ESSER II			42,347				
Federal ESSER III			45,000	19,021			
Cares testing grant			10,000				
Federal Special Ed Expenditures, CEIS, PSI	68,056	57,233	58,900	60,700	62,500	64,400	66,300
Director's Discretionary Fund	0	5,000	0	2,000	4,000	6,000	8,000
Federal Title I, II and V	25,064	31,021	35,400	44,000	48,200	51,400	53,300
Give to the Max donations offset with expenditures	0	20,500	5,000	5,000	5,000	5,000	5,000
Total Expenditures	4,687,230	5,684,941	6,793,778	7,727,174	8,472,330	9,130,484	9,504,685
	<small>4,687,230</small>	<small>5,684,941</small>	<small>6,793,778</small>	<small>7,727,174</small>	<small>8,472,330</small>	<small>9,130,484</small>	<small>9,504,685</small>
General Fund Net Income	157,555	896,417	5,602	446,999	433,916	352,799	334,914
Beginning General Fund Balance	714,399	871,954	1,768,370	1,773,973	2,220,972	2,654,888	3,007,687

Woodbury Leadership Academy
Long-Range Budget 5 Year Projection Model
 Revised 20-21 and Adopted Fy 21-22 as of 4-28-21, working 11-9-21

	<i>Actual</i>	<i>Projection</i>					
	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Ending General Fund Balance	871,954	1,768,370	1,773,973	2,220,972	2,654,888	3,007,687	3,342,601
<i>Fund Balance Percentage</i>	<i>19%</i>	<i>31%</i>	<i>26%</i>	<i>29%</i>	<i>31%</i>	<i>33%</i>	<i>35%</i>

Community Service Revenue and Expenditure Summary							
Fund 04 Program Revenue	0	0	0	0	0	0	0
Fund 04 Program Expenses	1,613	0	36,200	20,000	10,000	10,000	10,000
Community Services Fund Net Income	(1,613)	0	(36,200)	(20,000)	(10,000)	(10,000)	(10,000)
Beginning Community Service Fund Balance	93,102	91,489	91,489	55,289	35,289	25,289	15,289
Ending Community Service Fund Balance	91,489	91,489	55,289	35,289	25,289	15,289	5,289

Schoolwide Activity							
Total Revenues	4,844,784	6,581,358	6,799,380	8,174,174	8,906,247	9,483,283	9,839,599
Total Expenditures	4,688,843	5,684,941	6,829,978	7,747,174	8,482,330	9,140,484	9,514,685
Net Income - All Funds	155,942	896,417	(30,598)	426,999	423,916	342,799	324,914
Beginning Schoolwide Fund Balance	807,501	963,443	1,859,859	1,829,262	2,256,261	2,680,177	3,022,976
Ending Schoolwide Fund Balance	963,443	1,859,859	1,829,262	2,256,261	2,680,177	3,022,976	3,347,890
	963,443	1,859,859	1,829,262	2,256,261	2,680,177	3,022,976	3,347,890
<i>Entity Wide Fund Balance Percentage</i>	<i>21%</i>	<i>33%</i>	<i>27%</i>	<i>29%</i>	<i>32%</i>	<i>33%</i>	<i>35%</i>
Days of cash on hand > 45	41	95	75	82	92	99	110
Debt Service Coverage Ratio > 1.10	-	2.14	1.10	1.61	1.55	1.45	1.42
MADS > 1.25 in fy 2022-23		1.44	0.8	1.30	1.36	1.34	1.33

x



**Woodbury Leadership Academy
Woodbury, MN
District 4228**

Financial Statements

November 30, 2021

**Woodbury Leadership Academy
Woodbury, MN
November 30, 2021 Financial Statements**

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These financial statements are prepared in a modified format in that they exclude footnotes and required supplementary information in order to be considered a full set of financial statements. The excluded portions will be included in the fiscal year end audited financial statements. The accompanying financial statements of the School were not subjected to an audit, review, or compilation engagement by BerganKDV and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

Woodbury Leadership Academy
Woodbury, Minnesota
November 2021 Financial Statements
Executive Summary

Summary of Key Financial Indicators

- * Average Daily Membership (ADM) Overview –
 - Original Budget: 683 ADM
 - Working Budget: 635 ADM
 - Actual: 641
- * The school's budgeted surplus in General Fund for the year is \$5,601. The school is budgeting to spend \$36,200 out of the Community Service Fund. A projected cumulative fund balance of \$1,901,594 or 28% of expenditures at fiscal year-end.
- * Projected Days of Cash on Hand is 107 days of annual expenditures. This is above 45 days meets minimum bond covenants.

Financial Statement Key Points

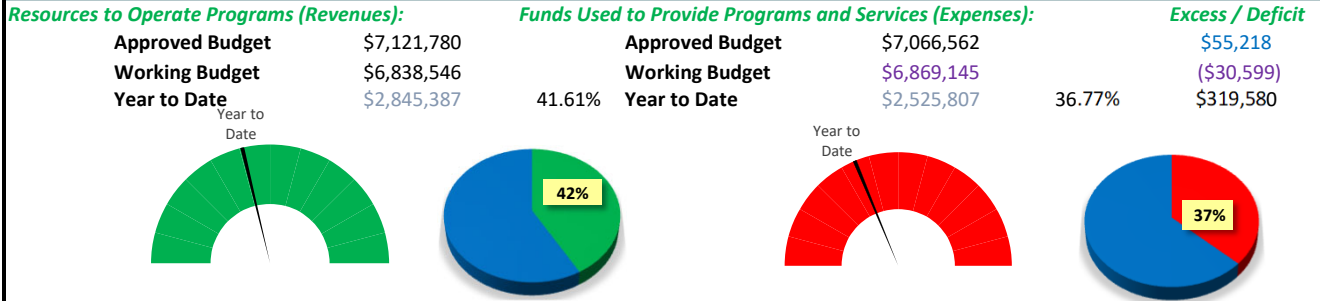
- * As of month-end, 42% of the year was complete.
- * Cash Balance as of the reporting period is \$2,022,755.
- * Prior year holdback balance is \$7,684. Current year holdback balance is \$109,422 as of the reporting period. The holdback amount is approximately 10% of total state aids. The remaining holdback amount will be paid back to the school in fiscal year 2023.
- * Revenues received at end of the reporting period – 41.6%
- * Expenditures disbursed at end of the reporting period – 36.8%
- * Many working budget adjustments have been made in both the Revenues and Expenditures this month due to reduction in the enrollment projections. All is on track currently when comparing budget to actual.

Other Items

- * The FY21 annual audit is in process. Final drafts should be available in December for board approval.
- * The Working budget will be used for the next board approved revised budget upon recommendation from the finance committee.

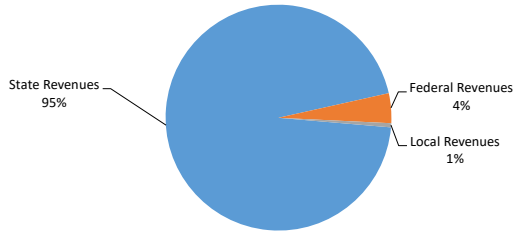
Woodbury Leadership Academy
Woodbury, MN
Financial Statements Dashboard
November 30, 2021

Financial Summary - Budgeted Amounts and Year to Date Activity

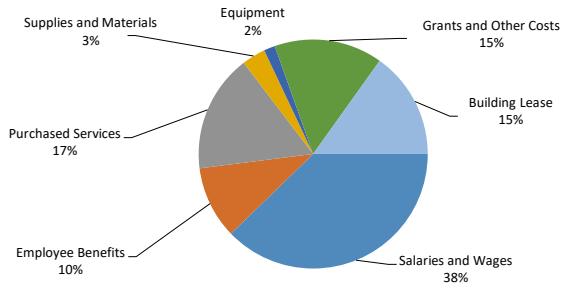


Budgets for the Year

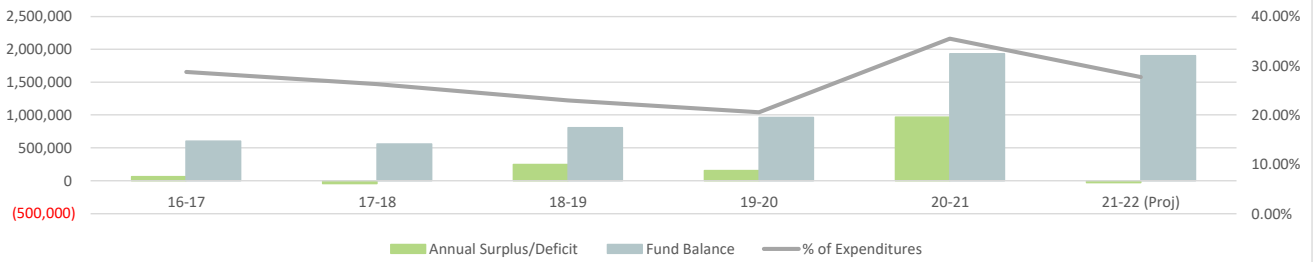
Where funds will come from to operate the school:

