

**Woodbury Leadership Academy  
Board of Directors Meeting Minutes  
Special Meeting  
June 13, 2018**



**Directors Present:** Mandi Folks, Claudia George, Mary Hitzemann, Shannon Kelly, Jason Livingston, Jolene Skordahl

**Directors Absent:** Jessica Erickson, Ro Krejci

**Administration/Advisors Present:** Dr Kathleen Mortensen (Executive Director)

**Others in Attendance:** None

**1. Call to Order and Roll Call**

**1.1 Call to Order**

Ms Folks called the meeting to order at 5:49 PM.

**1.2 Roll Call**

Ms Folks took roll call.

**2. WLA Mission and Vision.**

Ms Folks read the WLA Mission and Vision Statements.

**3. Approval of Agenda**

**3.1 Approval of Agenda**

Ms Skordahl moved “to approve the agenda for the Wednesday, June 13, 2018 Board of Directors special meeting.” Seconded by Ms George. Motion passed unanimously.

**4. Conflict of Interest Declaration**

**4.1 Conflict of Interest Declaration**

Ms Folks asked if there were any conflicts of interest of members for items on the agenda. None were noted.

**5. Public Comment**

There was none.

**6. Facilities Administrative Committee Report**

No update from the Committee. Board members discussed the playground needs at the Globe site.

**7. Board Training/Discussion and Business**

**7.1 VOA Contract**

Ms Folks and Ms Mortensen reviewed highlights of the Charter School Contract offered for renewal by VOA, WLA's authorizer. VOA had performed a Formal Renewal Year Site visit on October 27, 2017 and second Informal School Visitation on May 7, 2018. Based on VOA's evaluation of WLA's performance over the term of the contract ending June 30, 2018, WLA met its primary purpose "to improve all pupil learning and all student achievement," as evidenced by the school having a positive sloped linear line for all contractual academic performance standards/ expectations; and demonstrated a pattern of meeting their "World's Best Workforce" goals, VOA is offering the school a 4-year renewal of the contract.

Ms Hitzemann moved "to approve the Charter School Contract between Volunteers of America-Minnesota, Authorizer and Woodbury Leadership Academy, School for the term July 1, 2018 to June 30, 2022." Seconded by Ms Skordahl. Motion passed unanimously.

## **8. Board Communication and Future Items**

### **8.1 Board Communication/Future Agenda Items - Reflection**

Ms Folks lead Board members in a reflection of their thoughts on the meeting.

Items requested by Board members for the upcoming meeting include a discussion of improvements needed at the Globe facility and the impact on the 2018-19 budget, a review of the FY2018 financials, and it was noted that several board policies will be up for review.

## **9. Housekeeping Items**

### **9.1 Next regularly scheduled WLA Board of Directors Meeting and Training**

There was discussion of the location of the next meeting due to the upcoming school move. Mr Livingston moved "to change the location of the next regular Board meeting to a meeting room in Central Park, Woodbury." Ms Skordahl seconded. Motion passed unanimously.

Ms Folks reminded members that the next regular meeting is scheduled for Monday, June 25 at 5:45 at Central Park in Woodbury.

### **9.2 Delegation of Public Comment**

There was no public comment to delegate.

## **10. Adjournment**

### **10.1 Adjournment**

Mr Livingston moved to adjourn. Ms Kelly seconded. Motion passed unanimously. The meeting adjourned at 6:10 PM.

Minutes drafted by Nancy Baumann, Board Clerk (non-Board member) based on notes taken by Mandi Folks, Board Chair; submitted by Ro Krejci, Board Secretary.