



Meeting: Board of Directors Regularly Scheduled Meeting

Date: Wednesday, October 27th, 2021

Time: 5:30 P.M.

Location: WLA 3rd Floor Cafeteria

AGENDA

1. Meeting Call to Order and Roll Call (Mandi Folks)

1.1 Meeting Call to Order (Mandi Folks, Board Chair)

1.2 Roll Call (Mandi Folks, Board Chair)

2. WLA Mission and Vision (Jolene Skordahl)

- a. The mission of WLA is to utilize leadership-based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge Curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology
- b. The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face in high school and beyond.

3. Approval of Agenda/Meeting Minutes (Presenter: Mandi Folks, Board Chair)

3.1 Approval of meeting agenda

Motion: _____ 2nd: _____ Vote: _____

3.2 Approval of September 22nd, 2021 Meeting Minutes

Motion: _____ 2nd: _____ Vote: _____

4. Conflict of Interest Declaration (Presenter: Mandi Folks, Board Chair)

5. Public Comment (Presenter: Mandi Folks, Board Chair)

5.1 Delegation of Public Comment Items (if necessary)

6. Board and Administration Reports

6.1 Board Report (Mandi Folks)

6.2 Executive Director Report (Kathleen Mortensen)

6.3 Financial Director Report (BKDV)

6.4 Finance Committee Report (Jolene Skordahl)

6.4.1 Accept October Finance Committee Minutes and September Financials

Motion: _____ 2nd: _____ Vote: _____

6.5 Governance Committee Report (Natalie Sjoberg)

6.6 Facilities Committee Report (Jason Livingston)

6.6.1 Accept October Facilities Committee Minutes

Motion: _____ 2nd: _____ Vote: _____

6.7 Presentation of Audit

Motion: _____ 2nd: _____ Vote: _____

7. Board Training, Discussion, and Business (Presenter: Mandi Folks, Board Chair)

7.1 Ratify Employment Agreement

Sandra Session In-House Substitute Teacher

Motion: _____ 2nd: _____ Vote: _____

7.2 ICT Team Update

7.3 Service Learning Showcase, Grades 7-8

7.4 Approval of Annual Report and WBWF

Motion: _____ 2nd: _____ Vote: _____

8. Board Communication & Future Items (Presenter: Mandi Folks, Board Chair)

8.1 Board Communication/Future Agenda Items- Reflection

10. Housekeeping (Presenter: Mandi Folks, Board Chair)

WLA Regular Board of Directors Meeting

Date: Wednesday, November 17th, 2021

Time: 5:30pm

Location: WLA, 8089 Globe Drive, Woodbury, MN 55125

11. Adjournment (Presenter: Mandi Folks, Board Chair)

Adjournment

Motion: _____ 2nd _____ Vote: _____

**Woodbury Leadership Academy
Board of Directors Regular Meeting Minutes
Meeting held at the Outdoor Classroom
September 22, 2021**



Directors Onsite: Mandi Folks, Shannon Kelly, Jason Livingston, Ryan Patrick, Shelbi Pool, Natalie Sjoberg, Jolene Skordahl (left the meeting at 6:15)

Directors Absent: None

Administration/Advisors: Dr Kathleen Mortensen (Executive Director), Brenda Kes (BKDV-attended by phone for the Financial Directors Report)

Others in Attendance: None

1. Meeting Call to Order and Roll Call

1.1 Meeting Call to Order

Ms Folks called the meeting to order at 5:33 PM.

1.2 Roll Call

Ms Baumann took roll call.

2. WLA Mission and Vision

Mr Livingston read the WLA Mission and Vision Statements.

3. Approval of Agenda/Meeting Minutes

3.1 Approval of Meeting Agenda

Ms Kelly moved “to approve the September 22nd Board meeting agenda.” Ms Skordahl seconded. Motion passed unanimously.

3.2 Approval of August 25, 2021 Meeting Minutes

Ms Pool moved “to approve the August 25, 2021 Board meeting minutes.” Ms Skordahl seconded. Motion passed unanimously.

4. Conflict of Interest Declaration

Ms Folks asked if there were any conflicts of interest for items on the agenda. None were noted.

5. Public Comment

5.1 Delegation of Public Comment Items

There was no public comment.

6. Board and Administration Reports

6.1 Board Report

Ms Folks welcomed Board members to the first in-person meeting held in well over a year. She shared that at the recent PTO Meet and Great event, an owl was spotted on the top of the school building, which she said was coincidental since the Owl was recently selected as WLA’s mascot. She shared a picture taken of the owl perched on the building.

6.2 Executive Director Report

Ms Mortensen highlighted several items in the Director’s Report included in the Board Packet:

- Enrollment is currently 43 below budget, of which 20 are in Kindergarten.
- The Finance Committee is working on budget adjustments as a result of the enrollment shortfall.
- Covid related construction delays have pushed back the building completion date to early May.
- The second Rainbow playset will be installed next week.

- The Facilities Committee is investigating replacing the concession area in the new addition with a serving kitchen. This would provide the opportunity for WLA to establish a lunch program in the future. There was discussion.
- IEP meetings are being held with all families of Special Ed students to ensure students' needs are being met, especially if the students' academic progress was impacted by changes in services last school year due to Covid. Ms Mortensen explained the difference between the Special Ed, program, the Remedial program and the ELL program.
- Teacher observations are underway.
- MCA scores have been released and WLA's scores have declined. However, the MCA scores do not reflect student abilities or correlate with spring MAP scores. Teachers are meeting in PLC's to analyze the data, ensure CKLA curriculum aligns with core standards that are tested and develop plans to address deficiencies.

Ms Skordahl left the meeting at 6:15 PM.

- Two additional Special Ed paras have been hired: Anthony Duran and Desiree Diaz. The search continues for an in-house substitute teacher.
- Some fun opportunities being offered to WLA students are Flag Football, Ski Club, Wolf Ridge and DC overnight fieldtrips.

6.3 Financial Director Report

Ms Kes joined the meeting at 6:20 by phone and reviewed the Executive Summary and August financial statements. The budget has been revised from 683 to 655 ADM, with reductions in both revenue and expenses. ADM may be further reduced moving forward, based on actual enrollment. The cash balance is strong and within the debt service coverage required by bond covenants.

The FY21 audit is underway and draft audited financials will be available by the end of October.

6.4 Finance Committee Report

Ms Folks reported the Finance Committee met and reviewed the August financial statements.

6.4.1 Accept August Finance Committee Minutes and July Financials

Ms Folks moved "to accept the September Finance Committee minutes and the August financials." Ms Kelly seconded. Motion passed unanimously.

6.5 Governance Committee Report

Ms Sjoberg reported that the Committee met and began reviewing Policy 413 Harassment and Violence and 417 Chemical Use and Abuse. These will be discussed again at the next meeting, along with the Background Check policy and Policy 626 Secondary Grading and Reporting Pupil Achievement.

6.5.1 Accept August Governance Committee Minutes and Policy 418

Ms Sjoberg moved "to accept the September Governance Committee minutes and enter policy 418 Drug-Free Workplace/Drug-Free School into second reading." Ms Folks seconded. Motion passed unanimously.

6.6 Facilities Committee Report

Mr Livingston reported the valuation of WLA's properties is being appealed, with the possibility of a reduction in value and refund of property taxes paid. Work on project designs and WLA signage is continuing. The building expansion project is on budget, but is delayed as shared in the Director's report.

6.6.1 Accept August Facilities Committee Minutes

Mr Livingston moved "to accept the September Facilities Committee minutes." Ms Sjoberg seconded. Motion passed unanimously.

Ms Folks shared that it was announced that Ms Darling has resigned from the Facilities Committee at the last Board meeting, but not accepted. Mr Patrick is on both Finance and Facilities and wishes to step

down from Facilities, but will attend when available. Ms Folks moved “to accept the resignations of Ms Darling and Mr Patrick from the Facilities Committee.” Ms Pool seconded. Motion passed unanimously.

7. Board Training, Discussion and Business

7.1 Ratify Employment Agreements

Ms Folks motioned “to ratify the employment agreements for two paraprofessionals listed on the agenda.” Mr Livingston seconded. Motion passed unanimously.

7.2 ICT Team Update

Ms Folks shared that the ICT team continues to meet weekly and provides a weekly update to all stakeholders. There have been isolated cases of Covid in the school and Covid protocols are being followed. There was discussion.

8. Board Communication & Future Items

8.1 Board Communication/Future Agenda Items – Reflection

8.1.1 Discuss Annual Meeting

Members discussed the meeting format and date. It was decided to reschedule the Annual Meeting from October to January 26, 2022.

8.1.2 Discuss Board meeting format – virtual or in-person

Ms Folks shared that the guidance for meetings has been updated, but it is best practice to meet in-person. If a Board member is not available to attend in person, they are asked to notify the Board Chair the Friday prior to the meeting to arrange for virtual attendance. Starting with the October meeting, meetings will be broadcast using a virtual method, but viewers will not have the ability to interact. There was discussion of the status of WLA’s current strategic goals and the need to revisit the goals.

9. Housekeeping

Next regularly scheduled WLA Board of Directors Meeting

Ms Folks stated the next regular meeting of the WLA Board of Directors will be on Wednesday, October 27, 2021 at 5:30 PM. Meeting will be held on site at 8089 Globe Drive.

10. Adjournment

Mr Livingston moved “to adjourn.” Ms Sjoberg seconded. Motion passed unanimously. The meeting adjourned at 7:29 PM.

**WOODBURY LEADERSHIP ACADEMY
DIRECTOR REPORT, OCTOBER 27, 2021**

Dr. Kathleen Mortensen

I. Organizational Leadership

Exercise strong leadership skills in promoting the mission and vision of the school

Work collaboratively with the School Board and staff to develop an ongoing strategic planning process to achieve the mission of Woodbury Leadership Academy. (WLA)

Current Enrollment and Enrollment for the 2021-2022 School Year

- WLA enrollment update: As of 10/15/2021, we have 644 students enrolled. We initially projected enrollment for this school year at 683 so we are adjusting our budget accordingly. Reminder that we ended last year with an ADM of 564. Thus, despite this being another “COVID year”, we have increased our ADM by 80 students this school year, as well as having met our enrollment increase last year which was also significant despite COVID. The enrollment increases that WLA has experienced consistently over the past four years (and now entering a fifth year of sustained growth) have brought our ADM from about 250 students to our current 644.

Regularly Scheduled Meetings

- The Governance Committee cancelled the October meeting
- The Finance Committee met on October 13th
- The Facilities Committee met on October 12th

Expansion, Remodeling, Grounds

- The pre-cast building is scheduled to arrive on November 8th.
- The Facilities Committee has confirmed the changes for the heat and serve kitchen/concession stand in the new building.
- Curbs and the first layer of asphalt were installed the weeks of October 8th and 11th. We are really beginning to see the sweeping landscape and site plan come to life. BTW, one very young WLA student told the construction supervisor that “The curbs look real nice.” Or “Good job on the curbs.” (I don’t recall the exact statement.) Good to hear since there have also been some student inquiries to various construction workers regarding why they aren’t doing anything lately.
- There has been significant discussion regarding the playing fields in front of the school, with Colliers providing potential outlines for the soccer field and other spaces. Jolene Skordahl, Ben Alberts (PR teacher) and myself have now prioritized that we will have a soccer field, an older student playground area, a kickball field with a backstop that can also be used for overflow parking, a shed type building with electricity on the NW corner for outdoor PE equipment, equipment for various outdoor events, and first aid resources. We have also sketched in a 6-8’ wide, paved, running track that meanders around the edges of the field and includes fitness stop stations. (We were not able to fit in a traditional track surrounding the soccer field, so the running track with fitness stations will otherwise meet our needs.) These plans have been forwarded to the Facilities

Committee where there will be added discussions over the winter before finalizing plans in the spring.

- Ongoing building maintenance:
 - A meeting regarding snow removal occurred with WLA administration, Brian Herman from Globe, Shawn Smith, and Crossroad Properties to clarify how WLA will be billing Crossroads for their share of clearing Globe Drive. Also, to specify where Crossroads can “store” the snow they plow.
 - The roof of our current building was recently inspected and found to be in good shape. Some patching is required and is being scheduled.

Organization

- The “Annual Report” has been completed and is ready for Board approval. It is due to VOA by November 1st, and to MDE by December.
- The finalized application to MDE for expansion was submitted on time.
- I am currently working on submitting the proposal for WLA to be approved as a permanent Distance Learning setting, for if/when the board chooses to go that route. Post COVID that will allow for WLA to offer onsite and online programming.

II. Instructional Leadership

Monitor the development, implementation and evaluation of curricular programs and ensure that all initiatives are student focused and aligned with the school’s mission and vision. Provide leadership in the articulation among all instructional levels as well as special services within the school

- NWEA MAP testing has concluded. Results are as follows:

<u>MATH</u>		<u>READING</u>
GR 1	66%	GR 1
GR 2	64%	GR 2
GR 3	60%	GR 3
GR 4	47%	GR 4
GR 5	44%	GR 5
GR 6	53%	GR 6
GR 7	36%	GR 7
GR 8	48%	GR 8

While these results do not reflect what we have seen in years past at WLA, our students are meeting or exceeding the national average in multiple grade levels for math and/or math. Furthermore, our students are close to the national average in several areas. Finally, we have expanded our remediation programming and are continuing to work on our alignment and pacing guides. Improving alignment is needed in several grade levels to ensure that subject matter is covered prior to testing dates.

- The Data Dig Workshop was held on October 8th. Two training representatives from Ready Math, led morning meetings. In the afternoon teachers worked on assessments and data analysis.

III. Financial Management

Exercise proactive leadership in organizing the school's resources to best meet the needs of all students.

- Brenda, Nancy, Judith, Mandi, and I met on October 7th and discussed added cuts for our working budget.

IV. Human Resource Management

Provide staff supervision and conduct/oversee annual performance appraisals, which includes three formal observations, one per trimester, for each instructional staff member, including special education and educational assistants.

- We have filled the in-house substitute position, pending Board ratification.
 - Sandra Sessions Full Time, In-House Substitute Teacher

Oversee conflict resolution and all other personnel matters

There is a personnel matter that is currently being addressed.

V. Provision for a Safe and Effective Learning Environment

Monitor reporting systems involving health and safety of students

- The ICT continues to meet and report out to all stakeholder groups.
- An additional drill was held on October 14th.
- Cold Weather training was held on October 15th, and will be repeated on October 29th. Amy Cahlander leads that training and covers wind chill, and ramifications for recess and P.E., as well as personal safety.
- Hearing and Vision screening was held on October 1st and facilitated by our school nursing service.
- A summary of bus and school discipline referrals is attached herein.
- Anti-Bullying workshops were held in October and facilitated by teachers Jolene Skordahl and Kelly Capellen, and by counselors Luke Ekelund, and Nicole DeGrave. This group has also organized some building-wide activities around anti-bullying.
- Radio Training was developed by Amy Cahlander, Ben Broderick, and myself on October 13th, and was reviewed by the WLA Crisis Team on October 18th.
- The Crisis Team is focused on the WLA evacuation and reunification plan this month and will be running drills (for the Crisis Team members only, not the entire staff with students) so that the Crisis Team members can be better prepared with the protocols and what their individual roles are in the event that families need to be reunified offsite. (Our offsite reunification partner is Cabelas.)
- COVID testing for staff members is ongoing onsite.
- COVID cleaning and sign-in protocols are in place and active building-wide.
- We are preparing to provide onsite testing for students pending MDE approval (and funding) as well as our ICT approval.

VI. Communications Management

Oversee communication system between school and parents through various means, including the WLA Family Newsletter, at minimum once a month, and oversee development and implementation of student/parent activities

- Picture Day was held on October 11th with retakes scheduled for November 1st. We are grateful as always, for our PTO who provided volunteers to assist with herding kiddos to the three classroom sites where photographers were. (Our school has grown! We used to have one photographer cover it all!)
- Mandi Folks and Andy Sharp are in the process of organizing Ski Club! They have created the WLA Parent & Emergency Contact, Acknowledgement Statement, WLA Ski Club Family Letter, WLA Ski Club Form- Information & Payment, and the WLA Cautionary Statement.
- Planning for the D.C. trip is on track! Andy held an informational meeting on September 21st. During the meeting he reviewed cost, itinerary possibilities, lodging, food, and other travel expenses. Currently there are 29 students registered for the trip.
- 5th graders had a wonderful time at Wolf Ridge. Upon their return we did not see any COVID related concerns. Thank you to the grade 5 team for all of their efforts.
- The PTO is preparing for Trick or Trunk which will be held off-site on October 29th. It should be a wonderful time and will be held outdoors.
- WLA is in the process of establishing a “Resource Room” and a “School Store” These initiatives have been completely student led, and will be overseen by the WLA Parliament of Owls. (Student Council) Major kudos to our students who are taking on this venture!
- Parent-Teacher Conferences were held on October 19th -20th. Although conferences were virtual most staff members were onsite and the PTO brought in food for staff members! Conference attendance statistics is attached herein. Thank you to our PTO for doing so much to support our staff, families, and students at WLA!
- School was out of session on October 21-22nd for MEA.
- Grades 7-8 have been gathering used winter clothing items for one of their Service Learning projects. In anticipation of colder weather, the items collected include coats, boots, hats, mittens and gloves!

