

**Woodbury Leadership Academy  
Board of Directors Meeting Minutes  
Special Meeting  
August 21, 2020**



**Directors Onsite:** Natalie Sjoberg

**Directors Attending Virtually:** Jessica Erickson, Mandi Folks, Shannon Kelly, Jason Livingston, Jolene Skordahl

**Directors Absent:** None

**Administration Attending Virtually:** Dr Kathleen Mortensen (Executive Director)

**Others in Attendance:** WLA parents and staff

**Meeting Call to Order and Roll Call**

**Meeting Call to Order**

Ms Folks called the meeting to order at 10:02 AM.

**Roll Call**

Ms Baumann took roll call.

**WLA Mission and Vision**

Ms Folks read the WLA Mission and Vision Statements.

Ms Folks offered non-Board members the opportunity to provide Public Comment related only to the one item on the agenda. There was none.

**Discussion: Delegate the School Model Decisions to the Incident Control Team**

Ms Mortensen shared that the Minnesota Department of Health (MDH) and Minnesota Department of Education (MDE) require schools in this pandemic time to set up an Incident Control Team (ICT). She asks that the Board give the ICT decision making power to move between learning models.

WLA's ICT is comprised of:

- Ms Folks – Board Chair
- Ms Mortensen – Director
- Ben Broderick –Dean
- Amy Cahlander – Health Services
- Emma Langer – SpEd teacher
- Mindi Livingston – Parent (medical background)

The ICT monitors Covid-19 case rates, its impact on school operations, works with MDH and will be communicating weekly to families. The decision to change models will take into consideration:

- Space Needs & Safety of Students
- Social Distancing
- Student Considerations (academic and social/emotional)
- Parent considerations
- Teacher considerations
- Staffing needs
- Facility changes

- Communication to Stakeholders & gathering stakeholder input

Any school calendar changes would be made by the Board. There was discussion.

Mr Livingston moved “to delegate the school model decisions to the Incident Command Team.”

Seconded by Ms Skordahl. There was further discussion. Mr Livingston amended the motion to state “to delegate the authority for school model decisions to the Incident Command Team until the team is dissolved by MDH or MDE recommendation.” Seconded by Ms Skordal.

A roll call vote was taken: Ms Erickson, Ms Folks, Ms Kelly, Mr Livingston, and Ms Skordahl voted for the motion; Ms Sjoberg voted against. Motion passed.

### **Housekeeping**

#### **Next regularly scheduled WLA Board of Directors Meeting**

The next regular meeting is scheduled for Wednesday, August 26, 2020 at 5:30 PM in the gym at 8089 Globe Drive, Woodbury, MN. Participation will be available both onsite and through a Zoom option.

### **Adjournment**

Mr Livingston moved “to adjourn.” Ms Erickson seconded. A roll call vote was taken: Ms Erickson, Ms Folks, Ms Kelly, Mr Livingston, Ms Sjoberg and Ms Skordahl voted for the motion; there were no votes against. Motion passed. The meeting adjourned at 10:25 AM.