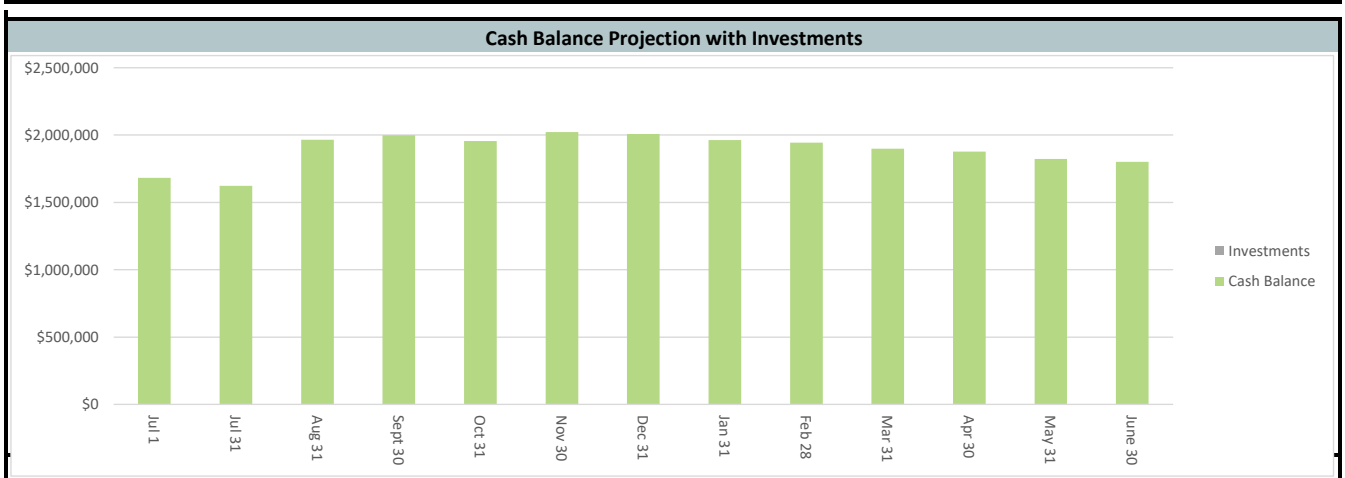
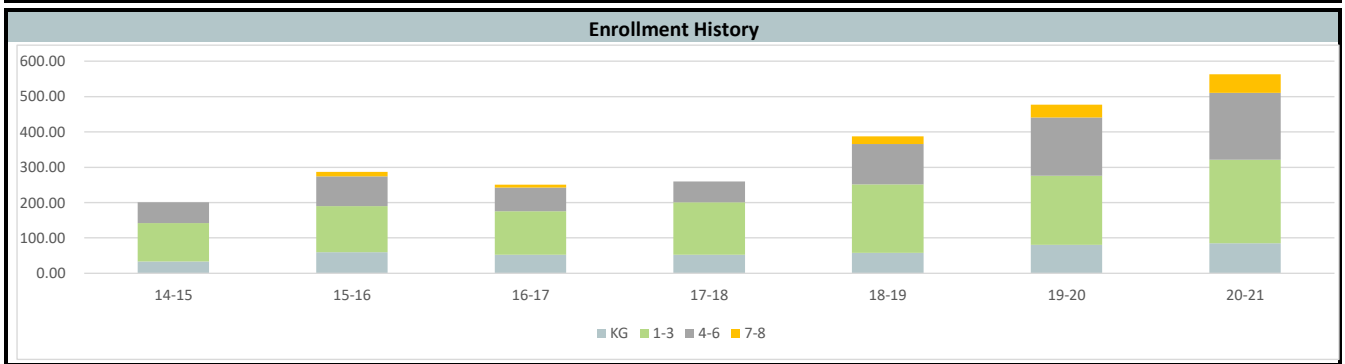
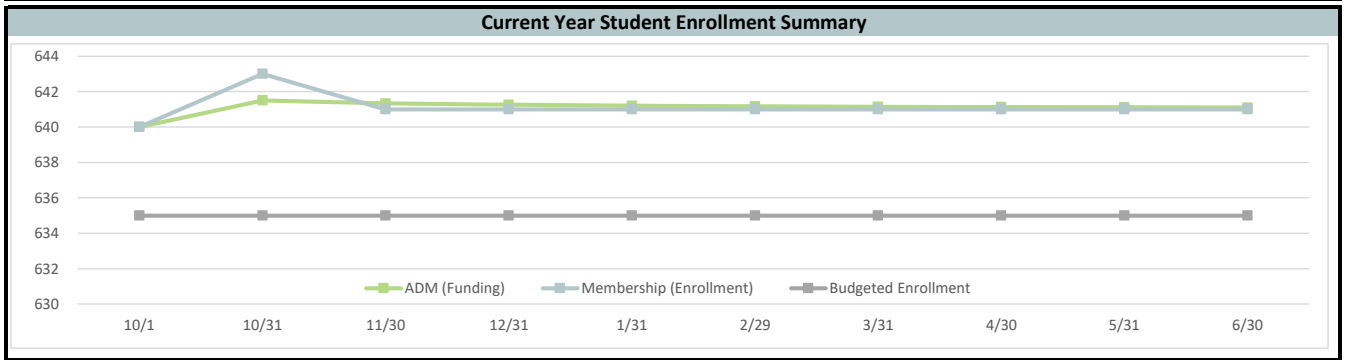
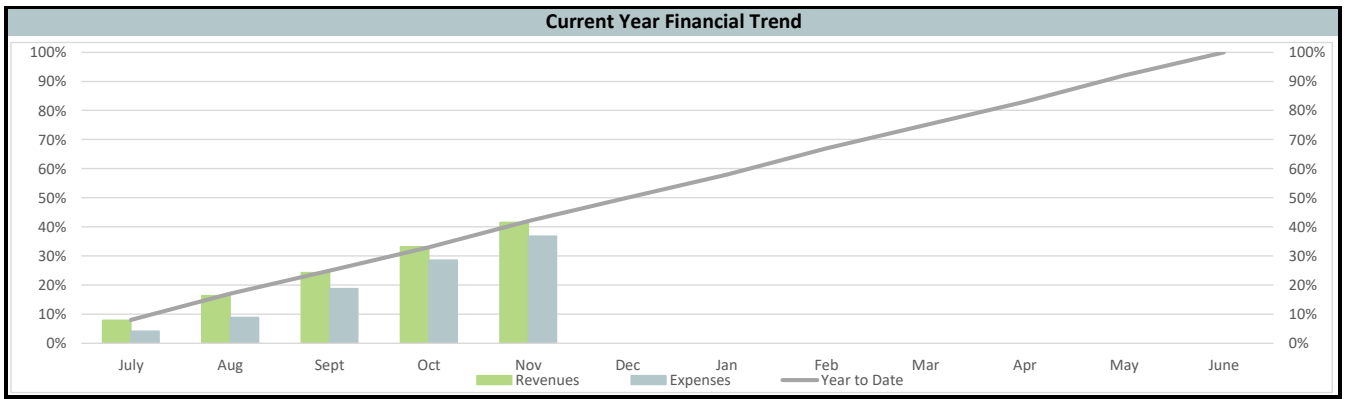


How the money is budgeted to be spent:



Fund Balance History





Woodbury Leadership Academy
Woodbury, MN
Balance Sheet
November 30, 2021

	Audited Balance June 30, 2021	Ending Balance
Assets		
Cash and Investments	\$ 1,682,003	\$ 2,022,755
Accounts Receivable	1,027	-
Due from Other Funds	20,741	87,215
State Aids Receivable	631,158	7,684
Current Year State Holdback Receivable		109,422
Federal Aids Receivable	18,638	122,652
Prepaid Expenses and Deposits	13,526	-
Payroll Deductions and Contributions (Prepaid)	-	-
	<hr/>	<hr/>
Total All Assets	\$ 2,367,093	\$ 2,349,728
Liabilities and Fund Balance		
Current liabilities		
Salaries and Wages Payable	\$ 150,024	\$ 77,790
Accounts Payable	155,277	-
Payroll Deductions and Contributions (Owed)	129,599	20,165
Total current liabilities	434,900	97,955
Fund balance		
Fund balance 07-01-2021	\$ 963,443	\$ 1,932,193
Net income to date	968,750	319,580
Total fund balance	1,932,193	2,251,773
	<hr/>	<hr/>
Total liabilities and fund balance	\$ 2,367,093	\$ 2,349,728
<i>Current Days of cash on hand</i>		107