Fall of 2021 Parent/Teacher Conference Totals

GR K		GR 3		GR 6	
Engelsgjerd	100%	Koerner	91%	Erickson	100%
Barthel	100%	Grubisch	85%	Schreiner	64%
Sjoberg	87%	Youngblood	100%	Robb	
Overgaard	100%	Weess	91%		
Lashua	93%				
Total	96%	Total	91%	Total	
GR 1		GR 4		GR 7	
Nelson	91%	Nafe	90%	May	43%
Irina	96%	Schrandt	91%	Bernard	
Nightingale	100%	Jones	100%	Handahl	48%
Shirley	100%	Sharma	91%	Logan	57%
Egge	68%				
Total	90%	Total	93%	Total	
GR 2		GR 5		GR 8	
Lemon	86%	Capellen	87%	May	63%
Jackson	100%	Lautenbach	87%	Bernard	
Stevens	90%	Slagge	92%	Handahl	54%
Thomas	90%	Elmquist	82%	Logan	63%
Shoop	100%				
Total	95%	Total	86%	Total	

Specialist Teachers	
Skordahl	27
Alberts	33
Sievert	46
Lauermann	40
Martinson	17
Special Education	
Langer	100%
Wallisch	10
Kastor	75%
Berry	6
Dettmann	12
Ohs	7

SEPTEMBER 2021 ODRS and BUS REFERRALS

Greetings WLA Staff Members,

The September ODR and Bus Referral tallies are listed below. As you can see we have seen very minimal behavior problems across all grade levels on the buses as well as in the building.

If you feel that these numbers are not reflective of what is happening in your classrooms or at various grade levels, remember that **YOU** need to follow the process and fill out ODRs. Without the paperwork we are unable to determine the types of behaviors that a student is struggling with, antecedent behaviors, or the frequency of those behaviors. That means that the student will likely not be receiving the support that he/she needs, since both RtI and special education processes are based on documentation of needs. Furthermore, if you do not fill out ODRs for behaviors and thus those areas are not addressed, other students in your classes will be subjected to the negative behaviors of various peers, and you and other staff members may find yourselves struggling to manage everything on your plates. Finally, remember the phrase that **"If it isn't documented, it didn't happen."** Be encouraged that it is the job of administration to support you. We understand that there are many behaviors that you can and do manage as a staff member in your classrooms, but if things rise to the level of an ODR, please write it up!

Thank you~

Dr. Mortensen

BUSES		ODRS		COMMENTS	LOCATIONS	
GR K	0	GR K	0		CLASSROOM	12
GR 1	1	GR 1	5	(mainly one student)	RECESS	5
GR 2	0	GR 2	5	(mainly one student)	HALLWAYS	2
GR 3	1	GR 3	5		SPECIALISTS	9
GR 4	3	GR 4	4		LUNCHROOMS	6
				(3 offenses are same student)	RESTROOMS	3
GR 5	1	GR 5	6			37
GR 6	2	GR 6	5			
				(3 offenses are same student)		
GR 7	1	GR 7	7			
GR 8	0	GR 8	0			
	9		37			



Meeting: Finance Committee Meeting Agenda/Minutes

Date: Wednesday, October 13, 2021

Time: 4.30pm

Location: Virtual Meeting

Meeting Minutes

Meeting Call to Order and Roll Call

Meeting Call to Order @4:30

Roll Call - Dr. Mortenson, Mandi Folks, Brenda Kes, Bruna Burns, Ryan Patrick

Not present - Judith Darling, [Bridget Merrill-Myhre](#)

WLA Mission & Vision – Jolene Skordahl

Mission: The mission of WLA is to utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science, and technology.

Vision: The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face as they transition into high school.

Development, Discussion, and Recommendations

1. Review financial statements for September 2021 - Brenda Kes, reviewed budget revisions, further discussion ensued.
2. Covid PTO Discussion - Kathy reviewed policies in place.
3. Food Service Program Discussion - Kathy presented program needs, timeline and expense. Discussion ensued.

Housekeeping

Next Regularly Scheduled WLA Board of Directors Finance Committee Meeting

Date: Thursday, November 11, 2021

Time: 4:30 pm

Location: Virtual / Woodbury Leadership Academy-Conference Room
8089 Globe Drive, Woodbury, MN 55125

Adjournment @5:40



**Woodbury Leadership Academy
Woodbury, MN
District 4228**

Financial Statements

September 30, 2021

**Woodbury Leadership Academy
Woodbury, MN
September 30, 2021 Financial Statements**

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These financial statements are prepared in a modified format in that they exclude footnotes and required supplementary information in order to be considered a full set of financial statements. The excluded portions will be included in the fiscal year end audited financial statements. The accompanying financial statements of the School were not subjected to an audit, review, or compilation engagement by BerganKDV and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

Woodbury Leadership Academy
Woodbury, Minnesota
September 2021 Financial Statements
Executive Summary

Summary of Key Financial Indicators

- * Average Daily Membership (ADM) Overview –
 - Original Budget: 683 ADM
 - Working Budget: 635 ADM
 - Actual: 640
- * The School's budgeted surplus in General Fund for the year is \$5,601. The school is budgeting to spend \$35,000 out of the Community Service Fund. A projected cumulative fund balance of \$1,902,794 or 28% of expenditures at fiscal year-end.
- * Projected Days Cash on Hand for the projected fiscal year-end is 96 days. Above 45 days meets minimum bond covenants.

Financial Statement Key Points

- * As of month-end, 25% of the year was complete.
- * Cash Balance as of the reporting period is \$2,003,238.
- * Current year holdback balance is \$143,330 as of the reporting period. The holdback amount is approximately 10% of total state aids. The remaining holdback amount will be paid back to the school in fiscal year 2023.
- * Revenues received at end of the reporting period – 24.3%
- * Expenditures disbursed at end of the reporting period – 18.8%
- * Many working budget adjustments have been made in both the Revenues and Expenditures this month due to reduction in the enrollment projections. All is on track currently when comparing budget to actual.

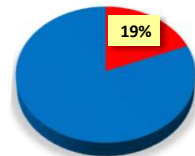
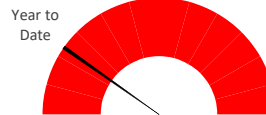
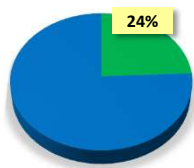
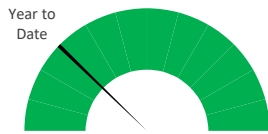
Other Items

- * The FY21 annual audit is in process. Drafts should be available in October or early November for Finance Committee review.
- * A revised budget will be presented to the board later this fall.

Woodbury Leadership Academy
Woodbury, MN
Financial Statements Dashboard
September 30, 2021

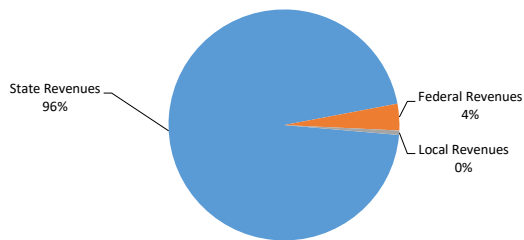
Financial Summary - Budgeted Amounts and Year to Date Activity

<i>Resources to Operate Programs (Revenues):</i>		<i>Funds Used to Provide Programs and Services (Expenses):</i>		<i>Excess / Deficit</i>
Approved Budget	\$7,121,780	Approved Budget	\$7,066,562	\$55,218
Working Budget	\$6,799,380	Working Budget	\$6,828,779	(\$29,399)
Year to Date	\$1,651,487	Year to Date	\$1,285,448	\$366,039
		24.29%	18.82%	

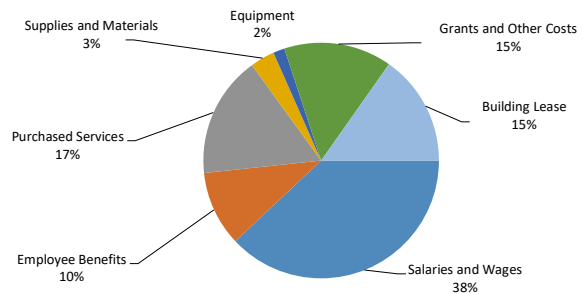


Budgets for the Year

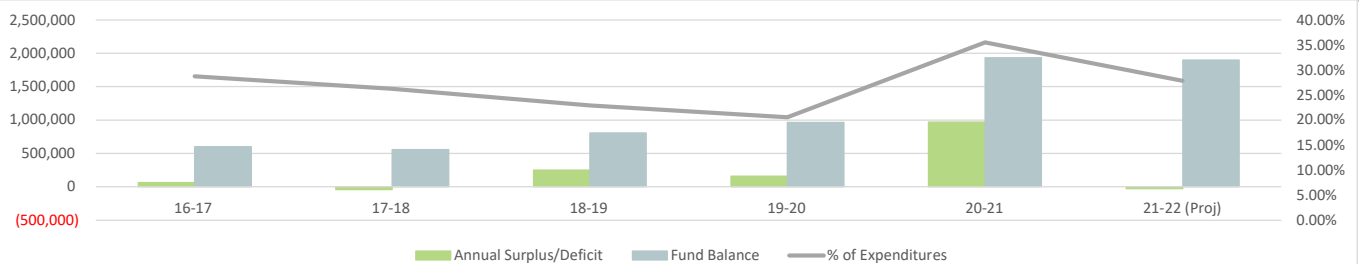
Where funds will come from to operate the school:

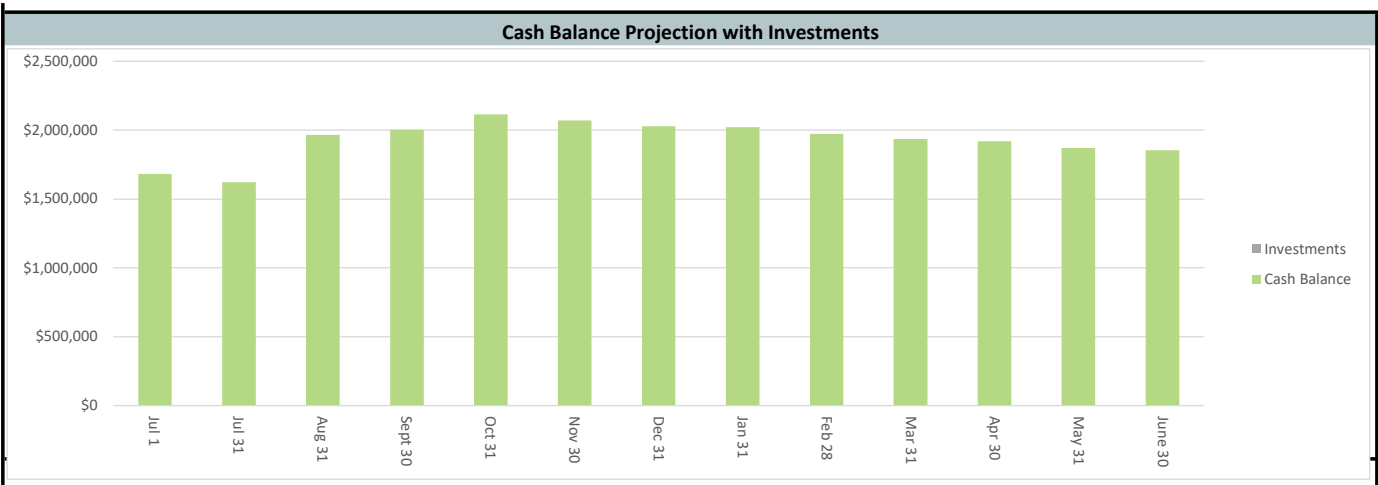
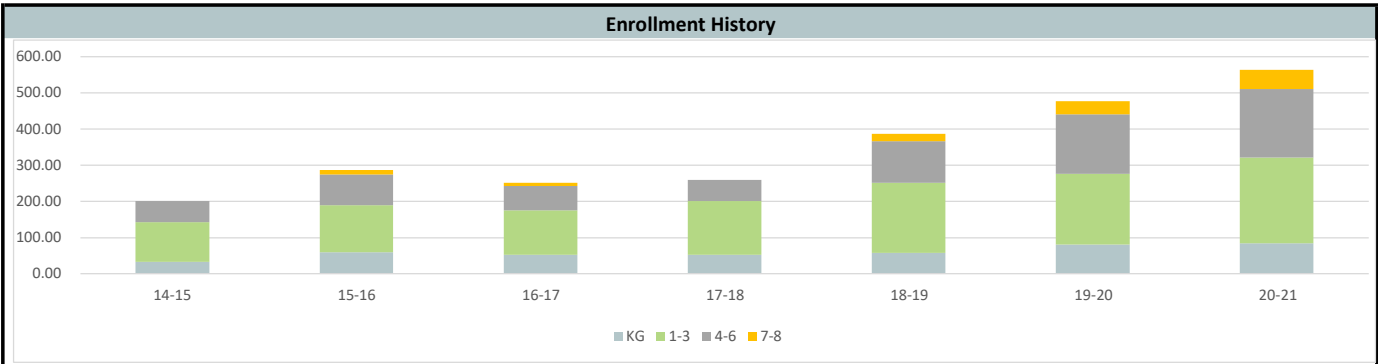
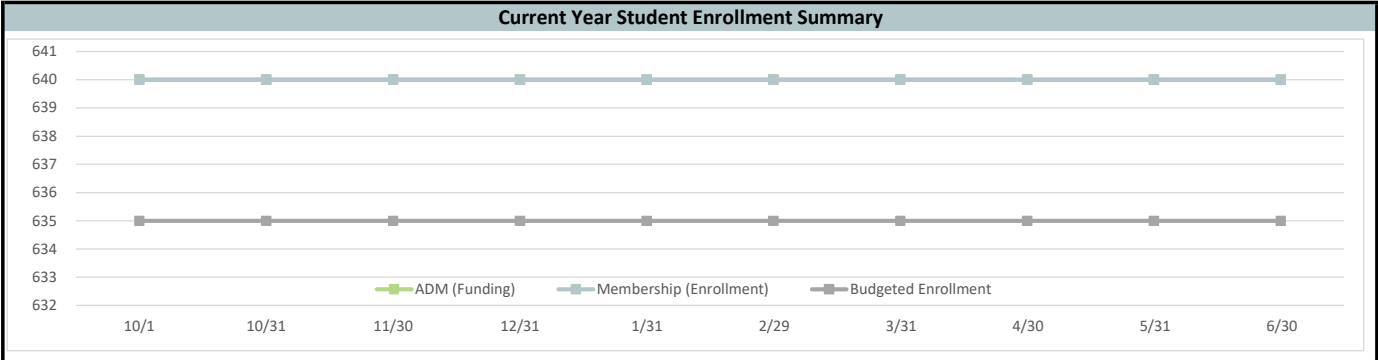
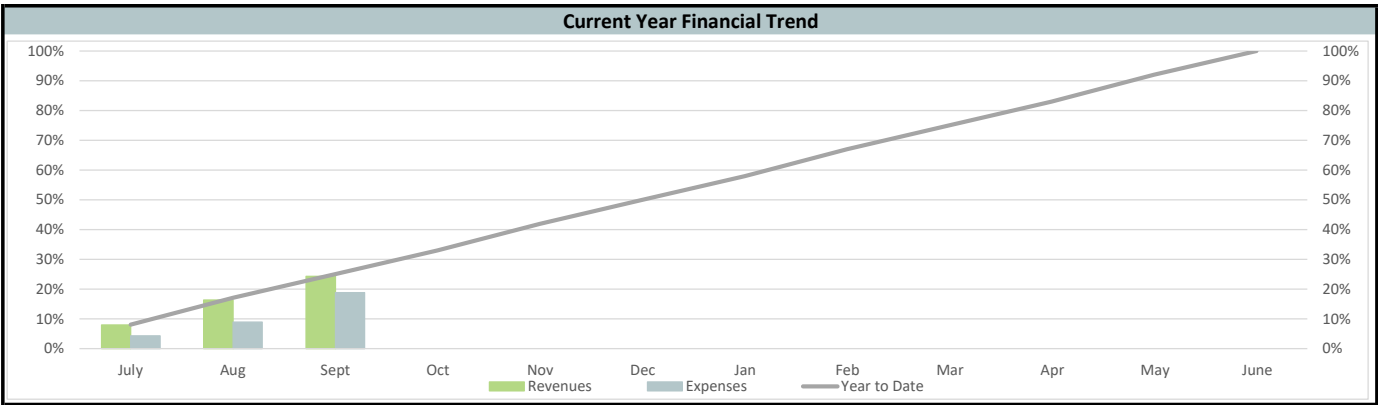


