

Woodbury Leadership Academy
Interim Board of Directors - Minutes
Tuesday, August 26, 2014 – 6:00 PM

Woodbury Leadership Academy – 600 Weir Drive, Woodbury, MN 55125

1. Call to Order: Bruce Sorensen
2. Roll Call of Members: Lindsay Juran
Bruce Sorensen, President Fred Erickson, Vice President (absent)
Emily Mogren, Treasurer Lindsay Juran, Secretary
Troy Miller (absent) Sheila Brown (absent)
Tiffany Lewis (absent) Sarah Jacobson
Dan Endreson Dan Hurley, ex-officio
3. Approval of Agenda:
Moved by: Lindsay Juran Second: Sarah Jacobson Vote: 5-0
- 3a. Conflict of Interest Declaration: None
4. Open Forum None
5. Unfinished Business: None
6. Approval of meeting minutes from August 12, 2014
Lindsay Juran reported she added last names on the August 12 minutes.
Moved by: Emily Mogren Second: Dan Endreson Vote: 5-0
7. Director's Report: Cyndi Blum reported on the progress of the VOA opening checklist. Dan Hurley reported that the teachers worked successfully in getting their classroom in order and ready to start the school year.
8. Financial Report: Bruce Sorensen reported that when we have a solid number of enrollment the finance committee will meet again to revise budget to reflect our enrollment of students.
9. Chair's Report: Bruce Sorensen also congratulated and thanked the faculty in getting to school up and running.
10. Standing Committee Reports:
 - a. Finance / Budget: See Financial Report
 - b. Marketing / Enrollment: Cyndi Blum reported that the current WLA enrollment is 187.
 - c. Policy: The committee has two policies ready to approve and the family handbook. The handbook had three changes. First, in alignment to the Pledge of Allegiance policy, the pledge must be said at least once a week. Second, if child cannot participate in physical activity and physician's note must be given to the nurse and the WLA office. Finally, if no notification of reason for student's absence of a school by 9:30, that student will be marked as unexcused.
 - d. Building Facilities: Dan Hurley reported that there was confusion on the drop off and pick procedure as well as the building door lock and unlock times. He stated that a video and packet will go out to clarify these issues.
11. New Business:
 - a. Motion to Approve: Joint agreement for food and nutrition services
Moved by: Lindsay Juran Second: Sarah Jacobson Vote: 5-0
 - b. Motion to Approve: Policy 207 –Data Privacy Considerations; Policy 610 – Field Trips
Moved by: Dan Endreson Second: Emily Mogren Vote: 5-0
 - c. Motion to Approve: WLA Family Handbook, with the changes discussed in the policy report. Also Sarah Jacobson stated, upon approval of the Handbook slight revisions maybe made, due to decisions being made as a faculty.

Moved by: Lindsay Juran Second: Dan Endreson Vote: 5-0
d. Motion to Approve: Contract for student information system – TIES
Dan Hurley recommends to the board contracting with TIES. TIES will match our school needs and fits with in the budget. The costs include 2,400 for the contracted system and 5,000 for training.

Moved by: Bruce Sorenson Second: Sarah Jacobson Vote: 5-0

e. Discussion: Dan Hurley recommends WLA becoming members in charter school association(s). A decision on this it tabled till the next meeting. The board would like to do a more research in these associations before making an action on this decision.

f. Discussion: Future board meeting schedule: The board would like to change the schedule, and have a meeting once a month. However a decision on whether it would be the second or fourth Tuesday will be tabled till the next meeting.

g. Motion to Approve: Dan Hurley as chair of Marketing/ Enrollment committee

Moved by: Dan Endreson Second: Bruce Sorenson Vote: 5-0

h. Motion to Approve: Contract with Life System for WLA door security system installation.

Moved by: Lindsay Juran Second: Sarah Jacobson Vote: 5-0

i. Discussion on Recommended Employee medical benefit plan(s). Scott from BKEA reported the possible medical plans. Based on the needs of the staff and the WLA budget, he recommends a HSA Open Assess Plan through Health Partners. The board wants to take more time to look into this and make a decision at the next board meeting.

j. NWEA Testing Contract

Moved by: Emily Mogren Second: Lindsay Juran Vote: 5-0

13. Future Agenda Items:

Benefit packages; staff policies; shared use agreement with Crosswinds, membership in charter school association(s), board meeting schedule, transition plan of board, and community grant

14. Date and Time of Next Board Meeting/ Board Workshop:

September 9th, 2014, 6:00pm

15. Motion to Adjourn

Moved by: Lindsay Juran Second: Sarah Jacobson Vote: 5-0