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
November 30, 2021

Months: 5 41.67%

FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Working Budget 635 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
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General Fund - 01

Revenues

State Revenues

General Education Aid	\$ 5,071,928	\$ 4,754,073	\$ 2,040,630	42.9%	(317,855)
Charter School Lease Aid	916,121	851,735	303,953	35.7%	(64,386)
Long Term Facilities Maintenance Aid	92,030	85,562	-	0.0%	(6,468)
Literacy Incentive Aid	44,999	44,999	-	0.0%	
Safe School Supplemental Aid	-	-	-	-	
School Land Trust Endowment Aid	20,294	23,610	11,805	50.0%	3,316
Special Education Aid	792,361	744,269	244,294	32.8%	(48,092)
Prior Year Adjustments	-	-	-	-	
Estimated State Holdback Amount	-	-	109,422	-	
Total State Revenues	6,937,733	6,504,248	2,710,103	41.7%	(433,485)

Federal Revenues

Federal Title I, II, V	38,000	35,400	10,636	30.0%	(2,600)
Federal Special Education	58,900	79,045	64,758	81.9%	20,145
Federal GEER & ESSER	42,347	42,347	36,929	87.2%	
Federal ESSER III, 160	-	76,085	10,329	13.6%	76,085
Federal ESSER III, 161	-	19,021	-	-	19,021
Federal testing Grant	-	40,000	-	0.0%	40,000
Total Federal Revenues	139,247	291,898	122,652	42.0%	152,651

Local Revenues

Fees from Students	34,500	32,100	6,042	18.8%	(2,400)
Medical Assistance	1,300	1,300	1,329	102.3%	0
Interest Earnings	4,000	4,000	145	3.6%	0
Contributions and Gifts, Grants	5,000	4,000	4,115	102.9%	(1,000)
Miscellaneous Revenues	-	1,000	1,000	100.0%	1,000
Sale of Merchandise/Fundraising	-	-	-	-	0
Total local revenues	44,800	42,400	12,632	29.8%	(2,400)

Total Revenues	\$ 7,121,780	\$ 6,838,546	\$ 2,845,387	41.6%	\$ (283,234)
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Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
November 30, 2021

Months: 5 41.67%

	FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Working Budget 635 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
Expenditures					
Salaries and Wages	\$ 2,556,500	\$ 2,593,000	\$ 876,724	33.8%	36,500
Employee Benefits	665,124	704,620	231,528	32.9%	39,496
Contracted Services	277,000	253,331	82,062	32.4%	(23,669)
Technology Services	33,600	31,200	6,000	19.2%	(2,400)
Communication Services	10,600	9,900	2,773	28.0%	(700)
Postage	4,300	4,000	949	23.7%	(300)
Utilities	125,300	125,300	34,919	27.9%	0
Property and Casualty Insurance	78,652	58,555	16,261	27.8%	(20,097)
Repairs and Maintenance	132,029	132,029	3,505	2.7%	0
Student Transportation	466,608	478,150	186,557	39.0%	11,542
Field Trip Transportation	13,660	12,700	5,391	42.5%	(960)
Travel and Conferences	22,126	22,126	913	4.1%	0
Field Trip Admissions	14,760	13,800	646	4.7%	(960)
Building Lease	1,038,690	1,038,526	468,292	45.1%	(164)
Other Rentals and Leases	2,500	2,300	2,728	118.6%	(200)
Office Supplies/General Supplies	68,900	39,100	31,602	80.8%	(29,800)
Maintenance Supplies	25,500	23,700	19,043	80.4%	(1,800)
Non-Instructional Software	16,000	23,154	11,883	51.3%	7,154
Instructional Software	12,300	11,400	9,498	83.3%	(900)
Instructional Supplies	82,100	35,600	34,842	97.9%	(46,500)
Textbooks and Workbooks	80,900	75,300	59,849	79.5%	(5,600)
Standardized Tests	12,100	11,300	6,875	60.8%	(800)
Media/Library Resources	3,100	2,900	-	0.0%	(200)
Food	6,700	6,300	4,074	64.7%	(400)
Building Improvements	70,000	-	-	-	(70,000)
Furniture and Other Equipment	87,600	30,000	13,116	43.7%	(57,600)
Technology Equipment	79,565	20,000	-	0.0%	(59,565)
Principal and Interest - Capital Lease	24,500	22,800	6,443	28.3%	(1,700)
Dues and Memberships	32,600	32,600	120	0.4%	0
School Safety	-	-	-	-	0
Third Party Expenditures	-	2,000	1,855	92.8%	2,000
Give to the Max	5,000	5,000	-	0.0%	0
Director's Discretionary Fund	7,000	-	-	-	(7,000)
State Special Education	852,001	781,441	248,545	31.8%	(70,560)
Federal Title I, II, V	38,000	35,400	10,636	30.0%	(2,600)
Federal Special Education	58,900	79,045	64,758	81.9%	20,145
Federal GEER & ESSER II & III, Staffing	42,347	87,347	36,929	42.3%	45,000
Federal ESSER III, 161	-	19,021	-	-	19,021
Federal Testing Grant, not including staffing	-	10,000	10,329	103.3%	10,000
Total expenditures	\$ 7,046,562	\$ 6,832,945	\$ 2,489,645	36.4%	(213,617)
General fund net income	\$ 75,218	\$ 5,601	\$ 355,742	459.6%	(69,617)

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
November 30, 2021

Months: 5 41.67%

FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Working Budget 635 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
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Community Services Fund - 04

Revenues

Registration Revenue	\$ -	\$ -	\$ -	-
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Total revenues	\$ -	\$ -	\$ -	-
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Expenditures

Purchased Services	\$ -	\$ -	\$ -	-
Supplies and Materials, Snacks	-	-	-	-
Equipment	20,000	36,200	36,162	99.9%
Dues and Memberships	-	-	-	-

Total Expenditures	\$ 20,000	\$ 36,200	\$ 36,162	0.0%	16,200
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Community Services Fund Net Income	\$ (20,000)	\$ (36,200)	\$ (36,162)		(16,200)
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Total All Funds

Revenues

State Revenues	\$ 6,937,733	\$ 6,504,248	\$ 2,710,103	41.7%	(433,485)
Federal Revenues	139,247	291,898	122,652	42.0%	152,651
Local Revenues	44,800	42,400	12,632	29.8%	(2,400)

Total Revenues	\$ 7,121,780	\$ 6,838,546	\$ 2,845,387	41.6%	(283,234)
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Expenditures

Salaries and Wages	\$ 2,556,500	\$ 2,593,000	\$ 876,724	33.8%	36,500
Employee Benefits	665,124	704,620	231,528	32.9%	39,496
Purchased Services	2,219,825	2,181,917	810,997	37.2%	(37,908)
Supplies and Materials	307,600	228,754	177,666	77.7%	(78,846)
Equipment	281,665	109,000	55,721	51.1%	(172,665)
Grants and Other Costs	1,035,848	1,051,854	373,172	35.5%	16,006

Total Expenditures	\$ 7,066,562	\$ 6,869,145	\$ 2,525,807	36.8%	(197,417)
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Total Revenues All Funds	\$ 7,121,780	\$ 6,838,546	\$ 2,845,387	41.6%	(283,234)
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Total Expenditures All Funds	\$ 7,066,562	\$ 6,869,145	\$ 2,525,807	36.8%	(197,417)
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Net Income - All Funds	\$ 55,218	\$ (30,599)	\$ 319,580		(85,817)
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Beginning Fund Balance, All Funds, July 1, 2021	\$ 1,932,193	\$ 1,932,193		
Projected Fund Balance, All Funds, June 30, 2022	\$ 1,987,411	\$ 1,901,594		
Projected Fund Balance Percentage	28%	28%		

The Working Budget estimates shown on this report are prepared using both the school's estimates and consultant estimates and are prepared for internal use only.