How the money is budgeted to be spent:



Fund Balance History





Woodbury Leadership Academy
Woodbury, MN
Balance Sheet
September 30, 2021

	Unaudited Balance June 30, 2021	Ending Balance
Assets		
Cash and Investments	\$ 1,682,003	\$ 2,003,238
Accounts Receivable	1,027	-
Due from Other Funds	20,741	38,371
State Aids Receivable	631,158	143,330
Current Year State Holdback Receivable		120,459
Federal Aids Receivable	18,638	19,722
Prepaid Expenses and Deposits	13,526	12,266
Payroll Deductions and Contributions (Prepaid)	-	-
	<hr/>	<hr/>
Total All Assets	\$ 2,367,093	\$ 2,337,386
Liabilities and Fund Balance		
Current liabilities		
Salaries and Wages Payable	\$ 150,024	\$ 25,930
Accounts Payable	155,277	0
Payroll Deductions and Contributions (Owed)	129,599	13,224
Total current liabilities	434,900	39,154
Fund balance		
Fund balance 07-01-2021	\$ 963,443	\$ 1,932,193
Net income to date	968,750	366,039
Total fund balance	1,932,193	2,298,232
	<hr/>	<hr/>
Total liabilities and fund balance	\$ 2,367,093	\$ 2,337,386
<i>Days of cash on hand</i>		96

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
September 30, 2021

Months: 3 25.00%

FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Working Budget 635 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
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General Fund - 01

Revenues

State Revenues

General Education Aid	\$ 5,071,928	\$ 4,754,073	\$ 1,340,685	28.2%	(317,855)
Charter School Lease Aid	916,121	851,735	-	0.0%	(64,386)
Long Term Facilities Maintenance Aid	92,030	85,562	-	0.0%	(6,468)
Literacy Incentive Aid	44,999	44,999	-	0.0%	
Safe School Supplemental Aid	-	-	-	-	
School Land Trust Endowment Aid	20,294	23,610	11,805	50.0%	3,316
Special Education Aid	792,361	744,269	153,113	20.6%	(48,092)
Prior Year Adjustments	-	-	-	-	
Estimated State Holdback Amount	-	-	120,459	-	
Total State Revenues	6,937,733	6,504,248	1,626,062	25.0%	(433,485)

Federal Revenues

Federal Title I, II, V	38,000	35,400	270	0.8%	(2,600)
Federal Special Education	58,900	58,900	1,569	2.7%	
Federal GEER & ESSER	42,347	42,347	17,884	42.2%	
Federal ESSER III	-	76,085	-	0.0%	76,085
Federal testing Grant	-	40,000	-	0.0%	40,000
Total Federal Revenues	139,247	252,732	19,722	7.8%	113,485

Local Revenues

Fees from Students	34,500	32,100	3,860	12.0%	(2,400)
Medical Assistance	1,300	1,300	543	41.8%	0
Interest Earnings	4,000	4,000	84	2.1%	0
Contributions and Gifts, Grants	5,000	5,000	216	4.3%	0
Miscellaneous Revenues	-	-	1,000	-	0
Sale of Merchandise/Fundraising	-	-	-	-	0
Total local revenues	44,800	42,400	5,703	13.5%	(2,400)

Total Revenues	\$ 7,121,780	\$ 6,799,380	\$ 1,651,487	24.3%	\$ (322,400)
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Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
September 30, 2021

Months: 3 25.00%

	FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Working Budget 635 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
Expenditures					
Salaries and Wages	\$ 2,556,500	\$ 2,593,000	\$ 418,384	16.1%	36,500
Employee Benefits	665,124	704,620	112,368	16.0%	39,496
Contracted Services	277,000	253,331	42,780	16.9%	(23,669)
Technology Services	33,600	31,200	3,600	11.5%	(2,400)
Communication Services	10,600	9,900	1,554	15.7%	(700)
Postage	4,300	4,000	929	23.2%	(300)
Utilities	125,300	125,300	20,512	16.4%	0
Property and Casualty Insurance	78,652	58,555	13,628	23.3%	(20,097)
Repairs and Maintenance	132,029	132,029	2,854	2.2%	0
Student Transportation	466,608	478,150	93,279	19.5%	11,542
Field Trip Transportation	13,660	12,700	5,230	41.2%	(960)
Travel and Conferences	22,126	22,126	3,478	15.7%	0
Field Trip Admissions	14,760	13,800	-	0.0%	(960)
Building Lease	1,038,690	1,038,526	280,975	27.1%	(164)
Other Rentals and Leases	2,500	2,300	1,322	57.5%	(200)
Office Supplies/General Supplies	68,900	39,100	27,130	69.4%	(29,800)
Maintenance Supplies	25,500	23,700	16,146	68.1%	(1,800)
Non-Instructional Software	16,000	23,154	8,443	36.5%	7,154
Instructional Software	12,300	11,400	7,655	67.2%	(900)
Instructional Supplies	82,100	35,600	28,821	81.0%	(46,500)
Textbooks and Workbooks	80,900	75,300	59,532	79.1%	(5,600)
Standardized Tests	12,100	11,300	6,875	60.8%	(800)
Media/Library Resources	3,100	2,900	-	0.0%	(200)
Food	6,700	6,300	2,266	36.0%	(400)
Building Improvements	70,000	-	-	-	(70,000)
Furniture and Other Equipment	87,600	30,000	16,129	53.8%	(57,600)
Technology Equipment	79,565	20,000	-	0.0%	(59,565)
Principal and Interest - Capital Lease	24,500	22,800	3,866	17.0%	(1,700)
Dues and Memberships	32,600	32,600	120	0.4%	0
School Safety	-	-	-	-	0
Third Party Expenditures	-	-	837	-	0
Give to the Max	5,000	5,000	-	0.0%	0
Director's Discretionary Fund	7,000	-	-	-	(7,000)
State Special Education	852,001	783,441	55,864	7.1%	(68,560)
Federal Title I, II, V	38,000	35,400	270	0.8%	(2,600)
Federal Special Education	58,900	58,900	1,569	2.7%	0
Federal GEER & ESSER II & III, Staffing	42,347	87,347	17,884	20.5%	45,000
Federal Testing Grant, not including staffing	-	10,000	-	0.0%	10,000
Total expenditures	\$ 7,046,562	\$ 6,793,779	\$ 1,254,298	18.5%	(252,783)
General fund net income	\$ 75,218	\$ 5,601	\$ 397,189		(69,617)

Woodbury Leadership Academy
Woodbury, MN
Statement of Revenues and Expenditures
September 30, 2021

			Months: 3	25.00%	
	FY 2022 Original Budget 683 ADM 697 PU	FY 2022 Working Budget 635 ADM 648 PU	Year to Date Activity	Percent of Budget	Working Budget Changes
Community Services Fund - 04					
Revenues					
Registration Revenue	\$ -	\$ -	\$ -	-	
Total revenues	\$ -	\$ -	\$ -	-	
Expenditures					
Purchased Services	\$ -	\$ -	\$ -	-	
Supplies and Materials, Snacks	-	-	-	-	
Equipment	20,000	35,000	31,150	89.0%	15,000
Dues and Memberships	-	-	-	-	
Total Expenditures	\$ 20,000	\$ 35,000	\$ 31,150	0.0%	15,000
Community Services Fund Net Income	\$ (20,000)	\$ (35,000)	\$ (31,150)		
Total All Funds					
Revenues					
State Revenues	\$ 6,937,733	\$ 6,504,248	\$ 1,626,062	25.0%	(433,485)
Federal Revenues	139,247	252,732	19,722	7.8%	113,485
Local Revenues	44,800	42,400	5,703	13.5%	(2,400)
Total Revenues	\$ 7,121,780	\$ 6,799,380	\$ 1,651,487	24.3%	(322,400)
Expenditures					
Salaries and Wages	\$ 2,556,500	\$ 2,593,000	\$ 418,384	16.1%	36,500
Employee Benefits	665,124	704,620	112,368	16.0%	39,496
Purchased Services	2,219,825	2,181,917	470,139	21.6%	(37,908)
Supplies and Materials	307,600	228,754	156,869	68.6%	(78,846)
Equipment	281,665	107,800	51,145	47.4%	(173,865)
Grants and Other Costs	1,035,848	1,012,688	76,543	7.6%	(23,160)
Total Expenditures	\$ 7,066,562	\$ 6,828,779	\$ 1,285,448	18.8%	(237,783)
Total Revenues All Funds	\$ 7,121,780	\$ 6,799,380	\$ 1,651,487	24.3%	(322,400)
Total Expenditures All Funds	\$ 7,066,562	\$ 6,828,779	\$ 1,285,448	18.8%	(237,783)
Net Income - All Funds	\$ 55,218	\$ (29,399)	\$ 366,039		(84,617)
Beginning Fund Balance, All Funds, July 1, 2021	\$ 1,932,193	\$ 1,932,193			
Projected Fund Balance, All Funds, June 30, 2022	\$ 1,987,411	\$ 1,902,794			
Projected Fund Balance Percentage	28%	28%			

The Working Budget estimates shown on this report are prepared using both the school's estimates and consultant estimates and are prepared for internal use only.

Woodbury Leadership Academy
Cash Flow Projection Summary
2021-2022 School Year

Period Ending	Cash Inflows (Revenues)				Total Receipts	Cash Outflows (Expenditures)				Cash Balance	
	State Aid Payments	Federal Aid Payments	Other Receipts	Prior Year State and Federal Holdback		Salaries (Cash flow budgeted at Gross but updated at Net)	Other Expenses Actual Includes Benefits (Tax Payments, PERA, TRA) and AP	Payments made on behalf of the building company	Total Expenses		
										Beginning Balance	\$ 1,682,003
Jul 31	\$ 426,662	\$ -	\$ 1,089	\$ -	\$ 427,751	\$ 127,489	\$ 359,298	\$ -	\$ 486,787		1,622,967
Aug 31	\$ 564,349	\$ -	\$ 203	\$ 308,882	\$ 873,434	\$ 153,225	\$ 378,370	\$ -	\$ 531,594		1,964,807
Sept 30	\$ 514,591	-	2,702	200,104	717,397	\$ 244,332	\$ 434,634	-	678,966		2,003,238
Oct 31	\$ 497,733	34,464	4,480	131,909	668,586	\$ 241,622	\$ 317,207	-	558,829		2,112,995
Nov 30	\$ 498,331	-	4,480	12,996	515,807	\$ 241,622	\$ 317,207	-	558,829		2,069,972
Dec 31	\$ 497,733	-	4,480	12,996	515,209	\$ 241,622	\$ 317,207	-	558,829		2,026,352
Jan 31	\$ 497,733	34,464	4,480	18,265	554,942	\$ 241,622	\$ 317,207	-	558,829		2,022,465
Feb 28	\$ 498,331	-	4,480	6,498	509,309	\$ 241,622	\$ 317,207	-	558,829		1,972,945
Mar 31	\$ 509,538	-	4,480	6,498	520,516	\$ 241,622	\$ 317,207	-	558,829		1,934,632
Apr 30	\$ 497,733	34,464	4,480	6,766	543,443	\$ 241,622	\$ 317,207	-	558,829		1,919,246
May 31	\$ 498,331	-	4,480	6,498	509,309	\$ 241,622	\$ 317,207	-	558,829		1,869,726
June 30	\$ 497,733	34,464	4,480	6,498	543,175	\$ 241,622	\$ 317,207	-	558,829		1,854,071
Projected	5,998,801	137,855	44,314	717,909	6,898,878	2,699,641	4,027,168	-	6,726,810		
	6,243,960	137,855	44,800	649,795		2,899,462	3,806,489		6,828,779		(101,969)
Totals	5,998,801	137,855	44,314	717,909	6,898,878	2,699,641	4,027,168		6,726,810		1,854,071

Assumptions: 10% State Aid Holdback

This cash flow projection is to be used only to show that if we follow our working budget for the year that we will not encounter cash flow issues and that we will be able to maintain normal operations. It is not meant to be used to accurately predict what expenditures will be incurred in the short-term. Due to the manner in which MDE regulates the funding, abrupt changes may occur in the amounts of the payments. However, the total amount of the state aids should be reasonable given a stable budget.

Woodbury Leadership Academy
Woodbury, MN
Contracted Services Report
September 30, 2021

305 - Contracted Services Detail	FY22				Notes:
	Original Budget	Working Budget	Actual	% spent	
Advertising & Marketing	4,000	4,000	-	0.0%	
Board Related Services	3,500	3,500	540	15.4%	
Financial Management Services	75,600	75,600	18,900	25.0%	
Time & Attendance Fees	11,500	11,500	1,782	15.5%	
Audit & Tax Services	10,996	10,996	-	0.0%	
Background Checks	1,000	1,000	720	72.0%	
Bank Fees	2,750	2,750	967	35.2%	
Grant Writing	1,000	-	-	0.0%	
Benefit Fees	-	50	50	100.0%	
HS Planning Consultant	-	16,000	-	0.0%	
Legal Services	15,000	15,000	159	1.1%	
Substitutes/Student Services/ESL	15,000	15,000	230	1.5%	
Nursing	7,200	7,200	1,433	19.9%	
Janitorial Services	106,000	79,000	17,450	22.1%	
Other Fees	23,454	11,735	550	4.7%	
	277,000	253,331	42,780	16.9%	
		(23,669)			



**Woodbury Leadership Academy
Woodbury, MN
District 4228**

Supplemental Reports

September 30, 2021

WOODBURY LEADERSHIP ACADEMY

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
OLDN		7089		BP	1	1384	James Baumann		No	Yes	No	09/02/2021		142.74
OLDN		7090		BP	1	1460	Rainbow Play Systems		No	Yes	No	09/02/2021		25,756.00
OLDN		7091		BP	1	1563	City of Woodbury		No	Yes	No	09/02/2021		827.59
OLDN		7092		BP	1	1638	Schoolhouse Driveline		No	Yes	No	09/02/2021		895.00
OLDN		7093		BP	1	1639	Navigate Care Consulting		No	Yes	No	09/02/2021		280.00
OLDN		7097		BP	1	1214	The Hanover Insurance Group		No	Yes	No	09/09/2021		4,571.72
OLDN		7104		Wire	1	1001	Public Employee Retirement Association		No	Yes	No	09/15/2021		3,234.28
OLDN		7105		Wire	1	1002	Teachers Retirement Association		No	Yes	No	09/15/2021		17,148.14
OLDN		7106		Wire	1	1003	Internal Revenue Service		No	Yes	No	09/15/2021		28,857.43
OLDN		7107		Wire	1	1004	MN Department of Revenue Service		No	Yes	No	09/15/2021		4,698.96
OLDN		7108		Wire	1	1128	AssociatedBank		No	No	No	09/15/2021		1,253.55
OLDN		7109		Wire	1	1417	VOYA		No	Yes	No	09/15/2021		1,739.90
OLDN		7110		BP	1	1071	West Music		No	Yes	No	09/10/2021		1,289.99
OLDN		7111		BP	1	1112	NWEA		No	Yes	No	09/10/2021		6,875.00
OLDN		7112		BP	1	1150	JR Computer Associates		No	Yes	No	09/10/2021		1,200.00
OLDN		7113		BP	1	1214	The Hanover Insurance Group		No	Yes	No	09/10/2021		5,508.25
OLDN		7114		BP	1	1233	Reno Mothes		No	Yes	No	09/10/2021		157.50
OLDN		7115		BP	1	1241	Sheila Merzer		No	Yes	No	09/10/2021		125.00
OLDN		7116		BP	1	1329	Curriculum Associates		No	Yes	No	09/10/2021		33,912.00
OLDN		7117		BP	1	1461	Gamino's Cleaning Company LLC		No	Yes	No	09/10/2021		2,100.00
OLDN		7118		BP	1	1462	Monarch Bus Service Inc		No	Yes	No	09/10/2021		46,639.36
OLDN		7119		BP	1	1504	Assured Security Inc		No	Yes	No	09/10/2021		123.00
OLDN		7120		BP	1	1536	Benjamin Broderick		No	Yes	No	09/10/2021		550.00
OLDN		7121		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	09/10/2021		446.69
OLDN		7122		BP	1	1627	Hillyard Cleaners		No	Yes	No	09/10/2021		313.32
OLDN		7123		BP	1	1627	Hillyard Cleaners		No	Yes	No	09/10/2021		1,077.70
OLDN		7124		BP	1	1639	Navigate Care Consulting		No	Yes	No	09/10/2021		692.50
OLDN		7125		BP	1	1640	WittFitt LLC		No	Yes	No	09/10/2021		420.00
OLDN		7126		BP	1	1641	MN School Boards Association		No	Yes	No	09/10/2021		540.00
OLDN		7127		BP	1	1642	Wenger Corporation		No	Yes	No	09/10/2021		3,420.53
OLDN		7128		BP	1	1041	SchoolMate		No	Yes	No	09/22/2021		481.60
OLDN		7129		BP	1	1041	SchoolMate		No	Yes	No	09/22/2021		1,205.05
OLDN		7130		BP	1	1054	Integrative Therapy, LLC.		No	Yes	No	09/22/2021		1,300.64
OLDN		7131		BP	1	1098	Teachers on Call	C Corporation	No	Yes	No	09/22/2021		229.50
OLDN		7132		BP	1	1161	NASCO		No	Yes	No	09/22/2021		3,085.09
OLDN		7133		BP	1	1302	Toshiba Financial Services		No	Yes	No	09/22/2021		1,947.81
OLDN		7134		BP	1	1313	Nancy Baumann		No	Yes	No	09/22/2021		118.32
OLDN		7135		BP	1	1369	BerganKDV Outsourced Services LLC		No	Yes	No	09/22/2021		6,300.00
OLDN		7136		BP	1	1504	Assured Security Inc		No	Yes	No	09/22/2021		58.00

