

**Woodbury Leadership Academy  
Board of Directors Meeting Minutes  
Regular Meeting  
May 30, 2018**



**Directors Present:** Jessica Erickson, Mandi Folks, Claudia George, Mary Hitzemann, Ro Krejci, Jason Livingston, Jolene Skordahl

**Directors Absent:** Shannon Kelly

**Administration/Advisors Present:** Dr Kathleen Mortensen (Executive Director), Judith Darling (BerganKDV)

**Others in Attendance:** Ms Cahlander

**1. Call to Order and Roll Call**

**1.1 Call to Order**

Ms Folks called the meeting to order at 4:35 PM.

**1.2 Roll Call**

Ms Folks took roll call.

**2. WLA Mission and Vision.**

Mr Livingston read the WLA Mission and Vision Statements.

**3. Approval of Agenda**

**3.1 Approval of Agenda**

Ms Skordahl moved “to amend the agenda to add item 8.2 Discussion of Next Meeting Date and Time.” Seconded by Ms Erickson. Motion passed unanimously.

Mr Livingston moved “to approve the amended agenda for the Wednesday, May 30, 2018 Board of Directors meeting.” Seconded by Ms Erickson. Motion passed unanimously.

**4. Conflict of Interest Declaration**

**4.1 Conflict of Interest Declaration**

Ms Folks asked if there were any conflicts of interest of members for items on the agenda. None were noted.

**5. Public Comment**

There was none.

**6. Facilities Administrative Committee Report**

Ms Folks announced that the final version of the lease agreement had been delivered to WLA and the facilities committee would be meeting the next morning. After their final review, Ms Mortenson and/or Ms Folks will execute the agreement.

## **7. Board Training/Discussion and Business**

### **7.1 Busing Contract 2018-2019 school year**

Ms Cahlander presented a comparison on the two busing proposals received for the 2018-2019 school year: MN Coaches and Pride, giving her perspective on the differences in the proposals. There was discussion.

Ms Hitzemann moved “to execute the contract with MN Coaches for the 2018-2019 school year.” Seconded by Mr Livingston. Motion passed unanimously.

### **7.2 2018-2019 Budget**

Ms Darling presented the proposed budget for 2018-2019, based on an ADM of 309 students. She highlighted funding sources in the budget, including lease aid of approx. \$409,000 and various other funding streams. She then reviewed expenditures. The overall net of the proposed budget is a deficit of \$142,389. There was discussion of items in the budget, and the net deficit and the impact of the deficit on the fund balance.

Mr Livingston “to adopt the proposed 2018-2019 budget with General Fund Revenues of \$2,921,592 and General Fund expenditures of \$3,063,981; Community Service revenues of \$2,100 and Community Service expenditures of \$2,150.” Ms Skordahl seconded the amended motion. Motion passed unanimously.

## **8. Board Communication and Future Items**

### **8.1 Board Communication/Future Agenda Items - Reflection**

Ms Folks reported the agreement with Ms Mortensen had been executed with the minor changes that had been discussed at the previous meeting. She expressed thanks to the board for the additional meeting time needed to make a confident decision on busing and budget.

Items requested by Board members for the upcoming meeting include a status update on the zoning change for the Globe building, an update on marketing activities, and an update on Middle School planning.

### **8.2 Next Meeting Date and Time**

Ms Folks led a discussion on the date and time of the next regular meeting.

Ms Skordahl moved “to schedule the next regular meeting of the WLA Board of Directors on June 25 at 5:45 in the 1<sup>st</sup> Grade pod area.” Seconded by Ms Hitzemann. Motion passed unanimously.

## **9. Housekeeping Items**

### **9.1 Next regularly scheduled meeting**

Ms Folks reminded members that the next regular meeting is scheduled for Monday, June 25 at 5:45 in the 1st grade pod area.

### **9.2 Delegation of Public Comment**

There was no public comment to delegate.

## **10. Adjournment**

### **10.1 Adjournment**

Ms Krejci moved “to adjourn.” Ms Erickson seconded. Motion passed unanimously. The meeting adjourned at 5:52 PM.

Minutes drafted by Nancy Baumann, Board Clerk (non-Board member); submitted by Ro Krejci, Board Secretary.