**Woodbury Leadership Academy
Cash Flow Projection Summary
2021-2022 School Year**

Period Ending	Cash Inflows (Revenues)				Total Receipts	Cash Outflows (Expenditures)				Cash Balance	
	State Aid Payments	Federal Aid Payments	Other Receipts	Prior Year State and Federal Holdback		Salaries (Cash flow budgeted at Gross but updated at Net)	Other Expenses Actual Includes Benefits (Tax Payments, PERA, TRA) and AP	Payments made on behalf of the building company	Total Expenses		
										Beginning Balance	\$ 1,682,003
Jul 31	\$ 426,662	\$ -	\$ 1,089	\$ -	\$ 427,751	\$ 127,489	\$ 354,732	\$ 4,566	\$ 486,787		1,622,967
Aug 31	\$ 564,349	\$ -	\$ 203	\$ 308,882	\$ 873,434	\$ 153,225	\$ 378,370	\$ -	\$ 531,594		1,964,807
Sept 30	\$ 514,591	\$ -	\$ 2,702	\$ 200,104	\$ 717,397	\$ 250,032	\$ 421,570	\$ 13,064	\$ 684,665		1,997,538
Oct 31	\$ 497,892	\$ -	\$ 12,112	\$ 132,959	\$ 642,963	\$ 244,875	\$ 394,510	\$ 44,218	\$ 683,603		1,956,898
Nov 30	\$ 597,187	\$ -	\$ 5,947	\$ 167	\$ 603,301	\$ 248,267	\$ 289,177	\$ -	\$ 537,444		2,022,755
Dec 31	\$ 497,733	34,464	4,480	12,996	549,673	\$ 247,322	\$ 317,207	-	564,529		2,007,899
Jan 31	\$ 497,733	-	4,480	18,265	520,478	\$ 247,322	\$ 317,207	-	564,529		1,963,848
Feb 28	\$ 498,331	34,464	4,480	6,498	543,772	\$ 247,322	\$ 317,207	-	564,529		1,943,092
Mar 31	\$ 509,538	-	4,480	6,498	520,516	\$ 247,322	\$ 317,207	-	564,529		1,899,079
Apr 30	\$ 497,733	34,464	4,480	6,766	543,443	\$ 247,322	\$ 317,207	-	564,529		1,877,993
May 31	\$ 498,331	-	4,480	6,498	509,309	\$ 247,322	\$ 317,207	-	564,529		1,822,773
June 30	\$ 497,733	34,464	4,480	6,498	543,175	\$ 247,322	\$ 317,207	-	564,529		1,801,419
Projected	6,097,815	137,855	53,413	706,130	6,995,213	2,755,138	4,058,810	61,848	6,875,796		
	6,243,960	137,855	44,800	649,795		2,967,858	3,806,489		6,930,994		(55,197)
Totals	6,097,815	137,855	53,413	706,130	6,995,213	2,755,138	4,058,810		6,875,796		1,801,419

Assumptions: 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

Woodbury Leadership Academy
Woodbury, MN
Contracted Services Report
November 30, 2021

305 - Contracted Services Detail	FY22				Notes:
	Original Budget	Working Budget	Actual	% spent	
Advertising & Marketing	4,000	4,000	2,403	60.1%	
Board Related Services	3,500	3,500	540	15.4%	
Financial Management Services	75,600	75,600	31,500	41.7%	
Time & Attendance Fees	11,500	9,300	2,196	23.6%	
Audit & Tax Services	10,996	10,996	7,500	68.2%	
Background Checks	1,000	2,000	1,971	98.6%	
Bank Fees	2,750	3,950	1,831	46.4%	
Grant Writing	1,000	-	-	0.0%	
Benefit Fees	-	100	100	100.0%	
Strategic Planning Consultant	-	16,000	-	0.0%	
Legal Services	15,000	15,000	292	1.9%	
Substitutes/Student Services/ESL	15,000	15,000	918	6.1%	
Nursing	7,200	7,200	1,533	21.3%	
Janitorial Services	106,000	79,000	30,450	38.5%	
Other Fees	23,454	11,685	830	7.1%	
	277,000	253,331 (23,669)	82,062	32.4%	



**Woodbury Leadership Academy
Woodbury, MN
District 4228**

Supplemental Reports

November 30, 2021

WOODBURY LEADERSHIP ACADEMY

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
OLDN		7246		BP	1	1098	Teachers on Call	C Corporation	No	Yes	No	11/04/2021		357.00
OLDN		7247		BP	1	1150	JR Computer Associates		No	Yes	No	11/04/2021		1,200.00
OLDN		7248		BP	1	1233	Reno Mothes		No	Yes	No	11/04/2021		927.50
OLDN		7249		BP	1	1240	Keys to Communication		No	Yes	No	11/04/2021		6,030.00
OLDN		7250		BP	1	1462	Monarch Bus Service Inc		No	Yes	No	11/04/2021		46,639.36
OLDN		7251		BP	1	1462	Monarch Bus Service Inc		No	Yes	No	11/04/2021		4,812.84
OLDN		7252		BP	1	1515	Minnesota Coaches Inc		No	Yes	No	11/04/2021		4,812.84
OLDN		7253		BP	1	1541	Business Essentials		No	Yes	No	11/04/2021		392.76
OLDN		7254		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	11/04/2021		45.82
OLDN		7255		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	11/04/2021		161.83
OLDN		7256		BP	1	1644	Robemy Cleaning Services LLC		No	Yes	No	11/04/2021		6,500.00
OLDN		7257		Wire	1	1001	Public Employee Retirement Association		No	Yes	No	11/15/2021		3,073.48
OLDN		7258		Wire	1	1002	Teachers Retirement Association		No	Yes	No	11/15/2021		17,192.01
OLDN		7259		Wire	1	1003	Internal Revenue Service		No	Yes	No	11/15/2021		28,720.22
OLDN		7260		Wire	1	1004	MN Department of Revenue Service		No	Yes	No	11/15/2021		4,731.25
OLDN		7261		Wire	1	1128	AssociatedBank		No	Yes	No	11/15/2021		953.55
OLDN		7262		Wire	1	1417	VOYA		No	Yes	No	11/15/2021		239.90
OLDN		7263		BP	1	1054	Integrative Therapy, LLC.		No	Yes	No	11/15/2021		2,290.44
OLDN		7264		BP	1	1116	Strategic Staffing Solutions		No	Yes	No	11/15/2021		702.00
OLDN		7265		BP	1	1116	Strategic Staffing Solutions		No	Yes	No	11/15/2021		630.00
OLDN		7266		BP	1	1241	Sheila Merzer		No	Yes	No	11/15/2021		312.50
OLDN		7267		BP	1	1246	Sentient Healthcare	S Corporation	No	Yes	No	11/15/2021		82.50
OLDN		7268		BP	1	1555	DHH Consulting LLC	Ind/Sole Proprietor	No	Yes	No	11/15/2021		1,375.39
OLDN		7269		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	11/15/2021		302.15
OLDN		7270		BP	1	1627	Hillyard Cleaners		No	Yes	No	11/15/2021		760.44
OLDN		7271		BP	1	1627	Hillyard Cleaners		No	Yes	No	11/15/2021		32.72
OLDN		7272		BP	1	1627	Hillyard Cleaners		No	Yes	No	11/15/2021		54.70
OLDN		7273		BP	1	1639	Navigate Care Consulting		No	Yes	No	11/15/2021		590.00
OLDN		7274		Wire	1	1591	PreferredOne Insurance Company		No	Yes	No	11/17/2021		24,676.51
OLDN		7275		Wire	1	1635	USBank		No	Yes	No	11/17/2021		93,658.45
OLDN		7276		BP	1	1098	Teachers on Call	C Corporation	No	Yes	No	11/18/2021		114.75
OLDN		7277		BP	1	1214	The Hanover Insurance Group		No	Yes	No	11/18/2021		4,571.72
OLDN		7278		BP	1	1219	Home Depot		No	Yes	No	11/18/2021		369.62
OLDN		7279		BP	1	1240	Keys to Communication		No	Yes	No	11/18/2021		4,432.50
OLDN		7280		BP	1	1249	Designs for Learning		No	Yes	No	11/18/2021		686.00
OLDN		7281		BP	1	1302	Toshiba Financial Services		No	Yes	No	11/18/2021		2,062.16
OLDN		7282		BP	1	1369	BerganKDV Outsourced Services LLC		No	Yes	No	11/18/2021		6,300.00
OLDN		7283		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	11/18/2021		43.82
OLDN		7284		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	11/18/2021		341.56