WOODBURY LEADERSHIP ACADEMY

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
OLDN		7137		BP	1	1518	Martin Law Firm		No	Yes	No	09/22/2021		159.00
OLDN		7138		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	09/22/2021		375.76
OLDN		7139		BP	1	1634	Nitti Sanitation		No	Yes	No	09/22/2021		410.06
OLDN		7140		BP	1	1639	Navigate Care Consulting		No	Yes	No	09/22/2021		540.00
OLDN		7141		BP	1	1643	Gray Line Minnesota		No	Yes	No	09/22/2021		2,614.81
OLDN		7142		BP	1	1643	Gray Line Minnesota		No	Yes	No	09/22/2021		2,614.81
OLDN		7143		BP	1	1161	NASCO		No	Yes	No	09/24/2021		338.15
OLDN		7144		BP	1	1241	Sheila Merzer		No	Yes	No	09/24/2021		1,125.00
OLDN		7145		BP	1	1249	Designs for Learning		No	Yes	No	09/24/2021		196.00
OLDN		7146		BP	1	1387	Kathleen Mortensen		No	Yes	No	09/24/2021		59.40
OLDN		7147		BP	1	1463	Region 1		No	Yes	No	09/24/2021		1,200.00
OLDN		7148		BP	1	1522	Masloski Pest Services		No	Yes	No	09/24/2021		400.00
OLDN		7149		BP	1	1594	InstantWhip- Minneapolis		No	Yes	No	09/24/2021		225.22
OLDN		7150		BP	1	1627	Hillyard Cleaners		No	Yes	No	09/24/2021		274.98
OLDN		7151		BP	1	1627	Hillyard Cleaners		No	Yes	No	09/24/2021		8,500.00
OLDN		7152		BP	1	1627	Hillyard Cleaners		No	Yes	No	09/24/2021		257.09
OLDN		7153		BP	1	1644	Robemy Cleaning Services LLC		No	Yes	No	09/24/2021		7,000.00
OLDN		7154		Wire	1	1441	Old National		No	Yes	No	09/27/2021		383.09
OLDN		7155		Wire	1	1558	Bill.com		No	Yes	No	09/27/2021		93.97
OLDN		7156		Wire	1	1591	PreferredOne Insurance Company		No	Yes	No	09/27/2021		22,620.81
OLDN		7157		Wire	1	1632	Xcel Energy		No	Yes	No	09/27/2021		8,059.94
OLDN		7158		Wire	1	1635	USBank		No	Yes	No	09/27/2021		93,658.45
OLDN		7159		Wire	1	1369	BerganKDV Outsourced Services LLC		No	Yes	No	09/30/2021		414.00
OLDN		7160		Wire	1	1508	First Bankcard		No	Yes	No	09/17/2021		16,257.35
OLDN		7161		Wire	1	1001	Public Employee Retirement Association		No	No	No	09/30/2021		3,782.74
OLDN		7162		Wire	1	1002	Teachers Retirement Association		No	No	No	09/30/2021		17,206.02
OLDN		7163		Wire	1	1003	Internal Revenue Service		No	No	No	09/30/2021		30,056.44
OLDN		7164		Wire	1	1004	MN Department of Revenue Service		No	No	No	09/30/2021		5,035.10
OLDN		7165		Wire	1	1128	AssociatedBank		No	No	No	09/30/2021		1,253.55

Bank Total: \$434,633.90

Report Total: \$434,633.90

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1384			James Baumann		BP		
				E 01	005 810 000 000 305	FY22 8.19.21 Labor & mileage pick up auction it		\$112.50	
				E 01	005 110 000 000 366	FY22 8.19.21 Labor & mileage pick up auction it		\$30.24	
	PO#:	Voucher #:	7667	Invoice	Invoice No: 8/19/2021	9/2/2021		Paid Amt:	\$142.74
								Check Amount:	\$142.74
4228	OLDN	1460			Rainbow Play Systems		BP		
				E 04	005 505 000 000 530	2nd Playground		\$25,756.00	
	PO#:	Voucher #:	7666	Invoice	Invoice No: 8/17/2021	9/2/2021		Paid Amt:	\$25,756.00
								Check Amount:	\$25,756.00
4228	OLDN	1563			City of Woodbury		BP		
				E 01	005 810 000 000 330	FY 22 Water & Sewer-6.28-7.30.21		\$827.59	
	PO#:	Voucher #:	7665	Invoice	Invoice No: 8/16/2021	9/2/2021		Paid Amt:	\$827.59
								Check Amount:	\$827.59
4228	OLDN	1638			Schoolhouse Driveline		BP		
				E 01	005 108 000 000 405	Schoolhouse Driveline Software 8.1-7.31.22		\$895.00	
	PO#:	Voucher #:	7668	Invoice	Invoice No: 1288	9/2/2021		Paid Amt:	\$895.00
								Check Amount:	\$895.00
4228	OLDN	1639			Navigate Care Consulting		BP		
				E 01	010 720 000 000 305	3.5 hrs @\$80/hr		\$280.00	
	PO#:	Voucher #:	7669	Invoice	Invoice No: 3666	9/2/2021		Paid Amt:	\$280.00
								Check Amount:	\$280.00
4228	OLDN	1214			The Hanover Insurance Group		BP		
				B 01	118 000	Building Company Insurance		\$4,571.72	
	PO#:	Voucher #:	7688	Invoice	Invoice No: 8/30/2021	9/9/2021		Paid Amt:	\$4,571.72
								Check Amount:	\$4,571.72
4228	OLDN	1001			Public Employee Retirement Association		Wire		
				B 01	215 017	Payroll Deductions PERA		\$3,234.28	
	PO#:	Voucher #:	7681	Invoice	Invoice No: S2022050	9/15/2021		Paid Amt:	\$3,234.28
								Check Amount:	\$3,234.28
4228	OLDN	1002			Teachers Retirement Association		Wire		
				B 01	215 018	Payroll Deductions TRA		\$17,148.14	
	PO#:	Voucher #:	7683	Invoice	Invoice No: S2022050	9/15/2021		Paid Amt:	\$17,148.14
								Check Amount:	\$17,148.14
4228	OLDN	1003			Internal Revenue Service		Wire		
				B 01	215 010	Payroll Deductions FICA		\$19,375.44	
				B 01	215 011	Payroll Deductions Fed Tax		\$9,481.99	
	PO#:	Voucher #:	7680	Invoice	Invoice No: S2022050	9/15/2021		Paid Amt:	\$28,857.43
								Check Amount:	\$28,857.43

WOODBURY LEADERSHIP ACADEMY

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1004			MN Department of Revenue Service		Wire		
				B 01 215 013	Payroll Deductions MN Tax			\$4,698.96	
	PO#:	Voucher #:	7682	Invoice	Invoice No: S2022050	9/15/2021	Paid Amt:	\$4,698.96	
							Check Amount:	\$4,698.96	
4228	OLDN	1128			AssociatedBank		Wire		
				B 01 215 022	Payroll Deductions - HSA			\$1,103.55	
				B 01 215 022	Payroll Deductions - HSA			\$150.00	
	PO#:	Voucher #:	7679	Invoice	Invoice No: S2022050	9/15/2021	Paid Amt:	\$1,253.55	
							Check Amount:	\$1,253.55	
4228	OLDN	1417			VOYA		Wire		
				B 01 215 021	TSA			\$1,739.90	
	PO#:	Voucher #:	7684	Invoice	Invoice No: S2022050	9/15/2021	Paid Amt:	\$1,739.90	
							Check Amount:	\$1,739.90	
4228	OLDN	1071			West Music		BP		
				E 01 010 203 000 000 430	FY22 25 Ukuleles			\$1,289.99	
	PO#:	Voucher #:	7705	Invoice	Invoice No: SI2039321	9/10/2021	Paid Amt:	\$1,289.99	
							Check Amount:	\$1,289.99	
4228	OLDN	1112			NWEA		BP		
				E 01 010 203 000 000 461	Elementary 480 @12.50/ea Kindergarten 70 @\$			\$6,875.00	
	PO#:	Voucher #:	7700	Invoice	Invoice No: 61350	9/10/2021	Paid Amt:	\$6,875.00	
							Check Amount:	\$6,875.00	
4228	OLDN	1150			JR Computer Associates		BP		
				E 01 005 605 000 000 315	FY22 Month to month Contract Services: Sept 2			\$1,200.00	
	PO#:	Voucher #:	7704	Invoice	Invoice No: R20211340	9/10/2021	Paid Amt:	\$1,200.00	
							Check Amount:	\$1,200.00	
4228	OLDN	1214			The Hanover Insurance Group		BP		
				E 01 005 940 000 000 340	FY22 Commercial Package Policy Policy# ZDX			\$5,508.25	
	PO#:	Voucher #:	7690	Invoice	Invoice No: 9/23/2021	9/10/2021	Paid Amt:	\$5,508.25	
							Check Amount:	\$5,508.25	
4228	OLDN	1233			Reno Mothes		BP		
				E 01 010 404 000 740 394	DAPE Services: Aug-2.25 hrs @ \$70/hr			\$157.50	
	PO#:	Voucher #:	7706	Invoice	Invoice No: WLA-0053	9/10/2021	Paid Amt:	\$157.50	
							Check Amount:	\$157.50	
4228	OLDN	1241			Sheila Merzer		BP		
				E 01 010 411 000 740 394	Autism Specialist: 8.26.21-1 hrs @ \$125			\$125.00	
	PO#:	Voucher #:	7692	Invoice	Invoice No: 22995	9/10/2021	Paid Amt:	\$125.00	
							Check Amount:	\$125.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1329			Curriculum Associates		BP
				E 01 010 640 000 316 366	Elementary Staff Training	\$2,558.82	
				E 01 010 203 000 000 460	Elementary Workbooks 646 @\$42/ea	\$27,132.00	
				E 01 010 640 000 316 366	Kindergarten Staff Training	\$441.18	
				E 01 010 201 000 000 460	Kindergarten Workbooks 90 @\$42/ea	\$3,780.00	
PO#:	Voucher #:	7702	Invoice	Invoice No:	90039545	9/10/2021	Paid Amt: \$33,912.00
							Check Amount: \$33,912.00
4228	OLDN	1461			Gamino's Cleaning Company LLC		BP
				E 01 005 810 000 000 305	FY22 Janitorial Services	\$2,100.00	
PO#:	Voucher #:	7694	Invoice	Invoice No:	3064	9/10/2021	Paid Amt: \$2,100.00
							Check Amount: \$2,100.00
4228	OLDN	1462			Monarch Bus Service Inc		BP
				E 01 005 760 000 720 360	FY22 Busing Contract Pymt 2	\$46,639.36	
PO#:	Voucher #:	7697	Invoice	Invoice No:	48266	9/10/2021	Paid Amt: \$46,639.36
							Check Amount: \$46,639.36
4228	OLDN	1504			Assured Security Inc		BP
				E 01 005 810 000 000 350	FY22 Adjust/lubricate exit device on entry door	\$123.00	
PO#:	Voucher #:	7703	Invoice	Invoice No:	A2640	9/10/2021	Paid Amt: \$123.00
							Check Amount: \$123.00
4228	OLDN	1536			Benjamin Broderick		BP
				E 01 005 110 000 000 305	FY22 Reim: Taxidermy Service for Owl	\$550.00	
PO#:	Voucher #:	7689	Invoice	Invoice No:	9/3/2021	9/10/2021	Paid Amt: \$550.00
							Check Amount: \$550.00
4228	OLDN	1594			InstantWhip- Minneapolis		BP
				E 01 010 203 000 000 490	Lunch Milk	\$446.69	
PO#:	Voucher #:	7696	Invoice	Invoice No:	4300284573	9/10/2021	Paid Amt: \$446.69
							Check Amount: \$446.69
4228	OLDN	1627			Hillyard Cleaners		BP
				E 01 005 810 000 000 401	FY22: Disinfectant Spray	\$313.32	
PO#:	Voucher #:	7698	Invoice	Invoice No:	604427998	9/10/2021	Paid Amt: \$313.32
							Check Amount: \$313.32
4228	OLDN	1627			Hillyard Cleaners		BP
				E 01 005 810 000 000 401	FY22: Bathroom Supplies: screen, bath tisse, to	\$1,077.70	
PO#:	Voucher #:	7699	Invoice	Invoice No:	604441069	9/10/2021	Paid Amt: \$1,077.70
							Check Amount: \$1,077.70
4228	OLDN	1639			Navigate Care Consulting		BP
				E 01 010 720 000 000 305	Gen Ed Off Site 7.25 hrs @\$80/hr	\$580.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1639			Navigate Care Consulting		BP		
				E 01 010 720 000 000 305	Gen Ed On Site 1.25 hrs @\$90/hr			\$112.50	
	PO#:	Voucher #:	7695	Invoice	Invoice No: 3697	9/10/2021		Paid Amt:	\$692.50
								Check Amount:	\$692.50
4228	OLDN	1640			WittFitt LLC		BP		
				E 01 010 420 000 419 401	3 @ \$125/each			\$420.00	
	PO#:	Voucher #:	7691	Invoice	Invoice No: 13675	9/10/2021		Paid Amt:	\$420.00
								Check Amount:	\$420.00
4228	OLDN	1641			MN School Boards Association		BP		
				E 01 005 110 000 000 305	Board Training: TP, SB			\$540.00	
	PO#:	Voucher #:	7693	Invoice	Invoice No: 28142G0P2K2	9/10/2021		Paid Amt:	\$540.00
								Check Amount:	\$540.00
4228	OLDN	1642			Wenger Corporation		BP		
				E 01 010 203 000 000 530	3 @ \$974/ea			\$3,420.53	
	PO#:	Voucher #:	7701	Invoice	Invoice No: 810799	9/10/2021		Paid Amt:	\$3,420.53
								Check Amount:	\$3,420.53
4228	OLDN	1041			SchoolMate		BP		
				E 01 010 203 000 000 430	MS Planners			\$481.60	
	PO#:	Voucher #:	7720	Invoice	Invoice No: IN000563916	9/22/2021		Paid Amt:	\$481.60
								Check Amount:	\$481.60
4228	OLDN	1041			SchoolMate		BP		
				E 01 010 203 000 000 430	Elementary Planners			\$1,205.05	
	PO#:	Voucher #:	7721	Invoice	Invoice No: IN000563924	9/22/2021		Paid Amt:	\$1,205.05
								Check Amount:	\$1,205.05
4228	OLDN	1054			Integrative Therapy, LLC.		BP		
				E 01 010 420 000 740 394	COTA Services 6.83 hrs @\$74/hr			\$505.72	
				E 01 010 420 000 740 394	OT 8.83 hrs @\$90/hr			\$794.92	
	PO#:	Voucher #:	7713	Invoice	Invoice No: 2879	9/22/2021		Paid Amt:	\$1,300.64
								Check Amount:	\$1,300.64
4228	OLDN	1098			Teachers on Call		BP		
				E 01 010 203 000 000 305	Sub Gr. 5			\$229.50	
	PO#:	Voucher #:	7710	Invoice	Invoice No: 127441	9/22/2021		Paid Amt:	\$229.50
								Check Amount:	\$229.50
4228	OLDN	1161			NASCO		BP		
				E 01 010 212 000 000 430	Art Supplies			\$3,085.09	
	PO#:	Voucher #:	7711	Invoice	Invoice No: 145927	9/22/2021		Paid Amt:	\$3,085.09
								Check Amount:	\$3,085.09

