



WOODBURY LEADERSHIP ACADEMY

Adopted: November 20, 2019

Updated: March 15, 2021

Revised: February 12, 2023

510 Promotion/Retention Policy

I. PURPOSE

The primary goal at Woodbury Leadership Academy (WLA) in grades K-8 is for students to achieve solid levels of reading and math literacy, delivered through the Core Knowledge curriculum sequence. The purpose of this policy is to provide guidance to professional staff, parents, and students regarding student performance as it relates to grade-level promotion and retention.

II. GENERAL STATEMENT OF POLICY

The goal at Woodbury Leadership Academy is to ensure that all students develop and maintain the educational foundations needed to advance through subsequent performance levels, according to Minnesota Academic Standards and the Core Knowledge curriculum sequence.

III. GUIDELINES

- A. Students are expected to be making adequate progress in reading and language arts in order to be promoted to the next grade level. Not meeting the criteria may constitute grounds for retention. Retention is the final decision of the WLA Response to Intervention (RtI) team, Executive Director, and classroom teachers, based on instructional staff input and student achievement data.

IV. NOTIFICATION

If retention is a possibility, parents will be notified in advance through phone communications with teachers, including face-to-face conversations, emails, phone calls, parent/teacher conferences, and/or mailings pertaining to grades and performance. The final determination for promotion to the next grade level will be made by administration and classroom teachers based on the above criteria. In the event that administration and classroom teachers do not agree, the final decision will be made by the administration team. Special education students and students on 504 plans, with modified curriculum requirements, will be considered according to their plan specifications.