WOODBURY LEADERSHIP ACADEMY

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
OLDN		7285		BP	1	1627	Hillyard Cleaners		No	Yes	No	11/18/2021	96.34
OLDN		7286		BP	1	1632	Xcel Energy		No	Yes	No	11/18/2021	5,182.45
OLDN		7287		BP	1	1634	Nitti Sanitation		No	Yes	No	11/18/2021	410.06
OLDN		7288		Wire	1	1099	MN UI Fund		No	Yes	No	11/22/2021	4,208.00
OLDN		7289		Wire	1	1441	Old National		No	Yes	No	11/22/2021	326.14
OLDN		7290		Wire	1	1558	Bill.com		No	Yes	No	11/22/2021	95.15
OLDN		7291		Wire	1	1508	First Bankcard		No	Yes	No	11/17/2021	6,532.54
OLDN		7292		Wire	1	1609	GIS Benefits		No	Yes	No	11/24/2021	4,123.90
OLDN		7293		Wire	1	1001	Public Employee Retirement Association		No	No	No	11/30/2021	3,760.27
OLDN		7294		Wire	1	1002	Teachers Retirement Association		No	No	No	11/30/2021	17,230.29
OLDN		7295		Wire	1	1003	Internal Revenue Service		No	No	No	11/30/2021	29,884.32
OLDN		7296		Wire	1	1004	MN Department of Revenue Service		No	No	No	11/30/2021	4,953.64
OLDN		7297		Wire	1	1128	AssociatedBank		No	No	No	11/30/2021	953.55
OLDN		7298		Wire	1	1417	VOYA		No	Yes	No	11/30/2021	239.90

Bank Total: \$349,176.84

Report Total: \$349,176.84

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1098			Teachers on Call		BP		
				E 01	010 420 000 740 307	SPED Para		\$357.00	
	PO#:	Voucher #:	7836	Invoice	Invoice No: 129118				
						11/4/2021		Paid Amt:	\$357.00
								Check Amount:	\$357.00
4228	OLDN	1150			JR Computer Associates		BP		
				E 01	005 605 000 000 315	FY22 Month to month Contract Services: Nov 20		\$1,200.00	
	PO#:	Voucher #:	7842	Invoice	Invoice No: R20211363				
						11/4/2021		Paid Amt:	\$1,200.00
								Check Amount:	\$1,200.00
4228	OLDN	1233			Reno Mothes		BP		
				E 01	010 404 000 740 394	DAPE Services: Oct-13.25 hrs @ \$70/hr		\$927.50	
	PO#:	Voucher #:	7843	Invoice	Invoice No: WLA-0055				
						11/4/2021		Paid Amt:	\$927.50
								Check Amount:	\$927.50
4228	OLDN	1240			Keys to Communication		BP		
				E 01	010 401 000 740 394	Speech Services: 10.1-10.14.21 62.5 hrs @ \$90		\$6,030.00	
	PO#:	Voucher #:	7835	Invoice	Invoice No: 9201687				
						11/4/2021		Paid Amt:	\$6,030.00
								Check Amount:	\$6,030.00
4228	OLDN	1462			Monarch Bus Service Inc		BP		
				E 01	005 760 000 720 360	FY22 Busing Contract-Installment 4/10		\$46,639.36	
	PO#:	Voucher #:	7839	Invoice	Invoice No: 50920				
						11/4/2021		Paid Amt:	\$46,639.36
								Check Amount:	\$46,639.36
4228	OLDN	1462			Monarch Bus Service Inc		BP		
				E 01	005 760 000 723 360	FY22 SpEd busing route #21-Oct		\$4,812.84	
	PO#:	Voucher #:	7841	Invoice	Invoice No: 51360				
						11/4/2021		Paid Amt:	\$4,812.84
								Check Amount:	\$4,812.84
4228	OLDN	1515			Minnesota Coaches Inc		BP		
				E 01	005 760 000 723 360	FY22 SPED Busing Oct		\$4,812.84	
	PO#:	Voucher #:	7840	Invoice	Invoice No: 51329				
						11/4/2021		Paid Amt:	\$4,812.84
								Check Amount:	\$4,812.84
4228	OLDN	1541			Business Essentials		BP		
				E 01	010 203 000 000 430	FY22 Supplies: copy paper Elementary		\$392.76	
	PO#:	Voucher #:	7845	Invoice	Invoice No: WO-1152942-1				
						11/4/2021		Paid Amt:	\$392.76
								Check Amount:	\$392.76
4228	OLDN	1594			InstantWhip- Minneapolis		BP		
				E 01	010 203 000 000 490	Lunch Milk		\$45.82	
	PO#:	Voucher #:	7837	Invoice	Invoice No: 4300287006				
						11/4/2021		Paid Amt:	\$45.82
								Check Amount:	\$45.82

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1594			InstantWhip- Minneapolis		BP		
				E 01	010 203 000 000 490 Lunch Milk			\$161.83	
	PO#:	Voucher #:	7838	Invoice	Invoice No: 4300287109	11/4/2021	Paid Amt:	\$161.83	
							Check Amount:	\$161.83	
4228	OLDN	1644			Robemy Cleaning Services LLC		BP		
				E 01	005 810 000 000 305 Oct Cleaning			\$6,500.00	
	PO#:	Voucher #:	7844	Invoice	Invoice No: WLA-3	11/4/2021	Paid Amt:	\$6,500.00	
							Check Amount:	\$6,500.00	
4228	OLDN	1001			Public Employee Retirement Association		Wire		
				B 01	215 007 PERA			\$3,073.48	
	PO#:	Voucher #:	7831	Invoice	Invoice No: S2022090	11/15/2021	Paid Amt:	\$3,073.48	
							Check Amount:	\$3,073.48	
4228	OLDN	1002			Teachers Retirement Association		Wire		
				B 01	215 006 TRA			\$17,192.01	
	PO#:	Voucher #:	7833	Invoice	Invoice No: S2022090	11/15/2021	Paid Amt:	\$17,192.01	
							Check Amount:	\$17,192.01	
4228	OLDN	1003			Internal Revenue Service		Wire		
				B 01	215 002 Federal Withholding			\$9,433.82	
				B 01	215 005 FICA			\$19,286.40	
	PO#:	Voucher #:	7830	Invoice	Invoice No: S2022090	11/15/2021	Paid Amt:	\$28,720.22	
							Check Amount:	\$28,720.22	
4228	OLDN	1004			MN Department of Revenue Service		Wire		
				B 01	215 003 MN Withholding			\$4,731.25	
	PO#:	Voucher #:	7832	Invoice	Invoice No: S2022090	11/15/2021	Paid Amt:	\$4,731.25	
							Check Amount:	\$4,731.25	
4228	OLDN	1128			AssociatedBank		Wire		
				B 01	215 017 HSA			\$953.55	
	PO#:	Voucher #:	7829	Invoice	Invoice No: S2022090	11/15/2021	Paid Amt:	\$953.55	
							Check Amount:	\$953.55	
4228	OLDN	1417			VOYA		Wire		
				B 01	215 011 TSA			\$239.90	
	PO#:	Voucher #:	7834	Invoice	Invoice No: S2022090	11/15/2021	Paid Amt:	\$239.90	
							Check Amount:	\$239.90	
4228	OLDN	1054			Integrative Therapy, LLC.		BP		
				E 01	010 420 000 740 394 COTA Services 14.83 hrs @\$74/hr			\$1,097.94	
				E 01	010 420 000 740 394 OT 13.25 hrs @\$90/hr			\$1,192.50	
	PO#:	Voucher #:	7851	Invoice	Invoice No: 2992	11/15/2021	Paid Amt:	\$2,290.44	
							Check Amount:	\$2,290.44	