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1302			Toshiba Financial Services		BP		
			E 01 010 605 000 000 580		FY22 Copier Lease			\$1,288.65	
			E 01 010 203 000 000 401		Overages			\$659.16	
PO#:	Voucher #:	7716	Invoice		Invoice No: 5016664531	9/22/2021		Paid Amt: \$1,947.81	
								Check Amount: \$1,947.81	
4228	OLDN	1313			Nancy Baumann		BP		
			E 01 010 640 000 316 366		PD Mileage 71 mi/.56/mi			\$39.76	
			E 01 010 203 000 000 401		Classroom Storage, Table Risers			\$46.24	
			E 01 005 110 000 000 401		Wicker baskets			\$29.00	
			E 01 010 203 000 000 430		Science Supplies			\$3.32	
PO#:	Voucher #:	7708	Invoice		Invoice No: 9/13/2021	9/22/2021		Paid Amt: \$118.32	
								Check Amount: \$118.32	
4228	OLDN	1369			BerganKDV Outsourced Services LLC		BP		
			E 01 005 113 000 000 305		FY22 Sept Financial Management and Account :			\$6,300.00	
PO#:	Voucher #:	7709	Invoice		Invoice No: 1140465	9/22/2021		Paid Amt: \$6,300.00	
								Check Amount: \$6,300.00	
4228	OLDN	1504			Assured Security Inc		BP		
			E 01 005 810 000 000 401		FY22 Key Copies			\$58.00	
PO#:	Voucher #:	7719	Invoice		Invoice No: C103898	9/22/2021		Paid Amt: \$58.00	
								Check Amount: \$58.00	
4228	OLDN	1518			Martin Law Firm		BP		
			E 01 005 111 000 000 305		Legal Services -August			\$159.00	
PO#:	Voucher #:	7707	Invoice		Invoice No: 8/31/2021	9/22/2021		Paid Amt: \$159.00	
								Check Amount: \$159.00	
4228	OLDN	1594			InstantWhip- Minneapolis		BP		
			E 01 010 203 000 000 490		Lunch Milk			\$375.76	
PO#:	Voucher #:	7715	Invoice		Invoice No: 4300285034	9/22/2021		Paid Amt: \$375.76	
								Check Amount: \$375.76	
4228	OLDN	1634			Nitti Sanitation		BP		
			E 01 005 810 000 000 330		FY22 Sept Trash Services			\$410.06	
PO#:	Voucher #:	7712	Invoice		Invoice No: 210431	9/22/2021		Paid Amt: \$410.06	
								Check Amount: \$410.06	
4228	OLDN	1639			Navigate Care Consulting		BP		
			E 01 010 720 000 000 305		Gen Ed Off Site 5.75 hrs @\$80/hr			\$460.00	
			E 01 010 420 000 740 394		SPED off site 1 hr @\$80/hr			\$80.00	
PO#:	Voucher #:	7714	Invoice		Invoice No: 3733	9/22/2021		Paid Amt: \$540.00	
								Check Amount: \$540.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1643			Gray Line Minnesota		BP		
				E 01	005 760 000 733 360	Wolf Ridge Fieldtrip busing		\$2,614.81	
	PO#:	Voucher #:		7717	Invoice	Invoice No: 68088		9/22/2021	
								Paid Amt:	\$2,614.81
								Check Amount:	\$2,614.81
4228	OLDN	1643			Gray Line Minnesota		BP		
				E 01	005 760 000 733 360	Wolf Ridge Fieldtrip busing home		\$2,614.81	
	PO#:	Voucher #:		7718	Invoice	Invoice No: 68089		9/22/2021	
								Paid Amt:	\$2,614.81
								Check Amount:	\$2,614.81
4228	OLDN	1161			NASCO		BP		
				E 01	010 212 000 000 430	Art Supplies		\$338.15	
	PO#:	Voucher #:		7724	Invoice	Invoice No: 154311		9/24/2021	
								Paid Amt:	\$338.15
								Check Amount:	\$338.15
4228	OLDN	1241			Sheila Merzer		BP		
				E 01	010 411 000 740 394	Autism Specialist: 9.8-9.17.21-9 hrs @ \$125		\$1,125.00	
	PO#:	Voucher #:		7726	Invoice	Invoice No: 23016		9/24/2021	
								Paid Amt:	\$1,125.00
								Check Amount:	\$1,125.00
4228	OLDN	1249			Designs for Learning		BP		
				E 01	010 420 000 740 394	FY22 Psych Services: S. Kelley 2 hrs @ \$98/hr		\$196.00	
	PO#:	Voucher #:		7725	Invoice	Invoice No: 22-0162		9/24/2021	
								Paid Amt:	\$196.00
								Check Amount:	\$196.00
4228	OLDN	1387			Kathleen Mortensen		BP		
				E 01	005 110 000 000 490	Food for staff Luncheon		\$59.40	
	PO#:	Voucher #:		7723	Invoice	Invoice No: 9/15/2021		9/24/2021	
								Paid Amt:	\$59.40
								Check Amount:	\$59.40
4228	OLDN	1463			Region 1		BP		
				E 01	005 108 000 000 405	FY22 K-8 Report card modifications		\$1,200.00	
	PO#:	Voucher #:		7722	Invoice	Invoice No: 9/14/2021		9/24/2021	
								Paid Amt:	\$1,200.00
								Check Amount:	\$1,200.00
4228	OLDN	1522			Masloski Pest Services		BP		
				E 01	005 810 000 000 350	Pest Application-Playground & Field Area		\$400.00	
	PO#:	Voucher #:		7727	Invoice	Invoice No: 34206		9/24/2021	
								Paid Amt:	\$400.00
								Check Amount:	\$400.00
4228	OLDN	1594			InstantWhip- Minneapolis		BP		
				E 01	010 203 000 000 490	Lunch Milk		\$225.22	
	PO#:	Voucher #:		7728	Invoice	Invoice No: 4300285639		9/24/2021	
								Paid Amt:	\$225.22
								Check Amount:	\$225.22

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1627			Hillyard Cleaners		BP		
				E 01	005 810 000 000 401	FY22: Bathroom Supplies: foam soap		\$274.98	
PO#:	Voucher #:	7729	Invoice	Invoice No:	604460330	9/24/2021	Paid Amt:	\$274.98	
							Check Amount:	\$274.98	
4228	OLDN	1627			Hillyard Cleaners		BP		
				E 01	005 810 000 000 401	FY22: Trident Pro Floor Scrubber		\$8,500.00	
PO#:	Voucher #:	7730	Invoice	Invoice No:	604461660	9/24/2021	Paid Amt:	\$8,500.00	
							Check Amount:	\$8,500.00	
4228	OLDN	1627			Hillyard Cleaners		BP		
				E 01	005 810 000 000 401	FY22: Bathroom Supplies: Liners, Cleaner, Dust		\$257.09	
PO#:	Voucher #:	7731	Invoice	Invoice No:	604463409	9/24/2021	Paid Amt:	\$257.09	
							Check Amount:	\$257.09	
4228	OLDN	1644			Robemy Cleaning Services LLC		BP		
				E 01	005 810 000 000 305	August Cleaning & Floor Waxing		\$7,000.00	
PO#:	Voucher #:	7732	Invoice	Invoice No:	WLA-1	9/24/2021	Paid Amt:	\$7,000.00	
							Check Amount:	\$7,000.00	
4228	OLDN	1441			Old National		Wire		
				E 01	005 112 000 000 305	Service Charge:		\$383.09	
PO#:	Voucher #:	7736	Invoice	Invoice No:	9.20.21	9/27/2021	Paid Amt:	\$383.09	
							Check Amount:	\$383.09	
4228	OLDN	1558			Bill.com		Wire		
				E 01	005 112 000 000 305	Bill.com monthly fee		\$93.97	
PO#:	Voucher #:	7734	Invoice	Invoice No:	9.15.21	9/27/2021	Paid Amt:	\$93.97	
							Check Amount:	\$93.97	
4228	OLDN	1591			PreferredOne Insurance Company		Wire		
				B 01	215 008	Health Insurance Premiums- PC02 300.100 HS		\$22,620.81	
PO#:	Voucher #:	7733	Invoice	Invoice No:	9.1.21	9/27/2021	Paid Amt:	\$22,620.81	
							Check Amount:	\$22,620.81	
4228	OLDN	1632			Xcel Energy		Wire		
				E 01	005 810 000 000 330	FY22 Electric Service		\$8,059.94	
PO#:	Voucher #:	7737	Invoice	Invoice No:	9.23.21	9/27/2021	Paid Amt:	\$8,059.94	
							Check Amount:	\$8,059.94	
4228	OLDN	1635			USBank		Wire		
				E 01	005 850 000 348 570	Rent		\$93,658.45	
PO#:	Voucher #:	7735	Invoice	Invoice No:	9.7.21	9/27/2021	Paid Amt:	\$93,658.45	
							Check Amount:	\$93,658.45	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1369			BerganKDV Outsourced Services LLC		Wire
				E 01	005 114 000 000 305 KPay Processing Fee		\$414.00
	PO#:	Voucher #:	7738	Invoice	Invoice No: 9.30.21	9/30/2021	Paid Amt: \$414.00
							Check Amount: \$414.00
4228	OLDN	1508			First Bankcard		Wire
				E 01	005 110 000 000 490 Cub Foods-Food, beverages-All Staff Inservice		\$56.43
				E 01	005 110 000 000 320 TMobile-Cell phone 7/2-8/1/21-ED & Dean		\$130.00
				E 01	005 108 000 000 405 Adobe Acropro Subs-Adobe Pro subscription m		\$16.06
				E 01	005 110 000 000 490 Cub Foods-Food, beverages-All Staff Inservice		\$89.29
				E 01	005 110 000 000 490 Papa John's-Pizza-All Staff Inservice		\$235.68
				E 01	005 110 000 000 490 Panera Bread-Bagels, Crm cheese, Coffee-All S		\$153.94
				E 01	005 110 000 000 401 Office Max/Depot-Orange copy paper-Driveline c		\$32.98
				E 01	005 110 000 000 401 Office Max/Depot-Orange cardstock (net of retu		\$32.98
				E 01	005 110 000 000 490 Papa John's-Pizza & cookies-for staff at Open H		\$384.78
				E 01	005 110 000 000 320 Sangoma-SipStation subscription (VoIP) 8/28-9/		\$48.36
				E 01	005 108 000 000 455 Amazon-Motorola Two-Way radios & chargers (\$2,676.50
				E 01	005 110 000 000 305 Raptor Technologies-Background check fees-sta		\$150.00
				E 01	005 110 000 000 401 Amazon-Labels - 1' x 2-5/8" (30 per sheet)		\$14.99
				E 01	005 110 000 000 401 The Home Depot-Safety vests/cones - student d		\$726.28
				E 01	005 110 000 000 401 Amazon-Writing pads-front desk		\$8.21
				E 01	005 110 000 000 320 HumbleFax-Fax service-8/7-9/7/21		\$10.00
				E 01	005 110 000 000 320 Comcast-Internet service 8/21-9/20/21		\$393.35
				E 01	005 108 000 000 455 Amazon-Motorola Two-Way radios & charger (6)		\$1,395.00
				E 01	005 810 000 000 401 Amazon-Adjustable extension handles		\$46.68
				E 01	005 810 000 000 401 Amazon-Brute 55 gal trash can & dolly		\$279.80
				E 01	005 810 000 000 401 Amazon-Mop handles frames & heads-Dust & w		\$405.83
				E 01	005 810 000 000 370 Stuff it Moving & Storage-Monthly storage contai		\$174.00
				E 01	005 810 000 000 370 Stuff it Moving & Storage-Monthly storage contai		\$204.00
				E 01	005 810 000 000 401 Amazon-Quick-connect wet/dry mop frame		\$17.44
				E 01	005 810 000 000 401 The Home Depot-Gorilla steel utility carts (2)		\$278.00
				E 01	005 810 000 000 370 Stuff it Moving & Storage-Monthly storage contai		\$204.00
				E 01	005 110 000 000 401 Amazon-4 shelf bookcase-Gr 3		\$286.90
				E 01	010 203 000 000 401 Amazon-Book bins for classroom library-Gr 3		\$159.96
				E 01	010 203 000 000 430 TeachersPayTeachers-Core Knowledge Skills SI		\$99.00
				E 01	010 203 000 000 430 Amazon-Lab supplies-MS Science		\$15.95
				E 01	010 203 000 000 401 Amazon-Shelf labels-Gr 3		\$12.36
				E 01	010 203 000 000 430 Amazon-Classroom rug-Gr 2 KT		\$119.23
				E 01	010 203 000 000 430 Amazon-Assorted construction paper-Gr 3		\$30.58
				E 01	010 203 000 000 401 Amazon-Plastic spoons-lunch supplies		\$80.32

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4228	OLDN	1508			First Bankcard		Wire
				E 01 010 203 000 000 430	Amazon-Lab supplies-MS Science	\$99.74	
				E 01 010 203 000 000 430	Amazon-Lab supplies-digital scales-MS Science	\$54.94	
				E 01 010 203 000 000 430	Amazon-Lab supplies-pipettes-MS Science	\$4.59	
				E 01 010 203 000 000 401	Amazon-Electronic whistle for recess-Gr 2	\$15.86	
				E 01 010 203 000 000 430	Amazon-Lab supplies-balloons, surge protectors	\$69.29	
				E 01 010 203 000 000 401	Amazon-Big Joe dorm lounge chairs-Counseling	\$121.08	
				E 01 010 203 000 000 401	Amazon-Rolling desk/cart-TW	\$69.99	
				E 01 005 108 000 000 455	Amazon-HDMI Cables-50 ft	\$87.80	
				E 01 010 203 000 000 401	Amazon-Lanyards & asstd fidgets-K-5 Music	\$28.96	
				E 01 010 203 000 000 430	The Home Depot-Stripping paint for outdoor PE	\$155.52	
				E 01 010 630 000 000 456	Amazon-Polycom desktop classroom phones (2,	\$68.00	
				E 01 010 630 000 000 406	Learning A-Z-Raz-Kids online renewal-Remediat	\$118.00	
				E 01 010 203 000 000 401	Amazon-Polycom desktop classroom phones (4,	\$99.80	
				E 01 010 203 000 000 401	Amazon-Literature organizer for classroom mail	\$87.78	
				E 01 010 203 000 000 401	The Home Depot-Materials for fence around por	\$98.39	
				E 01 010 203 000 000 430	Amazon-5-Point Scale/Anxiety Curve Poster-Cor	\$73.87	
				E 01 010 203 000 000 430	Cub Foods-Assorted Notebooks & 2 pkt folders	\$26.51	
				E 01 010 203 000 000 401	Amazon-Wobble cushions, balance ball, chair b:	\$144.64	
				E 01 010 203 000 000 430	Wal-Mart-Assorted classroom supplies	\$65.59	
				E 01 010 203 000 000 430	Amazon-Emoji feelings chart-Counseling-subser	\$27.99	
				E 01 010 203 000 000 430	Amazon-How to Keep Calm Poster-Counseling	\$32.94	
				E 01 010 203 000 000 401	Costco-Paper towel/napkins, dish soap-lunch su	\$97.95	
				E 01 010 203 000 000 460	Amazon-Books for classroom lessons-Counseli	\$40.59	
				E 01 010 203 000 000 401	Amazon-Hanging files & file folders-Remediator	\$37.23	
				E 01 010 203 000 000 430	Target-Jumbo ziploc bags-student classroom ma	\$23.92	
				E 01 010 203 000 000 401	Amazon-Classroom rug-Dettmann	\$55.75	
				E 01 010 203 000 000 430	Amazon-Art curriculum supplies-foil paper, foam	\$124.60	
				E 01 010 203 000 000 430	Amazon-Art curriculum supplies-K-5 Art	\$156.44	
				E 01 010 630 000 000 406	Calm.com-Calm subscription	\$41.99	
				E 01 010 203 000 000 401	Amazon-White board dry erase cleaner	\$22.89	
				E 01 010 630 000 000 456	Amazon-Power strip surge protectors (10)	\$237.90	
				E 01 010 203 000 000 401	Amazon-Fidget toys-K-5 Music	\$6.69	
				E 01 010 640 000 316 366	American Red Cross-Adult & Ped First Aid/CPR	\$192.00	
				E 01 010 203 000 000 401	Amazon-3 Microwaves for MS lunchroom	\$295.02	
				E 01 010 630 000 000 456	Amazon-Ipad charging stations & lightning cable	\$308.92	
				E 01 010 630 000 000 456	Paypal: Interactive Smartboards (2) @\$1725/ea	\$3,898.50	
				E 01 010 720 000 000 401	Amazon-Brute 55 gal trash can	\$162.95	

WOODBURY LEADERSHIP ACADEMY

Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4228	OLDN	1508			First Bankcard		Wire		
				E 01	010 420 000 419 433	Amazon-Manila 2-prong folder backs-SpEd stud		\$33.85	
	PO#:	Voucher #:	7748	Invoice	Invoice No: 9.17.21	9/17/2021		Paid Amt: \$16,257.35	
								Check Amount:	\$16,257.35
4228	OLDN	1001			Public Employee Retirement Association		Wire		
				B 01	215 017	Payroll Deductions PERA		\$3,782.74	
	PO#:	Voucher #:	7745	Invoice	Invoice No: S2022060	9/30/2021		Paid Amt: \$3,782.74	
								Check Amount:	\$3,782.74
4228	OLDN	1002			Teachers Retirement Association		Wire		
				B 01	215 018	Payroll Deductions TRA		\$17,404.86	
	PO#:	Voucher #:	7747	Invoice	Invoice No: S2022060	9/30/2021		Paid Amt: \$17,404.86	
				B 01	215 018	Payroll Deductions TRA		\$198.84	
	PO#:	Voucher #:	7741	Credit	Invoice No: Z2022050	9/30/2021		Paid Amt: (\$198.84)	
								Check Amount:	\$17,206.02
4228	OLDN	1003			Internal Revenue Service		Wire		
				B 01	215 010	Payroll Deductions FICA		\$192.06	
				B 01	215 011	Payroll Deductions Fed Tax		\$66.99	
	PO#:	Voucher #:	7739	Credit	Invoice No: Z2022050	9/30/2021		Paid Amt: (\$259.05)	
				B 01	215 010	Payroll Deductions FICA		\$20,222.64	
				B 01	215 011	Payroll Deductions Fed Tax		\$10,092.85	
	PO#:	Voucher #:	7744	Invoice	Invoice No: S2022060	9/30/2021		Paid Amt: \$30,315.49	
								Check Amount:	\$30,056.44
4228	OLDN	1004			MN Department of Revenue Service		Wire		
				B 01	215 013	Payroll Deductions MN Tax		\$5,078.66	
	PO#:	Voucher #:	7746	Invoice	Invoice No: S2022060	9/30/2021		Paid Amt: \$5,078.66	
				B 01	215 013	Payroll Deductions MN Tax		\$43.56	
	PO#:	Voucher #:	7740	Credit	Invoice No: Z2022050	9/30/2021		Paid Amt: (\$43.56)	
								Check Amount:	\$5,035.10
4228	OLDN	1128			AssociatedBank		Wire		
				B 01	215 022	Payroll Deductions - HSA		\$1,253.55	
	PO#:	Voucher #:	7743	Invoice	Invoice No: S2022060	9/30/2021		Paid Amt: \$1,253.55	
								Check Amount:	\$1,253.55
								Report Total:	\$434,633.90

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1744	4228	OLDN	CR0921														
9.10.21 Deposit																	
				1748	Credit	A	09/10/21	Check	1	M				Miscellaneous Customer			
							4228	R	01	005	000	000	000	050	FY22 Milk Sales	2,089.00	0.00
							4228	R	01	005	000	000	372	071	FY22 MA IEP 3rd party	543.23	0.00
														Receipt Total:	\$2,632.23	\$0.00	
														Deposit Total:	\$2,632.23	\$0.00	
1745	4228	OLDN	CR0921														
FY22 Mighty Cause Donations																	
				1749	Credit	A	09/10/21	Check	1	DONATE				Donations			
							4228	R	01	005	000	000	096	FY22 Mighty Cause	20.00	0.00	
														Receipt Total:	\$20.00	\$0.00	
														Deposit Total:	\$20.00	\$0.00	
1746	4228	OLDN	CR0921														
Bill.com Refund																	
				1750	Credit	A	09/24/21	Check	1	M				Miscellaneous Customer			
							4228	E	01	005	810	000	000	401	R. Martinez Uncashed check	20.39	0.00
														Receipt Total:	\$20.39	\$0.00	
														Deposit Total:	\$20.39	\$0.00	
1747	4228	OLDN	CR0921														
FY22 IDEAS																	
				1751	Credit	A	09/15/21	Check	1	M				Miscellaneous Customer			
							4228	R	01	005	000	000	000	201	FY22 Land Endowment Aid	11,805.02	0.00
							4228	R	01	005	000	000	000	211	FY22 Gen Ed Aid	253,620.42	0.00
														Receipt Total:	\$265,425.44	\$0.00	
														Deposit Total:	\$265,425.44	\$0.00	
1748	4228	OLDN	CR0921														
FY22 IDEAS																	
				1752	Credit	A	09/30/21	Check	1	M				Miscellaneous Customer			
							4228	B	01	121	000			FY21 Gen Ed Aid	165,089.89	0.00	
							4228	B	01	121	000			FY21 Charter School Lease	30,182.06	0.00	
							4228	B	01	121	000			FY21 LT FAC Maint	3,031.99	0.00	
							4228	B	01	121	000			FY21 Literacy Aid	1,799.98	0.00	
							4228	R	01	005	000	000	000	211	FY22 Gen Ed Aid	249,165.45	0.00
														Receipt Total:	\$449,269.37	\$0.00	
														Deposit Total:	\$449,269.37	\$0.00	

WOODBURY LEADERSHIP ACADEMY

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1749	4228	OLDN	CR0921													
Sept Interest				1753	Credit	A	09/30/21	Check	1	I	Interest					
				4228	R	01	005 000 000 000 092			Interest Earnings					29.38	0.00

Receipt Total:	\$29.38	\$0.00
Deposit Total:	\$29.38	\$0.00
Report Total:	\$717,396.81	\$0.00



Meeting: Facilities Committee

Date: Tuesday, October 12, 2021

Time: 4:30 p.m.

Location: Virtual Meeting

Minutes:

The meeting was called to order by Jason Livingston at 4:30 p.m.

Role call. Members Present:, Jason Livingston, Kathy Mortensen, Jolene Skordahl, Diane Thiels, Mandi Folks, Andy Sharp

Members Absent: None

Others in attendance: Shawn Smith

The meeting ended at 5:24 p.m.

Development, Discussion, and Recommendations

- We did a few “ground breaking” photos prior to the meeting – PTO and Facilities.
- Tax Exemption Update - Once Title provides recorded deed, Craig Kepler can file the tax-exempt application with Washington County. *Note – a value appeal is under way and there might be a refund later this year or early next year.
- Project & Design Update Meetings are onsite every Tuesday at 11:30. The gym is still on budget.
- There has been a delay in wall panels to early November. The plant had a Covid outbreak and had to close for a couple of weeks. This could push our completion date back a few weeks to May 2022.
- The concession plan was finalized and the east playground is complete. The slides are faster than expected, so we’re working with Rainbow.
- We’re working with the architect to configure the fields to meet the needs of the school (soccer/kickball/track/pavilion/etc).
- Our Signage needs to be updated consistent with the lease. Kathy will work with Shawn.

Housekeeping

Next Regularly Scheduled WLA Board of Directors Facilities Committee Meeting

Date: Tuesday, November 9, 2021

Time: 4:30 p.m. via Zoom

WOODBURY LEADERSHIP ACADEMY

ANNUAL REPORT and WBWF

2020-2021

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SCHOOL INFORMATION

This 2020-2021 Annual Report provides the Minnesota Department of Education (MDE), our school's authorizer, Volunteers of America (VOA), stakeholders of Woodbury Leadership Academy (WLA) and the general public with information describing the progress of WLA and the students it serves.

- Official School Name: Woodbury Leadership Academy
- Official Minnesota School District Number: 4228-07
- School Address: 8089 Globe Drive, Woodbury, MN 55125
- School Phone Number: 651.571.2100
- School Website: www.wlamn.org
- Executive Director: Dr. Kathleen Mortensen
- Year Opened: 2014
- Grades Served: K-8
- School Hours: 9:20 AM – 3:50 PM
- School Days: 172 student contact days per year

Woodbury Leadership Academy Mission: The mission of WLA is to utilize leadership based programs and strategies grounded in solid research, combined with the demonstrated success of Core Knowledge curriculum as a basis of a rigorous overall educational program that builds strong skills in math, reading, literature, writing, music, science and technology.

Woodbury Leadership Academy Vision: The vision of WLA is to be a school where students and graduates become exceptional leaders and are prepared to take on the academic and leadership challenges they will face as they transition into high school.

Woodbury Leadership Academy's Authorizer:

- Official Authorizers Name: Volunteers of America
- Authorizer Address: 7625 Metro Blvd, Edina, MN
- Authorizer Contact: Stephanie Olsen, Senior Manager
 - o E-mail: solsen@voamn.org
 - o Phone: 612.270.1998

Woodbury Leadership Academy is a tuition-free charter elementary and middle school located in Woodbury, Minnesota. During the 2020-2021 school year, we served 564 students. Our primary goal is to work in partnership with families from Woodbury and the surrounding communities who wish to fully participate in their child's education in a rigorous educational environment that fosters student success.

Woodbury Leadership Academy ensures high student achievement through rigorous academic standards and setting high expectation. The Core Knowledge curriculum utilized by WLA, covers and/or exceeds the Minnesota State Academic Standards for grades K-8. Additionally, Core Knowledge closely follows the Next Generation Science Standards (NGSS) and updates in alignment with Minnesota. The *Core Knowledge Sequence* is currently being used successfully in schools throughout the United States to empower students to excel, and with great success and proven results!

Woodbury Leadership Academy also implements a strong character education program to ensure students develop exceptional leadership skills and are well-rounded in all areas. For example, each grade participates in a different service-learning project that aligns to one of our five Core Virtues – respect, responsibility, gratitude, perseverance and humanity. Additionally, we utilize the Responsive Classroom to manage behavior and create an inclusive school environment. Furthermore, our report cards include a leadership category to provide structure year-to-year.

Lastly, Woodbury Leadership Academy creates a strong adult learning environment by holding weekly grade level Professional Learning Committee (PLC) meetings, several professional development experiences, data dig days after national assessments (NWEA/MAP), common teacher prep time and informal and formal observations throughout the year. As a result, our dedicated teachers and staff deliver instruction with passion and innovation.

STUDENT ENROLLMENT AND DEMOGRAPHICS

Student Enrollment

Woodbury Leadership Academy served 564 students during the 2020-2021 school year. The following percentages are based on student population.

- Special Education: 11.1%
- LEP: 10.5%
- Free and Reduced Lunch: 12.6%

Demographics

- Asian: 28.6%
- Black: 22.1%
- White: 36.9%
- Hispanic: 6.6%
- American Indian: .5%
- Hawaiian .2%
- Multi 5.1%

ADMISSIONS

Woodbury Leadership Academy follows Federal and State Department of Education regulations, guidelines, and practices regarding enrollment of all students. Woodbury Leadership Academy will not discriminate with regard to a person's age, color, creed, culture, disability, ethnic, origin, family care leave status, gender, marital status, political affiliation, status with regard to public assistance, race, religion, sexual preference/orientation, socioeconomic status, veteran's status or any other protected class.

Woodbury Leadership Academy's Enrollment Admissions Policy #538 was amended on July 24, 2019. The policy can be found on our school site. Additionally, we have developed and published a lottery process for accepting pupils by lot.

Furthermore, WLA follows Minnesota Statutes in its enrollment practices, which states that charter schools can limit the following for enrollment:

1. Pupils within an age group or grade level;
2. Pupils who are eligible to participate in the graduation incentives program; or
3. Residents of a specific geographic area in which the school is located when the majority of students served by the school are members of underserved populations.

A charter school shall enroll an eligible pupil who submits a timely application, unless the number of applications exceeds the capacity of a program, class, grade level, or building. In this case, pupils must be accepted by lot. A charter school shall give enrollment preference to a sibling of an enrolled pupil and to a foster child of that pupil's parents and may give preference for enrolling children of the school's staff before accepting other pupils by lot. The charter school shall not distribute any services or goods of value to students, parents, or guardians as an inducement, term, or condition of enrolling a student in a charter school.

Conditions for Enrollment

- Students must be five (5) years old by September 1st of the year in which they start kindergarten.
 - Student must be six (6) years old by September 1st of the year to start first grade.
 - Students currently attending WLA do not need to reapply.
- Families do not need to be Minnesota residents at the time of the application but must establish a residence in MN at the time of enrollment or attendance.

STAFFING

Classroom and Subject Area Teachers

K	Overgaard, Lauren	1002948
K	Lashua, Emily	1003134
K	Barthel, Ashley	470375
K	Engelsgjerd, Megan	471480
K	Sjoberg, Natalie	1001689
1	Nelson, Katie	491524
1	George, Claudia	486696
1	Nightingale, Donna	0456089
1	Shirley, Brianna	1003481
1	Weess, Fran	514020
2	Egge, Devin	1005370
2	Shoop, Anna	1004339
2	Fuller, Miranda	1001566
2	Jackson, Kathleen	1002894
3	Youngblood, Allison	491510
3	Grubisch, Katie	0491404
3	Iwasko, Alex	498823
4	Walsh, Megan	499519
4	Schrandt, Casidee	492200
4	Rolston, Steffani	0491691
5	Cappelen, Kelly	473005

5	Lautenbach, Colleen	0507454
5	Morales, Katie	1003692
6	Erickson, Jessica	425129
6	Schreiner, Jacob	517394
6	Robb, Justin	513835
7	May, Kalleigh	507684
7	Sharrot, Taylor	516660
8	Owens, John	511928
8	Logan, James	506507
Special Education	Langer, Emma	0510701
Special Education	Wallisch, Taylor	0510460
Special Education	Ohs, Julie	513957
Special Education	Kastor, Mallory	1004740
Special Education	Dettman, Heidi (PT)	500511
Music	Lauermann, Cecelia	493643
Physical Education	Skordahl, Jolene	338977
Physical Education	Sharp, Andrew (PT)	515753
Art	Sievert, Mattea	1004372

Administration

Executive Director	Mortensen, Kathleen	323303
Dean of Students	Broderick, Ben	459820
Dean of Students	Sharp, Andy (PT)	515753
Dean of Students	Griffith, Kylie	0485453

Office Staff

Office Manager	Baumann, Nancy
Health Services	Cahlander, Amy
Special Education	Owens, Jenny
Reception	Graff, Jess (PT)

Educational Assistants

Special Education	Ballato, Pat
Special Education	Bedard, Nic
Special Education	Garibay, Lisa
Special Education	Graff, Jessica (PT)
Special Education	Keelin, Suzanne
Special Education	Lock, Steve
Special Education	Martinson, Ben
Special Education	Plappert, Denise
ELL Services	Burnett, Christina

GOVERNANCE AND MANAGEMENT

Woodbury Leadership Academy's Board of Directors decides and is responsible for policy matters related to the operation of the school, including budgeting, curriculum programming, finances, personnel and operating procedures. The board is designed to be comprised of up to three parents, three teachers and three community members. The board meets monthly and adopts policies and practices that, at a minimum: carry out the school's mission and goals, evaluate the execution of charter contract goals and commitments, evaluate student achievement, establish a teacher evaluation process in compliance with Minnesota Statutes and provide professional development related to the individual's job responsibilities.

2020-2021 Board Members

<u>Position</u>	<u>Name</u>	<u>Email</u>	<u>Start Term</u>
Board Chair, Parent	Folks, Mandi	mfolks@wlamn.org	1/2017
Treasurer, Teacher	Skordahl, Jolene	jskordahl@wlamn.org	8/2017
Secretary, Teacher	Erickson, Jessica	jerickson@wlamn.org	1/2017
Teacher	Sjoberg, Natalie	nsjoberg@wlamn.org	1/2020
Parent	Livingston, Jason	jlivingston@wlamn.org	10/2017
Community Member	Kelly, Shannon	skelly@wlamn.org	4/2018
Ex-Officio, Director	Mortensen, Kathleen	kmortensen@wlamn.org	

Board Training: The board was in compliance with requirements, and all members had completed the required trainings related to board member roles and responsibilities, employment policies and practices, and financial management. All members participated in trainings regarding Open Meeting Law requirements as well. The trainings were conducted by the Minnesota Association of Charter Schools, VOA and Booth Law Group. Whenever new board members are first seated, Woodbury Leadership Academy immediately works to provide training as soon as possible, and often times this training can be completed within 60-90 days of being seated. A Board Binder is provided to all members.