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1116			Strategic Staffing Solutions		BP		
				E 01 010 411 000 740 394	J.Kast 9.27-10.22.21- 9.75 hr @ \$72/hr			\$702.00	
	PO#:	Voucher #:	7846	Invoice	Invoice No: 10175-26A	11/15/2021		Paid Amt:	\$702.00
								Check Amount:	\$702.00
4228	OLDN	1116			Strategic Staffing Solutions		BP		
				E 01 010 402 000 740 394	C. Milostan 10.5-10.22.21- 8.75 hr @ \$72/hr			\$630.00	
	PO#:	Voucher #:	7847	Invoice	Invoice No: 10175-26B	11/15/2021		Paid Amt:	\$630.00
								Check Amount:	\$630.00
4228	OLDN	1241			Sheila Merzer		BP		
				E 01 010 411 000 740 394	Autism Specialist: 11.2.21 2.5 hrs @ \$125			\$312.50	
	PO#:	Voucher #:	7850	Invoice	Invoice No: 23106	11/15/2021		Paid Amt:	\$312.50
								Check Amount:	\$312.50
4228	OLDN	1246			Sentient Healthcare		BP		
				E 01 010 405 000 740 394	Audiology: 10.6-10.26.21 .75hrs @ \$110/hr			\$82.50	
	PO#:	Voucher #:	7849	Invoice	Invoice No: 125399	11/15/2021		Paid Amt:	\$82.50
								Check Amount:	\$82.50
4228	OLDN	1555			DHH Consulting LLC		BP		
				E 01 010 405 000 740 394	DHH Services: Oct-14.75 hrs@ \$89/hr/Mileage			\$1,375.39	
	PO#:	Voucher #:	7848	Invoice	Invoice No: 1127	11/15/2021		Paid Amt:	\$1,375.39
								Check Amount:	\$1,375.39
4228	OLDN	1594			InstantWhip- Minneapolis		BP		
				E 01 010 203 000 000 490	Lunch Milk			\$302.15	
	PO#:	Voucher #:	7853	Invoice	Invoice No: 4300287282	11/15/2021		Paid Amt:	\$302.15
								Check Amount:	\$302.15
4228	OLDN	1627			Hillyard Cleaners		BP		
				E 01 005 810 000 000 401	FY22: Cleaning Supplies			\$760.44	
	PO#:	Voucher #:	7854	Invoice	Invoice No: 604524482	11/15/2021		Paid Amt:	\$760.44
								Check Amount:	\$760.44
4228	OLDN	1627			Hillyard Cleaners		BP		
				E 01 005 810 000 000 401	FY22: Cleaning Supplies			\$32.72	
	PO#:	Voucher #:	7855	Invoice	Invoice No: 604526347	11/15/2021		Paid Amt:	\$32.72
								Check Amount:	\$32.72
4228	OLDN	1627			Hillyard Cleaners		BP		
				E 01 005 810 000 000 401	FY22: Cleaning Supplies-Liners			\$54.70	
	PO#:	Voucher #:	7856	Invoice	Invoice No: 604526348	11/15/2021		Paid Amt:	\$54.70
								Check Amount:	\$54.70
4228	OLDN	1639			Navigate Care Consulting		BP		
				E 01 010 720 000 000 305	Gen Ed Off Site 1.25 hrs @\$80/hr			\$100.00	

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1639			Navigate Care Consulting		BP		
				E 01 010 420 000 740 394	SPED onsite 1 hrs @ \$90/hr			\$90.00	
				E 01 010 420 000 740 394	SPED offsite 5 hrs @ \$80/hr			\$400.00	
	PO#:	Voucher #:	7852	Invoice	Invoice No: 3882	11/15/2021		Paid Amt:	\$590.00
								Check Amount:	\$590.00
4228	OLDN	1591			PreferredOne Insurance Company		Wire		
				B 01 215 010	Health Insurance Premiums- PC02 300.100 HS			\$24,676.51	
	PO#:	Voucher #:	7858	Invoice	Invoice No: 11.2.21	11/17/2021		Paid Amt:	\$24,676.51
								Check Amount:	\$24,676.51
4228	OLDN	1635			USBank		Wire		
				E 01 005 850 000 348 570	Rent			\$93,658.45	
	PO#:	Voucher #:	7857	Invoice	Invoice No: 11.5.21	11/17/2021		Paid Amt:	\$93,658.45
								Check Amount:	\$93,658.45
4228	OLDN	1098			Teachers on Call		BP		
				E 01 010 201 000 000 305	Kindergarten Teacher			\$114.75	
	PO#:	Voucher #:	7862	Invoice	Invoice No: 129709	11/18/2021		Paid Amt:	\$114.75
								Check Amount:	\$114.75
4228	OLDN	1214			The Hanover Insurance Group		BP		
				B 01 118 000	Building Company Insurance			\$4,571.72	
	PO#:	Voucher #:	7860	Invoice	Invoice No: 11/1/2021	11/18/2021		Paid Amt:	\$4,571.72
								Check Amount:	\$4,571.72
4228	OLDN	1219			Home Depot		BP		
				E 01 005 810 000 000 401	FY22 cleaning supplies			\$369.62	
	PO#:	Voucher #:	7869	Invoice	Invoice No: 651382954	11/18/2021		Paid Amt:	\$369.62
								Check Amount:	\$369.62
4228	OLDN	1240			Keys to Communication		BP		
				E 01 010 401 000 740 394	10.18-10.29.21 62.5 hrs @ \$90/hr, + 9 hrs \$45			\$4,432.50	
	PO#:	Voucher #:	7859	Invoice	Invoice No: 9201695	11/18/2021		Paid Amt:	\$4,432.50
								Check Amount:	\$4,432.50
4228	OLDN	1249			Designs for Learning		BP		
				E 01 010 420 000 740 394	S.Kelley 7hrs @ \$98/hr			\$686.00	
	PO#:	Voucher #:	7863	Invoice	Invoice No: 22-0361	11/18/2021		Paid Amt:	\$686.00
								Check Amount:	\$686.00
4228	OLDN	1302			Toshiba Financial Services		BP		
				E 01 010 203 000 000 401	Overages			\$773.51	
				E 01 010 605 000 000 580	FY22 Copier Lease			\$1,288.65	
	PO#:	Voucher #:	7867	Invoice	Invoice No: 5017578117	11/18/2021		Paid Amt:	\$2,062.16
								Check Amount:	\$2,062.16

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1369			BerganKDV Outsourced Services LLC		BP		
				E 01	005 113 000 000 305	FY22 Nov Financial Management and Account S		\$6,300.00	
	PO#:	Voucher #:	7861	Invoice	Invoice No: 1145737	11/18/2021	Paid Amt:	\$6,300.00	
							Check Amount:	\$6,300.00	
4228	OLDN	1594			InstantWhip- Minneapolis		BP		
				E 01	010 203 000 000 490	Lunch Milk		\$43.82	
	PO#:	Voucher #:	7865	Invoice	Invoice No: 41300287712	11/18/2021	Paid Amt:	\$43.82	
							Check Amount:	\$43.82	
4228	OLDN	1594			InstantWhip- Minneapolis		BP		
				E 01	010 203 000 000 490	Lunch Milk		\$341.56	
	PO#:	Voucher #:	7866	Invoice	Invoice No: 4300287547	11/18/2021	Paid Amt:	\$341.56	
							Check Amount:	\$341.56	
4228	OLDN	1627			Hillyard Cleaners		BP		
				E 01	005 810 000 000 401	FY22: Cleaning Supplies-Liners		\$96.34	
	PO#:	Voucher #:	7868	Invoice	Invoice No: 604533088	11/18/2021	Paid Amt:	\$96.34	
							Check Amount:	\$96.34	
4228	OLDN	1632			Xcel Energy		BP		
				E 01	005 810 000 000 330	FY22 Electric Service		\$5,182.45	
	PO#:	Voucher #:	7870	Invoice	Invoice No: 755445818	11/18/2021	Paid Amt:	\$5,182.45	
							Check Amount:	\$5,182.45	
4228	OLDN	1634			Nitti Sanitation		BP		
				E 01	005 810 000 000 330	FY22 Nov Trash Services		\$410.06	
	PO#:	Voucher #:	7864	Invoice	Invoice No: 228988	11/18/2021	Paid Amt:	\$410.06	
							Check Amount:	\$410.06	
4228	OLDN	1099			MN UI Fund		Wire		
				E 01	005 110 000 000 280	Unemployment Insurance		\$4,208.00	
	PO#:	Voucher #:	7872	Invoice	Invoice No: 11.2.21	11/22/2021	Paid Amt:	\$4,208.00	
							Check Amount:	\$4,208.00	
4228	OLDN	1441			Old National		Wire		
				E 01	005 112 000 000 305	Service Charge:		\$326.14	
	PO#:	Voucher #:	7873	Invoice	Invoice No: 11.17.21	11/22/2021	Paid Amt:	\$326.14	
							Check Amount:	\$326.14	
4228	OLDN	1558			Bill.com		Wire		
				E 01	005 112 000 000 305	Bill.com monthly fee		\$95.15	
	PO#:	Voucher #:	7871	Invoice	Invoice No: 11.16.21	11/22/2021	Paid Amt:	\$95.15	
							Check Amount:	\$95.15	
4228	OLDN	1508			First Bankcard		Wire		
				E 01	005 110 000 000 329	USPS-Postage stamps-Conference mailings		\$20.00	