Management: The Executive Director oversees day-to-day operation of WLA, including board policies, executing the strategic goals, supervising and evaluating licensed teachers and administrative staff, managing business and fiscal operations, acting as an instructional leader and ensuring students achieve expected educational program outcomes.

ACADEMIC PERFORMANCE

At WLA academic performance has been somewhat dependent on the effect that COVID extolled on assessment data, and due to launching the middle school three years ago. However, in 2019, rankings conducted by Niche, of all public and private schools in Minnesota, recognized WLA as one of the “*Top 100 Schools in Minnesota*.” (There were only five other charter schools in Minnesota that made this “Top 100” list.) In 2020, Niche recognized WLA as the eleventh (11th) “*Best Charter Middle School in Minnesota*”, and the fourteenth (14th) “*Best Charter Elementary School in Minnesota*”. Furthermore, it ranked WLA as twenty-third (23rd) for “*Best Public Middle School Teachers in Minnesota*”. In 2021, Niche ranked WLA in the top one percent (1%) of the “*Best Charter Elementary and Middle Schools Nationally*”. Niche ratings are based on five categories including academics, student diversity, teacher quality and retention, extra-curricular opportunities, and parent input. (Parent input being the only variable that is objective.) Furthermore, WLA is working towards becoming a Core Knowledge School of Distinction, and once WLA meets this strategic goal, WLA will be the first organization in the Midwest to gain such distinction. The distinction would not only benefit Woodbury and the surrounding community but would also benefit other schools aspiring to gain such distinction.

As a public charter school, WLA’s students take the Minnesota Comprehensive Assessment (the “MCAs”) standardized test each spring. The MCAs are designed to measure achievement towards meeting the Minnesota Academic Standards. WLA also utilizes the NWEA Measures of Academic Progress (the “MAP”). MAP tests are adaptive interim assessments aligned to state-specific content standards. The MAP is a helpful assessment because it is administered in both the fall and the spring – measuring growth during the school year – and correlates to the MCAs. The MAP assessment also produces meaningful data because it is administered to students in grades one and above; conversely, the MCAs are only administered to students in grades three

and above. Due to COVID 19 interruptions, Minnesota schools were not required to take MCA’s in the spring of 2020, but WLA onsite students did participate in MCA testing in the Spring of 2021. The State provided a COVID-19 refusal code to exempt students who are quarantined due to COVID-19 or to students who chose to enroll in online learning for the school year. Because the most current MCA data is from two years ago, it has been difficult to make comparisons across school districts using MCA data. However, WLA has MAP testing data from the fall of 2019, and the fall of 2020 that demonstrates that WLA students average scores exceed the national norms in both reading and math. Of note is that WLA has always served grades kindergarten through five, but recently expanded to grade eight. Many of the new middle school students attended elementary school elsewhere before enrolling at WLA. Their test scores are reflective of the growth that WLA expects when students enroll at WLA, and they are beginning to meet WLA’s higher expectations. WLA predicts that the students’ test scores will continue to improve as the middle school program is filled with more students who have matriculated through WLA’s program. Furthermore, it is difficult to both grow enrollment and increase test scores at the same time; however, WLA has been steadily increasing both since 2017. When comparing fall 2019 to fall 2020 MAP scores, the scores increased across nearly every grade level, despite the challenges of COVID-19 and remote learning. These results show the perseverance of WLA’s administration, teachers, and students during the COVID-19 pandemic, and highlight the quality of the distance-learning program provided by WLA.

WLA ACADEMIC PROGRESS:

Summary: Due to the Covid-19 pandemic, the school did not have any publicly reportable academic data for the 2019-2020 school year. All comparisons made in this report will be between 2019 and 2021. WLA tested 210 students in 2021. The school’s proficiency rates on the Minnesota Comprehensive Assessments increased in reading from 2019 to 2021 and declined in math and science over the same period.

Academic Performance Standard 1 – State Examinations

“Students are performing well on state examinations in comparison to students at schools they might otherwise attend (with similar demographics) as evidence of meeting their primary statutory purpose of improving all pupil learning and all student achievement.”

The following results show the percentage of students tested who either met or exceeded the standards on the MCA Math, Reading, and Science assessments.

MCA Math Proficiency 2017 - 2021

MCA Math	2017	2018	2019	2020*	2021
Statewide	59.2%	57.7%	55.5%		44.2%
3 rd	68.6%	66.9%	66.0%		57.1%
4 th	67.4%	65.6%	64.3%		53.8%
5 th	57.7%	55.2%	52.4%		41.1%

6 th	56.0%	54.3%	50.9%		37.2%
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7 th	55.4%	54.9%	52.5%		37.4%
8 th	58.8%	57.8%	55.7%		39.8%
Woodbury Leadership	66.7%	67.0%	54.2%		36.7%
3 rd	83.3%	77.1%	60.7%		40.9%
4 th	61.8%	79.2%	69.8%		40.9%
5 th	60.9%	48.0%	43.2%		50.0%
6 th	CTSTR	CTSTR	CTSTR		20.5%
7 th	CTSTR	N/A	CTSTR		41.2%
8 th			CTSTR		13.3%
Woodbury Elem.	62.5%	53.6%	51.9%		43.4%
3 rd	67.8%	65.6%	57.0%		41.7%
4 th	65.8%	51.4%	58.3%		56.6%
5 th	53.7%	42.5%	42.9%		28.6%
Woodbury Middle	68.5%	65.3%	67.0%		43.7%
6 th	65.8%	59.9%	70.6%		43.6%
7 th	70.0%	71.2%	67.4%		45.7%
8 th	69.6%	65.6%	62.7%		41.1%
Combined (3-8)	66.3%	61.8%	64.1%		43.6%

* Due to the Covid-19 pandemic, the school did not have any publicly reportable academic data for the 2019- 2020 school year.

MCA Proficiency Chart
Math - All Accountability Tests

	17-18	18-19	19-20	20-21
Statewide	59.2%	57.7%	55.5%	44.2%
Woodbury Leadership	66.7%	67.0%	54.2%	36.7%
Woodbury Elementary /Woodbury Middle (combined)	66.3%	61.8%	64.1%	43.6%

ANALYSIS OF MATH MCA PROFICIENCY: WLA’s MCA math proficiency results are shown above. For the purpose of this report, proficiency results from Woodbury Elementary, grades 3-5, and Woodbury Middle School, grades 6-8, were combined to create a comparison score for WLA. WLA’s math proficiency rate fell by 17.5 percentage points to 36.7% from 2019 to 2021. This decline, also experienced at the combined comparison school and at the statewide level, was due in large part to the effects of the COVID 19 pandemic. The school is currently performing below the proficiency rate of the statewide average as well as that of the combined local comparison schools. In future years, it is expected that WLA will once again meet or exceed the math proficiency rate of both the statewide average and the local comparison school.

MCA Reading Proficiency 2017 – 2021

MCA Reading	2017	2018	2019	2020*	2021
Statewide	60.6%	60.4%	59.7%		52.5%
3 rd	57.0%	56.2%	55.0%		48.5%
4 th	57.3%	56.2%	55.9%		49.3%
5 th	67.9%	67.5%	66.2%		59.4%
6 th	63.8%	64.9%	63.2%		55.0%
7 th	57.9%	58.7%	57.9%		48.3%
8 th	59.3%	59.1%	58.2%		49.7%
Woodbury Leadership	67.6%	72.7%	48.9%		50.7%
3 rd	76.7%	71.4%	45.0%		47.4%
4 th	58.8%	75.0%	55.8%		38.1%
5 th	62.2%	80.0%	66.7%		78.3%

6 th	CTSTR	CTSTR	CTSTR		50.0%
7 th	CTSTR	N/A	CTSTR		43.8%
8 th			CTSTR		20.0%
Woodbury Elem.	67.5%	58.4%	55.1%		53.1%
3 rd	67.0%	55.3%	48.1%		44.7%
4 th	68.4%	57.1%	51.8%		57.1%
5 th	67.1%	63.8%	62.9%		58.7%
Woodbury Middle	68.8%	68.6%	71.5%		60.2%
6 th	73.1%	69.6%	71.9%		63.3%
7 th	65.2%	67.2%	71.6%		58.7%
8 th	67.9%	68.8%	71.0%		57.9%
Combined (3-8)	68.7%	65.6%	68.4%		59.0%

* Due to the Covid-19 pandemic, the school did not have any publicly reportable academic data for the 2019- 2020 school year.

MCA Proficiency Chart
Reading - All Accountability Tests

	17-18	18-19	19-20	20-21
Statewide	60.6%	60.4%	59.7%	52.5%
Woodbury Leadership	67.6%	72.7%	48.9%	50.7%
Woodbury Elementary /Woodbury Middle (combined)	68.7%	65.6%	68.4%	59.0%

ANALYSIS OF READING MCA PROFICIENCY: WLA’s MCA reading proficiency results are shown above, For the purpose of this report, proficiency results from Woodbury Elementary, grades 3- 5, and Woodbury Middle School, grades 6-8, were combined to create a comparison score for WLA. WLA’s reading proficiency rate increased by 1.8 percentage points to 50.7% from 2019 to 2021. Despite the increase, the school is currently performing below the proficiency rate of the statewide average as well as that of the combined local comparison schools. In future years, it is expected that WLA will once again meet or exceed the reading proficiency rate of both the statewide average and the local comparison school.

MCA Science Proficiency 2017 - 2021

MCA Science	2017	2018	2019	2020*	2021
Statewide	54.7%	52.5%	50.7%	NA	43.1%
5 th	61.2%	59.3%	54.9%	NA	47.9%
8 th	46.7%	45.7%	43.0%	NA	33.8%
Woodbury Leadership	61.9%	65.5%	50.0%	NA	45.0%
5 th	61.9%	65.5%	55.0%	NA	57.8%
8 th			CTSTR	NA	6.7%
Woodbury Elem. (5 th)	54.5%	59.8%	53.3%	NA	43.5%
Woodbury Middle (8 th)	61.5%	46.0%	54.8%	NA	37.3%
Combined	60.0%	48.8%	54.4%	NA	38.8%

* Due to the Covid-19 pandemic, the school did not have any publicly reportable academic data for the 2019- 2020 school year.

MCA Proficiency Chart
Science - All Accountability Tests

	17-18	18-19	19-20	20-21
Statewide	54.7%	52.5%	50.7%	43.1%
Woodbury Leadership	61.9%	65.5%	55.0%	45.0%
Woodbury Elementary /Woodbury Middle (combined)	60.0%	48.8%	54.4%	38.8%

ANALYSIS OF SCIENCE MCA PROFICIENCY: WLA’s MCA science proficiency results are shown above. For the purpose of this report, proficiency results from Woodbury Elementary, grade 5, and Woodbury Middle School, grade 8, were combined to create a comparison score for WLA. WLA’s science proficiency rate fell by 10 percentage points to 45% from 2019 to 2021. Despite the decline, the school is currently outperforming the proficiency rate of the statewide average as well as that of the combined local comparison schools. In future years, it is expected that WLA will continue to meet or exceed the science proficiency rate of both the statewide average and the local comparison school.

Academic Performance Standard 2 - Growth

Over the term of the authorizer contract, the school will maintain a minimum combined achievement level of 62.7% in and 67.0% in reading on the North Star Academic Achievement Report (Improved + Maintained) as evidence of meeting their primary statutory purpose of improving all pupil learning and all student achievement. However, North Star Academic Achievement level data is unavailable for the 2020-2021 school year due to COVID.

Academic Performance Standard 3 - Achievement Gap Reduction

“The difference between the “all-students” proficiency rate in the school and any reportable subgroup proficiency rate will be reduced over the term of the contract in both reading and math using state examination data as evidence of the School meeting their primary statutory purpose of improving all pupil learning and all student achievement.”

MCA Proficiency Chart
Reading - Reportable Student Groups

	17-18	18-19	19-20	20-21
All Students	67.6%	72.7%	48.9%	50.7%
SPED	NA	55.0%	40.0%	10.7%
FRP	NA	26.7%	50.0%	24.4%
ELL	NA	NA	NA	16.7%

Woodbury Leadership Academy’s academic philosophy is based upon The *Core Knowledge Sequence* developed by The Core Knowledge Foundation. The Core Knowledge Foundation (2020) defines the *Core Knowledge Sequence* as “a detailed outline of specific content and skills to be taught in language arts, history, geography, mathematics, science, and the fine arts. As the core of a school’s curriculum, it provides a coherent, content specific foundation of learning, while allowing flexibility to meet local needs”.

The *Core Knowledge Sequence* is the result of research into the content and structure of the highest performing elementary education systems around the world, as well as extensive consensus building among diverse groups and interests, including parents, teachers, scientists, professional curriculum organizations, and experts from The Core Knowledge Advisory Board on Multicultural Traditions. The *Core Knowledge Sequence* is recognized as an effective whole school model, being one of the 33 whole-school models recognized by the U.S. Education Department as high quality and determined to be effective through research.

The *Core Knowledge Sequence* is supported by specific curricular resources.

Reading: Core Knowledge Language Arts from Amplify and Reading A-Z

Language Usage: CKLA and Collections

Writing: CKLA and Write Source

Mathematics: Ready Math

Science: CK Science from Amplify, Interactive Science, and iScience

Social Studies: Core Knowledge History & Geography, *Northern Lights* and *Discovering Our Past* by McGraw Hill

Art, Music & P.E.: Core Knowledge Foundation

Woodbury Leadership Academy is a data-driven institution committed to rigorous and ambitious state and national test standards. As a data-driven organization, our school’s approach to assessment is fully aligned with the goals and objectives of these state and national assessments and Minnesota Academic Standards.

Northwest Evaluation Association (NWEA) Measures of Academic Progress (MAP)

Students attending Woodbury Leadership Academy in grades 1-8 take the MAP assessment. The test is typically taken twice per year – once in the fall and once in the spring.

- Reading: Grades 1-8
- Language Usage: Grades 2-8
- Math: Grades 1-8

Data: MAP Fall 2020 and/or Spring 2021

Grade	Students	Test	Score	Test	Score
1	66	Math	75%	Reading	79%
2	60	Math	68%	Reading	66%
3	65	Math	71%	Reading	80%
4	67	Math	66%	Reading	76%
5	66	Math	73%	Reading	77%
6	34	Math	76%	Reading	76%
7	19	Math	42%	Reading	35%
8	15	Math	73%	Reading	23%

Minnesota Comprehensive Assessment (MCA)

Students attending Woodbury Leadership Academy in grades 3-8 take the MCA assessment.

- Reading: Grades 3-8
- Math: Grades 3-8
- Science: Grades 5 and 8

WLA also offers the Minnesota Test of Academic Skills (MTAS) and ACCESS.

Minnesota Academic Standards

Students attending WLA are assessed in each of the core academic skill areas using a range of valid and reliable methods, including, but not limited to, formative and summative assessments, criterion reference tests and assessments, homework, teacher observations, student project presentations, oral reports and standardized tests.

Assessment data is used throughout the educational process to inform and assist students, parents, teachers and administrators. Assessment data is used immediately in the classroom through differentiated instruction to ensure that each student is being taught at their level. Scores are used, along with additional comparative data, to place students at appropriate levels in math and language arts.

Academic Performance Student Achievement Successes/Challenges

WLA continues to keep a low teacher-to-student ratio to help assist in creating a strong differentiated instruction environment. Through the PLC process, teachers use data from formative and summative assessments, classwork, homework and observations to drive instruction.

Successes: Parents continually comment and applaud our instructional strategies, curriculum programming, curriculum resources and dedicated staff. Our curriculum and instruction engage students in higher levels of thinking, conceptual understanding and meet the needs of all students. Furthermore, our dedicated staff include motivated and caring classroom teachers, special education teachers, paraprofessionals and response-to-intervention coach.

Challenges: The effects of the COVID pandemic have had a significant impact on schools, including WLA. Staff members have seen a decrease in Social Emotional levels with our students, and an increased number of students struggling with anxiety, and isolation. Academics have also been a challenge regardless of if students are online or onsite. In addition to the challenges brought about due to COVID, fully implementing the intended curriculum with fidelity and implementing Responsive Classroom with fidelity have also been difficult. Finally, these challenges could also be affected by the continual increase in WLA enrollment, and thus, an increase in new to WLA staff members.

Increased Learning Opportunities

As indicated above, the *Core Knowledge Sequence* is the cornerstone of WLA. This comprehensive *Sequence* includes literature, history and geography, science, math, art, physical education and music.

Students received weekly instruction from certified specialists in art, physical education and art. Instruction continued as an option during COVID-19 to remain flexible. Furthermore, Core Knowledge Art Prints with descriptions are posted around the building for exposure. This effort of posting art prints was on behalf of our Parent Team Organization (PTO).

Woodbury Leadership Academy has met the goal of providing an integrated hands-on approach through science projects, science fair with 3M scientists as judges, core virtues programming and service-learning projects. Unfortunately, due to COVID-19, we were unable to host our annual science fair. In addition, we offer a student council experience through an election process. During the 2020-2021 school year, our student council was active, but not to the usual degree.

The school addresses the leadership component through the use of a modified approach to the Responsive Classroom in conjunction with a core virtues curriculum. Teacher standards and teaching objectives include specific learning goals related to leadership development.

Limited enrichment opportunities were available to students such as art clubs, science club, and band. These opportunities were limited by COVID constraints and were based on student demand.

Academic Performance WLA's Academic Performance Encourage Varied and Innovate Teaching Methods Successes/Challenges

Woodbury Leadership Academy's strategic goals related to academic performance include:

1. Become a distinguished Core Knowledge school
2. Develop a leadership program

WLA has worked towards meeting these goals that encourage varied and innovative teaching methods.

Goal 1: We purchased newly released Core Knowledge curriculum resources from the Core Knowledge Foundation. Additionally, teachers and administration received official training from Core Knowledge and continued their work from the previous school year with creating CKHG Domain-Based Unit Overviews, which have been posted on our school site. Furthermore, our Curriculum Committee worked closely with Core Knowledge and MDE to identify a new math curriculum – Ready Classroom Mathematics, which we implemented during the 2020-2021 school year. Ready Classroom Mathematics includes physical and digital components to reach the needs of all students. Challenges of resources and finances were identified. For example, CKHG is expensive, so some teachers had to share teacher guides to create the Domain-Based Unit Overviews. This challenge was expected, as curriculum will be purchased in a cycle.

Goal 2: WLA continued to develop programming around our five core virtues to focus on throughout the school year. Posters and awards were posted around the school and on the school website. We again partnered with PTO and aligned school fundraising, such as Give to the Max, to purchase materials that align to our five core virtues.

Measure Outcome/Provide Accountability Successes/Challenges

WLA's Accountability Goal 1 (MCA Reading Goal)

- A. Students enrolled in grades 3-7 will show 75 percent baseline proficiency in MCA reading scores for the first year, with a 3 percent increase in proficiency in the following 2 years for the same grades.
- B. Due to COVID-19, we were unable to collect data for this accountability goal. However, we were able to collect data in reading comprehension and fluency using formative and summative assessments, classwork, homework and Reading A-Z reading levels. Data showed that students made progress. However, the progression slowed once we entered distance learning. A challenge in this area included the validity of the test scores due to the potential of non WLA staff helping students. To overcome this, we attempted to administer assessments through Zoom or Google Hangouts.
- C. At WLA we used formative and summative assessments, along with a PLC process where we looked at data to inform instruction. We also worked at improving teacher's abilities to individualize instruction. PLCs continued during distance learning.

WLA's Accountability Goal 2 (MCA Math Goal)

- A. Students enrolled in grades 3-7 will show 77 percent baseline proficiency in MCA math scores for the first year, with a 3 percent increase in proficiency in the following 2 years for the same grades.

- B. Due to COVID-19, we were unable to collect data for this accountability goal. However, we were able to collect data in mathematics using formative and summative assessments, classwork and homework. Data showed that students made progress. However, the progression slowed once we entered distance learning. A challenge in this area included the validity of the test scores due to the potential of non WLA staff helping students. To overcome this, we attempted to administer assessments through Zoom or Google Hangouts.
- C. At WLA we used formative and summative assessments, along with a PLC process where we looked at data to inform instruction. We also worked at improving teacher’s abilities to individualize instruction. PLCs continued during distance learning.

WLA’s Accountability Goal 3 (NWEA Assessment Goal for Reading)

- A. WLA students in grades 3-7 will show an average that exceeds the national norm in reading based on the NWEA MAP testing.
- B. See below for progress:

Grade	2017	2018	2019	2020
1	NA	NA	79%	78%
2	81%	55%	66%	83%
3	78%	61%	80%	74%
4	80%	86%	76%	77%
5	81%	69%	77%	81%
6	75%	75%	76%	63%
7	NA	50%	35%	73%
8	NA	NA	23%	45%

WLA’s Accountability Goal 4 (NWEA/MAP Assessment Goal for Math)

- A. Students in grades 3-7 will show an average that exceeds the national norm in math based on the NWEA MAP testing.
- B. See below for progress.

Grade	2017	2018	2019	2020
1	NA	NA	75%	76%
2	81%	70%	68%	86%
3	73%	58%	71%	67%

4	88%	78%	66%	71%
5	81%	69%	73%	66%
6	66%	66%	76%	64%
7	NA	50%	42%	70%
8	NA	NA	73%	60%

OPERATIONAL PERFORMANCE

All state and federal taxes, pensions, and insurances were paid as required. The financial audit was completed on time and submitted to the state by the required deadline. The 2020-2021 audit was filed on time and was presented to the school board.

- Facility and Grounds: WLA leased space from the MSB Holdings – Woodbury, LLC. WLA met or exceeded all necessary building and content insurance as per state statute. The building and grounds maintenance were managed by MSB Holdings – Woodbury, LLC. During May of 2021, Friends of WLA (ABC) purchased this property.
- Due Process and Privacy Rights: The WLA Family Handbook outlines the disciplinary procedures for students. The handbook is reviewed yearly.
- Employment: The procedures for hiring included defining staffing needs, reviewing or developing job descriptions if a new position, posting the openings and interviewing. References were checked and the candidate met with the director to learn more about the employment terms and benefits. New employees met with the office manager upon hiring to complete all employment forms and review employment policies and procedures. All new employees undergo background checks upon hiring. All school board members and volunteers also undergo background checks upon beginning service at WLA.
- Food Service: For the 2020-2021 school year, WLA did not use any contracted food service programs.
- Transportation: Students that reside in the ISD 622 school district receive transportation via bus at no cost. All other families are required to provide their student’s transportation to school.
- Operational Performance WLA’s Authorizer, VOA, is committed to fulfilling its role as a charter school authorizer by holding WLA accountable for a range of results. The accountability system is based on clear reporting by WLA and oversight by the authorizer. Through a combination of site visits, board meeting packets, annual reports, and Annual School Evaluations, VOA upholds its legal obligation to make sure WLA is reaching (or making adequate progress toward) the goals and benchmarks outlined in its charter contract and Minnesota Statutes. This collective body of evidence will also form the basis for contract renewal decisions. VOA uses a standard charter contract with unique school-specific terms that capture different approaches to achieving student success. The individuality of each school will be preserved in the

Accountability Plan and self-reporting on the results of its respective outcomes. Reporting on school outcomes will take place annually, with contents listed in the Annual Reporting Format section. VOA uses the Annual School Evaluation Rubric to assess schools. In a consistent manner, while still factoring in the schools' respective mission-specific goals through the Accountability Plan. VOA will report its findings to the school's leader and board and encourage constructive dialogue on continuous improvement efforts. One of the most important ways VOA gathers information about the schools it authorizes is through on-site visits. Site visits allow the authorizer to observe the school in action firsthand, hear directly from all key stakeholders and corroborate school reported information and data. VOA conducts three different types of site visits: formal, end of term, and monitoring. The formal and end of term site visits will follow a more structured protocol and will produce written and oral feedback to the school staff and board. VOA will also make informal monitoring visits to schools for follow-up oversight, special events, and check-ins.

INNOVATIVE PRACTICES

Parental and community involvement are crucial to the success of Woodbury Leadership Academy. WLA recognizes that it is only as strong as its supporters and has made parental and community involvement a key piece of the school's mission. Each Thursday, teachers create Thursday Newsletters that provide parents a detailed update of what knowledge their child(ren) gained that week. WLA has a PTO whom solicit parent involvement and match parents with teacher and student needs. PTO also works closely with WLA to meet goals, such as the academic strategic goal discussed earlier.

Teachers are encouraged to celebrate the end of domains, or units, with a fun activity that wraps up what students learned. For example, grade three has an Ancient Rome domain. At the end of the domain, the entire grade gathers for an Ancient Roman party where students dress up (i.e. togas), enjoy a Roman snack purchased by their parents (i.e. olives), play games (i.e. Roman Numeral bingo) and complete an art craft (i.e. mosaic).

Teachers work with the surrounding communities to address one of WLA's core goals of leadership. Students participated in several service-learning projects, such as a gift drive during the holiday for the Children's Hospital, Feed My Starving Children, the Leukemia Foundation, and other causes. In addition to our leadership program, WLA operates using a core virtues curriculum that focused on the development of democratic, strong, ethical and caring global leaders. Assemblies are held where students celebrate accomplishments and learn a core virtue of the month. Staff extend this learning into the classroom and makes connections between home and school for additional emphasis, understanding and involvement.

FINANCES

The year-end financial report is attached herein. Questions regarding Fiscal Year 2020-2021 school finances, please contact BerganKDV: Brenda Kes, Outsourced CFO, School Services, 651.280.5582, brenda.kes@bergankdv.com.

WOODBURY LEADERSHIP ACADEMY

WORLD'S BEST WORKFORCE:

REPORT SUMMARY

2020-2021

District or Charter Name: Woodbury Leadership Academy

Grades Served: K-8

Contact Person Name and Position: Dr. Kathleen Mortensen, Executive Director

1. Stakeholder Engagement

1a. Annual Report

Located at www.wlamn.org

1b. Annual Public Meeting

January 26, 2022 at 5:30 PM

1c. District Advisory Committee

District Advisory Committee Member	Role in District
Ms. Mandi Folks	Parent Representative
Mr. Jason Livingston	Parent Representative
Ms. Shannon Kelly	Community Representative
Ms. Jessica Erickson	Teacher Representative
Ms. Natalie Sjoberg	Teacher Representative
Ms. Jolene Skordahl	Teacher & Parent Representative
Dr. Kathleen Mortensen	Executive Director
Ms. Paula Krippner	Special Education Director
Ms. Nancy Baumann	Office Manager

Not applicable (grades K-8)	Students
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2.Goals and Results

2a. All Students Ready for School

Goal	Result	Goal Status
We are not a pre-K setting; thus, we do not offer programming to ensure that students are prepared to begin kindergarten.	Per our Enrollment Policy, students applying for kindergarten must be age 5 by September 1 of the year they wish to be enrolled.	Goal not applicable.

2b. All Students in Third Grade Achieving Grade-Level Literacy

Goal	Result	Goal Status
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<p>Using Reading A-Z and Core Knowledge Language Arts (CKLA) Amplify curriculum, 85% of all 3rd students will be at grade level by the end of 3rd grade, as measured by NWEA MAP scores. (The percent is based on the total number of students who met or exceeded the average RIT in our district.)</p>	<p>Spring of 2021 NWEA MAP scores demonstrated the following:</p> <p style="text-align: center;"><u>Grade Score</u></p> <p style="text-align: center;">1 79%</p> <p style="text-align: center;">2 66%</p> <p style="text-align: center;">3 80%</p> <p style="text-align: center;">4 76%</p> <p style="text-align: center;">5 77%</p> <p style="text-align: center;">6 76%</p> <p style="text-align: center;">7 35%</p> <p style="text-align: center;">8 23%</p> <p>In the spring of 2021, 80% of third grade students met or exceeded grade level fluency and reading comprehension skills.</p>	<p>Goal Not Met (COVID had an impact)</p>
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2c. Close Achievement Gap(s) Among All Groups

Goal(s)	Result	Goal Status
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<p>In order to close the achievement gap, WLA students in grades 2-8 will demonstrate above average, according to NWEA MAP scores, in both reading and math. (The percent is based on the average number of WLA students who met or exceeded the average national norm.)</p>	<p>Reading, Spring '21</p> <p>2 66%</p> <p>3 80%</p> <p>4 76%</p> <p>5 77%</p> <p>6 76%</p> <p>7 35%</p> <p>8 23%</p> <p>Math, Spring '21</p> <p>2 68%</p> <p>3 71%</p> <p>4 66%</p> <p>5 73%</p> <p>6 76%</p> <p>7 42%</p> <p>8 73%</p>	<p>Goal met in reading for grades 2, 3, 4, 5, 6. Goal not met reading for grades 7 and 8.</p> <p>Goal met in math for grades 2, 3, 4, 5, 6, and 8. Goal not met in math for grade 7.</p>
<p>In order to close the achievement gap, students in grades 3-8 will score an</p>	<p>2021 MCA data demonstrates the following:</p>	

<p>average of 75% (or above) as measured by year end MCA scores, in the areas of math and reading.</p>	<p>MATH</p> <p>3 40.9%</p> <p>4 40.9%</p> <p>5 50%</p> <p>6 20.5%</p> <p>7 41.2%</p> <p>8 12.3%</p> <p>READING</p> <p>3 47.4%</p> <p>4 38.1%</p> <p>5 78.3%</p> <p>6 50%</p> <p>7 43.8%</p> <p>8 20%</p>	<p>Goal was not met in math at any grade level. (COVID had an impact)</p> <p>Goal was not met in reading except for grade five. (COVID had an impact)</p>
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2d. All Students Career- and College-Ready by Graduation

Goal	Result	Goal Status
<p><i>Not applicable to a K-8 setting.</i></p>		

2e. All Students Graduate

Goal	Result	Goal Status
<i>Not applicable to a K-8 setting.</i>		

3. Identified Needs Based on Data

Data that was reviewed to determine district needs when setting goals included data from the previous year's NWEA MAP and MCA results. The areas of reading and math were the primary focus. Additional data included reviewing Reading A-Z, CKLA by Amplify, and Ready math. The curriculum committee focused on identifying a strong conceptual understanding math program. After a lengthy review process, Ready Classroom Mathematics was implemented in the 2020-2021 school year.

4. Systems, Strategies and Support

Category 4a. Students

WLA is a data-driven institution committed to rigorous and ambitious state and national test standards. As a data driven organization. WLA has an accountability plan that includes goals based on the MCAs as well as NWEA MAPs. Students attending WLA are assessed in each of the core academic skill areas using a range of methods. Assessment data is used throughout the educational process to inform and assist students, parents, teachers and administrators.

Assessment data is used immediately in the classroom through differentiated instruction to ensure that each student is being taught at their level. Scores are used, along with additional comparative data, to place students at appropriate groups in math and language arts.

4b. Teachers and Principals

Systems used to review and evaluate the effectiveness of instruction and curriculum are:

- Weekly Professional Learning Communities (PLC)
 - Monthly review of data-driven instruction procedures
- Curriculum Committee meets throughout the school year to review and develop content. During the 2020-2021 school year, they reviewed our math programming.

Teacher and principal evaluations are completed according to statute.

- Teachers are observed between 1-3 times per school year
- The principal is reviewed once

4c. District

District practices around high-quality instruction and rigorous curriculum include:

- **Technology:** WLA integrates technology in the classroom. Each classroom is equipped with an interactive SMARTBoard and these are used daily by the teachers and are fully integrated as a part of the Core Knowledge Curriculum. Students use iPads and laptops as a part of the curriculum and for testing. Media skills are listed on the report card. The technology helps to allow individualization of the curriculum.
- **Data:** The school owns a SMARTBoard for each classroom, five classroom sets of Chromebooks, two computer labs and two iPad carts.
- **Collaborative Professional Culture:** WLA has continued to keep a low teacher-to-student ratio, and instruction is differentiated in the classroom. Through the PLC process teachers use data and formative/summative assessments to determine areas of student strength, weakness, and growth.
- **Data:** Parents continually comment and applaud not only the teaching strategies that are used, but also the curriculum that was selected – the Core Knowledge Curriculum which meet the needs of students at all levels, and specifically engage students in higher levels of thinking.

5. Equitable Access to Excellent Teachers

What is the District process to examine the distribution of experienced, effective and in-field teachers across the district? Include how the district reviews data to examine the equitable distribution of teachers. What strategies used to improve students' equitable access to experienced, effective and in-field teachers.

All teachers hired for the 2020-2021 school year presented applicable licenses for the areas in which they would be teaching. Positions were advertised on the school website and on Edpost. Interviews were conducted, with references checked. Prior to hiring an individual, a background check was conducted, and their license was verified. Upon starting employment, they were mentored by a team teacher, and supported throughout the year during PLCs.