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1508			First Bankcard		Wire
				E 01 005 110 200 000 401	Amazon-Fundraising cost G2M-Avengers fruit s	\$51.60	
				E 01 005 110 000 000 320	Tmobile-Cell phone 9/2-10/1/21-ED & Dean	\$130.00	
				E 01 005 110 000 000 305	Volunteer*BGC-Background check fee-staff Lau	\$25.00	
				E 01 005 110 000 000 405	Adobe Acropro Subs-Adobe Pro subscription mc	\$16.10	
				E 01 005 110 000 000 305	Volunteer*BGC-Background check fee-staff Detl	\$25.00	
				E 01 005 110 000 000 320	Sangoma-SipStation subscription (VoIP) 10/28-1	\$25.00	
				E 01 005 110 000 000 320	Sangoma-SipStation additional usage (VoIP) 9/2	\$37.46	
				E 01 005 110 200 000 401	Amazon-Fundraising cost G2M-Orange cardstor	\$93.46	
				E 01 005 110 200 000 401	Amazon-Fundraising cost G2M-Superhero mask	\$33.98	
				E 01 005 110 000 000 320	HumbleFax-Fax service-11/7-12/7/21	\$10.00	
				E 01 005 810 000 000 370	Stuff it Moving & Storage-Monthly storage contai	\$174.00	
				E 01 005 810 000 000 401	Amazon-Foam hand soap refills	\$74.99	
				E 01 005 810 000 000 370	Stuff it Moving & Storage-Monthly storage contai	\$204.00	
				E 01 005 810 000 000 370	Stuff it Moving & Storage-Monthly storage contai	\$204.00	
				B 01 118 000	Amazon-15 ft HDMI cables (5)	\$53.60	
				E 01 010 203 000 000 460	Scholastic Education-Remediation ebooks-fluen	\$25.32	
				E 01 010 630 000 000 456	IN LPAV LLC-2 Samsung Interactive smartboard	\$2,390.00	
				E 01 010 203 000 000 401	Target-Returned book bins-incorrect bins	(\$25.33)	
				E 01 010 203 000 000 430	Dollar Tree-10 potholders-Gr 2 Science	\$10.00	
				E 01 010 203 000 000 430	WalMart-Small saucepans, fry pans, butter, eggs	\$63.07	
				E 01 010 203 000 000 430	Dollar Tree-Science materials & supplies-Gr 1	\$18.00	
				E 01 010 203 000 000 460	Scholastic Education-Remediation books-gramm	\$80.84	
				E 01 010 203 000 000 430	Costco-Science materials-paper plates-Gr 1	\$14.99	
				E 01 010 203 000 000 430	The Home Depot-Orange duct tape-Anti bullying	\$26.88	
				E 01 010 203 000 000 430	Aldi-Apple-Anti bullying lesson Died beans, gar	\$19.00	
				E 01 010 203 000 000 460	Amazon-Book: Dr Heidegger's Experiment-MS L	\$3.95	
				E 01 010 203 000 000 430	Hy-Vee-25 small nontransparent containers w/	\$15.00	
				E 01 010 203 000 000 401	Costco-Trunk or Treat supplies-granola bars	\$7.99	
				E 01 010 203 000 000 401	Costco-Trunk or Treat supplies-granola bars & fi	\$87.91	
				E 01 010 203 000 000 401	Sams Club-Trunk or Treat supplies-Blow Pops &	\$66.55	
				E 01 010 203 000 000 430	Amazon-Glue sticks-Gr 6	\$22.58	
				E 01 010 203 000 000 430	Gopher Sport-Rainbow topple tubes set-PE	\$290.08	
				E 01 010 203 000 000 401	Amazon-Superhero capes & masks-Student Par	\$49.90	
				E 01 010 203 000 000 430	Amazon-Copy paper	\$463.80	
				E 01 010 720 000 000 401	Amazon-Paper cups	\$18.40	
				E 01 010 720 000 000 401	Target-Laundry detergent & dryers sheets	\$15.98	
				E 01 010 720 000 000 401	Amazon-Health office supplies, underwear, cold	\$111.22	
				E 01 010 720 000 000 401	Target-Popsicles for lip/mouth injuries	\$6.38	

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1508			First Bankcard		Wire		
				E 01 010 203 000 000 401	WalMart Supercenter-Trunk or Treat supplies-ca			\$323.60	
				E 01 010 203 000 000 430	OTC Brands-Blue graduation caps-K			\$159.92	
				E 01 010 420 000 419 433	Therapy Shoppe-Fidgets-tactile bristle & sensor			\$31.97	
				E 01 010 420 000 419 433	Winsor Learning-Sonday System 2 classroom oi			\$995.00	
				E 01 010 420 000 740 329	USPS-Postage stamps-Tuition agreement mailir			\$61.35	
	PO#:	Voucher #:	7874	Invoice	Invoice No: 11.17.21	11/17/2021		Paid Amt:	\$6,532.54
								Check Amount:	\$6,532.54
4228	OLDN	1609			GIS Benefits		Wire		
				B 01 215 013	Life/LTD/STD:			\$1,950.13	
				B 01 215 009	Dental:			\$1,647.49	
				B 01 215 021	Vision			\$339.78	
				B 01 215 020	PPL:			\$136.50	
				E 01 005 110 000 000 305	Admin Fees			\$50.00	
	PO#:	Voucher #:	7875	Invoice	Invoice No: 15810AG20211201	11/24/2021		Paid Amt:	\$4,123.90
								Check Amount:	\$4,123.90
4228	OLDN	1001			Public Employee Retirement Association		Wire		
				B 01 215 007	PERA			\$3,760.27	
	PO#:	Voucher #:	7878	Invoice	Invoice No: S2022100	11/30/2021		Paid Amt:	\$3,760.27
								Check Amount:	\$3,760.27
4228	OLDN	1002			Teachers Retirement Association		Wire		
				B 01 215 006	TRA			\$17,230.29	
	PO#:	Voucher #:	7880	Invoice	Invoice No: S2022100	11/30/2021		Paid Amt:	\$17,230.29
								Check Amount:	\$17,230.29
4228	OLDN	1003			Internal Revenue Service		Wire		
				B 01 215 002	Federal Withholding			\$9,810.20	
				B 01 215 005	FICA			\$20,074.12	
	PO#:	Voucher #:	7877	Invoice	Invoice No: S2022100	11/30/2021		Paid Amt:	\$29,884.32
								Check Amount:	\$29,884.32
4228	OLDN	1004			MN Department of Revenue Service		Wire		
				B 01 215 003	MN Withholding			\$4,953.64	
	PO#:	Voucher #:	7879	Invoice	Invoice No: S2022100	11/30/2021		Paid Amt:	\$4,953.64
								Check Amount:	\$4,953.64
4228	OLDN	1128			AssociatedBank		Wire		
				B 01 215 017	HSA			\$953.55	
	PO#:	Voucher #:	7876	Invoice	Invoice No: S2022100	11/30/2021		Paid Amt:	\$953.55
								Check Amount:	\$953.55

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1417			VOYA		Wire
				B 01 215 011	TSA		\$239.90
	PO#:	Voucher #:	7881	Invoice	Invoice No: S2022100	11/30/2021	Paid Amt: \$239.90
							Check Amount: \$239.90
							Report Total: \$349,176.84

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount			
1758	4228	OLDN	CR1121																
FY22 IDEAS																			
				1763	Credit	A	11/15/21	Check	1	M							Miscellaneous Customer		
							4228	R	01	005	000	000	000	211			FY22 Gen Ed Aid	201,982.92	0.00
							4228	R	01	005	000	000	740	360			FY22 SPED Aid	10,078.46	0.00
							4228	R	01	005	000	000	348	300			FY22 Charter School Lease	37,123.94	0.00
														Receipt Total:	\$249,185.32	\$0.00			
														Deposit Total:	\$249,185.32	\$0.00			
1759	4228	OLDN	CR1121																
FY22 Donations																			
				1764	Credit	A	11/10/21	Check	1								DONATE Donations		
							4228	R	01	005	000	000	000	096			Fy22 Mighty Cause Donations	20.00	0.00
														Receipt Total:	\$20.00	\$0.00			
														Deposit Total:	\$20.00	\$0.00			
1760	4228	OLDN	CR1121																
11.22.21 Deposit																			
				1765	Credit	A	11/22/21	Check	1	M							Miscellaneous Customer		
							4228	R	01	005	000	000	000	050			FY22 Milk Sales	495.00	0.00
							4228	R	01	005	000	000	372	071			FY22 MA IEP 3rd Party Billing	42.71	0.00
							4228	B	01	215	011						Voya Refund-JS	1,500.00	0.00
														Receipt Total:	\$2,037.71	\$0.00			
														Deposit Total:	\$2,037.71	\$0.00			
1761	4228	OLDN	CR1121																
11.22.21 Deposit 2																			
				1766	Credit	A	11/22/21	Check	1	M							Miscellaneous Customer		
							4228	R	01	005	000	000	000	096			FY22 Donations-Give to the M	2,098.03	0.00
														Receipt Total:	\$2,098.03	\$0.00			
														Deposit Total:	\$2,098.03	\$0.00			
1762	4228	OLDN	CR1121																
FY22 donations																			
				1767	Credit	A	11/22/21	Check	1								DONATE Donations		
							4228	R	01	005	000	000	000	096			FY22 Amazon Smile Donation:	131.55	0.00
														Receipt Total:	\$131.55	\$0.00			
														Deposit Total:	\$131.55	\$0.00			

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1763	4228	OLDN	CR1121													
FY22 Donations				1768	Credit	A	11/26/21	Check	1	DONATE Donations						
							4228 R 01 005 000 000 000 096			FY22 Mighty Cause Donations					1,630.00	0.00
														Receipt Total:	\$1,630.00	\$0.00
														Deposit Total:	\$1,630.00	\$0.00
1764	4228	OLDN	CR1121													
Nov Interest				1769	Credit	A	11/30/21	Check	1	I Interest						
							4228 R 01 005 000 000 000 092			Interest Earnings					30.16	0.00
														Receipt Total:	\$30.16	\$0.00
														Deposit Total:	\$30.16	\$0.00
1765	4228	OLDN	CR1121													
FY22 IDEAS				1770	Credit	A	11/30/21	Check	1	M Miscellaneous Customer						
							4228 B 01 121 000			FY21 Gen Ed Aid				166.54	0.00	
							4228 R 01 005 000 000 000 211			FY22 Gen Ed Aid				69.72	0.00	
							4228 R 01 005 000 000 740 360			FY22 SPED Aid				81,102.80	0.00	
							4228 R 01 005 000 000 348 300			FY22 Charter School Lease				266,828.72	0.00	
														Receipt Total:	\$348,167.78	\$0.00
														Deposit Total:	\$348,167.78	\$0.00
														Report Total:	\$603,300.55	\$0.00

WOODBURY LEADERSHIP ACADEMY Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
4435	202205	11/30/2021	P	JE		Reclass PD to Title I	Center for Responsible Schools	E	01	010	216	000	401	366	Trav/Conv/Conference	1,658.00	0.00
							Center for Responsible Schools	E	01	010	216	000	401	366	Trav/Conv/Conference	1,658.00	0.00
							Center for Responsible Schools	E	01	010	640	000	316	366	Trav/Conv/Conference	0.00	1,658.00
							Center for Responsible Schools	E	01	010	640	000	316	366	Trav/Conv/Conference	0.00	1,658.00
																\$3,316.00	\$3,316.00

Adopted: July 8th, 2014

Modified: December 9, 2021

Board Approved:

601 SCHOOL CURRICULUM AND INSTRUCTION GOALS

I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for Woodbury Leadership Academy ~~that encompass~~ as outlined by state and federal laws and regulations. ~~the Minnesota Graduation Standards and the federal No Child Left Behind Act and Goals 2000.~~

II. GENERAL STATEMENT OF POLICY

Woodbury Leadership Academy strives to provide an equitable, rigorous, and comprehensive educational experience that is defined by academic standards and implemented through an aligned curriculum for students. ~~The policy of Woodbury Leadership Academy is to establish learner results toward which all learning in Woodbury Leadership Academy should be directed and for which all school learners should be held accountable.~~

III. DEFINITIONS

- A. “Instruction” means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements.
- B. “Curriculum” means district or school adopted programs and written plans for providing students learning experiences that lead to expected knowledge and skills.
- C. “Academic Standards” describes the Core Knowledge and state academic guidelines, concepts, processes and skills that students will learn and the level to which they must be mastered.

IV. STUDENT PERFORMANCE GOALS

- A. All students will be required to demonstrate essential skills to effectively participate in lifelong learning. These skills include:
 - 1. reading, writing, speaking, listening, and viewing in the English language;
 - 2. Mathematical, **technological** and scientific concepts;
 - 3. locating, organizing, communicating, and evaluating information and developing methods of inquiry (i.e. problem solving);

4. creative and critical thinking, decision making, and study skills;
5. work readiness skills;
6. global and cultural understanding, **including fine arts and music.**

B. Each student will have the opportunity and will be expected to develop and apply

~~601-1~~

essential knowledge that enables that student to:

1. live as a responsible, productive citizen and consumer within local, state, national, and global political, social, and economic systems;
2. bring many perspectives, including historical, to contemporary issues;
3. develop an appreciation and respect for democratic institutions;
4. ~~communicate and~~ relate effectively ~~with in-languages and with~~ cultures other than the student's own;
5. practice stewardship of the land, natural resources, and environment;
6. use a variety of tools and technology to gather and use information, enhance learning, solve problems, and increase human productivity.

C. Students will have the opportunity to develop creativity and self-expression through visual and verbal images, music, literature, **world languages**, movement, and the performing arts.

D. School practices and instruction will be directed toward developing within each student a positive self-image and a sense of personal responsibility for:

1. establishing and achieving personal goals;
2. adapting to change;
3. leading a healthy and fulfilling life, both physically and mentally;
4. living a life that will contribute to the well-being of society;
5. becoming a self-directed learner;
6. exercising ethical behavior.

E. Students will be given the opportunity to acquire human relations skills necessary to:

1. appreciate, understand, and accept human diversity and interdependence;

2. address human problems through team effort;
3. resolve conflicts with and among others;
4. function constructively within a collaborative group;
5. promote a multicultural, gender-fair, disability-sensitive society.

~~601-2~~

~~601-3~~

Adopted: July 8th, 2014

Updated: December 9, 2021

Board Approved:

603 CURRICULUM DEVELOPMENT

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of Woodbury Leadership Academy **including Core Knowledge**.

III. RESPONSIBILITY

- A. The administration shall be responsible for curriculum development and for determining the most effective way of conducting research on Woodbury Leadership Academy's curriculum needs and establishing a long-range curriculum development program. Timelines shall be determined by the administration that will provide for periodic reviews of each curriculum area.
- B. The Board of Directors shall provide assistance at the request of the administration. The board membership shall be a reflection of the community and, to the extent possible, shall reflect the diversity of the school, and shall include parent, teacher, support staff, student, community residents, and administration representation **per state statute**.
- C. Within the ongoing process of curriculum development, the following needs shall be addressed:
 1. Provide for articulation of courses of study from kindergarten through grade eight **per state statute**.
 2. Identify minimum objectives for each course and at each grade level.
 3. Provide for continuing evaluation of programs for the purpose of attaining school objectives.
 4. Provide a program for ongoing monitoring of student progress.
 5. Provide for specific, particular, and special needs of all members of the student community.
 6. Meet all requirements **outlined by state and federal laws and regulations of the**

~~Minnesota Department of Education and the No Child Left Behind Act.~~

~~603-1~~

- D. The administration shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.

- E. The administration shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

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Adopted: June 24, 2014

Modified: December 9, 2021

Board Approved:

609 RELIGION

I. PURPOSE

The purpose of this policy is to identify the status of religion as it pertains to the programs of Woodbury Leadership Academy.

II. GENERAL STATEMENT OF POLICY

- A. Woodbury Leadership Academy shall neither promote nor disparage any religious belief or nonbelief. Instead, Woodbury Leadership Academy encourages all students and employees to have appreciation for and tolerance of each other's views.
- B. Woodbury Leadership Academy also recognizes that religion has had and is having a significant role in the social, cultural, political, and historical development of civilization.
- C. Woodbury Leadership Academy recognizes that one of its educational objectives is to increase its students' knowledge and appreciation of music, art, drama, and literature, which may have had a religious basis or origin as well as a secular importance.
- D. Woodbury Leadership Academy supports the inclusion of religious music, art, drama, and literature in the curriculum and in school activities provided it is intrinsic to the learning experience and is presented in an objective manner without sectarian indoctrination.
- E. The historical and contemporary values and the origin of various religions, holidays, customs, and beliefs may be explained in an unbiased and nonsectarian manner.

III. RESPONSIBILITY

- A. The administration shall be responsible for ensuring that the study of religious materials, customs, beliefs, and holidays in Woodbury Leadership Academy is in keeping with the following guidelines:
 - 1. The proposed activity must have a secular purpose.
 - 2. The primary objective of the activity must be one that neither advances nor inhibits religion.
 - 3. The activity must not foster excessive governmental relationships with

religion.

4. Notwithstanding the foregoing guidelines, reasonable efforts will be made to accommodate any student who wishes to be excused from attendance at school for the purpose of religious instruction or observance of religious holidays.

B. The administration is granted authority to develop and present for school board review and approval directives and guidelines for the purpose of providing further guidance relative to the teaching of materials related to religion. Approved directives and guidelines shall be attached as an addendum to this policy.